

Board of County Commissioners
Calvert County, Maryland



Adopted
Operating and Capital Budget
Fiscal Year 2021

PREPARED BY:

DEPARTMENT OF FINANCE & BUDGET

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General Fund
Land Preservation, Bar Libary, Planning & Zoning,
Housing & Revolving Loan Special Revenue Funds
Overall Book Content
Deputy Director - Budget
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Capital Projects Fund & Excise Tax Special Revenue Fund
Capital Projects Analyst
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Grants & Calvert County Family Network Special Revenue Funds
Grants Coordinator
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Enterprise Funds: Water & Sewer & Solid Waste
Parks and Recreation & Golf Course Special Revenue Funds
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Blue Heron artwork courtesy of the Calvert Marine Museum



Calvert County, Maryland

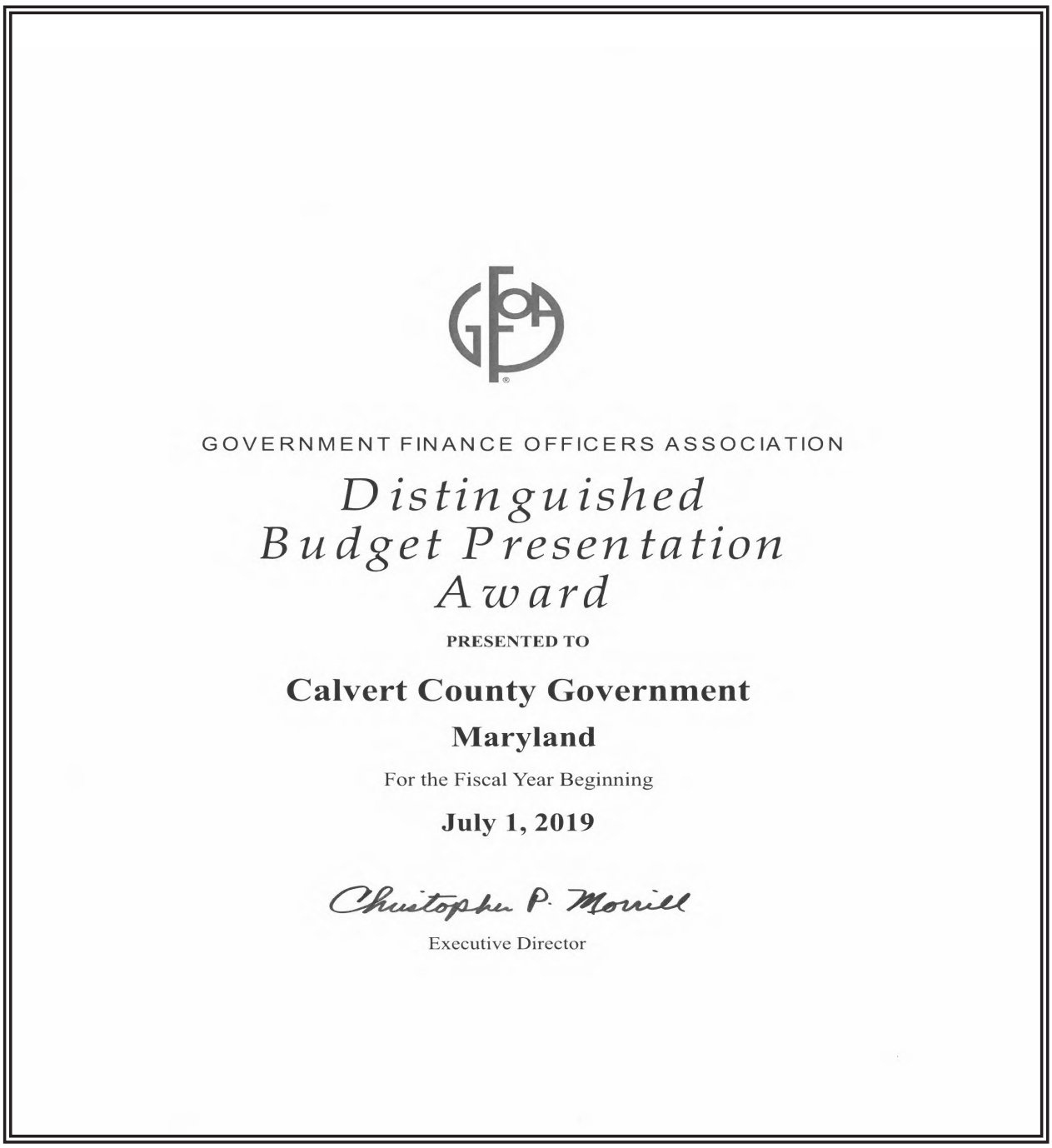
Adopted Budget
Fiscal Year 2021

Kelly McConkey, President
Mike Hart, Vice President
Earl F. "Buddy" Hance
Thomas "Tim" Hutchins
Steven R. Weems

Julian M. Willis
County Administrator

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Deputy County Administrator

Calvert County Government
175 Main Street
Prince Frederick, Maryland 20678
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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Calvert County Government for its annual budget for the fiscal year beginning July 1, 2019 (FY 2020).

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform or exceed program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

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Budget Guide

This Budget Guide serves as a guide to, and a summary of, the information contained in the budget document. We've continued this year with some recently added features that will help the reader navigate the budget. FY 2016 was the first year for the summary of the goals chosen by the Board of County Commissioners (BOCC), with an icon representing each goal (see page 14 & 15). The BOCC's list of goals is derived from the Board's Mission Statement on page 1 and the FY 2020 Adopted Budget letter from the Board of County Commissioners (shown on pages 513-514 of the Appendix).

As you read the document, note that these icons are used throughout to help link these goals to the program objectives of County organizations. In addition, a chart that summarizes the County organizations program objectives to achieve the BOCC goals is located on pages 16-17.

A Quick Reference guide on page 5 assists the reader in easily finding the answers to many frequently asked questions. As before, icons are shown on the Budget Calendar (page 19) identifying who is responsible for each activity on the calendar. A Budget Process Chart is included (page 20), which provides a graphical timeline of the budget process based on the major milestones and activities that occur during the fiscal year.

ABOUT THE BUDGET

Calvert County budgets are based on a fiscal year beginning July 1 and ending June 30. Each fiscal year, Finance and Budget publishes three (3) budget documents for the operating and capital budget:

- the Staff Recommended Operating and Capital Budget,
- the Commissioners Operating and Capital Budget, and
- the Adopted Operating and Capital Budget.

The budget document contains seven main sections and a six part appendix section. As noted in the ***Table of Contents***, the book further subdivides into multiple subsections, which are described in more detail later.

The ***Introduction*** begins with the Mission Statement of the BOCC, followed by the transmittal letter. The Quick Reference Guide follows to provide answers to some common questions concerning the budget. The next three pages provide general information about the County and its form of government, with related summarized recent economic data. This section is followed by a County government organizational chart and a list of county officials. Next is the list of Commissioner Goals and the summary of the departments' objectives toward those goals. The Budget Calendar and Process Chart follows. This section ends with a high-level summary on budgetary accounting, the budget process, governmental fund types and the County fund structure.

The ***Budget Summary*** section provides an overview of the total expenditure budget by fund type. In the Commissioners and Adopted budget documents, this section also contains an explanation of where the money comes from and where the money goes, along with a summary of sources, uses, and changes in fund balance by fund.

The ***General Fund Summary*** focuses on the central fund of Calvert County Government. This section presents an overview of planned General Fund revenue and expenditures, highlights, recent actual results, and budget trends. Depending on the iteration, this section may also contain other analytical information, the long-term forecast and fund balance information and related graphs.

The ***General Fund Expenses*** section is divided into subsections that present the departments, divisions, state agencies, independent boards, committees, commissions, non-county funded agencies, and other entity-wide budgets within county government.

The subsections ***General Government, Public Safety, Parks & Recreation, Museums, Public Works, Economic Development, Community Resources,*** plus ***Substance Abuse Treatment, Soil Conservation District,*** and ***University of Maryland Extension*** each include five elements: a description, organizational objectives (with icons representing links to BOCC goals), performance measures, operating budget (including historical cost data), and an abbreviated current year staffing chart (a complete staffing chart is in the Appendix). A one-page summary is provided for each of the ***Other Organizations, Education & Outside Agencies*** sections. Pension contributions, insurance, debt service, and other financing uses are included in the ***Entity-Wide Budgets*** section.

Calvert County government has two (2) self-supporting ***Enterprise Funds: Water & Sewer and Solid Waste***. The sections for these funds follow the same structure and organization as the General Fund. A Revenue Highlights section summarizes the revenue sources for each division in the current economic climate. This information is followed by the five elements listed in the paragraph above. In addition, the Water & Sewer division provides the total fund level budget as well as a breakdown of the operating budgets for the four (4) major cost centers: water, sewer, contracted systems, and administration.

The ***Grants Fund*** section starts with an overview of the aggregate grants fund. This contains a summary and schedule of grant revenues by source: federal government, state government and matching county funds. The grants fund is divided into four (4) basic program areas: General Government, General Services, Human Services and Public Safety. The Grant Program Areas page includes a brief description of the funding support for these program areas, summary budget data for each and staffing charts. The final section of the Grants Fund provides detailed information for each grant operating budget and a brief description of the purpose of the grant funds support.

The ***Special Revenue Funds*** section starts with the revenue highlights for each fund. A fund description, operating budget and staffing data are provided for each special revenue fund.

The ***Capital Projects*** section provides an overview of the Capital Improvement Plan, which is a multi-year process to prioritize current and future capital project needs. This is followed by a summary of the Capital Plan showing both expenditure and revenue categories by fiscal year for a six-year span. In the Commissioners and Adopted budget documents, the individual project worksheets are included.

The budget document's final section is the ***Appendix***. For ease of use, the Appendix is divided into six parts: Staffing, Pay Scales, Fees & Tax Rates, Economic Factors, Resolutions & Financial Policies (in the Adopted version, this section contains the budget resolution which sets the taxes and fees for the next fiscal year) and the final part of the appendix contains the Glossary and Acronyms.

Introduction



Board of County Commissioners of Calvert County, left to right:
Mike Hart, Vice President, 1st District
Thomas "Tim" Hutchins, 2nd District
Kelly D. McConkey, President, 3rd District
Steven R. Weems, At Large
Earl "Buddy" Hance, At Large

MISSION STATEMENT

Calvert County Government will:

- Be responsible and accountable to all citizens of Calvert County;
- Provide high quality, effective, and efficient services;
- Preserve Calvert County's environment, heritage, and rural character;
- Foster opportunities for responsible and sustainable residential growth and economic development; and
- Support Calvert County's essential institutions and keep them strong.

CALVERT COUNTY
BOARD OF COUNTY COMMISSIONERS
175 Main Street
Prince Frederick, Maryland 20678
410-535-1600 • 301-855-1243
www.calvertcountymd.gov

Board of Commissioners
Earl F. Hance
Mike Hart
Thomas E. Hutchins
Kelly D. McConkey
Steven R. Weems

TO THE CITIZENS OF CALVERT COUNTY:

We are pleased to present the Fiscal Year (FY) 2021 budget, which begins July 1, 2020. The General Fund (tax supported) budget includes a $642,755 surplus and totals $318,494,190. This budget document provides financial details of the county's general operating, capital projects, special revenue and enterprise fund budgets, and highlights how we address citizen needs.

This budget includes a reduction to property taxes, the County's largest revenue source.

This budget increases the Full Time Equivalent (FTE) count by three positions. This is the result of the addition of deputies supporting courthouse security, partially offset by one less FTE due to the reorganization of Public Works and General Services.

This budget includes the following:

- A $0.005 reduction to the property tax rate, from $0.937 to $0.932
- A step increase (i.e., salary increase) for county employees plus a 1.42 percent cost of living adjustment (COLA) for a total salary increase of about $2 million, evenly split over the two components.
- Operating funding for Calvert County Public Schools is recommended at $ 134.7 million; $3.2 million or 2.5% over the state required maintenance of effort amount; $4.1 million or 3.2% over the prior year as determined by the Board of Education funding formula. FY 21 is the final year the funding formula is effective.
- An Other Post-Employment Benefits (OPEB) contribution of $7.3 million, the full Actuarial Determined Contribution (ADC), has been provided for in this budget. As the County continues to make significant progress funding this $243 million liability for the public schools and governmental employees, the annual ADC has been reduced by 2/3s over OPEB's funding history.
- $6.2 million is provided to Calvert County's Highway Maintenance Division to fund the road paving program.
- $10.8 million will be transferred to the capital projects fund.

FY 2021 is projected to see a slight increase in real property tax revenue, our largest source of revenue. The calendar year 2019 reassessment of tax district 3 (northern section of the County) reported a 7.4 percent increase which will be phased in over a three-year period. We also anticipate a limited amount of new construction in our estimate of real property tax revenues.

The overall County funding for public education (K-12) is recommended at $145.0 million or 45.0 percent of the General Fund budget. Funding for CCPS includes amounts for operations, teacher pension expenses, debt service and Other Post-Employment Benefits (OPEB). Student enrollment increased by 104 FTEs last year.

Maryland Relay for Impaired Hearing or Speech: 1-800-735-2258

The six-year Capital Improvement Plan (CIP) lays out the County's capital program for FY 2021-2026, totaling $336.4 million. Education (school construction/renovation) accounts for the largest category totaling $80.6 million of the CIP budget, as we focus significant resources on the renovations/additions of Beach Elementary School and Northern High and Middle Schools' infrastructure. In the CIP budget, Public Works/Utilities (funded by the enterprise funds) is the next largest group budgeted at about $79.5 million. The CIP Plan continues to be reviewed annually to consider the needs and requests from citizens, fluctuations in the economy, the County's financial forecast and cost of commodities.

Calvert County is a safe, beautiful and pleasant place to live with an outstanding school system and sound financial footing. This strong fiscal position is exemplified with AAA bond ratings from all three rating agencies. Citizen tax dollars are entrusted to us to maintain a system of governance that protects a high standard for quality of life. In our role as stewards, and with your help, we will continue our commitment to you, the citizens of Calvert County, and to this special place. Thank you for your trust and your continued support.

Sincerely,

Board of County Commissioners for Calvert County

Kelly D. McConkey, President
Mike Hart, Vice President
Earl "Buddy" Hance
Thomas "Tim" Hutchins
Steve R. Weems

Maryland Relay for Impaired Hearing or Speech: 1-800-735-2258



Quick Reference Guide

To answer these questions ...	Refer to ...	Page
What are the major issues and initiatives for the FY 2021 budget? Is the budget balanced?	Letter of Transmittal	2-3
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Calvert County Information



213 Square Miles
143 Miles of Shoreline
County Seat: Prince Frederick

Calvert County is located in Southern Maryland. Although the population has grown over time, Calvert County retains its rural character and agrarian roots, offering good schools, a clean environment and good quality of life. Calvert is a peninsula bounded by the Chesapeake Bay on the east and the Patuxent River on the west, defined by steep cliffs and woods on the bay side while rolling fields slip gently down to the river on the other. The County's many creeks provide refuge for wildlife and scenic areas for boating and fishing.

Prince Frederick, the County seat, is located 41 miles southeast of Washington, D.C., and 60 miles south of Baltimore. There are two incorporated towns in Calvert County: North Beach and Chesapeake Beach, located on the Bay at the northeast corner of the County. In addition, the Comprehensive Plan identifies seven "town centers." These include (from north to south) Dunkirk, Owings, Huntingtown, Prince Frederick, St. Leonard, Lusby, and Solomons.

Established in 1654, Calvert County is one of the oldest counties in the United States. Native people lived in Calvert County 9,000 years ago, according to evidence unearthed by archaeologists at Jefferson Patterson Park and Museum. Calvert County's earliest identified settlers were Piscataway Indians. Native American tribes established villages at intervals along the river, with the largest at the mouth of Battle Creek. They grew corn and tobacco on rich farmlands that would prove very attractive to colonists arriving from England in the early 1600s.

John Smith is reported to be the first Western man to lay eyes on Calvert County's peninsula, describing it in his journal as he saw it in 1608 during his exploration of the Bay. The first English settlement in Southern Maryland dates to somewhere between 1637 and 1642, although the county was actually organized in 1654. Established by Cecelius Calvert, the second Lord Baltimore, English gentry were the first European settlers, followed by Puritans, Huguenots, Quakers and Scots.

In 1695, Calvert County was partitioned into St. Mary's, Charles and Prince George's counties, and its boundaries became substantially what they are today. Life in agrarian Calvert County continued without much change into the 20th century. The introduction of the automobile made inland travel more attractive, although the lack of good roads made for a rough ride. In 1936, the county had only 15.2 miles of paved roads.

Two improvements that dramatically affected the county were the construction of MD Route 4, a 38 mile-long four-lane highway begun in 1964 and completed in 1987 that runs the length of the county, and the Thomas Johnson Bridge connecting the southern tip of the county to St. Mary's County. These changes fueled the remarkable growth that Calvert County has experienced over time.

FORM OF GOVERNMENT

Calvert County has the Commissioner form of government, in which the commissioners serve executive and legislative functions, operating under a Code of Public Local Laws of Calvert County (revised in 1985), and are subject to legislation adopted by the State Legislature.

From the Code of Public Local Laws of Calvert County, Section 2-102:

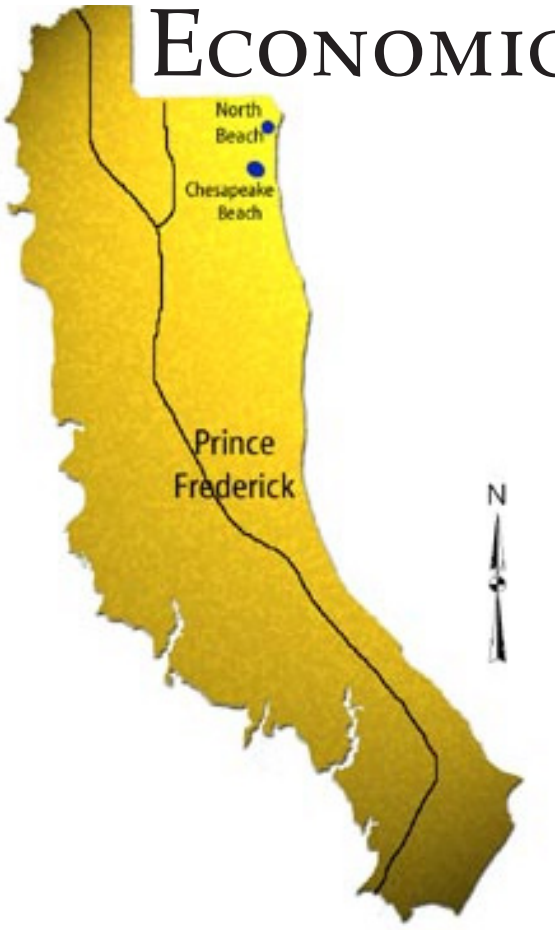
> "Beginning with the general election to be held in Calvert County in November 1978, five county commissioners shall be elected by countywide vote. Beginning with the general election to be held in Calvert County in November 2014, one county commissioner shall be a resident of and shall represent the first election district of the county; one county commissioner shall be a resident of and shall represent the second election district of the county; and one county commissioner shall be a resident of and shall represent the third election district of the county. Of the remaining candidates, the two receiving the highest number of votes shall be selected; and two county commissioners shall be residents of the county and shall represent the county at large. Each candidate for the office of county commissioner shall specify at the time of filing a certificate of candidacy whether the candidate is seeking to represent the county at large. Commissioners who are elected and qualify shall take office the third Tuesday of December following the election. Each commissioner shall hold office for four years or until a successor is elected and qualified. (Code 1981,§ 4-102; 1985, chapter 715,§ 2; 2013, chapter 310, § 1)"

The Commissioners appoint a County Administrator and a Deputy County Administrator who are responsible for the day-to-day administration of the County government. The Commissioners establish policy, enact ordinances, review and approve annual budgets, conduct public hearings and make decisions on land use matters. The Commissioners also appoint all department heads, members of boards and commissions and represent the county in dealings with other municipalities, the state and federal government.

The Board of County Commissioners meet on Tuesday of each week beginning at 10:00 a.m. in the Commissioners Hearing Room located in the County Courthouse. Evening meetings are scheduled when necessary. All regular or special meetings are open to the public. The Commissioners also meet in Executive Session, as allowed by law.



Economic Highlights





Drum Point Lighthouse

Total Population[1]		Labor Force[2]	
1900	10,223		
1970	20,682		
1990	51,372	Total	48,306
2000	74,563		
2010	88,737		
2016	90,883		

Income[3]		School Enrollment[4]	
Median Household Income		Pre-K	455*
$106,247		Kindergarten	1,035
Average single family home sold price		Elementary	5,597
$310,410		Middle	3,590
Median single family home sold price		High	5,211
$286,500			
		Total	15,433

1 Source: U.S. Department of Commerce, U.S. Census Bureau, Official Population County 1950-2010
Source: Calvert County Department of Economic Development, Population, Applied Geograpic Solutions, 2016

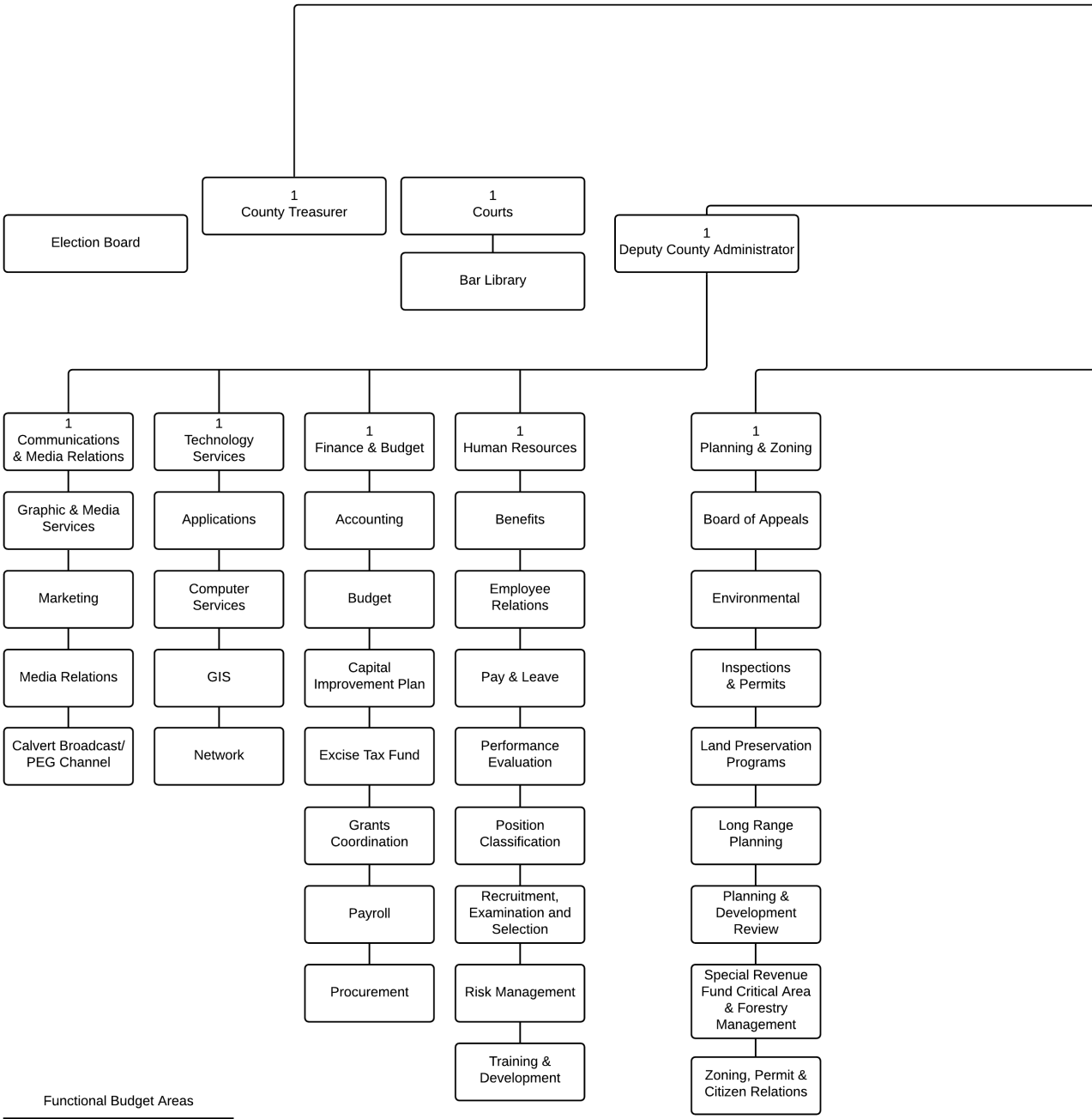
2 Source: Maryland Department of Labor, Licensing and Regulation, Office of Workforce Information and Performance, 2016 Annual Average

3 Source: American Community Survey, 2015 (released September 2016)
Source: Real Estate Business Intelligence, LLC, 2016 Year End Market Statistics

4 Source: Calvert County Public Schools, 2016-2017 school year – *Pre-K figures are not included in FTE

Additional economic data is located in the Economic Factors section of the Appendix on pages 497-504.

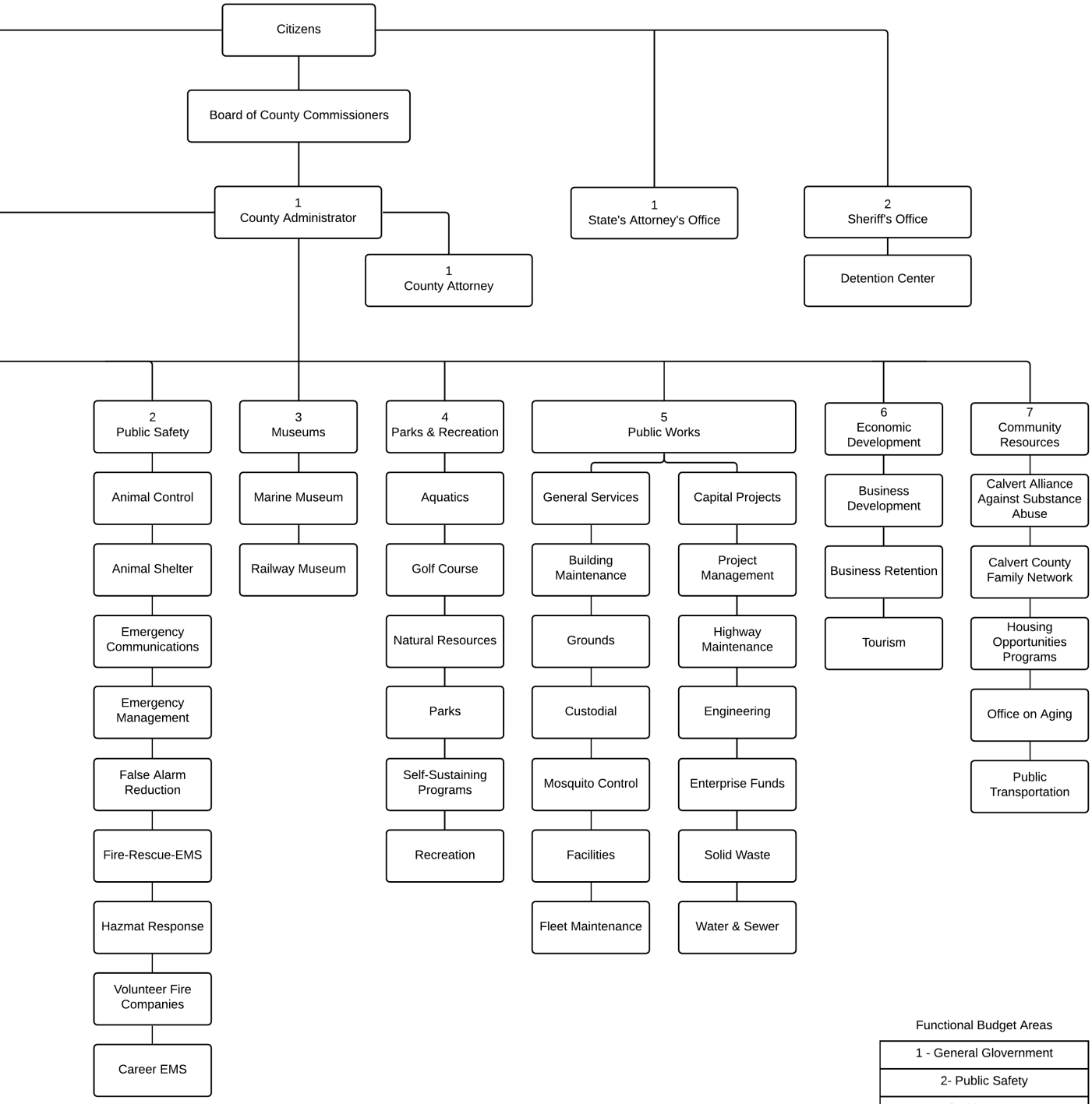
Calvert County Government Organization Chart



Functional Budget Areas

1 - General Glovernment
2- Public Safety
3 - Museums
4 - Parks & Recreation
5 - Public Works
6 - Economic Development
7- Community Resources

Calvert County Government Organization Chart



Functional Budget Areas
1 - General Glovernment
2- Public Safety
3 - Museums
4 - Parks & Recreation
5 - Public Works
6 - Economic Development
7- Community Resources

BOARD OF COUNTY COMMISSIONERS

12/18/2018 thru 12/20/2022

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CALVERT COUNTY ELECTED & APPOINTED OFFICIALS

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(410) 535-1600

Andrew S. Rappaport
Associate Judge, Circuit Court
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(410) 535-1600 ext. 2424

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The Board of County Commissioners Goals

BE RESPONSIBLE and ACCOUNTABLE

	Fiscal Responsibility	Exercise conservative financial management with the majority of resources directed to the most important services that our government provides, while seeking viable new sources of revenue.
	Culture of Engagement	Promote an environment where residents feel they can make a difference and work in partnership with others to understand and address pressing public issues. Continue to work on making county offices more citizen- and business-friendly and providing ample opportunities for citizen involvement.
	Public Stewardship and Accountability	Act responsibly with the planning and management of our County resources.

PROVIDE ESSENTIAL SERVICES and SUPPORT

	Services	Provide high quality, effective and efficient services to all stakeholders. Explore alternative approaches that would allow the county organization to operate in a more business-like fashion.
	Education	Provide educational resources, learning opportunities and training.
	Public Safety	Maintain Calvert County as a safe and healthy place to live, work and play.
	Roads & Infrastructure	Maintain our roads, bridges, water and sewerage infrastructure as well as other long-term physical assets and facilities.
	Parks & Recreation	Provide opportunities for leisure activities, including making the best possible use of the golf course and the indoor pool.

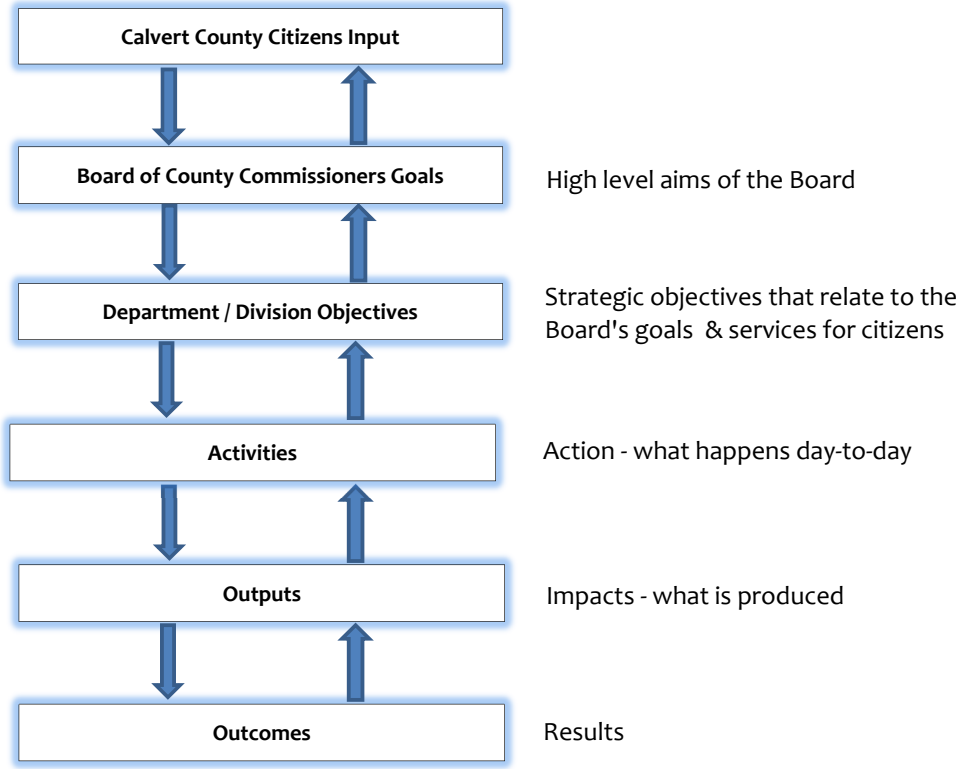
WORK TO PRESERVE CALVERT COUNTY

	Environment, Heritage and Rural Character	Create a sense of place, reflect the character, history and natural environment of the community.
	Growth Management & Land Preservation	Maintain the rural character through effective growth management with a proactive and consistent planning approach. Look at ordinances that impact growth outside of the town centers.

PROVIDE OPPORTUNITIES for RESIDENTIAL GROWTH and ECONOMIC DEVELOPMENT

	Homeownership	Promote homeownership by providing assistance to our citizens through Homestead and Homeowner Tax Credit programs as well as our House Keys 4 Employees program.
	Economic Development	Pursue many avenues of economic development to incentivize sustainable development while remaining a business-friendly community to small businesses, the farm and forestry community and corporations alike.

HOW CITIZEN INPUT SHAPES THE COUNTY'S FOCUS



Summary of Objectives to Achieve BOCC Goals

Department / Division Objectives:	Fiscal Responsibility	Culture of Engagement	Public Stewardship & Accountability	Services	Education	Public Safety
	BOCC Goals					
General Governmment						
County Attorney	✔	✔	✔			
County Administrator	✔	✔	✔	✔		
Communications & Media Relations	✔	✔	✔			
Technology Services	✔			✔	✔	
State's Attorney				✔	✔	✔
County Treasurer	✔	✔	✔	✔	✔	
Finance & Budget	✔	✔	✔	✔	✔	
Human Resources				✔	✔	
Planning & Zoning		✔	✔	✔		
Inspections & Permits		✔		✔	✔	✔
Public Safety						
Director of Public Safety	✔		✔	✔	✔	✔
Animal Control			✔	✔	✔	✔
Animal Shelter	✔	✔	✔	✔	✔	✔
Emergency Communications	✔			✔	✔	✔
Emergency Management	✔		✔	✔	✔	✔
Fire-Rescue-EMS	✔			✔		✔
Career EMS Division	✔			✔		✔
Sheriff's Office	✔		✔	✔	✔	✔
Sheriff's Office - Reimbursed Services	✔		✔	✔	✔	✔
Detention Center	✔	✔		✔	✔	✔
Parks & Recreation						
Parks & Recreation		✔		✔	✔	
Natural Resources	✔	✔		✔	✔	
Museums						
Calvert Marine Museum	✔	✔		✔	✔	
Railway Museum	✔		✔	✔	✔	
Public Works						
Director Of Public Works			✔	✔		
Project Management			✔	✔		
Capital Projects			✔	✔		
Engineering			✔	✔		
Highway Maintenance				✔		✔
General Services	✔	✔	✔	✔		✔
Building Maintenance	✔	✔	✔	✔		✔
Grounds	✔	✔	✔	✔		✔
Custodial	✔	✔	✔	✔		✔
Facilities	✔	✔		✔		✔
Mosquito Control	✔	✔	✔	✔	✔	✔
Fleet Maintenance			✔	✔		✔
Economic Development						
Economic Development		✔		✔	✔	
Community Resources						
Director of Community Resources	✔	✔		✔		
Office on Aging	✔			✔	✔	✔
Transportation	✔		✔	✔	✔	
Other Organizations						
Substance Abuse Treatment	✔	✔	✔	✔	✔	✔
Soil Conservation District				✔	✔	
University of Maryland Ext	✔	✔	✔		✔	
Enterprise Funds						
Water & Sewer	✔		✔	✔		✔
Solid Waste	✔			✔	✔	✔

BOCC Goals

Roads & Infrastructure	Parks & Recreation	Environment, Heritage & Rural Character	Growth Management & Land Preservation	Homeownership	Economic Development	Department / Division Objectives
						General Governmment
						County Attorney
						County Administrator
						Communications & Media Relations
✔						Technology Services
						State's Attorney
				✔		County Treasurer
						Finance & Budget
						Human Resources
		✔	✔			Planning & Zoning
						Inspections & Permits
						Public Safety
						Director of Public Safety
						Animal Control
						Animal Shelter
						Emergency Communications
						Emergency Management
						Fire-Rescue-EMS
						Career EMS Division
						Sheriff's Office
						Sheriff's Office - Reimbursed Services
✔						Detention Center
						Parks & Recreation
	✔					Parks & Recreation
	✔	✔				Natural Resources
						Museums
	✔	✔			✔	Calvert Marine Museum
	✔	✔				Railway Museum
						Public Works
✔						Director Of Public Works
✔						Project Management
✔						Capital Projects
✔						Engineering
✔						Highway Maintenance
	✔	✔				General Services
	✔	✔				Building Maintenance
	✔	✔				Grounds
	✔	✔				Custodial
						Facilities
		✔				Mosquito Control
						Fleet Maintenance
						Economic Development
		✔			✔	Economic Development
						Community Resources
				✔		Director of Community Resources
	✔					Office on Aging
						Transportation
						Other Organizations
						Substance Abuse Treatment
		✔				Soil Conservation District
		✔	✔			University of Maryland Ext
						Enterprise Funds
✔						Water & Sewer
✔						Solid Waste



FY 2021 Budget Calendar

Graphic Key: *Board of County Commissioners* | *Planning Commission* | *Finance & Budget* | *County Departments* | *Outside Agencies*

2019

Public comment is welcomed beginning in August through the June budget adoption.

July

- July 1, 2019 Current approved fiscal year budget is implemented by Finance & Budget and placed into County Cost Centers

August

- Maintenance and repair project requests due to General Services

September

- Capital project requests due to Finance & Budget
- Vehicle requests due to Fleet Maintenance
- Revenue projections prepared
- Staff presentation of high level overview of the projected FY 2021 budget to County Commissioners

October

- Expenditure strategy developed for FY 2021
- Budget packets distributed to departments
- Legislative requests due to County Attorney
- Initial CIP work session with County Commissioners on FY 2021 CIP
- Departmental budget requests due to Finance & Budget (All Funds)
- Outside agency requests due to Finance & Budget

November

- Budget work sessions with Department Heads begin

December

- Meeting with delegation on legislative requests

2020

January

- Budget work sessions conclude
- FY 2021 land use projects reviewed by the Planning Commission

February

- Finalize Staff budget numbers
- 6 Year CIP work session with the Board of County Commissioners

March

- Public Hearing – Staff Recommended Budget
- Staff/Board receives public comment
- Budget work sessions with the Board of County Commissioners as required

April

- The Board of County Commissioners finalizes unresolved operating and capital project budget issues; Finance & Budget finalize Commissioners' budget numbers
- The Board of County Commissioners approves semi-annual payment option service charge rate
- County Commissioners meet with Town Mayors to approve tax differential
- Finance & Budget publish constant yield notice (if required)

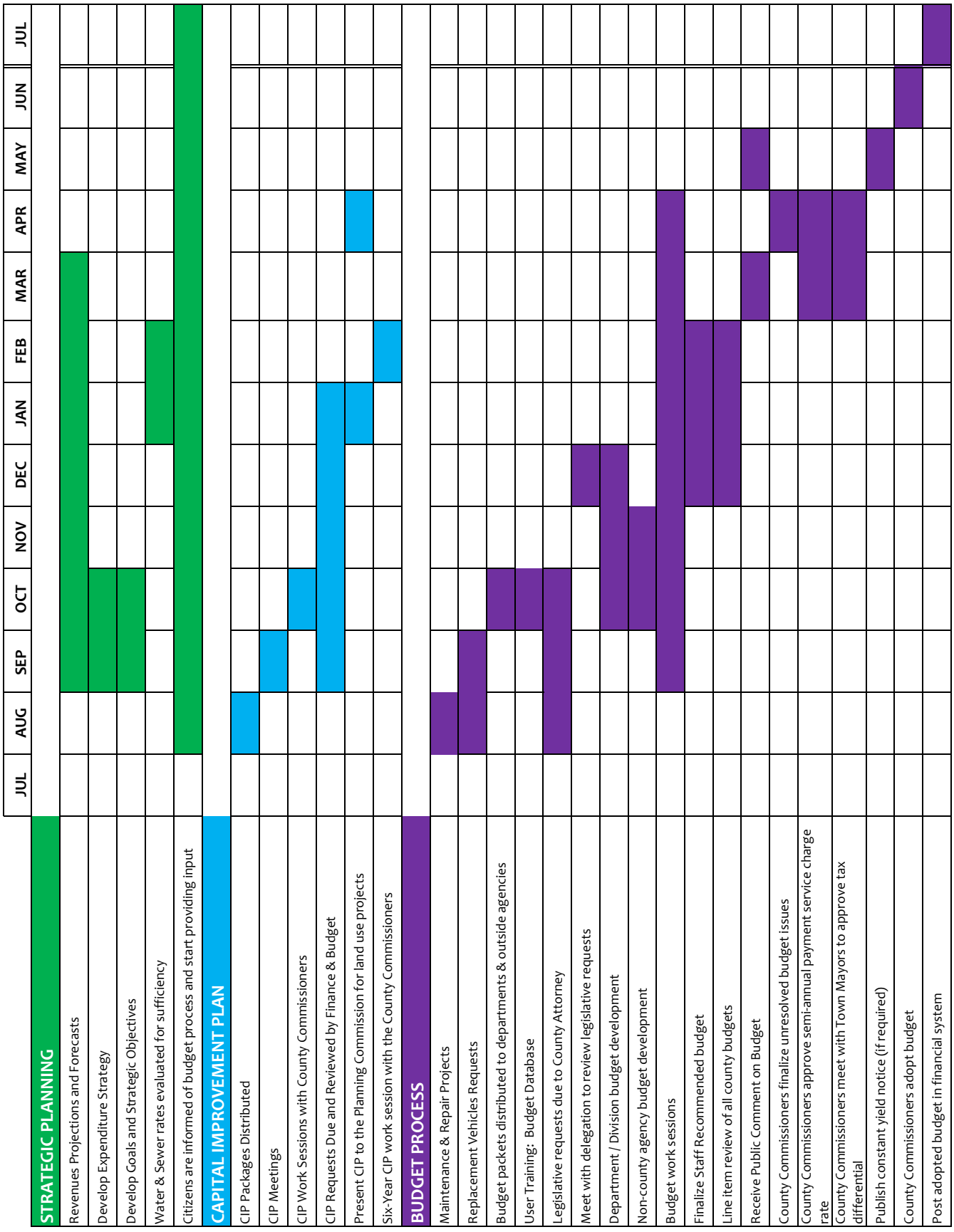
May

- Public Hearing – Commissioners' Budget
- Board receives public comment

June

- The Board of County Commissioners adopt FY 2021 Budget

FY 2021 Budget Process Chart



Budgetary Accounting and the Budget Process

The County budget consists of the current operating budget, the capital improvements program budget, and the budget message. It represents a complete financial plan of the County and reflects all receipts and disbursements from all sources. Formal budgetary integration is employed as a management control device during the year for the General Fund, Capital Projects Fund, and Enterprise Funds. Enterprise fund budgets and, generally, special revenue fund budgets are for management control only. Definitions for the acronyms and accounting terms used in this section can be found in the Glossary starting on "Glossary & Acronyms" on page 581.

Budgetary Accounting

The budgets of the General Fund are prepared on a modified accrual basis. This means that the obligations of the County (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they become measurable and available. Income and property taxes are the primary source of revenues susceptible to accrual. All other revenue is recognized when received. The County's annual financial statements are prepared on the basis of "generally accepted accounting principles" (GAAP), which conform to the way the budget is prepared except that encumbrances are recorded as a reservation of fund balance for financial reporting rather than as an expenditure.

The budget of the Capital Projects Fund is prepared on a project length basis, and encompasses six years. Only the first year of the six is adopted. This fund's annual financial statements are prepared using the modified accrual basis of accounting. The Special Revenue Funds budgets and annual financial statements are prepared on a modified accrual basis. The budgets of the Enterprise Funds (Water & Sewer, and Solid Waste & Recycling) are prepared on a cash basis but the annual financial statements are prepared on the full accrual method. Full accrual means all revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

The Budget Process

The budget process spans approximately ten months, beginning with revenue projections in August through the formal budget adoption in June. This process is repeated annually. Generally, each County department, agency or board receiving County funds submits a budget request to the County Commissioners at a public hearing; additional public hearings are conducted to obtain taxpayer comments, and the budget is legally enacted through passage of a resolution by the County Commissioners. The budget calendars located on pages 19-20 encompass the process for both the operating and capital budgets. Budgetary policy is described in the Fiscal Policies section of the appendix.

Budget Adjustments

The Director of Finance & Budget is authorized to make administrative transfers of expenditure budgets in amounts up to $10,000. The County Administrator is authorized to transfer budgeted amounts up to $25,000. Budget adjustments exceeding $25,000 but less than $150,000 must be approved by the Board of County Commissioners (without passage of a resolution). Any change totaling more than $150,000 may be made only by resolution approved by the Commissioners after compliance with certain public hearing requirements. In order to meet a public emergency affecting life, health or property, the Board of County Commissioners may, by resolution, make emergency appropriations from contingent or surplus funds. The budget policy is shown in the Appendix on pages 516-524 and the budget amendment policy is provided on pages 547-548.

Description of Funds

The accounts of the County are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/ retained earnings, revenue and expenditures.

GOVERNMENTAL FUNDS

General Fund

The General Fund is the general operating fund of the County Commissioners. All financial resources are accounted for in this fund except those required to be accounted for in another fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects or expendable trusts) that are legally restricted or committed to expenditures for specified purposes. These funds consist of: Planning & Zoning Special Revenue Fund, Housing Fund, Parks & Recreation Fund, Chesapeake Hills Golf Course Fund, Bar Library Fund, Economic Development Authority Revolving Loan Fund, Calvert Family Network Fund, Revolving Loan Fund, Grants Fund, Excise Tax Fund, Land Preservation Fund and Economic Development Incentive Fund. The county's fund structure chart on page 23 contains a comprehensive list of funds by size and type.

Calvert Library and Calvert Marine Museum are budgeted within the General Fund, but due to other outside funding sources are presented as Special Revenue Funds in the Comprehensive Annual Financial Report (CAFR). The Housing Fund is presented as a Special Revenue Fund in the budget, but is combined with the General Fund in the CAFR as it does not meet GASB 54 standards for a special revenue fund. For more information on special revenue funds, see the Glossary on page 581.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources that are restricted, committed, or assigned to be used for the acquisition or construction of major capital facilities of the Board of Commissioners of Calvert County and the Board of Education of Calvert County Public Schools.

PROPRIETARY FUNDS

Enterprise Funds

Enterprise Funds are used to support any activity for which a fee is charged to external users for goods or services. These funds are used to account for the operations of the Water & Sewer Fund and the Solid Waste & Recycling Fund.

FIDUCIARY FUNDS

The County's trust funds (Length of Service Award Program for Volunteer Fire Department and Rescue Squads, the Calvert County Sheriff's Department Pension Plan, the Calvert County Employees Retirement Savings Plan and the Calvert County Maryland Other Post-Employment Benefits (OPEB) Trust Fund) are accounted for in essentially the same manner as a proprietary fund type. These funds serve as repositories of trust monies, and accordingly are not included in this budget.

County Fund Structure

GOVERNMENTAL FUNDS	PROPRIETARY FUNDS	Budget Pages	Notes
Major Funds			
Capital Projects Fund		241-274	
General Fund (includes funding for State Agencies and Independent Boards, shown on pages 151-164)		53-164	1
	Solid Waste Fund	178-180	2
	Water and Sewer Fund	172-176	2
Non-major Funds			
Bar Library Fund		236	
Calvert County Family Network Fund		238	
Calvert Marine Museum		108-109	3
Economic Development Incentive Fund		240	
Economic Development Revolving Loan Fund		240	
Excise Tax Fund		233	
Golf Course Fund		232	4
Grants Fund		181-226	
Housing Fund		239	5
Land Preservation Fund		234-235	
Parks and Recreation Fund		230-231	
Planning & Zoning Fund		237	
Revolving Loan Fund		240	

Notes:

1. All of the organizations shown in the State Agencies and Independent Boards are not County organizations and each has its own board. They are presented in this document to the extent that the County's general funds are expended on them. The Calvert County Housing Authority is also not a part of County government, but is presented in the budget as the County acts as the pay agent for this organization. All but $103k of their expenses are reimbursed to the County.
2. The Water & Sewer and Solid Waste Funds function as enterprise funds.
3. The Calvert Marine Museum expenses shown on these pages relate to their activities as funded by the General Fund. However, the County's financial statements reflect the combined activity of the Calvert Marine Museum Society, Calvert Marine Museum Board of Governors, and the County funded portion as a special revenue fund in the the Comprehensive Annual Financial Report.
4. The Golf Course Fund was considered an enterprise fund from FY 2009 (inception) to FY 2012, but the fund's status was changed to special revenue fund for FY 2013 and future years.
5. The Housing Fund is rolled into General Fund for presentation in the County's financial statements because it does not qualify as a special revenue fund per GASB 54, but is budgeted separately.



Budget Summary

Governor Thomas Johnson Bridge





Solomons, Maryland

Expenditure Budget Summaries
where the money comes from
where the money goes
sources and uses of funds

Total Expenditure Budget Summary (including Transfers)

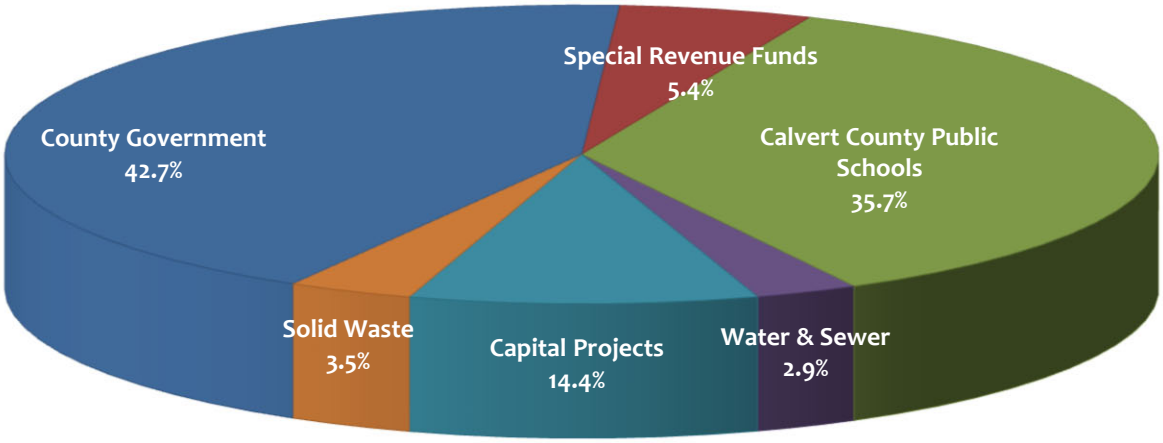
FUND DESCRIPTION	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget
General Fund:			
County Government	$ 154,713,352	$ 167,611,188	$ 173,516,870
Calvert County Public Schools	141,828,563	145,303,887	144,977,320
Enterprise Funds:[1]			
Water & Sewer Fund	10,581,328	11,203,391	11,732,626
Solid Waste & Recycling Fund	12,659,771	14,214,862	14,282,579
Special Revenue Funds:			
Grants Fund	6,361,804	6,621,789	7,453,419
Parks & Recreation Fund	3,180,078	3,756,030	4,053,799
Golf Course Fund	1,033,136	1,082,422	1,253,082
Excise Tax Fund	2,612,200	6,099,962	4,670,280
Land Preservation Fund	857,468	1,026,700	3,629,160
Bar Library Fund	21,127	53,300	51,000
Planning & Zoning Fund	39,076	107,760	108,010
Calvert Family Network Fund	603,333	710,721	730,135
Economic Development Funds	-	4,500	15,500
Housing Fund[2]	-	25,000	25,000
Total Operating Funds	**$ 334,491,236**	**$ 357,821,512**	**$ 366,498,780**
Total Capital Projects Fund	$ 36,353,413	40,401,000	$ 30,681,524
Total Capital Projects-Enterprise Funds[3]	-	7,180,000	8,876,500
Total Capital Improvement Program	**$ 36,353,413**	**$ 47,581,000**	**$ 39,558,024**
Total All Funds	**$ 370,844,649**	**$ 405,402,512**	**$ 406,056,804**

[1]Actual reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.

[2]The Housing Fund is included in the General Fund for the financial statements, as required by GASB.

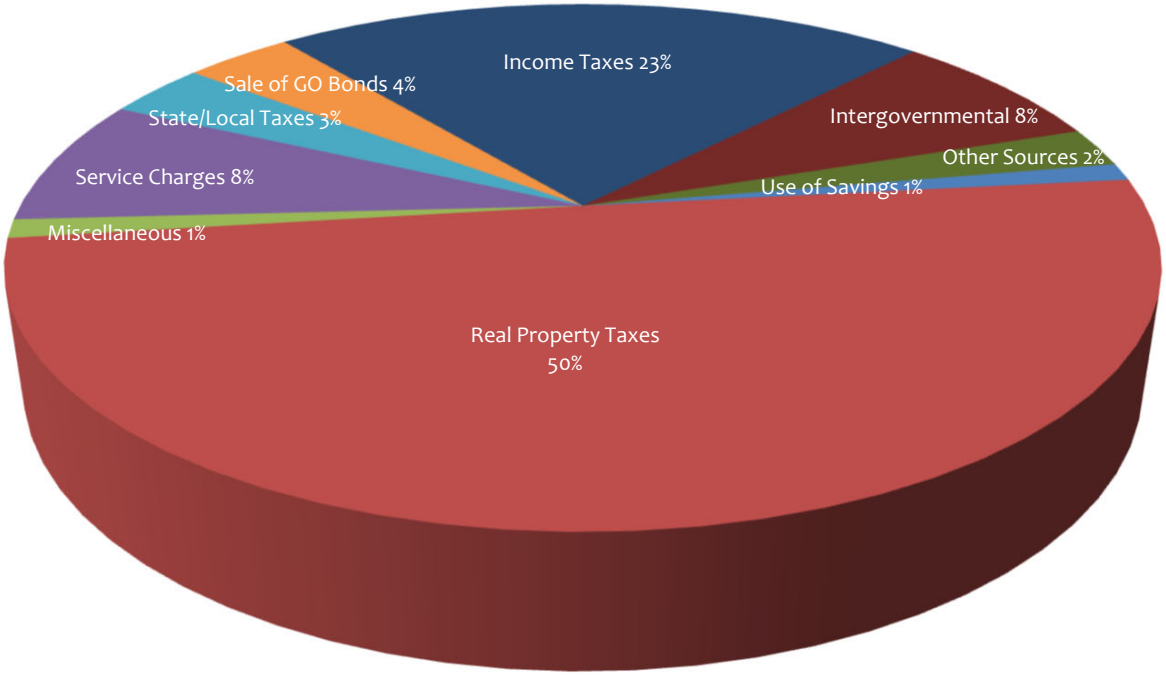
[3]Actual reflects full accrual accounting, which requires that expenses for capital projects be moved to the balance sheet at year end.

FY 2021 Budgeted Expenditures - All Funds Operating & Capital (including Transfers)



General Fund:	
County Government	$ 173,516,870
Calvert County Public Schools	144,977,320
Other Funds:	
Water & Sewer Fund	11,732,626
Solid Waste Fund	14,282,579
Special Revenue Governmental Funds	21,989,385
Capital Projects-Enterprise Funds	8,876,500
Capital Projects Fund	30,681,524
Total Budget - All Funds	**$ 406,056,804**

Where the money comes from



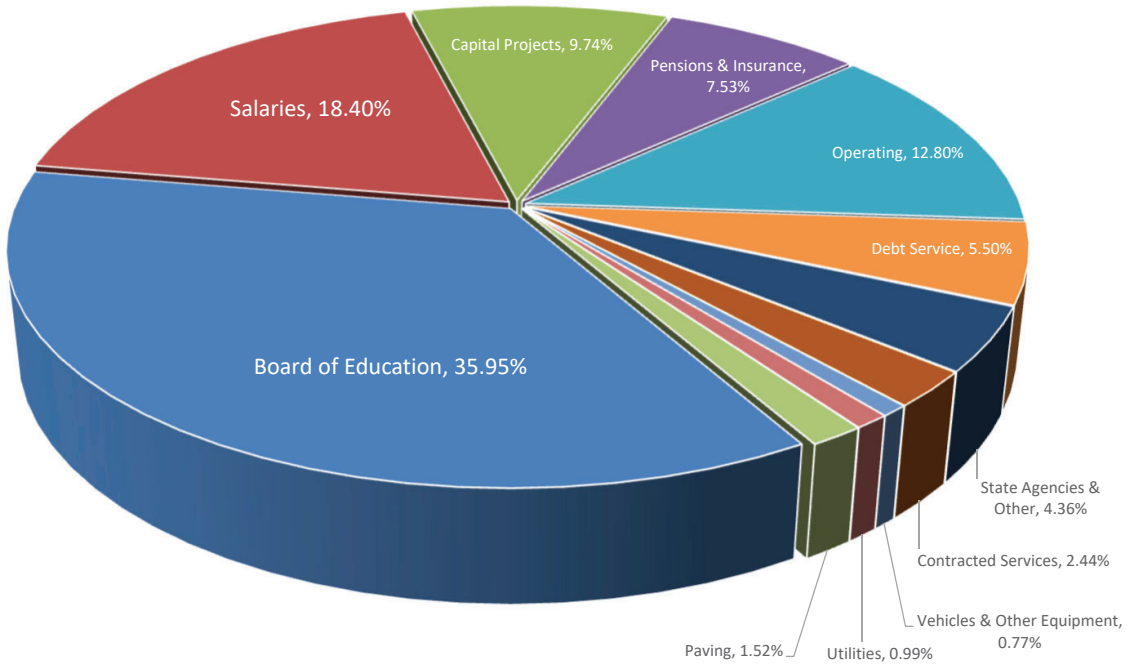
Real Property Taxes	$ 201,872,339
Income Taxes	93,000,000
Service Charges[1]	31,955,704
Intergovernmental[2]	31,216,413
Sale of General Obligation Bonds	15,187,750
Other State/Local Taxes	13,941,217
Other Financing Sources	9,907,402
Miscellaneous Revenues	4,674,422
Use of Prior Year Balances (Savings)[3]	4,301,557
Total Revenue Budgets - All Funds	**$ 406,056,804**

[1] The majority of the service charges are Water & Sewer and Solid Waste user fees.

[2] Intergovernmental revenues are mostly made up of federal and state payments to the county, some of which are restricted grant revenues.

[3] The planned use of prior year balances are from Special Revenue Funds, not the General Fund.

Where the money goes



Board of Education	$ 145,975,399
Salaries	74,698,031
Capital Projects	39,558,024
Pensions & Insurance[1]	30,573,082
Operating	51,958,474
Debt Service	22,348,107
State Agencies & Other	17,695,561
Contracted Services	9,918,297
Vehicles & Other Equipment	3,137,338
Utilities	4,014,491
Paving	6,180,000
Total Expense Budgets - All Funds	**$ 406,056,804**

Sources and uses - governmental funds

Summary of Estimated Financial Sources and Uses and Changes in Fund Balance - Governmental Funds

Categories	General Fund FY 2019 Actual	General Fund FY 2020 Budget	General Fund FY 2021 Budget	Special Revenue Funds FY 2019 Actual	Special Revenue Funds FY 2020 Budget	Special Revenue Funds FY 2021 Budget
Financial Sources:						
Property Taxes	$ 184,860,281	$ 196,586,104	$ 201,872,339	$ -	$ -	$ -
Income Tax	88,732,813	91,659,331	93,000,000	-	-	-
Other Local Taxes	11,494,118	10,050,000	9,495,000	2,685,300	3,116,415	3,112,083
State Shared Taxes	1,215,713	1,292,644	1,334,134	-	-	-
Licenses & Permits	335,646	299,400	309,400	-	-	-
Intergovernmental	4,417,797	4,569,211	4,449,058	4,691,863	4,525,637	5,245,984
Charges for Services	5,348,878	4,529,632	5,167,258	1,460,912	1,444,794	1,559,147
Fines, Fees & Forfeitures	431,112	327,650	300,650	82,684	130,560	136,000
Other Revenues	3,122,349	2,316,769	1,281,351	2,176,637	2,034,861	1,954,005
Other Financing Sources (Transfers)	-	-	-	-	-	-
Use of Prior Year Fund Balance	-	-	-	-	3,488,086	4,208,667
Total Financial Sources	**$ 299,958,707**	**$ 311,630,741**	**$ 317,209,190**	**$ 11,097,396**	**$ 14,740,353**	**$ 16,215,886**
Use of Resources:						
General Government	$ 16,793,650	$ 19,578,421	$ 21,211,921	$ 2,364,900	$ 2,686,495	$ 5,648,234
Public Safety	37,276,270	41,750,013	43,402,712	1,411,601	1,399,746	1,699,945
Parks, Recreation & Museums	8,493,824	9,314,623	9,378,539	4,272,878	4,896,506	5,385,582
Economic Development	742,887	960,834	980,011	-	4,000	15,000
Public Works	19,837,360	21,617,025	21,455,584	-	-	-
Community Resources	2,141,986	2,359,494	2,426,286	4,046,641	4,400,975	4,569,844
Capital Projects	-	-	-	-	-	-
Pension & Insurance	35,268,562	35,145,472	30,679,656	-	-	-
Transfers	-	-	-	-	-	-
State & Other Agencies	16,342,149	17,014,973	17,695,561	-	-	-
Debt Service	20,285,987	19,809,720	19,908,044	-	-	-
Planned Surplus	-	-	-	-	84,712	250,380
Total Use of Resources	**$ 157,182,675**	**$ 167,550,575**	**$ 167,138,314**	**$ 12,096,020**	**$ 13,472,434**	**$ 17,568,985**
Other Financing Sources (Uses):						
Proceeds from Bond Sales	$ -	$ -	$ -	$ -	$ -	$ -
Operating Transfers In (Out) - BOE	(126,367,666)	(130,589,034)	(134,705,249)	-	-	-
Operating Transfers In - Other	251,634	1,284,334	1,285,000	4,393,600	4,747,831	5,773,499
Operating Transfers Out - Other	(12,670,597)	(14,775,466)	(16,650,627)	(2,612,200)	(6,015,750)	(4,420,400)
Total Other Financing Sources (Uses)	**$ (138,786,629)**	**$ (144,080,166)**	**$ (150,070,876)**	**$ 1,781,400**	**$ (1,267,919)**	**$ 1,353,099**
Fund Balance						
Fund Balance - Beginning of Year	$ 61,681,812	$ 65,671,215	$ 65,671,215	$ 14,623,990	$ 15,406,765	$ 12,003,391
Net Budgetary Incease (Decrease) in Use of Fund Balance	7,799,435	-	-	782,776	(3,403,374)	(3,958,287)
Encumbrance Adjustment for GAAP[1]	(3,810,032)	-	-	-	-	-
Fund Balance - End of Year	**$ 65,671,215**	**$ 65,671,215**	**$ 65,671,215**	**$ 15,406,766**	**$ 12,003,391**	**$ 8,045,104**
Fund Balance by Type[1]:						
Nonspendable	$ 9,587,329	$ 9,587,329	$ 9,587,329	$ 29,882	$ 29,882	$ 29,882
Restricted	-	-	-	8,728,022	5,803,687	4,470,370
Committed	28,791,602	28,791,602	28,791,602	5,279,153	5,279,653	2,677,693
Assigned	5,000,000	5,000,000	5,000,000	1,369,708	890,169	867,159
Unassigned	22,292,284	22,292,284	22,292,284	-	-	-
Total Fund Balance[1]	**$ 65,671,215**	**$ 65,671,215**	**$ 65,671,215**	**$ 15,406,765**	**$ 12,003,391**	**$ 8,045,104**

[1]The fund balance totals shown on this page differ because of the Encumbrance adjustment for GAAP of $(3,810,032).

SOURCES AND USES - GOVERNMENTAL FUNDS

Summary of Estimated Financial Sources and Uses and Changes in Fund Balance - Governmental Funds

Capital Projects Funds			Total Governmental Funds			
FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	Categories
						Financial Sources:
$ -	$ -	$ -	$ 184,860,281	$ 196,586,104	$ 201,872,339	Property Taxes
-	-	-	88,732,813	91,659,331	93,000,000	Income Tax
-	-	-	14,179,418	13,166,415	12,607,083	Other Local Taxes
-	-	-	1,215,713	1,292,644	1,334,134	State Shared Taxes
-	-	-	335,646	299,400	309,400	Licenses & Permits
3,835,360	29,195,900	21,521,371	12,945,020	38,290,748	31,216,413	Intergovernmental
-	-	-	6,809,790	5,974,426	6,726,405	Charges for Services
-	-	-	513,796	458,210	436,650	Fines, Fees & Forfeitures
4,256,445	-	-	9,555,431	4,351,630	3,235,356	Other Revenues
-	-	-	-	-	-	Other Financing Sources (Transfers)
-	-	-	-	3,488,086	4,208,667	Use of Prior Year Fund Balance
$ 8,091,805	**$ 29,195,900**	**$ 21,521,371**	**$ 319,147,908**	**$ 355,566,994**	**$ 354,946,447**	**Total Financial Sources**
						Use of Resources:
$ -	$ -	$ -	$ 19,158,550	$ 22,264,916	$ 26,860,155	General Government
-	-	-	38,687,871	43,149,759	45,102,657	Public Safety
-	-	-	12,766,702	14,211,129	14,764,121	Parks, Recreation & Museums
-	-	-	742,887	964,834	995,011	Economic Development
-	-	-	19,837,360	21,617,025	21,455,584	Public Works
-	-	-	6,188,627	6,760,469	6,996,130	Community Resources
36,353,413	36,049,520	28,287,874	36,353,413	36,049,520	28,287,874	Capital Projects
-	-	-	35,268,562	35,145,472	30,679,656	Pension & Insurance
-	-	-	-	-	-	Transfers
-	-	-	16,342,149	17,014,973	17,695,561	State & Other Agencies
-	-	-	20,285,987	19,809,720	19,908,044	Debt Service
-	-	-	-	84,712	250,380	Planned Surplus
$ 36,353,413	**$ 36,049,520**	**$ 28,287,874**	**$ 205,632,108**	**$ 217,072,529**	**$ 212,995,173**	**Total Use of Resources**
						Other financing sources (uses):
$ 48,748,954	$ 15,722,900	$ 15,187,750	$ 48,748,954	$ 15,722,900	$ 15,187,750	Proceeds from Bond Sales
-	(11,531,480)	(11,270,150)	(126,367,666)	(142,120,514)	(145,975,399)	Operating Transfers In (Out) - BOE
10,868,851	2,662,200	2,848,903	15,514,085	8,694,365	9,907,402	Operating Transfers In - Other
(34,500)	-	-	(15,317,297)	(20,791,216)	(21,071,027)	Operating Transfers Out - Other
$ 59,583,305	**$ 6,853,620**	**$ 6,766,503**	**$ (77,421,924)**	**$ (138,494,465)**	**$ (141,951,274)**	**Total Other Financing Sources (Uses)**
$ 18,018,963	$ 49,340,660	$ 49,340,660	$ 94,324,765	$ 130,418,641	$ 127,015,266	Fund Balance - Beginning of Year
31,321,697	-	-	39,903,908	(3,403,374)	(3,958,287)	Net Budgetary Incease (Decrease) in Use of Fund Balance
-	-	-	(3,810,032)	-	-	Encumbrance Adjustment for GAAP[1]
$ 49,340,660	**$ 49,340,660**	**$ 49,340,660**	**$ 130,418,641**	**$ 127,015,266**	**$ 123,056,979**	**Fund Balance - End of Year**
						Fund Balance by Type[1]:
$ -	$ -	$ -	$ 9,617,211	$ 9,617,211	$ 9,617,211	Nonspendable
-	-	-	8,728,022	5,803,687	4,470,370	Restricted
-	-	-	34,070,755	34,071,255	31,469,295	Committed
49,340,660	49,340,660	49,340,660	55,710,368	55,230,829	55,207,819	Assigned
-	-	-	22,292,284	25,064,547	25,218,516	Unassigned
$ 49,340,660	**$ 49,340,660**	**$ 49,340,660**	**$ 130,418,640**	**$ 129,787,529**	**$ 125,983,211**	**Total Fund Balance[1]**

SOURCES AND USES - ENTERPRISE FUNDS

Summary of Estimated Financial Sources and Uses and Changes in Fund Balance - Enterprise Funds

Categories	Water & Sewer Fund			Solid Waste & Recycling Fund		
	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Financial Sources:						
Property Taxes	$ -	$ -	$ -	$ -	$ -	$ -
Other Local Taxes	-	-	-	-	-	-
State Shared Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	9,966,641	10,671,025	11,094,603	12,977,174	13,694,167	14,134,696
Prior Years Fund Balance	-	-	-	-	439,270	92,890
Prior Years Capital Connection	-	-	-	-	-	-
Capital Connection Charges	312,037	138,000	65,675	-	-	-
Other Revenue	977,772	258,366	238,398	181,525	81,425	54,993
Other Financing Sources	-	-	-	-	-	-
Total Financial Sources	**$ 11,256,450**	**$ 11,067,391**	**$ 11,398,676**	**$ 13,158,699**	**$ 14,214,862**	**$ 14,282,579**
Use of Resources:						
General Government	$ -	$ -	$ -	$ -	$ -	$ -
Public Safety	-	-	-	-	-	-
General Services	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
Public Works	10,043,174	9,121,056	9,592,938	12,570,640	13,921,639	13,982,204
Community Resources	-	-	-	-	-	-
Pension & Insurance	-	-	-	-	-	-
State / Other Agencies	-	-	-	-	-	-
Debt Service - Other	538,154	2,082,335	2,139,688	89,131	293,223	300,375
Planned Surplus	-	-	-	-	-	-
Total Use of Resources	**$ 10,581,328**	**$ 11,203,391**	**$ 11,732,626**	**$ 12,659,771**	**$ 14,214,862**	**$ 14,282,579**
Other Financing Sources (Uses):						
Capital Contributions	$ 562,463	$ 136,000	$ 333,950	$ -	$ -	$ -
Operating Transfers In (Out) - BOE	-	-	-	-	-	-
Operating Transfers In - Other	-	-	-	-	-	-
Operating Transfers Out - Other	-	-	-	-	-	-
Total Other Financing Sources (Uses)	**$ 562,463**	**$ 136,000**	**$ 333,950**	**$ -**	**$ -**	**$ -**
Net Position						
Net Position - Beginning of Year	$ 30,298,600	$ 31,536,185	$ 31,536,185	$ 7,961,327	$ 8,460,255	$ 8,020,985
Change in Net Position	1,237,585	-	-	498,928	(439,270)	(92,890)
Net Position - End of Year	**$ 31,536,185**	**$ 31,536,185**	**$ 31,536,185**	**$ 8,460,255**	**$ 8,020,985**	**$ 7,928,095**

SOURCES AND USES - ENTERPRISE FUNDS

Summary of Estimated Financial Sources and Uses and Changes in Fund Balance - Enterprise Funds

Total Enterprise Funds

FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	Categories
			Financial Sources:
$ -	$ -	$ -	Property Taxes
-	-	-	Other Local Taxes
-	-	-	State Shared Taxes
-	-	-	Licenses & Permits
-	-	-	Intergovernmental
22,943,815	24,365,192	25,229,299	Charges for Services
-	439,270	92,890	Prior Years Fund Balance
-	-	-	Prior Years Capital Connection
312,037	138,000	65,675	Capital Connection Charges
1,159,297	339,791	293,391	Miscellaneous
-	-	-	Other Financing Sources
$ 24,415,149	**$ 25,282,253**	**$ 25,681,255**	**Total Financial Sources**
			Use of Resources
$ -	$ -	$ -	General Government
-	-	-	Public Safety
-	-	-	General Services
-	-	-	Economic Development
22,613,814	23,042,695	23,575,142	Public Works
-	-	-	Community Resources
-	-	-	Pension & Insurance
-	-	-	State / Other Agencies
627,285	2,375,558	2,440,063	Debt Service - Other
-	-	-	Planned Surplus
$ 23,241,099	**$ 25,418,253**	**$ 26,015,205**	**Total Use of Resources**
			Other Financing Sources (Uses)
$ 562,463	$ 136,000	$ 333,950	Capital Contributions
-	-	-	Operating Transfers In (Out) - BOE
-	-	-	Operating Transfers In - Other
-	-	-	Operating Transfers Out - Other
$ 562,463	**$ 136,000**	**$ 333,950**	**Total Other Financing Sources (Uses)**
			Net Position
$ 38,259,927	$ 39,996,440	$ 39,557,170	Net Position - Beginning of Year
1,736,513	(439,270)	(92,890)	Change in Net Position
$ 39,996,440	**$ 39,557,170**	**$ 39,464,280**	**Net Position - End of Year**

TOTAL SOURCES AND USES -ALL FUNDS

Summary of Estimated Financial Sources and Uses and Changes in Fund Balance - Combined

	Combined Governmental & Enterprise Funds		
	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Financial Sources:			
Property Taxes	$ 184,860,281	$ 196,586,104	$ 201,872,339
Income Tax	88,732,813	91,659,331	93,000,000
Other Local Taxes	14,179,418	13,166,415	12,607,083
State Shared Taxes	1,215,713	1,292,644	1,334,134
Licenses & Permits	335,646	299,400	309,400
Intergovernmental	12,945,020	38,290,748	31,216,413
Charges for Services	29,753,605	30,339,618	31,955,704
Prior Years Fund Balance	-	3,927,356	4,301,557
Prior Years Capital Connection	-	-	-
Capital Connection Charges	312,037	138,000	65,675
Fines & Forfeitures	513,796	458,210	436,650
Other Revenue	10,714,728	4,691,421	3,528,747
Other Financing Sources	-	-	-
Total Financial Sources	**$ 343,563,057**	**$ 380,849,247**	**$ 380,627,702**
Use of Resources:			
General Government	$ 19,158,550	$ 22,264,916	$ 26,860,155
Public Safety	38,687,871	43,149,759	45,102,657
Parks, Recreation & Museums	12,766,702	14,211,129	14,764,121
Economic Development	742,887	964,834	995,011
Public Works	42,451,174	44,659,720	45,030,726
Community Resources	6,188,627	6,760,469	6,996,130
Capital Projects	36,318,915	36,049,520	28,287,874
Pension & Insurance	35,268,562	35,145,472	30,679,656
State / Other Agencies	16,342,149	17,014,973	17,695,561
Debt Service - Other	20,913,272	22,185,278	22,348,107
Planned Surplus	-	84,712	250,380
Total Use of Resources	**$ 228,838,709**	**$ 242,490,782**	**$ 239,010,378**
Other Financing Sources (Uses):			
Capital Contributions	$ 562,463	$ 136,000	$ 333,950
Proceeds from Bond Sales	48,748,954	15,722,900	15,187,750
Operating Transfers In (Out) - BOE	(126,367,666)	(142,120,514)	(145,975,399)
Operating Transfers In - Other	15,514,085	8,694,365	9,907,402
Operating Transfers Out - Other	(15,317,297)	(20,791,216)	(21,071,027)
Total Other Financing Sources (Uses)	**$ (76,859,461)**	**$ (138,358,465)**	**$ (141,617,324)**
Fund Balance (General Government)			
Fund Balance - Beginning of Year	$ 94,324,765	$ 130,418,641	$ 127,015,266
Net Budgetary Incease (Decrease) in Use of Fund Balance	39,903,908	(3,403,374)	(3,958,287)
Encumbrance Adjustment for GAAP	(3,810,032)	-	-
Fund Balance - End of Year	**$ 130,418,641**	**$ 127,015,266**	**$ 123,056,979**
Net Position (Enterprise Funds)			
Net Position - Beginning of Year	$ 38,259,927	$ 39,996,440	$ 39,557,170
Change in Net Position	1,736,513	(439,270)	(92,890)
Net Position - End of Year	**$ 39,996,440**	**$ 39,557,170**	**$ 39,464,280**
Governmental Fund Balance by Type:			
Nonspendable	$ 9,617,211	$ 9,617,211	$ 9,617,211
Restricted	8,728,022	5,803,687	4,470,370
Committed	34,070,755	34,071,255	31,469,295
Assigned	55,710,368	55,230,829	55,207,819
Unassigned	22,292,284	25,064,547	25,218,516
Total Fund Balance	**$ 130,418,640**	**$ 129,787,529**	**$ 125,983,211**

General Fund Summary



Calvert County Courthouse

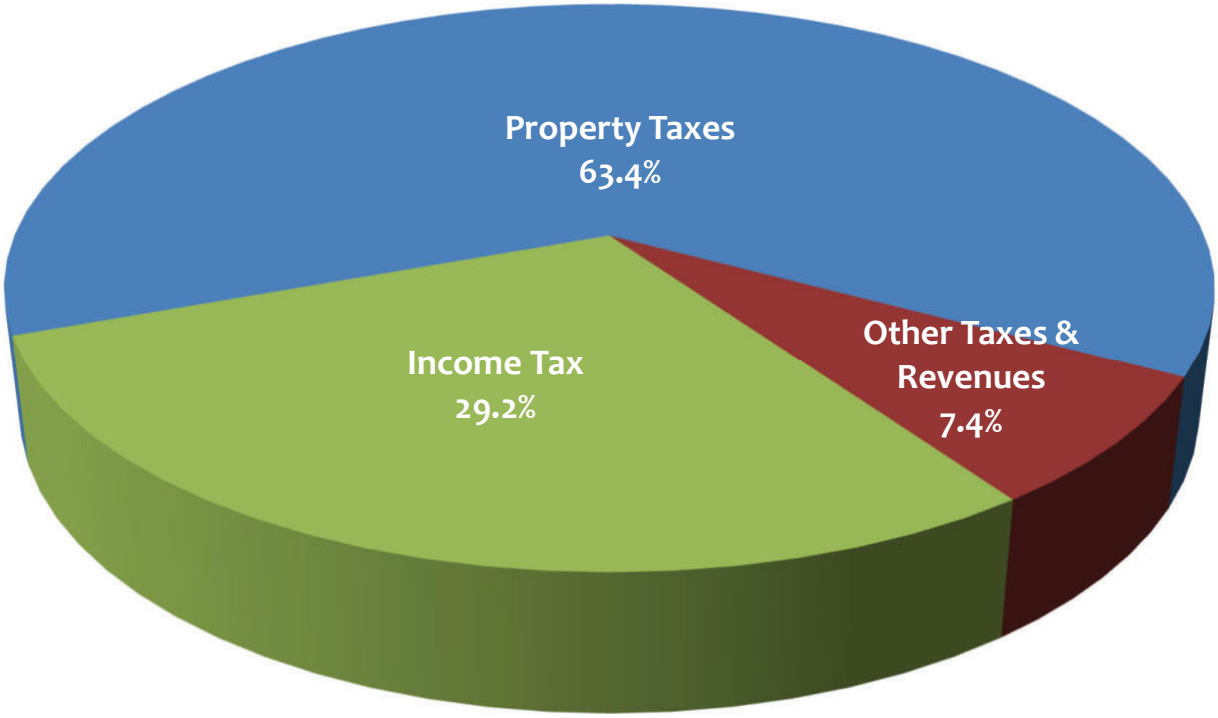
Statement of Revenues & Expenditures
Revenue & Expenditure Summaries
Revenue Detail
Revenue Highlights
Expenditures by Organization
Expenditure Highlights
Fund Balance Trends
General Fund Forecast

Statement of Revenues & Expenditures

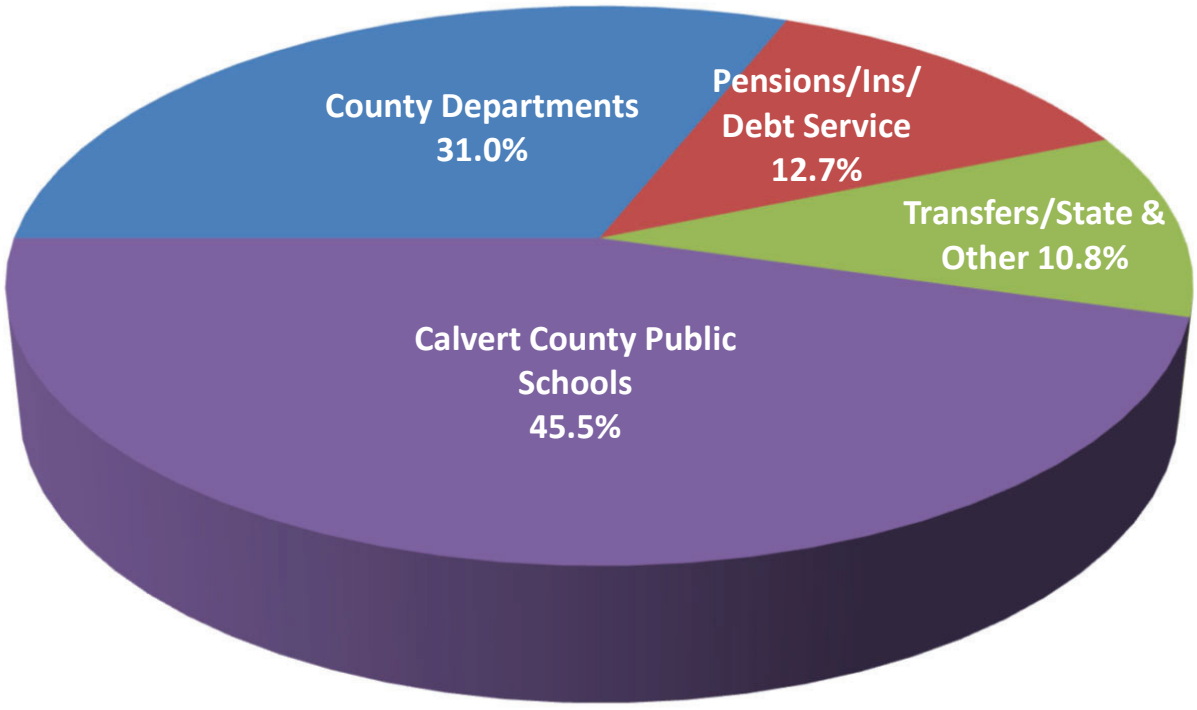
	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	% Change FY 2020 - FY 2021
Revenues				
Property Taxes	$ 184,860,281	$ 196,586,104	$ 201,872,339	2.69%
Income Tax	88,732,813	91,659,331	93,000,000	1.46%
Other Local Taxes	11,494,118	10,050,000	9,495,000	-5.52%
State Shared Taxes	1,215,713	1,292,644	1,334,134	3.21%
Licenses & Permits	335,646	299,400	309,400	3.34%
Intergovernmental	4,417,797	4,569,211	4,449,058	-2.63%
Service Charges	5,348,878	4,529,632	5,167,258	14.08%
Fines, Fees & Forfeitures	431,112	327,650	300,650	-8.24%
Other Revenues	3,122,349	2,316,769	1,281,351	-44.69%
Other Financing Sources (Transfers)	251,634	1,284,334	1,285,000	0.05%
Total General Fund Revenues	**$ 300,210,341**	**$ 312,915,075**	**$ 318,494,190**	**1.78%**
Expenditures				
General Government	$ 16,793,650	$ 19,578,421	$ 21,211,921	8.34%
Public Safety	37,276,270	41,750,013	43,402,712	3.96%
Parks, Recreation & Museums	8,493,824	9,314,623	9,378,539	0.69%
Public Works	19,837,360	21,617,025	21,455,584	-0.75%
Economic Development	742,887	960,834	980,011	2.00%
Community Resources	2,141,986	2,359,494	2,426,286	2.83%
Pensions & Insurance	23,169,063	23,872,848	23,362,339	-2.14%
Other Post Employment Benefits-County	4,001,740	2,346,645	3,373,317	43.75%
Transfers	12,670,597	14,775,466	16,650,627	12.69%
State/Other Agencies	16,342,149	17,014,973	17,695,561	4.00%
Debt Service - County	12,922,849	14,020,846	13,579,973	-3.14%
Total County Government	**$ 154,392,375**	**$ 167,611,188**	**$ 173,516,870**	**3.52%**
Board of Education-Operating	$ 126,367,666	$ 130,589,034	$ 134,705,249	3.15%
Debt Service-Education	7,363,138	5,788,874	6,328,071	9.31%
Other Post Employment Benefits-Schools	8,097,759	8,925,979	3,944,000	-55.81%
Total Board of Education	**$ 141,828,563**	**$ 145,303,887**	**$ 144,977,320**	**-0.22%**
Total General Fund Expenditures	**$ 296,220,938**	**$ 312,915,075**	**$ 318,494,190**	**1.78%**
Fund Balances by Category[1]				
Nonspendable	$ 9,587,329	$ 9,587,329	$ 9,587,329	0.00%
Restricted	-	-	-	N/A
Committed	28,791,602	32,922,611	32,922,611	0.00%
Assigned	5,000,000	5,000,000	5,000,000	0.00%
Unassigned	22,292,284	18,161,275	18,161,275	0.00%
Total General Fund Fund Balance[1]	**$ 65,671,215**	**$ 65,671,215**	**$ 65,671,215**	

[1] General Fund Fund Balance only is shown here. In the Comprehensive Annual Financial Report (CAFR), the Housing Opportunities Fund is combined with the General Fund. FY 2020 and FY 2021 projections are shown using the FY 2019 actual results, adjusted by the budgeted use of fund balance, when applicable.

General Fund - Summary of Revenues



General Fund - Summary of Expenditures



General Fund Revenues

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	% Change FY 2020 - FY 2021
TAXES				
Real Estate & Personal Property Taxes				
Real Estate Tax	$ 108,055,737	$ 110,400,000	$ 112,000,000	1.45%
Corporate and Personal Property Tax	3,437,309	3,451,000	3,502,765	1.50%
Payment In Lieu of Tax-Exelon	19,646,574	19,646,574	19,646,574	0.00%
Payment In Lieu of Tax-Dominion	50,905,000	60,200,000	63,995,000	6.30%
Public Utility Tax	3,701,964	3,700,000	3,750,000	1.35%
Additions and Abatements	(32,136)	200,000	100,000	-50.00%
Penalties and Interest	603,834	500,000	500,000	0.00%
Tax Credits	(1,183,843)	(1,241,470)	(1,322,000)	6.49%
Land Preservation Credit	(274,158)	(270,000)	(300,000)	11.11%
Total Real Estate & Personal Property Taxes	**$ 184,860,281**	**$ 196,586,104**	**$ 201,872,339**	**2.69%**
Other Local Taxes				
Income Tax	$ 88,732,813	$ 91,659,331	$ 93,000,000	1.46%
Franchise Tax	1,599,918	1,550,000	1,600,000	3.23%
Hotel Tax	752,428	750,000	750,000	0.00%
Admissions & Amusements	23,566	30,000	25,000	-16.67%
Recordations	9,014,787	7,600,000	7,000,000	-7.89%
Trailer Parks	103,419	120,000	120,000	0.00%
Total Other Local Taxes	**$ 100,226,931**	**$ 101,709,331**	**$ 102,495,000**	**0.77%**
State Shared Taxes				
Highway User	$ 1,215,713	$ 1,292,644	$ 1,334,134	3.21%
Total State Shared Taxes	**$ 1,215,713**	**$ 1,292,644**	**$ 1,334,134**	**3.21%**
TOTAL TAXES	**$ 286,302,925**	**$ 299,588,079**	**$ 305,701,473**	**2.04%**
LICENSES & PERMITS				
Business Licenses and Permits				
Builder Licenses	$ 35,570	$ 25,000	$ 25,000	0.00%
Beer, Wine, and Liquor Licenses	169,520	135,000	150,000	11.11%
Traders	95,012	95,000	95,000	0.00%
Hawkers and Peddlers	3,325	2,000	2,000	0.00%
Total Business Licenses and Permits	**$ 303,427**	**$ 257,000**	**$ 272,000**	**5.84%**
Other Permits				
Animal	$ 14,575	$ 25,000	$ 20,000	-20.00%
Code Book Sales	382	700	700	0.00%
Marriage	4,152	3,700	3,700	0.00%
Gambling Permits	13,110	13,000	13,000	0.00%
Total Other Permits	**$ 32,219**	**$ 42,400**	**$ 37,400**	**-11.79%**
TOTAL LICENSES & PERMITS	**$ 335,646**	**$ 299,400**	**$ 309,400**	**3.34%**
INTERGOVERNMENTAL				
Federal Grants				
Federal Emergency Performance Grant (EMPG)	$ 109,104	$ 82,407	$ 86,690	5.20%
Build America Bond Subsidy	103,590	100,000	100,000	0.00%
Federal Prisoner Per Diem	13,966	10,000	10,000	0.00%
Total Federal Grants	**$ 226,660**	**$ 192,407**	**$ 196,690**	**2.23%**

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	% Change FY 2020 - FY 2021
State Grants and Payroll Reimbursements				
Police Protection	$ 718,692	$ 775,000	$ 750,000	-3.23%
Library	481,780	481,780	515,344	6.97%
Soil Conservation	52,682	61,191	61,191	0.00%
State Prisoner Housing	88,560	100,000	55,000	-45.00%
Jury Reimbursement	19,240	30,000	30,000	0.00%
State Reimbursement for Sex Offender Registry	13,950	8,255	-	-100.00%
Total State Grants and Payroll Reimbursements	**$ 1,374,904**	**$ 1,456,226**	**$ 1,411,535**	**-3.07%**
Other Intergovernmental Grants and Reimbursements				
911 Fees	$ 645,209	$ 590,000	$ 590,000	0.00%
Shore Erosion	4,733	21,000	5,000	-76.19%
Bus Maintenance Payroll Reimbursement	-	85,363	90,000	5.43%
Housing Authority Payroll Reimbursement	1,218,275	1,383,177	1,250,000	-9.63%
Calvert Marine Museum Payroll Reimb. - Board of Gov.	335,474	292,078	330,000	12.98%
Calvert Marine Museum Payroll Reimb. - Society	559,189	462,127	560,000	21.18%
Criminal Justice Academy Director Reimbursement	37,519	71,000	-	-100.00%
State Dept. of Assess.(SDAT) Costs paid by the Towns	15,834	15,833	15,833	0.00%
Total Other Intergovernmental Grants and Reimbursements	**$ 2,816,233**	**$ 2,920,578**	**$ 2,840,833**	**-2.73%**
TOTAL INTERGOVERNMENTAL	**$ 4,417,797**	**$ 4,569,211**	**$ 4,449,058**	**-2.63%**
CHARGES FOR SERVICES				
Public Safety				
Sheriff's Fees	$ 61,080	$ 75,000	$ 60,000	-20.00%
Chesapeake Beach Police Reimbursement	1,017,420	1,033,969	1,128,170	9.11%
North Beach Police Reimbursement	472,872	472,681	516,388	9.25%
Dominion Police Reimbursement	1,968,441	1,490,000	2,185,000	46.64%
Lab Fees	12,400	15,000	12,000	-20.00%
Engineering Inspections	42,799	100,000	45,000	-55.00%
Driving While Intoxicated (DWI) Facility	4,908	7,345	5,000	-31.93%
Animal Shelter Fees	15,490	-	15,000	N/A
Electronic Monitoring - Detention Center	20,497	16,000	21,000	31.25%
Telephone Commission - Detention Center	73,039	100,000	70,000	-30.00%
Live In / Work Out - Detention Center	42,829	95,000	45,000	-52.63%
Weekend Inmate Fees	38,850	55,000	40,000	-27.27%
False Alarm Fees	19,500	2,000	15,000	650.00%
False Alarm Registration	4,025	3,800	3,800	0.00%
e-cigarette Citations	3,600	-	3,000	N/A
Protective Inspections	341,413	300,000	300,000	0.00%
Public Safety Tower Revenue	134,605	70,000	130,000	85.71%
Safety For Students Speed Camera Revenue	681,467	200,000	200,000	0.00%
Total Public Safety	**$ 4,955,235**	**$ 4,035,795**	**$ 4,794,358**	**18.80%**
General Services				
Watermen's Wharf	$ 8,625	$ 4,200	$ 4,200	0.00%
Tennison Charters	51,599	50,000	50,000	0.00%
Kings Landing Camp Fees	22,272	10,000	10,000	0.00%
Flag Pond Entrance Fees	74,490	40,000	40,000	0.00%
Cypress Swamp Fees	4,385	3,000	3,000	0.00%
Boat Ramp Fees	4,500	6,000	6,000	0.00%
Tower Revenue	9,695	-	10,000	N/A
Total General Services	**$ 175,566**	**$ 113,200**	**$ 123,200**	**8.83%**

General Fund Revenues

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	% Change FY 2020 - FY 2021
Public Works				
Road Tax Districts	$ 27,241	$ 63,000	$ 28,000	-55.56%
Developer Street Signs	-	600	-	-100.00%
Utility Permit Fee	41,520	25,000	40,000	60.00%
Waterway Improvements	6,294	6,837	6,000	-12.24%
Total Public Works	**$ 75,055**	**$ 95,437**	**$ 74,000**	**-22.46%**
Community Resources				
Library - Copying and Miscellaneous	$ 33,595	$ 28,000	$ 56,000	100.00%
Library - Other Sources	31,517	15,500	12,000	-22.58%
Library - E-Rate	3,360	10,000	3,000	-70.00%
Office on Aging Program Fees	54,729	84,000	77,000	-8.33%
Total Community Resources	**$ 123,201**	**$ 137,500**	**$ 148,000**	**7.64%**
Other Charges for Services				
Rents and Concessions	$ 12,148	$ 20,000	$ 20,000	0.00%
Land Lease	-	120,000	-	-100.00%
Rent - Health Department to Genoa	7,673	7,200	7,200	0.00%
Map Sales	-	500	500	0.00%
Total Other Charges for Services	**$ 19,821**	**$ 147,700**	**$ 27,700**	**-81.25%**
TOTAL SERVICE CHARGES	**$ 5,348,878**	**$ 4,529,632**	**$ 5,167,258**	**14.08%**
FINES, FEES & FORFEITURES				
General Government				
Soil Conservation Grading Fees	$ 30,000	$ 30,000	$ 30,000	0.00%
Administration Planting Bond - P & Z	(367)	4,500	4,500	0.00%
Replatting Fees - Planning & Zoning	3,240	4,000	4,000	0.00%
Board of Appeals Application Fees	10,140	20,000	20,000	0.00%
Planning & Zoning Tower Fees	2,100	500	20,500	4000.00%
Total General Government	**$ 45,113**	**$ 59,000**	**$ 79,000**	**33.90%**
Public Safety				
Domestic Master Fees	$ 2,035	$ 800	$ 800	0.00%
Community Service Programs	17,850	25,000	25,000	0.00%
Criminal Court Fines	5,143	9,000	9,000	0.00%
Home Study / Department of Social Services	2,010	2,000	2,000	0.00%
Animal Citation Fines	1,557	7,000	2,000	-71.43%
State's Attorney Fees	6,563	-	-	N/A
Forfeiture Sheriff	20,862	-	-	N/A
Forfeiture State's Attorney	373	-	-	N/A
Total Public Safety	**$ 56,393**	**$ 43,800**	**$ 38,800**	**-11.42%**
Other Fines, Fees, and Forfeitures				
Administration Fee - Grant Coordinator	$ 278,883	$ 160,000	$ 160,000	0.00%
Auto License Fees	2,003	2,600	2,600	0.00%
Library Fines	26,071	42,000	-	-100.00%
Zoning Fees	22,649	20,000	20,000	0.00%
Small lot clearing fees	-	100	100	0.00%
Filing Fees Elected Officials	-	150	150	0.00%
Total Other Fines, Fees, and Forfeitures	**$ 329,606**	**$ 224,850**	**$ 182,850**	**-18.68%**
TOTAL FINES, FEES & FORFEITURES	**$ 431,112**	**$ 327,650**	**$ 300,650**	**-8.24%**

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	% Change FY 2020 - FY 2021
OTHER REVENUE SOURCES				
Investment Revenue				
Interest and Dividends	$ 2,739,655	$ 2,000,000	$ 1,000,000	-50.00%
Appreciation of Investments	(32,373)	-	-	N/A
Total Investment Revenue	**$ 2,707,282**	**$ 2,000,000**	**$ 1,000,000**	**-50.00%**
Reimbursements				
Salary Reimbursements	$ 97,463	$ 35,000	$ 7,000	-80.00%
Battle Creek Payroll Reimbursement	-	7,418	-	-100.00%
Insurance Reimbursements	135,528	-	-	N/A
Circuit Court Clerks Office Reimbursement	4,351	4,351	4,351	0.00%
Total Reimbursements	**$ 237,342**	**$ 46,769**	**$ 11,351**	**-75.73%**
Other Revenues				
Mosquito Control	$ 15,989	$ 20,000	$ 20,000	0.00%
Advertising Revenues	16,250	-	-	N/A
Miscellaneous Income	145,486	250,000	250,000	0.00%
Total Other Revenues	**$ 177,725**	**$ 270,000**	**$ 270,000**	**0.00%**
TOTAL OTHER REVENUE SOURCES	**$ 3,122,349**	**$ 2,316,769**	**$ 1,281,351**	**-44.69%**
OTHER FINANCING SOURCES				
Board of Education Transfer - Sheriff Deputies	$ 217,134	$ 284,334	$ 285,000	0.23%
Transfer from Capital Fund	34,500	-	-	N/A
Transfer from Excise Tax Fund	-	1,000,000	1,000,000	0.00%
TOTAL OTHER FINANCING SOURCES	**$ 251,634**	**$ 1,284,334**	**$ 1,285,000**	**0.05%**
TOTAL REVENUE AND OTHER FINANCING SOURCES	**$ 300,210,341**	**$ 312,915,075**	**$ 318,494,190**	**1.78%**

Revenue Highlights

This section provides descriptions of some of the more significant revenue line items recorded in the funds and the assumptions used for the budget estimates. Many of these revenue types are recorded in the General Fund and are detailed on the General Fund Revenue pages 38-41.

Real Estate Tax – Real property tax is our largest revenue line item. These revenues are generated by both residential and commercial real property assessments. This budget includes a real property tax rate of $0.932. Residents of the two incorporated towns, North Beach and Chesapeake Beach, are granted a differential of $0.336 lowering their rate to $0.596 to recognize the services provided by the towns. These rates are lower by $.005 than the FY 2020 adopted budget. Real Estate Tax of $112.0m is increasing for assessments that are slowly moving upward (about 2% annually) and new construction. Real Estate tax represents 35% of General Fund revenues.

Personal, Corporate, Payments in Lieu of Tax and Public Utilities Taxes – The payments in lieu of tax (PILOTs) are the largest items in this group, at $83.6m. This amount represents agreed upon payments from our nuclear power plant and liquefied natural gas (LNG) exportation facility.

Public Utility assessments are prepared by the State Department of Assessments and Taxation using a unit cost method which considers the income generation capabilities as well as the operating and real assets which are owned and operated by utilities. Calvert County's personal, corporate, and public utility tax rate was set when the law required the amount be 2.5 times the local real estate tax rate or $2.23 per $100 of assessed value ($0.892 x 2.5). Note that the state recently changed the law which now reads that the personal, corporate, and public utility tax rate cannot be more than 2.5 times the real property rate.

Income Taxes – Income tax revenue is our second largest source of revenue. Local subdivisions in Maryland levy a percent of tax based upon State taxable income. The proposed rate is 3.0%. Income tax amounts to 29% of General Fund revenues.

Income tax revenues are projected to total $94m in FY 2020. The FY 2021 budget totals $93.0m. The impact of the Shutdown recession is reflected in the estimates. The estimates anticipate our local economy normalizing in the fourth quarter of Calendar year 2020. The FY 2017 income tax increase (from 2.8% to 3.0%) is still working its way to our actuals through the necessarily complex state distribution system. Income Tax is expected to follow historical norms and increase about 4.0% in the intermediate term..

Income tax is not very predictable. Along with economic forecasts used by the State of Maryland, inflation expectations and prior year actual variances are considered in this projection.

Other Taxes – Other tax revenue primarily includes cable television franchise fees and Recordation Taxes. Recordation taxes are established by the local governing body with prior approval from the state legislature. Tax revenue is generated from the recording of real property financing transactions upon settlement. Recordation tax is estimated at $7.0m in the FY 2021 budget, a $0.6m decrease over the FY 2020 budget.

Intergovernmental Revenue – Revenues are received from the State and Federal governments, reimbursements from the Housing Authority, Calvert Marine Museum Board of Governors and Calvert Marine Museum Society for payroll processed on their behalf (the related payroll is included in the County's expenditures), and 911 fees collected through the telephone company. State and Federal grants may take the form of a general formula aid (e.g., Police Protection Aid) or a specific program grant (e.g., Aging – Title III – Congregate Meals) and may also fund capital projects.

Charges for Services – Fees and charges are assessed by the County to offset the costs of various services provided. Revenue is collected for zoning fees, inspection fees, protective inspections, reimbursements from Chesapeake Beach and North Beach for sheriff's deputies assigned to those jurisdictions, and fees collected from inmates at the Detention Center who are in the work release program.

Miscellaneous Other Revenues – Other miscellaneous sources of income are from investments, rents and concessions, donations, park entrance fees, and fees for recreation. This source of revenue fluctuates over the years. Due to the potential impact of decreasing money market interest rates, the County's interest income for FY 2021 in the general fund is budgeted at $1.0m.

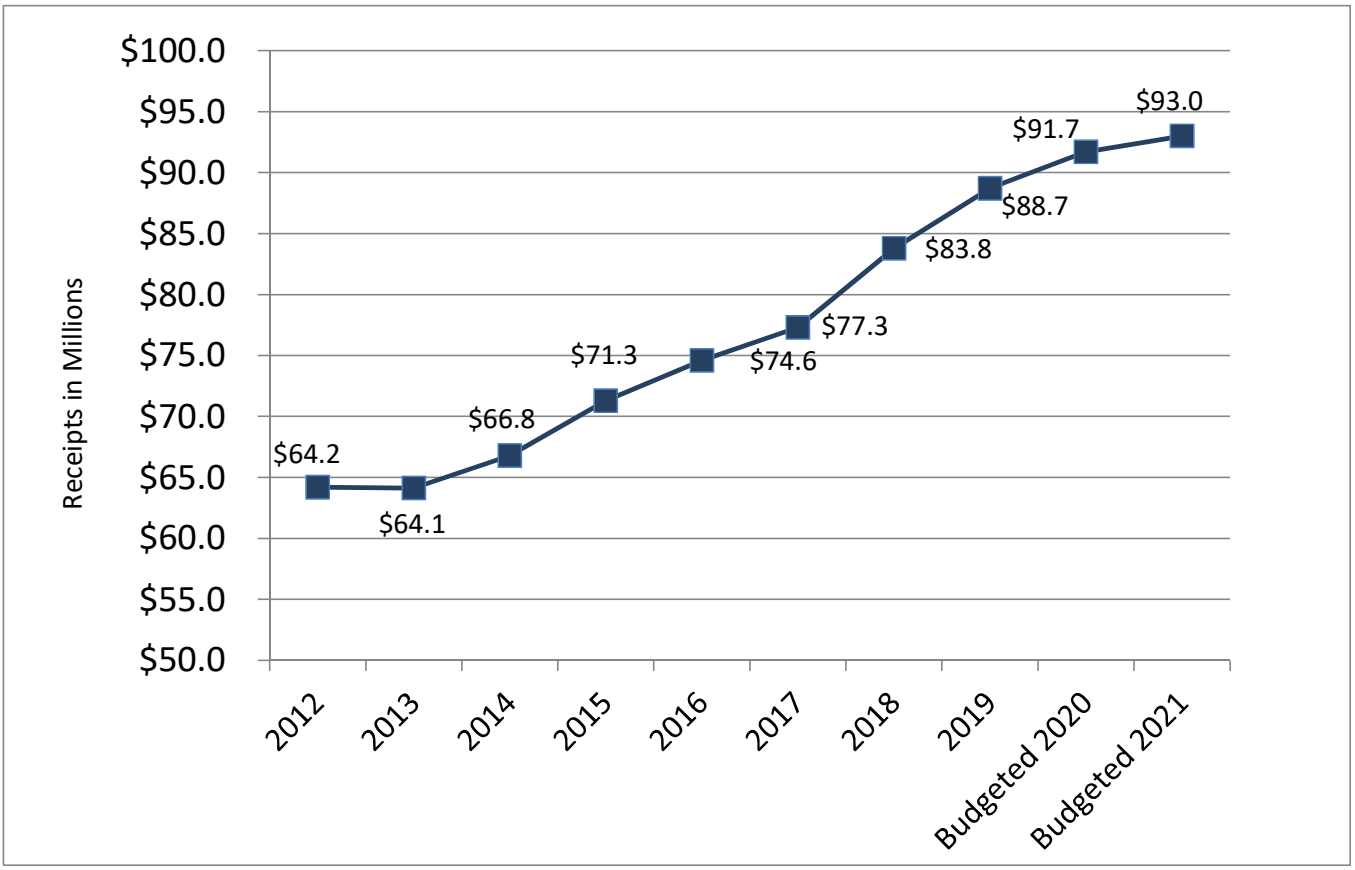
Other Financing Sources - Transfers In – Transfers between funds occur throughout the year. Transfers in are shown as a revenue source for the receiving fund. The corresponding transfers out are shown as expenditures of the paying fund.

Excise Tax and Other Fees – Excise taxes are collected from the property owners when a new home or building is constructed and provide a source of revenue to build and remodel schools, parks, roads and landfills/solid waste disposal centers necessitated by the growth associated with the new construction.

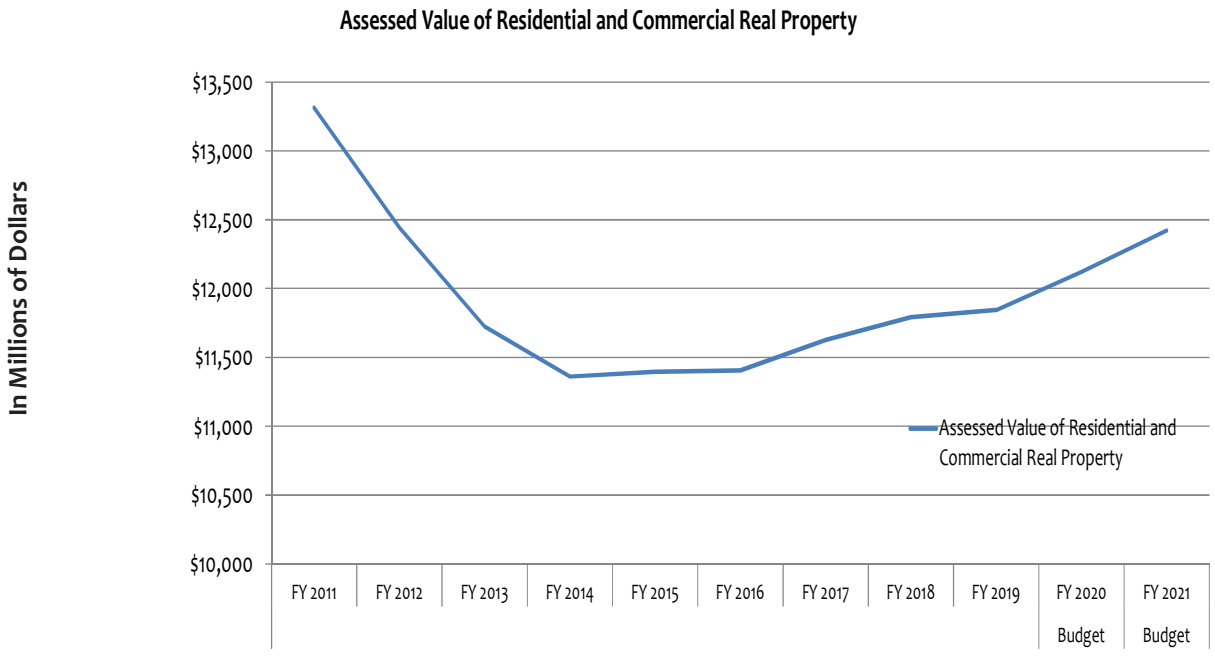
Revenue from excise taxes is recorded in a separate fund. However, when funds are available, a transfer to the General Fund is recorded to reimburse the General Fund for a portion of the debt service related to the borrowings to pay for the schools, parks, etc. mentioned above. The appendix provides a summary of the excise tax structure. In FY 2020 the transfer amount remains at $1.0m.

Revenue Highlights

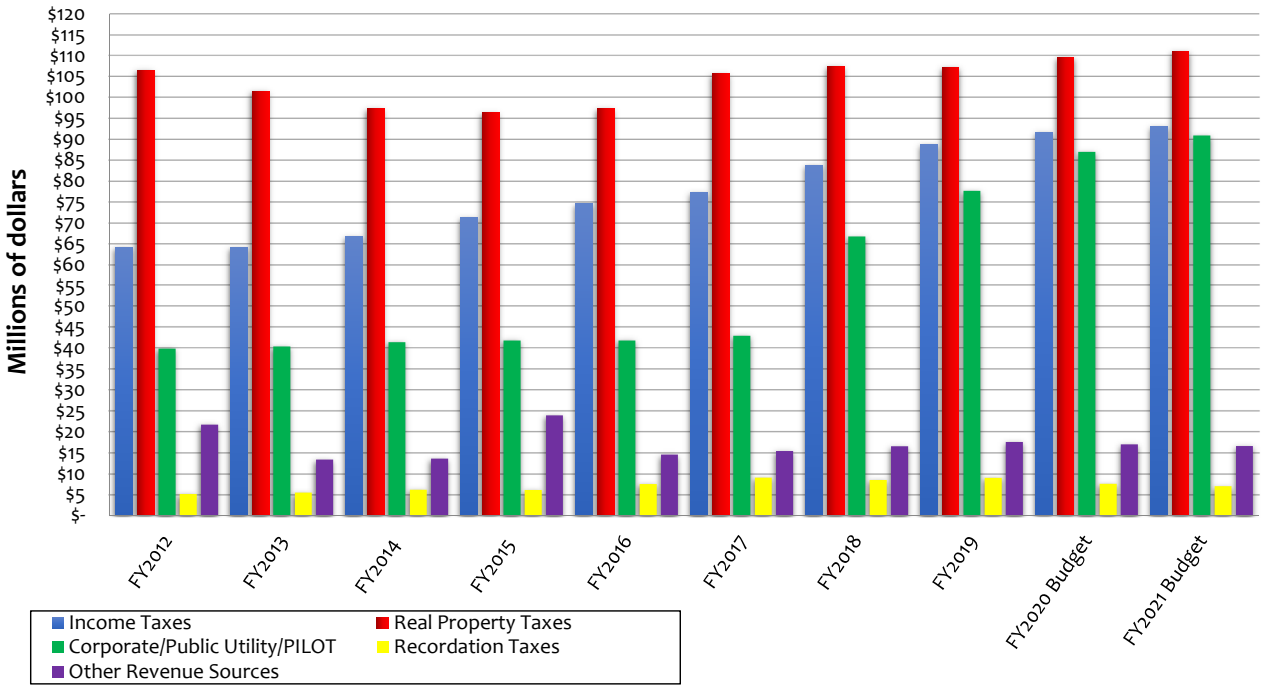
Income Tax Trends



Real Property Assessment Trends



Major Components of General Fund Revenues



The general fund takes in all of the taxes and many other revenue sources which fund local government services. In the FY 2021 budget, General Fund revenues total $318.5 million. The revenues components that make up this total change from year to year. This chart reflects the changes in the Calvert County revenue "mix" over the past ten years.

The blue bars (first in each FY group) represent income taxes. FY 2018 shows the impact of the FY 2017 income tax rate increase from 2.8% to 3.0%, with a budgeted $7.5 million increase. FY 2021 continues the historical upward trend for income taxes. The red bars (second from the left in each FY group) represent real property tax revenues. FY 2021 includes a $0.005 rate decrease from $0.937 to $0.932 per $100 assessed value.

The green bars (third in each FY group) include corporate personal property taxes, payments in lieu of taxes, and public utility taxes. The Dominion PILOT for the new export facility accounts for the large increase in FY 2018 through FY 2021. The purple bars (fourth in each FY group) are recordation taxes which has trended slightly up in recent years but show an aniticpated decline in FY2020 and FY 2021.

All of the remaining revenues include state revenues and investment earnings, and are shown with the turquoise sections (fifth in each FY group).

General Fund Expenditures By Organization

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	% Change FY 2020 - FY 2021	% of FY 2021 General Fund Budget
General Government					
Board of County Commissioners	$ 305,620	$ 322,963	$ 334,497	3.57%	0.11%
Clerk to County Commissioners	56,378	77,396	55,442	-28.37%	0.02%
Maryland Association of Counties	16,987	17,000	17,000	0.00%	0.01%
Paupers Burial	650	1,000	1,000	0.00%	>.01%
Contingency	-	600,000	600,000	0.00%	0.19%
Temporary Surplus	-	-	642,755	N/A	0.20%
County Administrator	447,836	438,115	447,452	2.13%	0.14%
Communication & Media Relations	1,024,538	1,158,700	1,670,171	44.14%	0.52%
County Attorney	587,451	696,028	722,399	3.79%	0.23%
Technology Services	3,880,969	4,609,657	4,849,936	5.21%	1.52%
Circuit Court	939,031	1,082,744	1,015,644	-6.20%	0.32%
Judge of Orphan's Court	27,227	29,509	29,709	0.68%	0.01%
Grand Jury	5,220	5,000	5,500	10.00%	>.01%
State's Attorney	2,227,444	2,463,648	2,640,720	7.19%	0.83%
County Treasurer	350,208	392,867	419,261	6.72%	0.13%
Finance & Budget	1,689,078	1,966,841	1,887,594	-4.03%	0.59%
Auditing & Related Services	62,498	75,750	90,275	19.17%	0.03%
Human Resources	1,367,197	1,427,264	1,468,736	2.91%	0.46%
Planning & Zoning	2,537,972	2,835,282	2,802,332	-1.16%	0.88%
Planning Commission: Devel. Review	228,572	285,882	290,682	1.68%	0.09%
Board of Appeals: Appeals, Variances & Exceptions	33,949	55,175	55,275	0.18%	0.02%
Inspections & Permits	1,004,825	1,037,600	1,165,541	12.33%	0.37%
	$ 16,793,650	**$ 19,578,421**	**$ 21,211,921**	**8.34%**	**6.66%**
Public Safety					
Director of Public Safety	$ 374,024	$ 509,510	$ 706,812	38.72%	0.22%
Emergency Communications	3,149,886	3,626,749	4,012,546	10.64%	1.26%
Emergency Communications-Tower Sites	353,260	489,111	152,444	-68.83%	0.05%
Emergency Management	259,662	311,339	324,230	4.14%	0.10%
Fire-Rescue-EMS Division	651,568	852,300	841,546	-1.26%	0.26%
Career EMS Department	27,475	1,411,494	1,848,960	30.99%	0.58%
Volunteer Fire-Rescue-EMS Departments	4,690,933	5,282,671	5,164,351	-2.24%	1.62%
Animal Shelter	1,121,270	1,307,939	1,068,954	-18.27%	0.34%
Sheriff's Office	16,370,008	16,538,184	15,837,401	-4.24%	4.97%
Sheriff's Office - Dominion Security	1,968,441	2,185,001	2,185,000	0.00%	0.69%
Sheriff's Office - Towns	-	-	1,644,575	N/A	0.52%
Detention Center	7,658,887	8,664,523	9,103,992	5.07%	2.86%
Animal Control	650,856	571,192	511,901	-10.38%	0.16%
	$ 37,276,270	**$ 41,750,013**	**$ 43,402,712**	**3.96%**	**13.63%**

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	% Change FY 2020 - FY 2021	% of FY 2021 General Fund Budget
Parks & Recreation					
Parks & Recreation	$ 4,626,720	$ 5,231,832	$ 5,094,758	-2.62%	1.60%
Natural Resources	903,312	967,324	1,077,234	11.36%	0.34%
	$ 5,530,032	**$ 6,199,156**	**$ 6,171,992**	**-0.44%**	**1.94%**
Museums					
Calvert Marine Museum	$ 2,812,188	$ 2,965,738	$ 3,048,492	2.79%	0.96%
Railway Museum	151,604	149,729	158,055	5.56%	0.05%
	$ 2,963,792	**$ 3,115,467**	**$ 3,206,547**	**2.92%**	**1.01%**
Public Works					
Director of Public Works	$ 1,528,417	$ 1,674,933	$ 723,678	-56.79%	0.23%
General Services	413,898	467,122	379,029	-18.86%	0.12%
Building Maintenance	-	-	835,961	N/A	0.26%
Grounds	-	-	261,600	N/A	0.08%
Custodial	-	-	993,951	N/A	0.31%
Mosquito Control	223,420	305,313	299,433	-1.93%	0.09%
Facilities	5,218,425	5,961,825	3,866,519	-35.15%	1.21%
Fleet Maintenance	550,243	700,680	794,975	13.46%	0.25%
Capital Projects	-	-	267,785	N/A	0.08%
Project Management	671,734	598,641	870,898	45.48%	0.27%
Highway Maintenance	10,992,790	11,476,800	11,371,277	-0.92%	3.57%
Highway Lighting	238,433	431,711	265,000	-38.62%	0.08%
Engineering	-	-	525,478	N/A	0.16%
	$ 19,837,360	**$ 21,617,025**	**$ 21,455,584**	**-0.75%**	**6.74%**
Economic Development	**$ 742,887**	**$ 960,834**	**$ 980,011**	**2.00%**	**0.31%**
Community Resources					
Director - Community Resources	$ 370,232	$ 365,730	$ 361,975	-1.03%	0.11%
Office on Aging	1,421,929	1,604,374	1,656,176	3.23%	0.52%
Transportation	349,825	389,390	408,135	4.81%	0.13%
	$ 2,141,986	**$ 2,359,494**	**$ 2,426,286**	**2.83%**	**0.76%**
Other Education					
College of Southern Maryland	$ 4,646,943	$ 4,646,943	$ 4,646,943	0.00%	1.46%
Calvert Library	4,658,314	4,932,717	5,278,616	7.01%	1.66%
	$ 9,305,257	**$ 9,579,660**	**$ 9,925,559**	**3.61%**	**3.12%**
State/Other Agencies					
Health Department	$ 2,490,156	$ 2,544,258	$ 2,544,708	0.02%	0.80%
Residential Substance Abuse Treatment	159,200	159,200	159,200	0.00%	0.05%
State Dept. of Assessments & Taxation	340,247	430,000	430,000	0.00%	0.14%
Soil Conservation District	374,699	381,883	447,396	17.16%	0.14%
University of Maryland Extension	203,915	164,401	176,569	7.40%	0.06%
Department of Social Services	76,294	76,392	76,392	0.00%	0.02%
Housing Authority	1,399,066	1,467,060	1,672,811	14.02%	0.53%
Election Board	714,529	871,304	898,858	3.16%	0.28%
Forestry Service	20,965	20,965	20,965	0.00%	0.01%
Liquor Board	28,010	53,489	53,222	-0.50%	0.02%
Ethics Commission	6,438	8,000	23,000	187.50%	0.01%
Environmental Commission	4,139	6,348	6,455	1.69%	>.01%
Historic District Commission	3,455	9,723	10,723	10.28%	>.01%
Commission for Women	3,835	4,950	4,950	0.00%	>.01%
Non-County Agencies	1,211,944	1,237,340	1,244,753	0.60%	0.39%
	$ 7,036,892	**$ 7,435,313**	**$ 7,770,002**	**4.50%**	**2.44%**

General Fund Expenditures by Organization

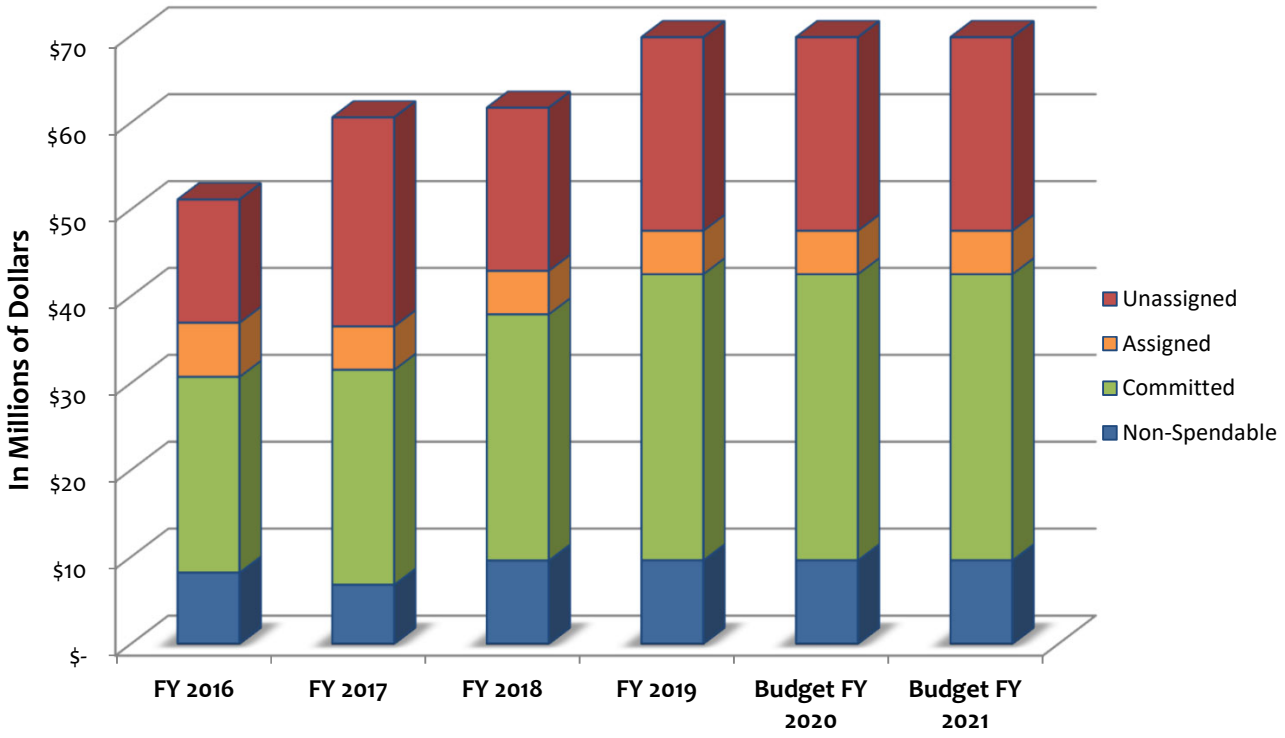
	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	% Change FY 2020 - FY 2021	% of FY 2021 General Fund Budget
Pensions & Insurance					
Pension Contributions	$ 9,694,621	$ 10,040,662	$ 8,741,884	-12.94%	2.74%
Worker's Compensation	1,997,716	2,200,000	2,028,995	-7.77%	0.64%
Health Insurance	10,674,502	10,563,152	11,598,147	9.80%	3.64%
Other Post Employment Benefits County	4,001,740	2,346,645	3,373,317	43.75%	1.06%
Other Post Employment Benefits BOE	8,097,759	8,925,979	3,944,000	-55.81%	1.24%
General Insurance	802,224	1,069,034	993,313	-7.08%	0.31%
	$ 35,268,562	**$ 35,145,472**	**$ 30,679,656**	**-12.71%**	**9.63%**
Debt Service	$ 20,285,987	$ 19,809,720	$ 19,908,044	0.50%	6.25%
	$ 20,285,987	**$ 19,809,720**	**$ 19,908,044**	**0.50%**	**6.25%**
Transfers					
To Capital Projects Fund	$ 8,256,651	$ 10,000,000	$ 10,818,928	8.19%	3.40%
To Land Preservation Fund	1,025,000	1,026,700	1,026,700	0.00%	0.32%
To Solid Waste & Recycling Fund	20,346	48,500	58,200	20.00%	0.02%
To Grants Fund	2,180,976	2,343,473	2,488,084	6.17%	0.78%
To Parks & Rec. Self-Sustaining Fund	736,964	867,491	1,693,707	95.24%	0.53%
To Golf Course Fund	436,425	475,528	549,982	15.66%	0.17%
To Calvert County Family Network	14,235	13,774	15,026	9.09%	0.00%
	$ 12,670,597	**$ 14,775,466**	**$ 16,650,627**	**12.69%**	**5.23%**
Board of Education	**$ 126,367,666**	**$ 130,589,034**	**$ 134,705,249**	**3.15%**	**42.29%**
Total General Fund Expenditures	**$ 296,220,938**	**$ 312,915,075**	**$ 318,494,190**	**1.78%**	**100.00%**

General Fund Expenditure Highlights

The General Fund is the primary operating fund of the County and accounts for most of the primary functions of local government. Here are some of the FY 2021 highlights:

- A step increase (i.e., salary increase) for county employees plus a 1.42 percent cost of living adjustment (COLA) for a total salary increase of about $2 million, evenly split over the two components.
- Operating funding for Calvert County Public Schools is recommended at $ 134.7 million; $3.2 million or 2.5% over the state required maintenance of effort amount; $4.1 million or 3.2% over the prior year as determined by the Board of Education funding formula. FY 21 is the final year the funding formula is effective.
- An Other Post-Employment Benefits (OPEB) contribution of $7.3 million, the full Actuarial Determined Contribution (ADC), has been provided for in this budget. $6.2 million is provided to Calvert County's Highway Maintenance Division to fund the road paving program.
- $10.8 million will be transferred to the capital projects fund.

Fund Balance Trends



Fund Balances	FY 2016	FY 2017	FY 2018	FY 2019	Budget FY 2020	Budget FY 2021
Non-Spendable	$ 8,181,368	$ 6,778,094	$ 9,567,714	$ 9,587,329	$ 9,587,329	$ 9,587,329
Restricted	54,030	54,030	-	-	-	-
Committed	22,512,444	24,726,044	28,326,821	28,791,602	32,922,611	32,922,611
Assigned	6,218,619	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000
Unassigned	14,200,844	24,060,353	18,787,277	22,292,284	18,161,275	18,161,275
Total Fund Balances and Reserves	**$ 51,167,305**	**$ 60,618,521**	**$ 61,681,812**	**$ 65,671,215**	**$ 65,671,215**	**$ 65,671,215**

Note: Fund Balances shown above are for the General Fund only, whereas the Comprehensive Annual Financial Report includes the Housing Fund as part of the General Fund per GASB requirements.

Fund Balance Trends

The fund balance schedule and the chart above present a recent history and a near-term projection of the County's General Fund fund balance. The FY 2021 General Fund budget is a balanced budget and should not impact fund balance. The tax increases from FY 2017 together with the new revenues from the Dominion facility have allowed the County to maintain a strong fund balance.

About the fund balance components: committed fund balance is comprised mostly of the County's stabilization arrangement established by resolution at 8% of General Fund expenditures.

General Fund Forecast

Long Term General Fund Forecast			
General Fund Projections	**FY 2020 Adopted Budget**	**FY 2021 Adopted Budget**	**% Inc/Dec**
Revenues			
Real Property Tax	$ 109,588,530	$ 110,978,000	1.27%
Corporate & Personal Property Tax	3,451,000	3,502,765	1.50%
Public Utility Tax	3,700,000	3,750,000	1.35%
Constellation PILOT	19,646,574	19,646,574	0.00%
Dominion PILOT	60,200,000	63,995,000	6.30%
Income Tax	91,659,331	93,000,000	1.46%
Recordation Tax	7,600,000	7,000,000	-7.89%
Other Sources	17,069,640	16,621,851	-2.62%
Total Revenues	$ 312,915,075	$ 318,494,190	1.78%
Expenditures			
County Government			
Salaries	$ 58,741,960	$ 62,170,000	5.84%
County Step	1,150,000	1,289,000	12.09%
County COLA	1,345,040	880,000	-34.57%
Operating	55,597,291	54,422,624	-2.11%
Insurances, Pensions, Other	23,713,000	27,000,000	13.86%
Calvert County Schools (operating)	130,589,034	134,705,249	3.15%
OPEB - Schools	8,925,979	3,944,000	-55.81%
OPEB - County Government	2,346,645	3,373,317	43.75%
Debt Service	20,506,126	19,910,000	-2.91%
Capital Projects (General Fund Transfer)	10,000,000	10,800,000	8.00%
Total Expenditures	$ 312,915,075	$ 318,494,190	1.78%
Projected Surplus/(Deficit)	**$ -**	**$ -**	

Revenue Assumptions:

Real Property revenues Includes $0.005 property tax rate reduction in FY 2022 and FY 2023.

Income Tax revenues are based on a tax rate of 3.0%. No change is planned for FY 2021. Near term growth of base is projected to be less than 2% for the next two years and about 4.0% for the last two years of the forecast.

Expenses adjustments made in future years to present a balanced budget:
FY 2022 No County COLA., reduced OPEB contribution by 20% and set BOE increase at 2%.
FY 2023 No County COLA., reduced OPEB contribution by 10% and set BOE increase at 2%.
FY 2024 No County step, no County COLA., no OPEB contribution, set BOE increase at 1% and reduced transfer to Capital Projects by $500lk.

COLA: Cost of Living Allowance

OPEB: Other Post Employment Benefits

PILOT: Payment in lieu of taxes

These estimates were current as of the publication of the Commissioners Budget, but are subject to change at any time.

General Fund Forecast (continued)

FY 2022 Projection	% Inc/Dec	FY 2023 Projection	% Inc/Dec	FY 2024 Projection	% Inc/Dec	Long Term General Fund Forecast
						General Fund Projections
						Revenues
$ 113,278,000	2.07%	$ 115,533,000	1.99%	$ 118,444,375	2.52%	Real Property Tax
3,555,306	1.50%	3,608,636	1.50%	3,662,766	1.50%	Corporate & Personal Property Tax
3,800,000	1.33%	3,850,000	1.32%	3,900,000	1.30%	Public Utility Tax
19,646,574	0.00%	19,646,574	0.00%	19,646,574	0.00%	Constellation PILOT
63,445,000	-0.86%	62,785,000	-1.04%	54,290,624	-13.53%	Dominion PILOT
95,790,000	3.00%	99,621,600	4.00%	103,606,464	4.00%	Income Tax
7,140,000	2.00%	7,282,800	2.00%	7,428,456	2.00%	Dominion Related Income Tax
16,768,409	0.88%	16,876,817	0.65%	16,989,762	0.67%	Other Sources
$ 323,423,289	1.55%	$ 329,204,427	1.79%	$ 327,969,021	-0.38%	**Total Revenues**
						Expenditures
						County Government
$ 64,339,000	3.49%	$ 65,639,000	2.02%	$ 66,939,000	1.98%	Salaries
1,300,000	0.85%	1,300,000	0.00%	-	-100.00%	County Step
-	-100.00%	-	0.00%	-	0.00%	County COLA
55,000,000	1.06%	56,925,000	3.50%	58,928,613	3.52%	Operating
27,884,935	3.28%	28,843,086	3.44%	29,852,594	3.50%	Insurances, Pensions, Other
137,399,354	2.00%	140,147,341	2.00%	141,548,814	1.00%	Calvert County Schools (operating)
3,200,000	-18.86%	3,600,000	12.50%	-	-100.00%	OPEB - Schools
2,800,000	-17.00%	3,150,000	12.50%	-	-100.00%	OPEB - County Government
22,000,000	10.50%	21,200,000	-3.64%	21,000,000	-0.94%	Debt Service
9,500,000	-12.04%	8,400,000	-11.58%	9,699,999	15.48%	Capital Projects (General Fund Transfer)
$ 323,423,289	1.55%	$ 329,204,427	1.79%	$ 327,969,021	-0.38%	**Total Expenditures**
$ -		$ -		$ -		**Projected Surplus/(Deficit)**

About this forecast:

Numerous assumptions are required in order to map out four years of revenues and expenditures. Financial forecasts can and will have many factors that affect the estimates. Few economists can accurately predict when the next recession or recovery will occur, and yet changes in the economy must be measured along with the growth in businesses, value of real and personal property, employment and the population of the county.

Revenue forecasts are generally based on recent historical data mixed with any known facts that mainly affect future revenues. If future rate or fee changes are not known or planned, it is assumed they remain at the current level. Revenue estimates are extremely important, especially those for real property and income taxes as they make up 90% of the county's general revenues.

Expenditures are estimated by applying inflationary factors to base year budgets. Future salary and fringe benefits are expected to increase as shown, and debt service is estimated based on what is required to fund the current six year Capital Project Budget during the forecasted four year period.

These estimates were current as of the publication of the Commissioners Budget, but are subject to change at any time.



General Government

Provides leadership in the coordination, implementation, and administration of County policy



Calvert County Courthouse

Board of County Commissioners
County Attorney
County Administrator
Communications & Media Relations
Technology Services
Circuit Court
Orphan's Court
State's Attorney
County Treasurer
Finance & Budget
Human Resources
Planning & Zoning
Inspections & Permits

Board of County Commissioners

Description

To serve the citizens of Calvert County by setting policy; provide effective efficient services; foster responsible, sustainable growth and economic development; and support the County's essential institutions to keep them strong.

Objectives

- Preserve the County's excellent financial position by maintaining a strong bond rating.
- Continue to provide financial assistance to eligible citizens through the Homeowner's Tax Credit Program.
- Increase the commercial tax base.
- Continue increased transparency in the budget building process.
- Work toward having the Golf Course and Aquatic Center become enterprise operations and self-sustainable.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
BOCC Meetings	39	39	40	40
Public Hearings Conducted	42	30	40	40
Resolutions Passed	43	38	40	40
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Preserve the County's excellent financial position by maintaining a strong bond rating.	Yes	Yes	Yes	Yes
Continue to provide financial assistance to eligible citizens through Homeowner's Tax Credit Program.	Yes	Yes	Yes	Yes
Increase the commercial tax base.	Yes	Yes	Yes	Yes
Continue increased transparency in the budget building process.	Yes	Yes	Yes	Yes
Work toward having the Golf Course and Aquatic Center become an enterprise operation and self-sustainable.	Not yet	Not yet	Not yet	Not yet

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Board of County Commissioners					
Salaries	$ 259,564	$ 270,723	$ 270,923	$ 289,783	$ 279,057
Operating	44,365	49,340	52,540	52,540	52,540
Contracted Services	1,691	2,900	2,900	2,900	2,900
Total	$ 305,620	$ 322,963	$ 326,363	$ 345,223	$ 334,497
Total Expenditures as a percent of Total Operating Budget	0.10%	0.10%	0.10%	0.11%	0.11%
Clerk to County Commissioners					
Salaries	$ 54,939	$ 74,387	$ 74,387	$ 54,450	$ 52,433
Operating	1,439	3,009	3,009	3,009	3,009
Contracted Services	-	-	-	-	-
Total	$ 56,378	$ 77,396	$ 77,396	$ 57,459	$ 55,442
Total Expenditures as a percent of Total Operating Budget	0.02%	0.02%	0.02%	0.02%	0.02%
Maryland Association of Counties					
Operating	$ 16,987	$ 17,000	$ 17,000	$ 17,000	$ 17,000
Total	$ 16,987	$ 17,000	$ 17,000	$ 17,000	$ 17,000
Total Expenditures as a percent of Total Operating Budget	0.01%	0.01%	0.01%	0.01%	0.01%
Paupers Burial					
Operating	$ 650	$ 1,000	$ -	$ -	$ 1,000
Total	$ 650	$ 1,000	$ -	$ -	$ 1,000
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%
Contingency					
Contingency Reserve	$ -	$ 600,000	$ 600,000	$ 600,000	$ 600,000
Total	$ -	$ 600,000	$ 600,000	$ 600,000	$ 600,000
Total Expenditures as a percent of Total Operating Budget	0.00%	0.19%	0.18%	0.19%	0.19%
Temporary Surplus					
Temporary Surplus	$ -	$ -	$ -	$ 2,162,429	$ 642,755
Total	$ -	$ -	$ -	$ 2,162,429	$ 642,755
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.67%	0.20%

Staffing

GENERAL FUND STAFFING Board of County Commissioners	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Commissioner	E	5.0	5.0	5.0	5.0
Executive Administrative Aide	721	1.0	1.0	1.0	1.0
TOTAL		6.0	6.0	6.0	6.0

Clerk to County Commissioners	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Clerk to County Commissioners	A	1.0	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0	1.0

County Attorney

Description

Provide legal service and is legal counsel to the Board of County Commissioners, County Administrator and various County departments, offices, agencies, boards, committees and commissions. Because of the many departments to which the Office of the County Attorney provides legal support, it is essential that the Office of the County Attorney utilize a method of prioritizing work in order to provide prompt and efficient service. Furthermore, the Office of the County Attorney must assist and contribute to the overall mission of County Government.

BOCC Goals



Objectives

- Prioritize workload within the Office of the County Attorney in order to provide timely and sound legal advice to all clients while maintaining the approved budget in a fiscally conservative manner.
- Attend meetings of Board of County Commissioners and other departments and agencies boards and commissions confronted by occasional legal issues at public meetings and public hearings.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Review of documents and provide advice and legal opinions	12,297	7,238	9,000	7,000
Bankruptcy cases processed	758	718	300	300
Foreclosure notices processed	285	269	250	250
Zoning enforcement-new cases	16	18	15	10
Notice of Tort Claims received	9	3	10	10
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Bankruptcy cases collection (amount collected)	$3,784	$2,748	$2,500	$2,500
Collection cases (amount collected)	$28,431	$30,052	$20,000	$10,000
Water and Sewer Liens applied	46	23	30	50
Water and Sewer Liens collected (amount collected)	$36,064	$22,341	$15,000	$30,000

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
County Attorney					
Salaries	$ 500,310	$ 563,238	$ 563,238	$ 616,155	$ 593,334
Operating	27,115	29,165	29,065	29,065	29,065
Contracted Services	59,889	100,000	100,000	100,000	100,000
Capital Outlay	137	3,625	-	-	-
Total	$ 587,451	$ 696,028	$ 692,303	$ 745,220	$ 722,399
Total Expenditures as a percent of Total Operating Budget	0.20%	0.22%	0.21%	0.23%	0.23%

Staffing

County Attorney	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
County Attorney	C	1.0	1.0	1.0	1.0
Associate County Attorney	C	1.0	1.0	1.0	1.0
Attorney I	C	1.0	1.0	1.0	1.0
Senior Paralegal	725	1.0	1.0	1.0	1.0
Paralegal	723	1.0	1.0	1.0	1.0
Executive Administrative Aide	721	0.0	1.0	1.0	1.0
Office Specialist II	719	1.0	0.0	0.0	0.0
TOTAL		6.0	6.0	6.0	6.0

County Administrator

Description

Direct and oversee the implementation of the Board of County Commissioners' (BOCC) policies to all County departments and divisions, as prescribed by the BOCC and Administrative Codes. Direct and oversee the day-to-day operations of County Government.

BOCC Goals



Objectives

- Ensure implementation of BOCC goals, directives, and policies.
- Provide regular communication via weekly Department Head meetings.
- Practice open communication with employees via effective problem resolution and promotion of equal opportunity and affirmative action.
- Continue to enhance working relationships with other local and state governmental agencies.
- Continue to ensure the general public's needs are met and all inquiries are responded to in a timely manner.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY2018	**Actual FY2019**	**Projected FY2020**	**Projected FY2021**
BOCC Directives and Policies Issued & Completed	100%	100%	100%	100%
Administrative Referrals & Administrative Assignments Completed	100%	100%	100%	100%
Number of Board & Staff Meetings	39	40	34	31
Number of Department Director Meetings	39	40	66	93
Number of Online Form Submittals (Website "Contact Us")	322	242	121	250
Program/Service Outcomes: (based on objectives)				
	Actual FY2018	**Actual FY2019**	**Projected FY2020**	**Projected FY2021**
Data to follow at future date due to transition				

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
County Administrator					
Salaries	$ 440,451	$ 423,720	$ 428,720	$ 449,521	$ 433,057
Operating	7,385	14,395	14,395	14,395	14,395
Contracted Services	-	-	-	-	$ -
Total	$ 447,836	$ 438,115	$ 443,115	$ 463,916	$ 447,452
Total Expenditures as a percent of Total Operating Budget	0.15%	0.14%	0.13%	0.14%	0.14%

Staffing

County Administrator	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
County Administrator	C	1.0	1.0	1.0	1.0
Deputy County Administrator	C	1.0	1.0	1.0	1.0
Exec Admin Asst to the County Administrator	724	1.0	1.0	1.0	1.0
TOTAL		3.0	3.0	3.0	3.0

Communications & Media Relations

Description

Under its purview are internal & external communications, brand & image management, centralized marketing & advertising services, media relations, website services, intergovernmental & utility relations, emergency communications and operation of the Public, Education and Government cable television station. The department serves as liaison between county departments, government & DOD entities, utilities and the public, including media.

BOCC Goals



Objectives

- Continue to expand outreach efforts for county government activities through electronic media including increased distribution and enhanced awareness of BOCC goals and objectives.
- Develop updated communications strategy and execute improved programs to deliver communications objectives throughout the county government organization and the public.
- Launch the new government television station.
- Enhance Calvert County Government's digital footprint on social media platforms.
- Provide communications support to Emergency Management during emergencies.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Press releases distributed	222	304	334	368
Social media posts	678	1,880	2,068	2,275
Videos created/produced	27	13	14	16
Graphic design projects - brochures, flyers, ads	N/A	405	446	490
Major government reports (written/designed/printed)	3	7	5	5
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of county government communications projects accomplished	815	2,800	3,080	3,388
Improved county government web site launched	N/A	3	2	2
Statistical dashboard launched	N/A	N/A	1	1
Video support to BOCC and Planning Commission	62	61	60	60
Talking points written	N/A	75	83	91

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Communication & Media Relations					
Salaries	$ 671,947	$ 736,835	$ 999,314	$ 1,148,575	$ 1,113,721
Operating	219,800	330,865	445,450	418,450	418,450
Contracted Services	42,966	91,000	138,000	138,000	138,000
Capital Outlay	89,825	-	-	-	-
Total	$ 1,024,538	$ 1,158,700	$ 1,582,764	$ 1,705,025	$ 1,670,171
Total Expenditures as a percent of Total Operating Budget	0.35%	0.37%	0.47%	0.53%	0.52%

Staffing

Communications & Media Relations	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Communications & Media Relations	C	1.0	1.0	1.0	1.0
Communications & Media Rel. Deputy Director	C	1.0	1.0	1.0	1.0
Public Broadcast Manager	C	0.0	1.0	1.0	1.0
Public Information Program Manager	725	1.0	1.0	1.0	1.0
Communications Program Specialist	724	2.0	2.0	2.0	2.0
Public Broadcast Producer	724	0.0	1.0	1.0	1.0
Webmaster	724	1.0	1.0	1.0	1.0
Public Broadcast Production Specialist	723	0.0	1.0	1.0	1.0
Research Specialist	723	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0
Public Broadcast Specialist	722	0.0	1.0	1.0	1.0
Media Specialist	721	2.0	2.0	2.0	2.0
Public Information Program Assistant II	720	1.0	1.0	1.0	1.0
Public Information Program Assistant I	717	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3
TOTAL		12.3	16.3	16.3	16.3

Technology Services

Description

Enable County departments to accomplish their goals through the provision of dependable and secure computer systems and technological solutions.

BOCC Goals



Objectives

- Complete the implementation of the advanced scheduling system in specific departments to compliment the use of the electronic time and attendance system.
- Work with departments to expand online services to citizens and provide additional online payment options.
- Continue annual enterprise software application upgrades.
- Continue infrastructure enhancements to strengthen the county's cyber resiliency and security.
- Expand the availability of public wifi in county facilities.

PERFORMANCE MEASURES

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Countywide support to managed desktops and laptop computers	956	962	1,073	1,127
Work orders completed	4,316	5,450	5,180	5,995
Mobile Data terminals supported	165	168	200	230
Number of servers	230	248	270	280
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Meet Milestones of Implementation for EDMS/ERMS	Yes	Yes	Yes	Yes
Meet Milestones of Land Management System Upgrade	Yes	Yes	Yes	Yes
Meet Milestones of Upgrade of Public Safety System	Yes	Yes	Yes	Yes
Meet Milestones of the Asset Management System	Yes	Yes	Yes	Yes

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Technology Services					
Salaries	$ 1,830,181	$ 2,119,512	$ 2,600,935	$ 2,188,845	$ 2,108,517
Operating	136,276	153,859	230,225	154,609	154,609
Contracted Services	1,338,163	1,698,777	1,955,967	1,914,687	1,914,687
Capital Outlay	576,349	637,509	769,743	672,123	672,123
Total	$ 3,880,969	$ 4,609,657	$ 5,556,870	$ 4,930,264	$ 4,849,936
Total Expenditures as a percent of Total Operating Budget	1.31%	1.47%	1.66%	1.53%	1.52%

Staffing

Technology Services	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Technology Services	C	1.0	1.0	1.0	1.0
Deputy Director of Technology Services	C	1.0	1.0	1.0	1.0
Enterprise Services Manager	728	0.0	1.0	0.0	0.0
Technology Services Infrastructure Manager	728	1.0	1.0	1.0	1.0
Applications Supervisor	727	0.0	1.0	0.0	0.0
GIS Supervisor	727	0.0	1.0	1.0	1.0
Network Supervisor	727	1.0	1.0	1.0	1.0
Records Management Systems Administrator	726	1.0	1.0	1.0	1.0
Computer Services Supervisor	725	1.0	1.0	1.0	1.0
GIS Administrator	725	1.0	0.0	0.0	0.0
Printer Manager	725	0.0	1.0	0.0	0.0
Network Administrator II / I	725/724	5.0	6.0	5.0	5.0
Systems Analyst II / I	725/724	6.0	7.0	6.0	6.0
GIS Analyst	724	2.0	3.0	2.0	2.0
Executive Administrative Assistant II	723	1.0	1.0	1.0	1.0
GIS Mapping Technician	722	1.0	1.0	1.0	1.0
Computer Services Technician II/I	722/720	5.0	6.0	5.0	5.0
Office Specialist II	719	1.0	1.0	1.0	1.0
Office Assistant II	716	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3
TOTAL		29.3	36.3	29.3	29.3

Circuit Court

Description

A court of general jurisdiction that serves the citizens of Calvert County by resolving issues in civil and criminal cases.

BOCC Goals

Although the court is heavily funded by the County Commissioners, the court is a part of the judicial branch of government and does not conduct its business under the direction or supervision of the county government.

Objectives

- Continued efficiency in handling court cases.
- Increased security in and around the courthouse for visitors, staff and litigants.

Performance Measures

The Maryland Judiciary has adopted time periods within which cases should be completed. Different standards have been established for different types of cases. Below is a table showing the performance of the Circuit Court in meeting those standards in the most common cases over the past four years. The key column is the one entitled "time standard". This column shows the percentage of the number of cases that have to be completed within the number of days listed in order for the court to have met the state standard. For instance, 98% percent of all criminal cases should be completed within 180 days of the time they commence. In FY 2012, the court completed 88.5% of the criminal cases within the prescribed number of days.

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Civil Cases Filed	2,545	2,804	2,850	2,840
Juvenile Cases Filed	122	143	150	150
Criminal Cases Filed	446	304	400	400
Domestic Violence Cases Filed	90	82	110	100
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Criminal - percentage of all cases completed within 180 days	90%	77%	85%	85%
Civil - percentage of all cases completed within 548 days	91%	92%	92%	92%
Family Law - percentage of all cases completed within 365 days	93%	93%	94%	94%
Limited Divorce - percentage of all cases completed within 730 days	93%	97%	100%	100%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Circuit Court					
Salaries	$ 757,966	$ 880,000	$ 880,000	$ 847,298	$ 815,916
Operating	94,072	104,305	109,265	109,265	109,265
Contracted Services	38,456	58,900	72,992	72,992	72,992
Capital Outlay	48,537	39,539	17,476	17,471	17,471
Total	$ 939,031	$ 1,082,744	$ 1,079,733	$ 1,047,026	$ 1,015,644
Total Expenditures as a percent of Total Operating Budget	0.32%	0.35%	0.32%	0.33%	0.32%
Orphan's Court					
Salaries	$ 26,980	$ 28,059	$ 26,980	$ 28,859	$ 27,789
Operating	247	1,450	1,920	1,920	1,920
Total	$ 27,227	$ 29,509	$ 28,900	$ 30,779	$ 29,709
Total Expenditures as a percent of Total Operating Budget	0.01%	0.01%	0.01%	0.01%	0.01%
Grand Jury					
Operating	$ 5,220	$ 5,000	$ 5,500	$ 5,500	$ 5,500
Total	$ 5,220	$ 5,000	$ 5,500	$ 5,500	$ 5,500
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%

Staffing

Circuit Court (All Appointed Positions)	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Court Administrator	CC17	1.0	1.0	1.0	1.0
Deputy Court Administrator	CC11	1.0	1.0	1.0	1.0
Senior Case Manager	CC07	1.0	1.0	1.0	1.0
Court Reporter (Coordinator)	CC06	1.0	1.0	1.0	1.0
Judicial Secretary	CC04	3.4	3.4	3.4	3.4
Assignment Clerk	CC03	3.0	3.0	3.0	3.0
Legal Secretary	CC02	0.4	0.4	0.4	0.4
Bailiff	A	3.8	3.8	3.8	3.8
Bailiff (Temp)	n/a	0.7	0.7	0.7	0.7
TOTAL		15.3	15.3	15.3	15.3

Orphan's Court	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Chief Judge of Orphan's Court	E	1.0	1.0	1.0	1.0
Associate Judge of Orphan's Court	E	2.0	2.0	2.0	2.0
TOTAL		3.0	3.0	3.0	3.0

State's Attorney

Description

Fulfills a State legislative mandate to prosecute all felony, misdemeanor and must appear traffic offenses that occur in Calvert County, including homicide, assault, sexual assault, child abuse and neglect, elder abuse, narcotics, domestic abuse, economic crimes, driving impaired by drugs and/or alcohol, Department of Natural Resources violations and more. Handles certain civil proceedings, such as asset forfeiture and child support. Provides outreach services and education to the community through lectures and forums.

BOCC Goals



Objectives

- Develop a team within the State's Attorney's Office in collaboration with local law enforcement to investigate and prosecute animal abuse cases.
- Continue to actively participate and support the Circuit Court Drug Court Program by providing an experienced prosecutor to evaluate, screen and recommend low-level, non-violent offenders for entrance into the program as well as aid in monitoring their progress in this educational and rehabilitative program.
- To support the Child Advocacy Center by providing a dedicated senior child abuse/neglect prosecutor who will be available 24/7 to aid in the investigation of all child abuse/neglect cases in the county. Further, provide a victim/witness advocate for the Child Advocacy Center who will work with victims and their families throughout the investigative and court process.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Animal Abuse Unit- investigated	0	0	6	15
Drug Court Participants	110	100	105	105
Child Advocacy Center- criminal cases investigated	0	3	15	25
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Animal Abuse Unit-cases prosecuted	0	0	6	15
Successful Completion of Drug Court	20	26	25	25
Child Advocacy Center- cases closed	0	3	15	25

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
State's Attorney					
Salaries	$ 2,090,888	$ 2,280,490	$ 2,454,316	$ 2,462,986	$ 2,373,408
Operating	109,463	124,643	170,181	160,712	160,712
Contracted Services	20,893	20,242	73,100	73,100	73,100
Capital Outlay	6,200	38,273	61,394	33,500	33,500
Total	$ 2,227,444	$ 2,463,648	$ 2,758,991	$ 2,730,298	$ 2,640,720
Total Expenditures as a percent of Total Operating Budget	0.75%	0.79%	0.83%	0.85%	0.83%

Staffing

State's Attorney	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
State's Attorney	E	1.0	1.0	1.0	1.0
Deputy State's Attorney	A	1.0	1.0	1.0	1.0
Senior Assistant State's Attorney	A	5.0	3.0	3.0	3.0
Assistant State's Attorney	A	6.0	8.0	8.0	8.0
Investigator	A	3.0	3.0	3.0	3.0
Legal Office Specialist	723	1.0	1.0	1.0	1.0
Community Service Coordinator	722	1.0	1.0	1.0	1.0
Executive Administrative Aide	721	0.0	1.0	0.0	0.0
Media Specialist	721	0.0	1.0	0.0	0.0
Digital Evidence Coordinator	720	1.0	1.0	1.0	1.0
Victim Witness Advocate	720	5.0	6.0	6.0	6.0
Legal Secretary III	720	1.0	1.0	1.0	1.0
Legal Secretary II	719	1.0	1.0	1.0	1.0
Legal Secretary I	718	3.0	3.0	3.0	3.0
Office Specialist I	718	1.0	1.0	1.0	1.0
Office Assistant III	717	1.6	2.6	1.6	1.6
TOTAL		31.6	35.6	32.6	32.6

County Treasurer

Description

Receive and disburse funds for the Calvert County Government. Responsible for initiating the enforcement of tax collection.

BOCC Goals



Objectives

- Continue to increase public awareness of the Treasurer's Office billing process and credits offered by the State of Maryland Department of Assessments and Calvert County Government via newspaper advertisements and Comcast Cable Channel 6 slides.
- Utilize innovative software programs to locate property owners with insufficient addresses.
- Continue with enhancements to the Munis Tax System: tax sale, audit letters, credits to better meet the needs of the customers and the Treasurer's Office.
- Increase the number of Homeowner Tax Credits approved for homeowners in Calvert County.
- To continue sending out audit letters.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Real Estate Tax Bills	43,164	43,221	43,236	43,274
Personal/Corporate Tax Bills	2,272	1,828	1,750	1,700
Tax Bill Credits Issued				
Barn	589	589	590	591
Land Preservation	666	677	680	682
Commissioner	192	192	191	193
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
% of Tax Sale buyers registered in Munis Tax System	87%	88%	89%	90%
# of returned mail pieces for insufficient address	1,053	1,000	975	950
Increase the # of credit card and e-check transactions by 10% year				
# of transactions	401	920	950	1,000
$$ amount	584,500	1,148,246	1,250,000	1,500,000

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
County Treasurer					
Salaries	$ 321,214	$ 355,257	$ 355,257	$ 396,331	$ 381,651
Operating	28,542	27,610	27,610	27,610	27,610
Contracted Services	(257)	10,000	10,000	10,000	10,000
Capital Outlay	709	-	-	-	-
Total	$ 350,208	$ 392,867	$ 392,867	$ 433,941	$ 419,261
Total Expenditures as a percent of Total Operating Budget	0.12%	0.13%	0.12%	0.13%	0.13%

Staffing

County Treasurer	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Treasurer	E	1.0	1.0	1.0	1.0
Deputy Treasurer	A	1.0	1.0	1.0	1.0
Treasurer Clerk II	719	1.0	1.0	1.0	1.0
Treasurer Clerk I	718	3.0	4.0	4.0	4.0
Office Aide	713	1.5	0.5	0.5	0.5
TOTAL		7.5	7.5	7.5	7.5

Finance & Budget

Description

Provide County management with accurate fiscal information to make informed decisions, maintain a standard of excellence in financial reporting and budgeting, safeguard assets, and add value to accounting data through financial analysis. Includes budget, general accounting and auditing, procurement, health & retirement benefits, payroll, accounts payable, tax and utility billing, capital projects, grants coordination, debt management and oversight of county funds and investments.

BOCC Goals



Objectives

- Implement the changes required by the Federal Affordable Care Act (ACA) as the mandates are due, and implement the annual changes to the new state minimum wage.
- Work with the Board to examine and propose improvements to the County's procurement requirements, including a review of formal bidding, vendor preferences, and newspaper advertising. Seek legislative support for these changes.
- Continue with our three-year plan to implement improvements to the budget document as part of the overall initiative to add greater transparency to budget development and reporting.
- Continue work on telephone audit to analyze all county land lines, long distance and wireless communication contracts, telephone locations, and related billing.
- Complete the implementation of the new benefits module and general billing software.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Average number of employees per pay	1,137	1,150	1,104	1,150
Purchase Orders Processed	5,698	6,162	6,020	6,100
Accounts Payable checks issued	14,315	17,070	16,200	17,000
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Software upgrades to major applications implemented	2	6	3	3
Measure improvements to the Budget Document by reducing the # of "does not satisfy" marks based on the Distinguished Budget Award program	0 does not satisfy	0 does not satisfy	0 does not satisfy	0 does not satisfy
Number of Budget, Benefit and Pension Plan Public Hearings Coordinated by Staff	14	20	20	20

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Finance & Budget					
Salaries	$ 1,386,436	$ 1,658,971	$ 1,658,971	$ 1,583,596	$ 1,524,944
Operating	129,274	115,701	136,650	136,650	136,650
Contracted Services	171,546	165,800	199,000	199,000	199,000
Capital Outlay	1,822	26,369	27,000	27,000	27,000
Total	$ 1,689,078	$ 1,966,841	$ 2,021,621	$ 1,946,246	$ 1,887,594
Total Expenditures as a percent of Total Operating Budget	0.57%	0.63%	0.61%	0.60%	0.59%
Auditing & Related Services					
Contracted Services	$ 62,498	$ 75,750	$ 90,275	$ 90,275	$ 90,275
Total	$ 62,498	$ 75,750	$ 90,275	$ 90,275	$ 90,275
Total Expenditures as a percent of Total Operating Budget	0.02%	0.02%	0.03%	0.03%	0.03%

Staffing

Finance & Budget	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Finance & Budget	C	1.0	1.0	1.0	1.0
Deputy Director of Accounting	C	1.0	1.0	1.0	1.0
Deputy Director of Budget	C	1.0	1.0	1.0	1.0
Capital Projects Analyst	726	1.0	1.0	1.0	1.0
Procurement Officer	726	1.0	1.0	1.0	1.0
Accountant III	725	1.5	1.5	1.5	1.5
Senior Budget Analyst	725	1.0	1.0	1.0	1.0
Accountant I	723	1.0	1.0	1.0	1.0
Budget Analyst	723	1.0	1.0	1.0	1.0
Grants Coordinator	723	1.0	1.0	1.0	1.0
Procurement Specialist II	723	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0
Payroll Specialist	722	1.0	1.0	1.0	1.0
Procurement Specialist I	722	2.0	2.0	2.0	2.0
Accounts Payable Technician	720	2.0	2.0	2.0	2.0
Accounts Receivable Technician I	720	1.0	1.0	1.0	1.0
Fixed Asset/Procurement Assistant	720	1.0	1.0	1.0	1.0
Procurement Assistant	720	1.0	1.0	1.0	1.0
Procurement Administrative Technician	719	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3
TOTAL		21.8	21.8	21.8	21.8

Human Resources

Description

Provide employment related services to the Calvert County Government as well as to its employees and managers so that they may achieve their operational goals. Administers programs for recruitment, examination, and selection; position classification; pay and leave; performance evaluation; training and development; safety and risk management; health, retirement, and voluntary benefits; and employee relations.

BOCC Goals



Objectives

- To provide employee development services to include personal growth, skill, safety, and supervisor development training opportunities and tuition assistance.
- To provide an effective recruitment program.
- To provide a wide range of benefits to enhance the lifestyle of our employees, their families, and their dependents while addressing rising healthcare costs.
- Continue to develop and enhance the Occupational Safety Program to ensure a safe working environment for County employees.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of trainings offered on various topics	42	61	65	65
Offer tuition assistance	Yes	Yes	Yes	Yes
Number of employment applications received and reviewed	4,666	4,397	4,617	4,617
Number of employment interviews scheduled	718	831	873	873
Number of voluntary benefits offered to employees	19	16	17	17
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of employees trained on various topics	1,134	1,037	1,047	1,047
Number of tuition assistance applications processed	49	58	61	64
Number of new hires	345	384	389	393
Number of safety inspections	25	25	30	30
Number of employees enrolled in one or more voluntary benefit	746	811	820	820

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Human Resources					
Salaries	$ 1,101,865	$ 1,106,534	$ 1,158,349	$ 1,199,950	$ 1,155,515
Operating	49,789	62,104	69,134	67,484	67,484
Tuition Program	37,123	55,000	55,000	55,000	55,000
Contracted Services	158,189	203,626	190,987	190,737	190,737
Capital Outlay	20,231	-	3,522	-	-
Total	$ 1,367,197	$ 1,427,264	$ 1,476,992	$ 1,513,171	$ 1,468,736
Total Expenditures as a percent of Total Operating Budget	0.46%	0.46%	0.44%	0.47%	0.46%

Staffing

Human Resources	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Human Resources	C	1.0	1.0	1.0	1.0
Human Resources Deputy Director	C	2.0	2.0	2.0	2.0
Senior Human Resources Analyst	726	1.0	1.0	1.0	1.0
Benefits Specialist II	724	1.0	1.0	1.0	1.0
Human Resources Analyst II	724	2.0	2.0	2.0	2.0
Risk Manager	724	1.0	1.0	1.0	1.0
Safety Officer	724	1.0	1.0	1.0	1.0
Benefits Specialist I	721	1.0	1.0	1.0	0.0
Executive Administrative Aide	721	1.0	1.0	1.0	1.0
Risk Management Specialist	721	0.0	1.0	0.0	0.0
Benefits Assistant	720	0.0	0.0	0.0	1.0
Risk Management Assistant	720	1.0	1.0	1.0	1.0
Human Resources Assistant	719	2.0	2.0	2.0	2.0
Human Resources Aide	717	1.0	1.0	1.0	1.0
Office Assistant I	715	2.0	2.0	2.0	2.0
Intern	n/a	0.3	0.3	0.3	0.3
TOTAL		17.3	18.3	17.3	17.3

Planning & Zoning

Description

Coordinate all planning activities within Calvert County Government, including Development Review, Appeals, Variances, and Exceptions, as well as other Boards and Commissions. Administer the Zoning Ordinance, Subdivision Regulations and the Building Code. Advise the Board of County Commissioners about growth and development in Calvert County.

BOCC Goals



Objectives

- Continue the update of the Calvert County Zoning Ordinance with the goal of completion and adoption in 2021. Continue the process of updating the 7 Town Center Master Plans and Zoning Ordinances.
- Support, apply, and improve department review, permitting, inspection and code enforcement processes while clearly and transparently following the requirements of county policies, plans and regulations as adopted by the BOCC.
- Continue to research and advocate for funding the Watershed Implementation Plan.
- Continue to improve the IPS land management software for all to use to its full advantage, including the Board of Appeals module.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
New Major and Minor Subdivision Applications(forward from 2019 figures include final plat applications)	16	77	83	89
Replatting	109	119	130	136
New Site Plan Applications	67	104	112	120
Board of Appeals New Cases Heard	39	41	40	40
Service Requests Generated	328	331	335	345
New Zoning Violations - CASE generated	161	156	180	190
Service Requests/Inspections without CASE	167	175	140	155
Agricultural Preservation Project Submittals	12	15	20	20
New Historic District Applications	1	1	1	1
Historic Area Work Permit Applications	12	13	15	15
Historic Preservation Tax Credit applications	9	8	9	9
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Subdivision applications-3 months after certification of complete application in accordance with calendar schedule (based on in house time).	88%	95%	100%	100%
Technical evaluation of site plan applications within calendar schedule .	100%	98%	98%	100%
Board of Appeals applications scheduled for first possible hearing date.	100%	100%	100%	100%
Site plan inspections conducted within 2 business days of zoning violation complaint.	99%	100%	99%	100%
Agricultural Preservation applications reviewed within 45 days by Agricultural Board	100%	100%	100%	100%
Applications reviewed within 45 days by Historic District Commission.	100%	100%	100%	100%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Planning & Zoning					
Salaries	$ 2,329,799	$ 2,476,367	$ 2,483,380	$ 2,649,194	$ 2,551,520
Operating	82,905	108,565	123,390	123,390	123,390
Contracted Services	56,171	226,850	250,000	250,000	100,000
Capital Outlay	69,097	23,500	27,422	27,422	27,422
Total	$ 2,537,972	$ 2,835,282	$ 2,884,192	$ 3,050,006	$ 2,802,332
Total Expenditures as a percent of Total Operating Budget	0.86%	0.91%	0.86%	0.95%	0.88%
Planning Commission: Devel. Review					
Operating	$ 34,712	$ 47,582	$ 52,382	$ 52,382	$ 52,382
Contracted Services	128,910	131,000	131,000	131,000	131,000
Honorarium	55,600	103,600	103,600	103,600	103,600
Capital Outlay	9,350	3,700	3,700	3,700	3,700
Total	$ 228,572	$ 285,882	$ 290,682	$ 290,682	$ 290,682
Total Expenditures as a percent of Total Operating Budget	0.08%	0.09%	0.09%	0.09%	0.09%
Board of Appeals: Appeals, Variances & Exceptions					
Operating	$ 2,949	$ 8,575	$ 8,675	$ 8,675	$ 8,675
Contracted Services	9,300	20,000	20,000	20,000	20,000
Honorarium	21,700	26,000	26,000	26,000	26,000
Capital Outlay	-	600	600	600	600
Total	$ 33,949	$ 55,175	$ 55,275	$ 55,275	$ 55,275
Total Expenditures as a percent of Total Operating Budget	0.01%	0.02%	0.02%	0.02%	0.02%

Staffing

Planning & Zoning	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Planning & Zoning	C	1.0	1.0	1.0	1.0
Deputy Director of Planning & Zoning	C	1.0	1.0	1.0	1.0
Deputy Director of Planning & Zoning	C	1.0	1.0	1.0	1.0
Planning Commission Administrator	728	1.0	1.0	1.0	1.0
Board of Appeals Administrator	727	1.0	0.0	0.0	0.0
Long Range Planner	727	1.0	1.0	1.0	1.0
Zoning Code Enforcement Chief	727	1.0	1.0	1.0	1.0
Zoning Planner	727	1.0	1.0	1.0	1.0
Environmental Planning Regulator	726	1.0	1.0	1.0	1.0
Principal Planner	726	2.0	2.0	2.0	2.0
Planner III	725	7.0	7.0	7.0	7.0
Manager Administrative Services	724	1.0	1.0	1.0	1.0
Planner II	724	3.0	5.0	5.0	5.0
Zoning Code Enforcer	724	1.0	1.0	1.0	1.0
Development Review Coordinator	722	1.0	1.0	1.0	1.0
Planner I	722	2.0	2.0	2.0	2.0
Planning Commission Recording Clerk	721	1.0	1.0	1.0	1.0
Zoning Enforcement Specialist	721	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0
GIS Planning Technician	720	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0
Office Assistant II	716	1.0	1.0	1.1	1.1
Intern	n/a	0.3	0.0	0.0	0.0
TOTAL		33.3	34.0	34.1	34.1

Inspections & Permits

Description

Provide for the health, safety and welfare of all citizens of Calvert County by preventing and correcting hazards attributed to the built environment. Provides effective, efficient and equitable administration and enforcement of the International Building Codes, National Electric Code, the National Standard Plumbing Code and all other applicable local ordinances. Acts as a liaison between local government agencies and the construction community and ensure that a service oriented, professional atmosphere is always present. Maintains effective working relationships with our customers, which include property owners, developers, contractors, sub-contractors, engineers, architects and co-workers, through effective communication skills.

BOCC Goals



Objectives

- Provide citizens with timely inspections (within 24 hours of scheduling) for all Calvert County construction projects.
- Provide at least two (2) educational seminars for staff and public regarding code updates/compliance within the next fiscal year.
- Create public outreach and educational materials for citizens regarding code adoptions and permitting processes within the next two (2) years.
- Provide "real-time" results and information of inspections performed for all Calvert County construction projects.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Building/Home Occupation/Signs/Demo/Use:				
Permits Processed	1,642	1,911	1,580	1,800
Permits Issued	1,392	1,723	1,548	1,650
Inspections Performed	6,956	5,525	6,336	6,400
Grading:				
Permits Processed	669	746	800	750
Permits Issued	597	682	720	750
Plumbing:				
Permits Processed	772	1,042	852	950
Permits Issued	841	1,035	864	950
Inspections Performed	4,656	3,151	3,660	4,000
Electrical:				
Permits Processed	1,453	1,735	1,596	1,700
Permits Issued	1,437	1,465	1,824	1,600
Inspections Performed	5,289	4,719	5,088	5,500
Revenue:				
Licensing & misc fees	$ 43,504	$ 34,572	$ 45,000	$ 48,000
Permitting Fees	$ 332,495	$ 341,907	$ 350,000	$ 350,000
Excise Tax	$ 1,084,929	$ 1,793,497	$ 1,600,000	$ 1,300,000
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Inspections Performed within 24 hours of scheduling	98%	98%	98%	98%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Inspections & Permits					
Salaries	$ 901,879	$ 952,000	$ 1,003,489	$ 1,089,832	$ 1,049,541
Operating	46,400	77,900	80,300	80,300	80,300
Contracted Services	900	2,000	2,000	2,000	2,000
Capital Outlay	55,646	5,700	33,700	33,700	33,700
Total	$ 1,004,825	$ 1,037,600	$ 1,119,489	$ 1,205,832	$ 1,165,541
Total Expenditures as a percent of Total Operating Budget	0.34%	0.33%	0.34%	0.37%	0.37%

Staffing

Inspections & Permits	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Inspections & Permits Division Chief	727	1.0	1.0	1.0	1.0
Land Management Systems Coordinator	725	1.0	1.0	1.0	1.0
Permit Coordinator	725	1.0	1.0	1.0	1.0
Plans Examiner	723	1.0	1.0	1.0	1.0
Building Inspector	723	2.0	2.0	2.0	2.0
Electrical Inspector	723	2.0	2.0	2.0	2.0
Permit Supervisor	723	1.0	1.0	1.0	1.0
Plumbing Inspector	723	2.0	2.0	2.0	2.0
Permit Technician I	720	4.0	4.0	4.0	4.0
Office Assistant III	717	0.0	1.0	1.0	1.0
Office Aide	713	1.0	0.0	0.0	0.0
Inspectors (Temporary)	n/a	0.7	0.7	0.7	0.7
TOTAL		16.7	16.7	16.7	16.7



Public Safety

Responds efficiently to emergency fire, rescue, and medical needs within the County; assists in the enforcement of State and County laws



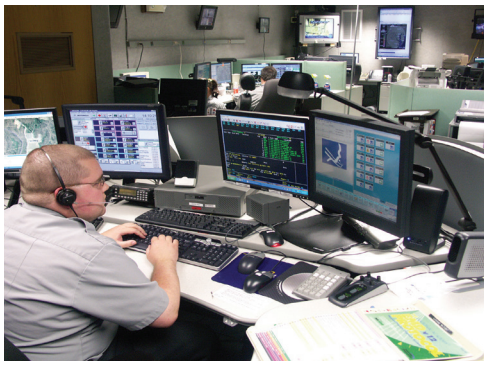
Calvert County Detention Center



Calvert County Sheriff's Office



Prince Frederick Volunteer Fire Department



Emergency Communications

Director of Public Safety
Animal Control
Animal Shelter
Emergency Communications
Emergency Management
Fire-Rescue-EMS
Career EMS Division
Sheriff's Office
Detention Center

Director of Public Safety

Description

Enhance safety and preparedness in Calvert County through strong leadership, collaboration, and meaningful partnerships. Efficient management of daily calls requiring emergency responders; proactively mitigating manmade, technological, and/or natural disasters; and responding effectively to emergency fire, rescue, and medical services needs within the County through our 100% volunteer service, preparing to provide Career EMS to the citizens is underway. Provide humane sheltering of animals that have been surrendered by owner or stray animals that have been found. Provide efficient management of daily calls requiring response and investigation by our Animal Control Officers. Assertively reducing the number of false alarm dispatches, coordinating with the Hazardous Materials Response Team, and assisting the Calvert County Sheriff's Office, as well as the Maryland State Police in the efforts to protect and service the citizens of Calvert County.

BOCC Goals



Objectives

- Protect lives and property by effectively preparing for, preventing, responding to, and recovering from natural disasters or storms in Calvert County.
- Collaborate with internal and external agencies to contain, supervise, enforce, and mitigate events to include but not limited to: Dragon Boat Races, Balloon Festival, Calvert County Fair, concerts, etc. that have the potential of attracting large crowds in Calvert County during fiscal year 2021.
- Continue to educate the public on the purpose of the False Alarm Reduction Unit by attending special events such as; safety fairs, Calvert County Fair, open houses, National Night Out, etc.
- Continue the initial and/or recertification training that is required for Hazardous Materials/Weapons of Mass Destruction incidents as described in NFPA 472 which is provided to members of the Hazmat Response Team in fiscal year 2021.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Integrated Disaster Drills and Exercises	4	5	5	5
False Alarm Reduction Unit Alarm Business License, Business Registration, and Residential Renewals Sent	3,038	3,100	3,200	3,350
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Disaster Assistance to citizens of Calvert County	0	5	5	5
Contain, supervise, enforce, and mitigate events that can potentially attract large crowds	3	5	5	5
False Alarm Reduction Unit Flyers Disseminated	200	250	350	350
Replace equipment which allows HMRT to operate in IDLH environment	2	3	3	20
HazMat Technician level classes for HMRT	0	3	3	5

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Public Safety					
Salaries	$ 277,953	$ 265,620	$ 265,620	$ 369,975	$ 356,272
Operating	61,274	178,390	196,040	194,040	194,040
Contracted Services	15,774	20,500	20,500	20,500	20,500
Capital Outlay	19,023	45,000	136,000	136,000	136,000
Total	$ 374,024	$ 509,510	$ 618,160	$ 720,515	$ 706,812
Total Expenditures as a percent of Total Operating Budget	0.13%	0.16%	0.19%	0.22%	0.22%

Staffing

Director of Public Safety	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Public Safety	C	1.0	1.0	1.0	1.0
Deputy Director Public Safety (Fire/Rescue/EMS)	C	1.0	1.0	1.0	1.0
Executive Administrative Assistant II	723	1.0	1.0	1.0	1.0
Grant Writer	721	1.0	1.0	1.0	1.0
TOTAL		4.0	4.0	4.0	4.0

Animal Control

Description

Enforce fairly and humanely the Animal Control laws, regulations and ordinances as set forth by the State of Maryland and the Board of County Commissioners for Calvert County.

BOCC Goals



Objectives

- To reduce the number of animal bites in Calvert County within two years by 5%.
- Implement the Animal Matters Hearing Board to hear violations of the County Ordinance and be in place within FY 22.
- Create a County Animal Response Team (CART) and fully train volunteer citizens within three years to assist at times of disasters, both natural and man-made.
- Further expand participation in community events to provide instructional material about rabies, animal welfare and bite prevention.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual CY 2018	**Actual CY 2019**	**Projected CY 2020**	**Projected CY 2021**
Number of animal bites	514	500	490	475
Sale of County Pet Licenses	2,004	2,100	2,150	2,200
Fees collected from County Pet Licenses and Citations	$14,099	$14,970	$15,250	$15,500
Number of calls for assistance	3,952	5,050	5,000	4,975
Number of animals running at large	627	660	625	600
Program/Service Outcomes: (based on objectives)				
	Actual CY 2018	**Actual CY 2019**	**Projected CY 2020**	**Projected CY 2021**
Create a bite prevention program to reduce the number of animal bites in the county.	N/A	N/A	5%	10%
Implement the Animal Matters Hearing Board	100%	100%	100%	100%
Create training for CART Team to assist at times of disasters.	N/A	N/A	5%	10%
Community events attended providing instructional information.	30	30	30	30

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Animal Control					
Salaries	$ 380,355	$ 415,097	$ 415,097	$ 427,361	$ 413,458
Operating	63,000	44,595	51,687	51,687	51,687
Vehicle Related	37,800	43,500	40,000	40,000	40,000
Contracted Services	87,493	3,000	3,000	3,000	3,000
Capital Outlay	82,208	65,000	3,756	3,756	3,756
Total	$ 650,856	$ 571,192	$ 513,540	$ 525,804	$ 511,901
Total Expenditures as a percent of Total Operating Budget	0.22%	0.18%	0.15%	0.16%	0.16%

Staffing

Animal Control	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Animal Control Chief	724	1.0	1.0	1.0	1.0
Animal Control Officer	719	5.0	5.0	5.0	5.0
Office Assistant II	716	1.0	1.0	1.0	1.0
TOTAL		7.0	7.0	7.0	7.0

Animal Shelter

Description

The Animal Shelter Division is responsible for managing and operating the Linda L. Kelley Animal Shelter. The division manages intake, care, treatment, and disposition of animals in a safe, caring, and humane environment. The Animal Shelter Division works with the Animal Control Division and provides care for animals subjected to abuse and neglect, and animals on hold for public safety investigations or rabies quarantines.

BOCC Goals



Objectives

- Provide temporary housing to owner relinquished, stray, abused, and rabies quarantined animals in Calvert County.
- Recruit volunteers to grow the Animal Shelter Division's volunteer program.
- Promote the adoption of animals by participating in community events.
- Grow the network of rescue partners to assist with the placement of animals.
- Provide animal related educational opportunities to the public.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of animals entered	N/A	N/A	1,700	1,600
Number of animals adopted	N/A	N/A	850	600
Number of animals reclaimed	N/A	N/A	510	200
Number of animals rescued	N/A	N/A	170	300
Number of animals fostered	N/A	N/A	N/A	180
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of volunteers	N/A	N/A	40	45
Community events	N/A	N/A	N/A	5
Rescue Partners	N/A	N/A	40	45
Number of educational opportunities	N/A	N/A	N/A	6
Number of adoption events	N/A	N/A	1	3

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Animal Shelter					
Salaries	$ 410,541	$ 729,879	$ 788,702	$ 718,689	$ 693,089
Operating	282,064	255,085	269,590	223,090	223,090
Contracted Services	59,864	142,775	152,775	152,775	152,775
Capital Outlay	368,801	180,200	49,232	-	-
Total	$ 1,121,270	$ 1,307,939	$ 1,260,299	$ 1,094,554	$ 1,068,954
Total Expenditures as a percent of Total Operating Budget	0.38%	0.42%	0.38%	0.34%	0.34%

Staffing

Animal Shelter	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Deputy Director Animal Services	C	1.0	1.0	1.0	1.0
Veterinarian	730	0.0	1.0	0.0	0.0
Animal Shelter Care Supervisor	723	1.0	1.0	1.0	1.0
Executive Administrative Aide	721	1.0	1.0	1.0	1.0
Volunteer Rescue Coordinator	720	1.0	1.0	1.0	1.0
Behavior & Enrichment Coordinator	720	1.0	0.0	1.0	1.0
Animal Health Technician	719	2.0	2.0	2.0	2.0
Animal Care Attendant	717	6.0	6.0	6.0	6.0
Customer Service & Adoption Specialist	716	2.0	2.0	2.0	2.0
TOTAL		15.0	15.0	15.0	15.0

Emergency Communications

Description

To provide Police, Fire and EMS services to the citizens of Calvert County. Answers 911 calls and provides answers and/or directions to help save lives, protect property and assist the public during times of emergencies or crisis. Handles requests for services by phone or radio.

BOCC Goals



Objectives

- Continue to submit projects to the Emergency Number Systems Board which meet guidelines for reimbursement to Calvert County.
- Continue to deploy the Public Education and Awareness (PEAR) Team to as many events as possible to teach the citizens about 9-1-1.
- Continue to work towards the completion of the new 800 MHz radio System.
- Complete the relocation of the 9-1-1 Backup Site from 340 Stafford Road to the Public Safety Building at 315 Stafford Road.
- Work in tandem with Quality Assurance Coordinator to improve overall protocol compliance.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Total Administrative Calls Received	74,161	75,107	77,360	79,681
Total 9-1-1 Calls Received	33,727	34,097	35,120	36,174
Total Calls Dispatched	81,433	92,004	94,764	97,607
Warrants and Protection Orders Entered	4,361	4,459	4,600	4,700
Increase Staffing Level to Complement of Staff	30 of 37	32 of 37	37 of 41	41 of 41
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Continue to submit projects to the Emergency Number Systems Board which meet guidelines for funding for reimbursement to Calvert County	$1,577,337	303,105	yes	yes
Critique and score EMD calls for Quality Assurance to meet Maryland State Law and requirements under MIEMSS (formal report given 2 times a year to Calvert's EMS Advisory Council)	922	1,129	yes	yes
Critique and score EPD and EFD calls for qualify Assurance to meet State requirements (QA reports sent monthly to ENSB) reporting implemented January 1, 2011	1,615	1,785	yes	yes
Continue to deploy the PEAR (Public Education) Team to as many events as possible to teach the citizens about 9-1-1	10 events	12 events	14 events	16 events
Complete the deployment of portable and mobile radios to police, fire, ems and county departments	In Progress	In Progress	Completed	
Work toward ACE Accreditation under Quality Assurance	In Progress	In Progress	In Progress	Completed

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Emergency Communications					
Salaries	$ 2,218,005	$ 2,496,927	$ 2,580,195	$ 2,682,155	$ 2,598,937
Operating	165,319	428,068	453,606	439,934	439,934
Radio Maintenance	623,923	570,777	576,804	576,804	576,804
Contracted Services	141,749	127,137	124,450	124,450	124,450
Capital Outlay	890	3,840	272,421	272,421	272,421
Total	$ 3,149,886	$ 3,626,749	$ 4,007,476	$ 4,095,764	$ 4,012,546
Total Expenditures as a percent of Total Operating Budget	1.06%	1.16%	1.20%	1.27%	1.26%
Emergency Communications-Tower Sites					
Utilities	$ 64,500	$ 152,444	$ 152,444	$ 152,444	$ 152,444
Capital Outlay	288,760	336,667	-	-	-
Total	$ 353,260	$ 489,111	$ 152,444	$ 152,444	$ 152,444
Total Expenditures as a percent of Total Operating Budget	0.12%	0.16%	0.05%	0.05%	0.05%

Staffing

Emergency Communications	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Communications Chief	814	1.0	1.0	1.0	1.0
Communications Assistant Chief	812	1.0	1.0	1.0	1.0
Communications Supervisor	810	1.0	1.0	1.0	1.0
Public Safety Dispatcher II	809	5.0	5.0	5.0	5.0
Public Safety Dispatcher I/Trainee	807/805	19.0	20.0	19.0	19.0
Public Safety Call-Taker	804	8.0	8.0	8.0	8.0
Radio Systems Support Administrator	725	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0
Quality Assurance Coordinator	719	1.0	1.0	1.0	1.0
Records Clerk	718	2.0	2.0	2.0	2.0
Audio & Data Entry Clerk	717	1.0	1.0	1.0	1.0
Intern	n/a	0.5	0.5	0.5	0.5
TOTAL		41.5	42.5	41.5	41.5

Emergency Management

Description

Minimize the effects of disasters to citizens through planning, training, mitigation, and response efforts; coordinate the response agencies, fostering public education and awareness. Develop recovery plans in order for the county and its citizens to recover as soon as possible from a natural or man-made disaster.

BOCC Goals



Objectives

- Be responsive to and provide great customer service to the citizens and visitors of Calvert County.
- Enhance the ability to communicate during an emergency or disaster, both within county government and to the citizens and visitors of Calvert County.
- Work with all stakeholders, County, State, Citizens Groups, Private Industry to ensure preparedness to respond to and recover from an emergency or disaster, as well as, develop ways to prevent an emergency or disaster.
- Ensure that staff is trained and strives to meet the State and National training goals for Emergency Management Staff.
- Present training and seminars to the public to better prepare them to take the necessary actions to protect themselves and their families in the event of an emergency or disaster.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Provide WebEOC Training to all partners	50	50	75	75
Maintain County Emergency Operations Plan	Updated	Updated	Updated	Update
Review and update all emergency plans	Reviewed	Reviewed	Reviewed	Review
Emergency Exercises	7	7	7	7
Maintain Tier II Hazardous Materials Reporting information	Complete	Complete	Complete	Will complete
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
WebEOC Training	50	50	75 to date	75
Maintain Emergency Operations Plans	Updated	Updated	Updated	Review and update
Review all emergency plans	Updated	Updated	Updated	Review and update
Perform Emergency Exercises	7	7	7	7
Maintain Tier II system	Complete	Complete	Complete	Maintain

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Emergency Management					
Salaries	$ 167,762	$ 184,639	$ 184,639	$ 201,826	$ 194,350
Operating	30,490	63,700	64,950	64,950	64,950
Contracted Services	54,343	58,000	64,930	64,930	64,930
Capital Outlay	7,067	5,000	-	-	-
Total	$ 259,662	$ 311,339	$ 314,519	$ 331,706	$ 324,230
Total Expenditures as a percent of Total Operating Budget	0.09%	0.10%	0.09%	0.10%	0.10%

Staffing

Emergency Management	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Emergency Management Division Chief	C	1.0	1.0	1.0	1.0
Emergency Management Specialist	723	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0
TOTAL		3.0	3.0	3.0	3.0

Fire-Rescue-EMS

Description

Serve as a liaison between the County Government and our all-volunteer Fire-Rescue-EMS Departments. Protect and preserve our 100 percent volunteer fire-rescue-EMS system, support their delivery of high quality services to the citizens of Calvert County in the most effective, professional and efficient manner possible, while upholding the County's policies, procedures and directives. Promote partnerships within the public safety community as well as recruitment and retention of volunteer personnel by providing education, training and benefit opportunities.

BOCC Goals



Objectives

- Collaborate with our Volunteer Fire-Rescue-EMS Departments to review EMS response performance measures, work to identify areas where improvement is needed.
- Continue participation in community events and activities to promote recruitment and retention of our Volunteer Fire-Rescue-EMS members.
- Work with the Career EMS Division to facilitate implementation of supplemental emergency medical services
- Coordinate organization of Fire-Rescue-EMS policies, procedures and guidelines in an electronic web based format

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of Active Volunteer Members (CY average)	670	650	650	650
Number of Responses (CY)	23,462	24,500	23,000	23,000
High School Career Tech Recruit Students	21	27	30	30
New Volunteer Member Background Checks	170	203	175	175
Provider Vaccinations Provided	-	120	150	160
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Document EMS response performance measures	-	-	60%	65%
Improve statistical data collection for emergency response	-	-	20%	30%
Participation in community events promoting our services	19	16	20	20
Site plan review comments provided within 3-weeks	95%	98%	98%	98%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Fire-Rescue-EMS Division					
Salaries	$ 390,862	$ 455,453	$ 493,559	$ 471,034	$ 454,699
Operating	228,244	308,847	326,647	324,847	324,847
Contracted Services	24,042	78,000	62,000	62,000	62,000
Capital Outlay	8,420	10,000	2,122	-	-
Total	$ 651,568	$ 852,300	$ 884,328	$ 857,881	$ 841,546
Total Expenditures as a percent of Total Operating Budget	0.22%	0.27%	0.26%	0.27%	0.26%
Volunteer Fire-Rescue-EMS Departments					
Operating	$ 2,979,767	$ 3,156,171	$ 3,380,351	$ 3,380,351	$ 3,380,351
Insurance	993,003	1,319,000	1,319,000	1,319,000	1,319,000
Capital Outlay	718,163	807,500	653,800	465,000	465,000
Total	$ 4,690,933	$ 5,282,671	$ 5,353,151	$ 5,164,351	$ 5,164,351
Total Expenditures as a percent of Total Operating Budget	1.58%	1.69%	1.60%	1.60%	1.62%
By Company:					
Company 1: North Beach Volunteer Fire Department & Rescue Squad					
Total	$ 660,468	$ 736,107	$ 691,440	$ 691,440	$ 691,440
Company 2: Prince Frederick Volunteer Fire Department					
Total	$ 349,208	$ 404,150	$ 523,280	$ 523,280	$ 523,280
Company 3: Solomons Volunteer Rescue Squad & Fire Department					
Total	$ 714,614	$ 802,580	$ 838,986	$ 819,586	$ 819,586
Company 4: Prince Frederick Volunteer Rescue Squad					
Total	$ 275,925	$ 447,550	$ 367,625	$ 367,625	$ 367,625
Company 5: Dunkirk Volunteer Fire Department & Rescue Squad					
Total	$ 530,231	$ 553,170	$ 511,170	$ 511,170	$ 511,170
Company 6: Huntingtown Volunteer Fire Department & Rescue Squad					
Total	$ 691,222	$ 694,387	$ 698,915	$ 613,915	$ 613,915
Company 7: St. Leonard Volunteer Fire Department & Rescue Squad					
Total	$ 669,447	$ 676,387	$ 731,385	$ 731,385	$ 731,385
Little Cove Point Substation					
Total	$ 13,533	$ 13,650	$ 13,650	$ 13,650	$ 13,650
Calvert Advanced Life Support					
Total	$ 741,228	$ 881,440	$ 861,450	$ 821,300	$ 821,300
Calvert County Rescue Dive Team					
Total	$ 45,057	$ 73,250	$ 115,250	$ 71,000	$ 71,000

Staffing

Fire-Rescue-EMS Division	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Fire-Rescue-EMS Division Chief	C	1.0	1.0	1.0	1.0
Fire-Rescue-EMS Coordinator	724	1.0	1.0	1.0	1.0
Emergency Medical Services Specialist	724	1.0	1.0	1.0	1.0
Recruitment & Retention Specialist	722	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0
Office Assistant II	716	0.0	1.0	0.0	0.0
EMS Medical Director	C	1.0	1.0	1.0	1.0
Nurses (Temporary)	n/a	0.5	0.5	0.5	0.5
TOTAL		6.5	7.5	6.5	6.5

Career EMS Division

Description

The Department of Public Safety's Career EMS Division principle goal is to supplement the delivery of high quality emergency medical services to the citizens of Calvert County in the most effective, professional and efficient manner possible. The Career EMS Division utilizes paramedic staffed EMS apparatus, strategically placed throughout the County to provide advanced life support care alongside our Volunteer Fire-Rescue-EMS providers.

BOCC Goals



Objectives

- Collaborate with our Volunteer Fire-Rescue-EMS departments to integrate career EMS providers into the Jurisdictional EMS Operational Program.
- Recruit, orient and retain qualified Paramedics and EMTs for allotted Career EMS positions Collaborate with our Volunteer Fire-Rescue-EMS departments to review our EMS response performance measures and work to identify areas that need improvement.
- When dispatched, advanced life support trained personnel arrive on scene of emergency medical and trauma incidents.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual CY 2018	**Projected CY 2019**	**Projected CY 2020**	**Projected CY 2021**
Total number of incidents dispatched for EMS	9,690	10,500	10,500	10,500
Number of Career EMS responses	N/A	N/A	5,000	6,000
Number of Career Advanced Life Support (ALS) transports	N/A	N/A	2,000	2,200
Number of Career Basic Life Support (BLS) transports	N/A	N/A	3,000	3,800
Program/Service Outcomes: (based on objectives)				
	Actual CY 2018	**Actual CY 2019**	**Projected CY 2020**	**Projected CY 2021**
Number of Career EMS staff positions filled	N/A	N/A	25	33
Percentage ALS on scene within 10-minutes of dispatch	32%	32%	45%	50%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Career EMS Department					
Salaries	$ 27,287	$ 1,138,494	$ 2,024,084	$ 1,694,612	$ 1,639,460
Operating	188	265,500	225,700	192,500	192,500
Contracted Services	-	-	-	17,000	17,000
Capital Outlay	-	7,500	950	-	-
Total	$ 27,475	$ 1,411,494	$ 2,250,734	$ 1,904,112	$ 1,848,960
Total Expenditures as a percent of Total Operating Budget	0.01%	0.45%	0.67%	0.59%	0.58%

Staffing

Career EMS	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Career EMS Division Chief	C	1.0	1.0	1.0	1.0
Paramedic Supervisor (Lieutenant)	811	5.0	5.0	5.0	5.0
Paramedic	810	9.0	13.0	9.0	9.0
Emergency Medical Technician	807	9.0	13.0	9.0	9.0
Office Specialist II	719	1.0	1.0	1.0	1.0
TOTAL		25.0	33.0	25.0	25.0

Sheriff's Office

Description

Provide exceptional law enforcement services to the citizens of Calvert County. Prevent crime and the fear of crime through innovative law enforcement efforts. Serve as the primary law enforcement agency for the County.

BOCC Goals



Objectives

- Reduce illegal drug use and its affects.
- Reduce crashes on our roadways.
- Remove impaired drivers from our roadways.

Performance Measures

Please contact the Sheriff's Office directly for specific statistical information.

Phone: 410-535-2800 or calvertcountysheriff.us

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Sheriff's Office					
Salaries	$ 13,036,143	$ 13,099,069	$ 16,496,234	$ 14,209,104	$ 12,532,217
Operating	801,177	888,527	1,317,356	867,607	861,248
Vehicle Related	917,930	1,141,126	1,307,952	1,121,641	971,105
Contracted Services	397,376	365,554	348,332	325,685	326,185
Capital Outlay	1,217,382	1,043,908	1,912,160	1,146,646	1,146,646
Total	$ 16,370,008	$ 16,538,184	$ 21,382,034	$ 17,670,683	$ 15,837,401
Total Expenditures as a percent of Total Operating Budget	5.53%	5.29%	6.41%	5.49%	4.97%

**Please note that FY20 amounts reported here include some of the reimbursable expenses that have moved to the next page, FY 2020 and FY 2021 are not comparable.

Staffing

Sheriff's Office	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Sheriff	E	1.0	1.0	1.0	1.0
Assistant Sheriff	A	1.0	1.0	1.0	1.0
Deputy Sheriff Captain	SCPS09	4.0	4.0	4.0	4.0
Deputy Sheriff Lieutenant	SLS08	4.0	4.0	4.0	4.0
Deputy Sheriff First Sergeant	SSF07	3.0	3.0	3.0	3.0
Deputy Sheriff Sergeant	SSS06	11.7	11.7	11.7	11.7
Deputy Sheriff Corporal	SCS05	12.0	13.0	13.0	13.0
Deputy Sheriff Master First Class	SMFS04	9.0	9.0	9.0	9.0
Deputy Sheriff Senior First Class	SSFS03	12.0	12.0	12.0	12.0
Deputy Sheriff /Deputy Sheriff First Class	SDS01/SFS02	58.0	67.0	57.0	57.0
Master Canine Trainer	813	1.0	1.0	1.0	1.0
Crime Scene Technician	809	2.0	2.0	2.0	2.0
Crime Analyst	807	1.0	1.0	1.0	1.0
Fleet Technician	807	1.0	1.0	1.0	1.0
Automated Enforcement Program Administrator	C	1.0	1.0	1.0	1.0
Child Support Deputy (Contract)	C	0.2	0.2	0.2	0.2
Civil Criminal Process Deputy (FO-Contract)	C	2.0	2.0	2.0	2.0
Civilian Academy Director	C	0.3	0.0	0.0	0.0
Civilian Public Information Officer	C	0.6	0.6	0.6	0.0
Court Security Deputy (Contract)	C	8.8	15.0	11.0	15.0
Criminal Intelligence Analyst	C	0.2	0.2	0.2	0.2
Domestic Violence Deputy (Contract)	C	0.0	1.0	1.0	1.0
Evidence Property Manager	C	1.0	1.0	1.0	1.0
Liquor Board Inspector	C	0.5	0.5	0.5	0.5
Public Information Program Assistant (Officer)	C	0.5	0.5	0.5	0.5
Property Room Assistant	C	0.4	0.4	0.4	0.4
Budget Analyst	723	0.0	1.0	0.0	0.0
Executive Administrative Assistant II	723	1.0	1.0	1.0	1.0
Communication Operator Supervisor	722	1.0	1.0	1.0	1.0
Administrative & Judicial Svcs Project Manager	721	0.7	0.7	0.7	0.7
Executive Administrative Aide	721	1.0	1.0	1.0	1.0
Special Projects Coordinator	721	1.0	1.0	1.0	1.0
Office Specialist II	719	2.0	2.0	2.0	2.0
Office Specialist I	718	2.5	2.5	2.5	2.5
Communication Operator	717	6.0	6.0	6.0	6.0
Office Assistant III	717	2.4	2.4	2.4	2.4
Office Assistant II	716	5.0	5.0	5.0	5.0
TOTAL		158.7	176.6	161.6	165.0

Sheriff's Office - Reimbursed Services

Dominion Security:

Description

The Calvert County Sheriff's Office provides critical infrastructure security to Dominion Liquified Natural Gas Facility.

BOCC Goals



Chesapeake Beach and North Beach Town Patrols:

Description

Provide exceptional law enforcement services to the citizens of Calvert County. Prevent crime and the fear of crime through innovative law enforcement efforts. Serve as the primary law enforcement agency for the county.

BOCC Goals



Objectives

- Reduce illegal drug use and its affects.
- Reduce crashes on our roadways.
- Remove impaired drivers from our roadways.

Performance Measures

Please contact the Sheriff's Office directly for specific statistical information.

Phone: 410-535-2800 or calvertcountysheriff.us

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Sheriff's Office - Dominion Security					
Salaries & Benefits	$ 1,691,767	$ 1,852,715	$ 1,844,795	$ 1,844,795	$ 1,844,795
Operating	170,465	200,526	208,445	208,445	208,445
Vehicle Related	62,973	43,760	43,760	43,760	43,760
Contracted Services	7,416	-	-	-	-
Capital Outlay	35,820	88,000	88,000	88,000	88,000
Total	$ 1,968,441	$ 2,185,001	$ 2,185,000	$ 2,185,000	$ 2,185,000
Total Expenditures as a percent of Total Operating Budget	0.66%	0.70%	0.65%	0.68%	0.69%

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Sheriff's Office - Towns					
Salaries & Benefits	$ -	$ -	$ -	$ -	$ 1,448,526
Operating	-	-	-	-	45,513
Vehicle Related	-	-	-	-	150,536
Contracted Services	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ 1,644,575
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.52%

Staffing

Sheriff's Office-Dominion Security	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Deputy Sheriff Major	C	0.0	1.0	1.0	1.0
Deputy Sheriff Captain	SCPS09	1.0	0.0	0.0	0.0
Deputy Sheriff First Sergeant	SSF07	1.0	1.0	1.0	1.0
Deputy Sheriff Sergeant	SSS06	2.0	2.0	2.0	2.0
Deputy Sheriff Corporal	SCS05	1.0	2.0	2.0	2.0
Deputy Sheriff Senior First Class	SSFs03	4.0	3.0	3.0	3.0
Deputy Sheriff First Class	SFS02	2.0	2.0	2.0	2.0
TOTAL		11.0	11.0	11.0	11.0

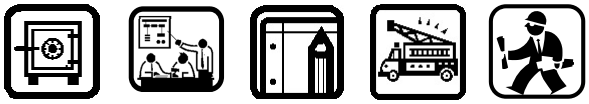
Sheriff's Office- Town Patrols	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Deputy Sheriff Lieutenant	SLS08	1.0	1.0	1.0	1.0
Deputy Sheriff Sergeant	SSS06	1.0	1.0	1.0	1.0
Deputy Sheriff Corporal	SCS05	1.0	1.0	1.0	1.0
Deputy Sheriff Master First Class	SMFS04	2.0	2.0	2.0	2.0
Deputy Sheriff First Class	SFS02	5.0	5.0	5.0	5.0
TOTAL		10.0	10.0	10.0	10.0

Detention Center

Description

Protect the community through the safe and efficient housing of incarcerated individuals. Provide programs intended to reduce the likelihood of re-incarceration. Conduct daily security operations while demanding the highest level of professionalism and integrity from our staff.

BOCC Goals



Objectives

- Operate the Detention Center in the most efficient and effective manner.
- Constantly improve working conditions through improvements in sanitation, security, and practical applications of corrections technology.
- Continue to restore, improve and add-on to the existing physical plant to meet the needs of the community while maintaining the highest level of safe and secure building design.
- Continue to train and develop leaders in Public Safety while providing a working environment with opportunities for advancement and special assignments for the best corrections staff in the business.
- Promote public safety through collaboration with State, private, judicial and community efforts to introduce released inmates back into the community with better resources than ever before.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Average Daily Population (ADP)	138	135	145	195
Processed	8,000	5,840	6,000	8,040
Transports	4,000	3,018	3,200	3,400
Indigent	160	166	175	185
Incidents	1,981	1,890	2,530	2,570
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Work Release	88	80	80	80
Pretrial and Home Detention	100	322	355	375
Volunteers	80	121	121	121
JSAP Jail Substance Abuse Program	156	175	175	175
Work Detail	212	220	220	220

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Detention Center					
Salaries	$ 5,781,299	$ 6,383,469	$ 6,436,252	$ 7,061,070	$ 6,836,215
Operating	230,009	294,900	299,576	298,800	298,800
Utilities	355,518	445,000	440,000	440,000	440,000
Inmate Care	24,292	193,600	193,600	193,600	193,600
Food	289,500	380,000	370,000	370,000	370,000
Contracted Services	802,967	864,504	882,777	882,777	882,777
Capital Outlay	175,302	103,050	100,600	82,600	82,600
Total	$ 7,658,887	$ 8,664,523	$ 8,722,805	$ 9,328,847	$ 9,103,992
Total Expenditures as a percent of Total Operating Budget	2.59%	2.77%	2.61%	2.90%	2.86%

Staffing

Detention Center	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Detention Center Administrator	C	1.0	1.0	1.0	1.0
Captain Deputy Administrator	C	0.0	1.0	1.0	1.0
Captain Deputy Administrator	814	1.0	0.0	0.0	0.0
Correctional Lieutenant	CD7	2.0	2.0	2.0	2.0
Correctional Sergeant	CD6	8.0	8.0	8.0	8.0
Correctional Corporal	CD5	11.0	11.0	11.0	11.0
Correctional Deputy Master First Class	CD4	5.0	5.0	5.0	6.0
Correctional Deputy Senior First Class	CD3	7.0	7.0	7.0	6.0
Correctional Deputy/Correctional Deputy First Class	CD1/2	45.0	46.0	45.0	45.0
Building Maintenance Mechanic	808	2.0	2.0	2.0	2.0
Cook I	804	1.0	1.0	1.0	1.0
Custodian II	803	1.0	1.0	1.0	1.0
Classification Supervisor	724	1.0	1.0	1.0	1.0
Work Release Supervisor	723	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0
Office Assistant III	717	2.0	2.0	2.0	2.0
Office Aide	713	1.0	1.0	1.0	1.0
Custodian	711	0.5	0.5	0.5	0.5
TOTAL		92.5	93.5	92.5	92.5



Parks & Recreation

Provides cultural, educational, recreational opportunities, and preserves, manages and operates county natural resource areas



Fishing Shanty at Flag Ponds Nature Park

Parks & Recreation
Natural Resources

Parks & Recreation

Description

Provide healthful, enjoyable and lifetime leisure activities to our entire community through a comprehensive program of recreational activities in the community centers, the public schools and the County parks. Manage the County's five community centers; and manage, maintain, and develop the County's active recreation parks, pools, beach and campground, as well as an 18-hole golf course, driving range and clubhouse facility.

BOCC Goals



Objectives

- Provide a wide variety of recreational programs.
- Provide a high level of customer service to the public.
- Provide high quality recreational facilities including the Indoor Aquatic Center and Chesapeake Hills Golf Course.
- Participate in community events.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Quality recreation programs.	2,338	1,619	2,500	1,620
Recreation program registrations.	19,660	47,217	23,000	48,000
Open and drop-in program participants.	33,260	191,092	34,000	192,000
Indoor facility reservations.	4,101	6,470	4,525	6,500
Social media following.	N/A	10,853	8,000	12,000
Community events.	78	415	85	400
Staff with professional certifications.	N/A	N/A	N/A	20
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Meet accessibility needs of program participants.	N/A	100%	100%	100%
Complete capital projects as approved by Commissioners.	80%	54%	100%	80%
Level of customer satisfaction.	N/A	91%	90%	90%
Implement community involvement programs.	Up by 2	Up by 5	Up by 5	Up by 10%
Maintain childcare, pesticide, pool, and other certifications and licenses while maintaining compliance with federal, state, and county agency standards at all facilities.	N/A	N/A	N/A	100%
Expand volunteer opportunities throughout the Department.	N/A	N/A	N/A	Up by 10%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Parks & Recreation					
Salaries	$ 3,219,079	$ 3,783,318	$ 4,141,790	$ 3,648,040	$ 3,517,968
Operating	454,971	559,514	629,854	625,939	625,939
Utilities	219,075	222,800	254,000	254,000	254,000
Maintenance and Repair Projects	95,505	102,000	110,000	110,000	110,000
Contracted Services	135,146	150,000	254,575	254,575	254,575
Capital Outlay	502,944	414,200	671,027	332,276	332,276
Total	$ 4,626,720	$ 5,231,832	$ 6,061,246	$ 5,224,830	$ 5,094,758
Total Expenditures as a percent of Total Operating Budget	1.56%	1.67%	1.82%	1.62%	1.60%

Staffing

Parks & Recreation	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Parks & Recreation	C	1.0	1.0	1.0	1.0
Parks & Recreation Deputy Director	C	1.0	1.0	1.0	1.0
Parks & Safety Division Chief	C	1.0	1.0	1.0	1.0
Recreation Division Chief	C	1.0	1.0	1.0	1.0
Business Manager	725	0.6	0.6	0.6	0.6
Aquatics Supervisor	724	1.0	1.0	1.0	1.0
Event & Marketing Coordinator	724	0.0	1.0	1.0	1.0
Recreation Coordinator	724	3.0	3.0	3.0	3.0
Therapeutic Recreation Supervisor	724	1.0	1.0	1.0	1.0
Park Superintendent	723	1.0	1.0	1.0	1.0
Sports Coordinator	723	1.0	1.0	1.0	1.0
Therapeutic Recreation Coordinator	722	1.0	2.0	1.0	1.0
Park Manager	722	0.0	1.0	0.0	0.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0
Recreation Assistant Coordinator	721	3.0	3.0	3.0	3.0
Recreation Automation Specialist	721	1.0	1.0	1.0	1.0
Sports Assistant Coordinator	721	1.0	1.0	1.0	1.0
Account Technician II	720	1.0	1.0	1.0	1.0
Building Maintenance Mechanic	720	1.0	1.0	1.0	1.0
Park Supervisor	718	3.0	3.0	3.0	3.0
Park Maintenance Specialist II	717	3.0	3.0	3.0	3.0
Office Assistant II	716	3.0	2.0	2.0	2.0
Recreation Facility Coordinator	716	3.5	3.5	3.5	3.5
Park Maintenance Specialist I	715	4.0	6.0	4.0	4.0
Front Desk Attendant (Part-time)	714	1.9	1.9	1.9	1.9
Chemical Technician	713	0.5	0.5	0.5	0.5
Building Supervisor (Part-time)	712	6.1	6.1	6.1	6.1
Custodian	711	3.2	3.2	3.2	3.2
Therapeutic Recreational Aide (Hourly)	H13	1.0	1.0	1.0	1.0
Building Coordinator (Hourly)	H12	6.2	6.2	6.2	6.2
Park Ranger (Hourly)	H12	0.4	1.4	0.4	0.4
Customer Service Attendant III (Hourly)	H09	3.5	3.5	3.5	3.5
Recreation Aide (Hourly)	H07	2.4	3.4	2.4	2.4
Facility Coordinator I (Hourly / Seasonal)	H05	5.0	7.0	5.0	5.0
Grounds Maintenance Worker (Seasonal)	H05	8.5	10.0	8.5	8.5
TOTAL		75.7	85.2	75.7	75.7

Natural Resources

Description

Preserve, manage and operate the natural resource areas for the purpose of providing compatible outdoor recreation and educational opportunities for the public. Areas/Sites managed: Battle Creek Cypress Swamp Sanctuary, Flag Ponds Nature Park, Kings Landing Park, Biscoe Gray Heritage Farm, Nan's Cove, Solomons Boat Ramp and Fishing Pier, Hughes Tree Farm, Hutchins Pond,Ward Farm Recreation and Nature Park, and Gatewood Preserve.

BOCC Goals



Objectives

- Provide curriculum-based educational field experiences for all 1st, 3rd, & 5th grade classes in Calvert County Public Schools throughout the school-year.
- Schedule at least 130 outdoor recreation and environmental education programs at each nature park for the general public (ages 18 months through adult) throughout the year.
- Offer a comprehensive volunteer program to include job descriptions, recruitment, training, evaluation, and recognition objectives to expand volunteer opportunities throughout the Natural Resources Division. When the Calvert Stewards volunteer program was established, the goal was to engage more than 100 volunteers in 5,000 hours of service by FY2020. We achieved this goal in FY2017. For FY2021, we plan to coordinate at least 100 volunteer opportunities to engage 125 volunteers in park stewardship, ecological monitoring, and educational programs providing over 5000 hours of service throughout the year.
- Develop a six-year plan for the Gatewood Preserve including developing staffing and budget requirements (Capital Improvement & Operating) and identifying support opportunities from other organizations.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Percentage of Calvert County 1st, 3rd & 5th grades	100%	100%	100%	100%
Number of Public Programs	187	148	130	130
Number of Volunteers	158	127	125	125
Number of Volunteer Hours	5,295	5,636	5,000	5,000
Number of Volunteer Workshops & Activities	137	184	100	100
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Students will achieve the curriculum standard indicators established for each field trip.	yes	yes	yes	yes
Citizens will learn about the ecology of via naturalist -led activities exploring the different nature parks.	yes	yes	yes	yes
Volunteers will be engaged in a variety of projects to promote and protect the natural and cultural heritage	yes	yes	yes	yes
Natural Resources six year plan for Gatewood Preserve will be developed.	0	0	10%	100%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Natural Resources					
Salaries	$ 715,012	$ 765,357	$ 855,176	$ 802,533	$ 773,409
Operating	65,303	99,167	154,895	143,725	143,725
Utilities	34,218	41,300	47,500	47,500	47,500
Maintenance and Repair Projects	26,588	23,000	40,500	35,500	35,500
Contracted Services	11,746	19,500	48,000	31,000	31,000
Capital Outlay	50,445	19,000	125,644	46,100	46,100
Total	$ 903,312	$ 967,324	$ 1,271,715	$ 1,106,358	$ 1,077,234
Total Expenditures as a percent of Total Operating Budget	0.30%	0.31%	0.38%	0.34%	0.34%

Staffing

Natural Resources	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Natural Resources Division Chief	727	1.0	1.0	1.0	1.0
Naturalist II	724	1.0	1.0	1.0	1.0
Naturalist I	722	3.0	3.0	3.0	3.0
Park Manager	722	2.0	3.0	2.0	2.0
Office Specialist I	718	1.0	1.0	1.0	1.0
Park Supervisor	718	1.0	1.0	1.0	1.0
Volunteer Coordinator	716	0.0	1.0	0.0	0.0
Naturalist (Hourly)	H15	0.8	0.8	0.8	0.8
Nature Center Aide	H12	0.8	0.8	0.8	0.8
Park Ranger (Hourly)	H12	1.2	1.2	1.2	1.2
Grounds Maintenance Worker (Hourly)	H05	0.8	0.8	0.8	0.8
Park Technician (Hourly)	H05	1.8	1.8	1.8	1.8
Summer Co-Op Students	n/a	0.5	0.5	0.5	0.5
TOTAL		14.9	16.9	14.9	14.9



Museums

Provides opportunities for citizens and visitors to experience the rich cultural heritage of Southern Maryland



Calvert Marine Museum



Railway Museum

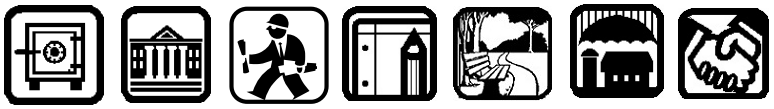
Calvert Marine Museum
Railway Museum

Calvert Marine Museum

Description

Collect, preserve, research and interpret the cultural and natural history of Southern Maryland. Dedicated to the presentation of our three themes: regional paleontology, estuarine life of the tidal Patuxent River and adjacent Chesapeake Bay, as well as the maritime history of these waters.

BOCC Goals



Objectives

- Encourage cultural engagement by scheduling public programs, lecture series, and personal interactions in the exhibits.
- Create a dynamic, family-oriented learning environment in which to learn about the natural and cultural history of this region through exhibits, programs and events.
- Provide high quality exhibits and interpretive educational opportunities for students, visitors, and citizens of all ages so they can understand the importance of our natural and cultural heritage and to teach them to be good stewards.
- Provide the public with weekly opportunities for recreation and leisure through our public sails and cruises on the Patuxent River using the *Wm. B. Tennision* and *Dee of St. Marys*.
- Initiate the architecture and engineering for Phase I of the Site Master Plan implementation and Paleontology Collection and Research Center.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of visitors to the museum	87,589	79,043	85,000	85,000
Number of active volunteers	476	525	550	550
Build the museum's membership levels	3,100	3,028	3,075	3,150
Number of Students that participate in fieldtrips	7,188	7,476	6,500	6,500
Number of public cruises on *Wm. B. Tennison*	278	237	250	250
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Citizens and visitors will experience and learn about natural and cultural history through exhibits and programs	Yes	Yes	Yes	Yes
Volunteers will find fulfillment in using their talents and experience	Yes	Yes	Yes	Yes
More visitors will choose to become members to gain a fuller museum experience	Yes	Yes	Yes	Yes
Students will achieve the curriculum standard indicators established for each fieldtrip	75%	75%	75%	75%
Participants will experience the Patuxent River and Chesapeake Bay and develop a greater appreciation	Yes	Yes	Yes	Yes

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Calvert Marine Museum					
Salaries	$ 2,365,594	$ 2,474,366	$ 2,479,986	$ 2,599,398	$ 2,504,169
Operating	198,410	213,516	230,704	219,174	219,174
Utilities	134,652	183,538	180,475	179,275	179,275
Maintenance and Repair Projects	38,333	14,500	62,300	-	-
Contracted Services	75,043	59,844	66,200	59,874	59,874
Capital Outlay	156	19,974	126,436	86,000	86,000
Total	$ 2,812,188	$ 2,965,738	$ 3,146,101	$ 3,143,721	$ 3,048,492
Total Expenditures as a percent of Total Operating Budget	0.95%	0.95%	0.94%	0.98%	0.96%

Staffing

Calvert Marine Museum	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
COUNTY EMPLOYEES:					
Marine Museum Director	C	1.0	1.0	1.0	1.0
Deputy Director Education & Special Programs	C	1.0	1.0	1.0	1.0
Curator Estuarine Biology	726	1.0	1.0	1.0	1.0
Business Manager	725	1.0	1.0	1.0	1.0
Curator Exhibitions	725	0.8	1.0	1.0	1.0
Curator Maritime History	725	1.0	1.0	1.0	1.0
Curator Paleontology	725	1.0	1.0	1.0	1.0
Physical Plant Supervisor	725	1.0	1.0	1.0	1.0
Aquarist	722	3.0	3.0	3.0	3.0
Group & Visitor Services Coordinator	722	1.0	1.0	1.0	1.0
Museum Carpenter Preparator	722	1.0	1.0	1.0	1.0
Exhibit & Special Programs Interpreter	721	1.0	1.0	1.0	1.0
Museum Registrar	721	1.0	1.0	1.0	1.0
Paleontology Collections Manager	721	0.5	0.5	0.5	0.5
Exhibit Interpreter II	720	2.0	2.0	2.0	2.0
Exhibit Technician I	719	1.0	1.0	1.0	1.0
Buildings & Grounds Lead Worker	718	1.0	1.0	1.0	1.0
Exhibit Interpreter I (Part Time)	718	1.2	1.2	1.2	1.2
Office Specialist I	718	1.0	1.0	1.0	1.0
Office Assistant III	717	1.0	1.0	1.0	1.0
Buildings & Grounds Worker I	713	1.0	1.0	1.0	1.0
Model Shop Attendant/Weekend Curator	713	0.6	0.6	0.6	0.6
Custodian	711	1.4	1.4	1.4	1.4
Exhibit Graphics Technician (Hourly)	H24	0.5	0.5	0.5	0.5
Customer Service Attendant II (Hrly-Visitors Ctr)	H07	0.0	0.5	0.5	0.5
Captain, Tennison (Seasonal)	n/a	0.5	0.5	0.5	0.5
Mate, Tennison (Seasonal)	n/a	0.5	0.5	0.5	0.5
COUNTY EMPLOYEES:		27.0	27.7	27.7	27.7
BOARD OF GOVERNORS EMPLOYEES:		7.3	7.3	7.3	7.3
SOCIETY EMPLOYEES:		8.3	8.3	8.3	8.3
TOTAL		42.6	43.3	43.3	43.3

Railway Museum

Description

The Chesapeake Beach Railway Museum (CBRM) tells the story of the Chesapeake Beach Railway and its ultimate destination, the Chesapeake Beach Amusement Park, from the official opening of the railway in 1900 to the demise of the railway and subsequent closing of the park in the late 1970's. The museum, which is listed on the National Historic Trust, is housed in the historic Chesapeake Beach Railway station and includes the refurbished parlor railcar, the Dolores, on the grounds of the museum.

BOCC Goals



Objectives

- To renew the museum's core exhibits and centralize storage for the overflow of CBRM's collections.
- To conserve and preserve, while maintaining the historical elements of the Chesapeake Beach Railway Museum historic railway station, the Dolores parlor railcar, the museum grounds for public enjoyment and education along with stewarding the Randle Cliff School site.
- To continue the CBRM's programs and special events for the community.
- To cooperate with the fund-raising arm of the museum, the Friends of the CBRM, and the community, to expand the CBRM's mission-focused outreach programs, memberships, and fundraising.
- To enhance the public value and accessibility of the collections through acquisitions, good stewardship, curation, and interpretation.

Performance Measures

Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
The CBRM station, the Dolores parlor railcar, and museum grounds are well maintained, interpreted, and presented for public enjoyment.	YES	YES	YES	YES
The museum's mission is served and our base of community stakeholders commit their talent and experience towards shared goals.	YES	YES	YES	YES
Continue to engage citizens, staff, CBRM members, and volunteers to help achieve these objectives through a full museum experience.	YES	YES	YES	YES
Visitors will experience an expanded history of the railway, the amusement park, and subsequent socio-economic and environmental history to the area.	YES	YES	YES	YES
Continue to provide comprehensive collections material for research so the collections may help tell the story of the CBR and the histories of Chesapeake Beach and North Beach.	YES	YES	YES	YES
Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Visitors	13,766	12,777	10,000	10,000
Number of special programs	50	42	50	50
Participants in programs	9,530	8,970	8,000	8,000
Number of states represented by visitors	43	32	40	40
Number of countries represented by visitors	15	6	10	10

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Railway Museum					
Salaries	$ 104,871	$ 103,034	$ 103,034	$ 111,329	$ 107,205
Operating	13,873	18,195	20,050	20,050	20,050
Utilities	4,867	7,000	7,000	7,000	7,000
Contracted Services	26,649	21,500	23,800	23,800	23,800
Capital Outlay	1,344	-	4,644	-	-
Total	$ 151,604	$ 149,729	$ 158,528	$ 162,179	$ 158,055
Total Expenditures as a percent of Total Operating Budget	0.05%	0.05%	0.05%	0.05%	0.05%

Staffing

Railway Museum	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Curator of Exhibitions	725	0.3	0.0	0.0	0.0
Administrative Aide	720	1.0	1.0	1.0	1.0
Assistant Museum Registrar	719	0.3	0.6	0.3	0.3
Exhibits Interpreter I	718	0.5	0.5	0.5	0.5
TOTAL		2.1	2.1	1.8	1.8



Public Works

Manages capital construction projects and maintains the public infrastructure and transportation system



Calvert County Highway Maintenance

Director of Public Works
project Management
Capital Projects
Engineering
Highways
General Services
Building Maintenance
Grounds
Custodial
Facilities
Mosquito Control
Fleet Maintenance

Director of Public Works

Description

Provide Calvert County citizens with cost-effective, safe, quality, and environmentally friendly facilities, infrastructure and services through creative planning, quality design, efficient construction, and proper maintenance in a team-oriented environment.

BOCC Goals



Objectives

Performance Measures

Data to be provided at future date due to transition and reorganization

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Public Works					
Salaries	$ 1,320,769	$ 1,479,212	$ 1,566,081	$ 1,531,745	$ 658,507
Operating	63,380	85,608	95,008	88,648	42,291
Contracted Services	41,208	51,000	47,960	47,960	22,880
Capital Outlay	103,060	59,113	33,105	-	-
Total	$ 1,528,417	$ 1,674,933	$ 1,742,154	$ 1,668,353	$ 723,678
Total Expenditures as a percent of Total Operating Budget	0.52%	0.54%	0.52%	0.52%	0.23%

Staffing

Public Works	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Public Works	C	1.0	1.0	1.0	1.0
Deputy Director of Capital Projects	C	0.0	0.0	0.0	1.0
Deputy Director of Engineering & Highways	C	1.0	1.0	1.0	1.0
Deputy Director of Enterprise Funds	C	1.0	1.0	1.0	1.0
CIP Division Chief	C	1.0	1.0	1.0	0.0
Project Engineer III	728	0.0	1.0	0.0	0.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0
Accounts Receivable Technician II	721	0.8	0.5	0.5	0.5
Executive Administrative Aide	721	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3
TOTAL		7.1	7.8	6.8	6.8

Project Management

Description

Review and approve all grading and utility permit applications for single family dwellings, commercial sites, mass grading plans, road construction, and County right-of-way utility cuts. Inspectors provide assurance to the citizens of Calvert County that construction and County contracted work related to this Division meets the highest standards and complies with the County's Department of Public Works Road Ordinance, the Erosion and Sediment Control Ordinance, and the Storm Water Management Guidelines. Citizen inquiries and environmental concerns are given the highest priority and receive timely responses.

BOCC Goals



Objectives

- Provide excellent customer service to all citizens of Calvert County.
- Ensure the highest quality standards and specifications are met with contractors.
- Ensure specifications and design standards for new subdivision streets are met.
- Ensure that all grading and storm water inspections are in compliance with the Erosion and Sediment Control and Storm Water Management Ordinances.
- Ensure that rental services and other contracts to include paving, guardrail, and tree trimming services are performed with quality, quantity, safety and cost effectiveness in mind.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Approved Grading Permits	503	545	600	550
Utility Permits Issued	240	256	260	260
Grading Inspections	4,156	4,107	4,000	4,100
Utility Inspections	444	668	450	550
Inspector Response to Complaints Hansen 8	250	156	220	200
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Manage and inspect resurfacing of County roadways in miles	27	17	29	20
Final stage roadway inspections in addition to daily site visits to new subdivisions	130	234	120	150
New subdivision roads receiving final approval and accepted into County's Road Inventory System	8	8	8	8

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Project Management					
Salaries	$ 485,836	$ 496,702	$ 803,702	$ 578,183	$ 669,959
Operating	21,319	21,819	40,319	21,819	21,819
Vehicle Related	32,244	20,120	43,120	20,120	20,120
Contracted Services	-	-	248,710	-	-
Capital Outlay	132,335	60,000	572,505	159,000	159,000
Total	$ 671,734	$ 598,641	$ 1,708,356	$ 779,122	$ 870,898
Total Expenditures as a percent of Total Operating Budget	0.23%	0.19%	0.51%	0.24%	0.27%

Staffing

Project Management	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Project Management Division Chief	C	0.0	1.0	0.0	0.0
Construction Project Supervisor	725	1.0	1.0	1.0	1.0
Grading Inspector Supervisor	725	1.0	1.0	1.0	1.0
Capital Projects Quality Control Coordinator	723	1.0	1.0	1.0	1.0
Public Works Inspector	723	6.0	7.0	6.0	6.0
Site Engineering Technician	722	1.0	1.0	1.0	1.0
TOTAL		10.0	12.0	10.0	10.0

Capital Projects

Description

Provide Calvert County citizens with cost-effective, safe, quality, and environmentally friendly facilities, infrastructure and services through creative planning, quality design, efficient construction, and proper maintenance in a team-oriented environment.

BOCC Goals



Objectives

- Develop and maintain a capital project division that is focused on being fiscally responsible and effectively planning out the capital projects..
- Begin construction for the road improvements at Pushaw Station Road.
- Completion of Ward Road Improvements to support Ward Farm Park.
- Completion of Prince Frederick Volunteer Fire Department (Company 2)

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of Capital Improvement Projects completed	17	17	17	10
Number of new Transportation Capital Improvement Projects Completed			3	3
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of Capital Improvement Projects initiated	15	14	19	10
Number of Transportation Improvement Projects initiated			4	3

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Capital Projects					
Salaries	$ -	$ -	$ -	$ -	$ 243,670
Operating	-	-	-	-	15,649
Contracted Services	-	-	-	-	8,466
Capital Outlay	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ 267,785
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.08%

Staffing

Capital Projects	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Capital Projects Supervisor	C	1.0	1.0	1.0	1.0
Project Engineer II	727	2.0	2.0	2.0	2.0
TOTAL		3.0	3.0	3.0	3.0

Engineering

Description

Provide Calvert County citizens with cost-effective, safe, quality, and environmentally friendly facilities, infrastructure and services through creative planning, quality design, efficient construction, and proper maintenance in a team-oriented environment.

BOCC Goals



Objectives

- Process road Public Works Agreements (PWA) within 30 days.
- Continue providing professional review of subdivision and site plans.
- Continue supervising all public facilities construction and maintenance projects.
- Continue reviewing road plans within 90 days.
- Continue designing and constructing county roadways.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Public Works/Maintenance Agreements submitted for	3	1	5	3
# of Minor subdvisions submitted for development review	9	15	12	13
# of Major subdivisions submitted for development review	1	1	1	1
# of Commercial site plans submitted for review	21	21	23	21
# of Road plans submitted for review	7	4	6	5
# of As-builts - Road Completion Certifications	7	11	6	11
Program/Service Outcomes: (based on objectives)				
	Actual FY2018	**Actual FY2019**	**Projected FY2020**	**Projected FY2021**
Road PWA's processed within 30 days	0	0	5	2
Review of major and minor subdivision plans within 45 days	10	21	15	20
Initial Review of revised commercial site plans	10	30	9	25
Additional review of revised commercial site plans	18	35	13	30
Initial review of road plans within 90 days	10	7	12	10
Additional review of revised road plans within 90 days	10	7	12	10
Initial review of As-Built Plans within 14 days	3	5	6	4
Additional review of revised As-Built Plans	0	4	4	4

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Engineering					
Salaries	$ -	$ -	$ -	$ -	$ 478,156
Operating	-	-	-	-	30,708
Contracted Services	-	-	-	-	16,614
Capital Outlay	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ 525,478
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.16%

Staffing

Engineering	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Engineering Division Chief	C	1.0	1.0	1.0	1.0
Project Engineer II	727	3.0	3.0	3.0	3.0
Project Engineer I	725	1.0	1.0	1.0	1.0
Public Works Asset Manager	722	1.0	1.0	1.0	1.0
TOTAL		6.0	6.0	6.0	6.0

Highway Maintenance

Description

Oversee the maintenance and care of the County's road network. Maintain over 900 lane miles as follows: improve drainage, repair pot holes, maintain roadside shoulders, perform roadside mowing, maintain roadway guardrails, roadway line stripping, maintain road signage, litter pickup, and cut back roadside trees. Respond to all emergency weather-related situations such as snow removal, fallen trees and roadway flooding, etc.

BOCC Goals



Objectives

- Continue to service the Citizens of Calvert County by maintaining roadways through debris removal, patching and paving of roadways, and providing proper and adequate signage.
- Maintain grassy areas by mowing in a timely manner to assure good sight distance for visibility.
- Install and maintain new drainage systems to assist with proper stormwater management.
- Keep trees trimmed and cut back on all County roadways.
- Ensure all signage throughout the County meets required standards.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Tree Trimming (work orders)	1,157	849	1,000	1,100
Road Side Mowing (acres)	4,150	4,170	4,175	4,175
Drainage Repairs and Installations (work orders)	530	632	650	660
Asphalt Repairs (work orders)	235	262	280	280
Roadside Trash Removal (acres)	1,200	1,300	1,300	1,300
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of citizens request completed	1,402	4,322	4,400	4,400
Number of in-house maintenance projects	3,764	200	220	250
Number of average work orders per month	436	377	390	400
Number of pending work orders	519	358	300	300
Signage Installation and Maintenance(work orders)	772	553	600	600

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Highway Maintenance					
Salaries	$ 1,896,753	$ 1,954,015	$ 2,412,412	$ 2,013,032	$ 1,995,531
Operating	56,142	123,319	152,589	119,489	119,489
Vehicle Related	291,247	352,154	489,154	424,154	424,154
Utilities	10,512	23,030	23,030	23,030	23,030
Road Maintenance and Repairs	467,537	490,729	587,259	515,259	515,259
Paving	6,778,858	6,000,000	8,500,000	6,180,000	6,180,000
Snow Removal Supplies & Contractors	1,021,396	1,064,054	1,135,054	1,064,054	1,064,054
Special Project Contract	180,000	180,000	494,400	194,400	194,400
Contracted Services	152,879	430,000	699,400	464,400	464,400
Capital Outlay	137,466	859,499	1,489,826	390,960	390,960
Total	$ 10,992,790	$ 11,476,800	$ 15,983,124	$ 11,388,778	$ 11,371,277
Total Expenditures as a percent of Total Operating Budget	3.71%	3.67%	4.79%	3.54%	3.57%
Highway Lighting					
Utilities	$ 238,433	$ 431,711	$ -	$ 265,000	$ 265,000
Total	$ 238,433	$ 431,711	$ -	$ 265,000	$ 265,000
Total Expenditures as a percent of Total Operating Budget	0.08%	0.14%	0.00%	0.08%	0.08%

Staffing

Highway Maintenance	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Highway Maintenance Division Chief	813	1.0	1.0	1.0	1.0
Highway Maintenance Supervisor	810	2.0	2.0	2.0	2.0
Sign Shop Supervisor	807	1.0	1.0	1.0	1.0
Highway Maintenance Crew Leader I	806	4.0	5.0	4.0	4.0
Highway Equipment Operator III	804	5.0	6.0	5.0	5.0
Litter Control Coordinator	804	1.0	1.0	1.0	1.0
Highway Equipment Operator II	803	12.0	15.0	12.0	12.0
Highway Equipment Operator I	802	7.0	9.0	7.0	7.0
Traffic Engineering Technician	722	1.0	1.0	1.0	1.0
Highway Maintenance Service Coordinator	719	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0
TOTAL		36.0	43.0	36.0	36.0

General Services

Description

Oversee the operations and maintenance of all County offices, libraries, senior centers, community centers, and the County mailroom. Provide oversight and direction to the following divisions: Buildings & Grounds, Mosquito Control, and the Johnson Grass Program. Provide oversight for the County's building-based capital projects.

BOCC Goals



Objectives

- Detention Center fenced stairs & access road project
- Battle Creek Nature Center renovations
- Edward T. Hall Aquatic Center HVAC design
- Drum Point Lighthouse roof replacement
- Complete feasibility and concept design for new Twin Beaches Library

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Pieces of Outgoing Mail processed	152,800	161,600	165,000	167,000
Number of packages dropped off/shipped	200	210	220	225
Number of copies	930,500	445,000	450,000	480,000
Number of new Capital Improvement Projects	17	10	10	10
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
% of customers have their mail needs met in a cost-effective and timely manner	98.00%	98.00%	99.00%	99.00%
% of customers have their printing needs met in a cost-effective and timely manner	97.00%	98.00%	99.00%	99.00%
Number of Capital Improvement Projects initiated	14	19	10	10

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
General Services					
Salaries	$ 360,036	$ 393,211	$ 488,434	$ 421,776	$ 297,627
Operating	18,542	26,056	30,206	28,456	28,456
Contracted Services	34,889	44,650	48,150	48,150	48,150
Capital Outlay	431	3,205	8,282	4,796	4,796
Total	$ 413,898	$ 467,122	$ 575,072	$ 503,178	$ 379,029
Total Expenditures as a percent of Total Operating Budget	0.14%	0.15%	0.17%	0.16%	0.12%

Staffing

General Services	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of General Services	C	1.0	1.0	1.0	0.0
Deputy Director of General Services	C	0.0	0.0	0.0	1.0
Project Engineer	725	0.0	1.0	0.0	0.0
Executive Administrative Assistant II	723	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0
Office Assistant II	716	1.0	1.0	1.0	1.0
Mailroom Clerk	714	1.0	1.0	1.0	1.0
Assistant Mailroom Clerk	713	1.0	1.0	1.0	1.0
TOTAL		6.0	7.0	6.0	6.0

Building Maintenance

Description

Oversee the operations and manage building/facilities maintenance for county buildings, to keep functional for use by citizens, the community, and staff.

BOCC Goals



Objectives

- Continue to monitor and apply acceptable building maintenance standards for work place environments in county occupied office facilities.
- Continue to retrofit existing lighting with energy efficient lighting.
- Complete requested maintenance projects in county occupied facilities requested by county departments.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of Work Orders complete	3,641	4,582	4,582	4,582
Number of Fixed Asset transfers performed	220	241	245	250
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Percent of budgeted planned Maintenance Projects Completed	100%	100%	100%	100%
Percent of budgeted retrofitting of energy efficient lighting completed	100%	100%	100%	100%
Percent of budgeted HVAC replacement projects completed	100%	100%	100%	100%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Building Maintenance					
Salaries	$ -	$ -	$ -	$ -	$ 543,267
Operating	-	-	-	-	237,456
Contracted Services	-	-	-	-	55,238
Capital Outlay	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ 835,961
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.26%

Staffing

Building Maintenance	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Buildings and Grounds Division Chief	C	1.0	1.0	1.0	0.0
Building Maintenance Supervisor	725	1.0	1.0	1.0	1.0
HVAC Master Mechanic	722	2.0	2.0	2.0	2.0
Locksmith Mechanic	722	1.0	1.0	1.0	1.0
Master Electrician	722	1.0	1.0	1.0	1.0
Journeyman HVAC Mechanic	721	1.0	1.0	1.0	1.0
Building Maintenance Mechanic	720	3.0	3.0	3.0	3.0
TOTAL		10.0	10.0	10.0	9.0

Grounds

Description

Responsible to maintain county grounds to include exterior maintenance and repairs of all landscape and hardscape areas related to county facilities.

BOCC Goals



Objectives

- Provide a safe, well maintained environment for citizens, the community, and staff.
- Implement use of environmentally safe tools, machinery, and supplies.
- Maintain grounds in cost effective manner, while complying with county codes and requirements.

Performance Measures

*** Data to be provided at future date due to transition and reorganization***

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Grounds					
Salaries	$ -	$ -	$ -	$ -	$ 170,005
Operating	-	-	-	-	74,309
Contracted Services	-	-	-	-	17,286
Capital Outlay	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ 261,600
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.08%

Staffing

Grounds	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Grounds Maintenance Supervisor	722	1.0	1.0	1.0	1.0
Buildings and Grounds Lead Worker	718	1.0	1.0	1.0	1.0
Fixed Asset Transfer Worker	714	1.0	1.0	1.0	1.0
Grounds Maintenance Worker (Hourly)	H05	0.6	0.6	0.6	0.6
TOTAL		3.6	3.6	3.6	3.6

Custodial

Description

Oversee the operations and maintenance of all county offices, mailroom, senior centers, and community centers.

BOCC Goals



Objectives

- Provide a clean and safe environment at facilitie for citizens, the community, and staff.
- Maintain facilities at the highest standard possible with available resources.
- Implement practices to efficiently maintain buildings in a social responsible and environmentally sensitive manner.

Performance Measures

* Data to be provided at future date due to transition and reorganization*

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Custodial					
Salaries	$ -	$ -	$ -	$ -	$ 645,940
Operating	-	-	-	-	282,333
Contracted Services	-	-	-	-	65,678
Capital Outlay	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ 993,951
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.31%

Staffing

Custodial	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Custodial Supervisor	724	1.0	1.0	1.0	1.0
Buildings and Grounds Maintenance Worker II	718	1.0	1.0	1.0	1.0
Buildings and Grounds Worker I	713	3.0	3.0	3.0	3.0
Custodian	711	10.0	10.0	10.0	10.0
Custodian (Temporary)	n/a	0.4	0.4	0.4	0.4
TOTAL		15.4	15.4	15.4	15.4

Facilities

Description

Cost of tracking and maintaining all county owned facilities.

BOCC Goals



Objectives

- Provide excellent service to support use of buildings, for all county departments and agencies.
- Continue to monitor acceptable standards for workplace environments in county occupied facilities.
- Provide comprehensive planning and delivery of maintenance services of building related operations at county facilities used by citizens, the community, and staff.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Total Square Footage of Facilities Maintained	718,920	732,920	747,720	747,720
Total Work Force to which facility maintenance is provided	1,250	1,270	1,275	1,280
Program/Service Outcomes: (based on objectives)				
Data to be provided at future date due to transition and reorganization				

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Facilities					
Salaries	$ 1,421,171	$ 1,547,684	$ 1,552,684	$ 1,585,256	$ 16,700
Operating	576,250	630,144	685,914	685,914	91,816
Utilities	1,031,154	1,356,752	1,408,185	1,408,185	1,408,185
Rent	594,882	627,123	651,408	651,408	651,408
Maintenance and Repair Projects	662,306	761,628	836,796	836,796	836,796
Contracted Services	666,640	728,300	783,216	783,216	645,014
Capital Outlay	266,022	310,194	216,600	216,600	216,600
Total	$ 5,218,425	$ 5,961,825	$ 6,134,803	$ 6,167,375	$ 3,866,519
Total Expenditures as a percent of Total Operating Budget	1.76%	1.91%	1.84%	1.91%	1.21%

No staff assigned to Facilities

Mosquito Control

Description

Promote effective and environmentally sound control of disease-transmitting and pestiferous mosquitoes. Enhance public interest, awareness, and support for the control of mosquitoes, through our meetings, training and education of the public as we provide services. Committed to an integrated approach that includes physical, biological and chemical control options to reduce the mosquito population throughout Calvert County.

BOCC Goals



Objectives

- Continue community outreach presentations to educate homeowners on the habits and biology of the Asian tiger mosquito, Zika and West Nile Virus.
- Complete all scheduled spray routes.
- Reduction of ULV chemical usage by continuous testing via light traps and landing rate counts.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Number of citizen inquiries received with increased community education	523	425	432	400
Number of spray routes scheduled	1,119	1,200	1,266	1,200
Number of light trap and landing rate testing counts	412	450	698	450
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Percentage of citizen inquiries responded to within one (1) business day	100%	100%	100%	100%
Percentage of community spraying completed as scheduled	95%	100%	82%	100%
Percentage of test counts under action threshold	35%	35%	31%	35%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Mosquito Control					
Salaries	$ 140,463	$ 213,376	$ 213,376	$ 209,186	$ 201,475
Operating	19,093	26,416	27,666	27,666	27,666
Chemicals	19,723	25,631	28,194	28,194	28,194
Contracted Services	2,630	4,975	6,380	6,380	6,380
Capital Outlay	41,511	34,915	35,718	35,718	35,718
Total	$ 223,420	$ 305,313	$ 311,334	$ 307,144	$ 299,433
Total Expenditures as a percent of Total Operating Budget	0.08%	0.10%	0.09%	0.10%	0.09%

Staffing

Mosquito Control	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Supervisor of Mosquito Control	721	1.0	1.0	1.0	1.0
Office Assistant III	717	1.0	1.0	1.0	1.0
Pest Management Specialist	717	1.0	1.0	1.0	1.0
Lead Truck Driver (Seasonal)	H10	0.4	0.4	0.4	0.4
Pest Management Technician (Seasonal)	H07	0.3	0.3	0.3	0.3
Truck Driver Operator II/I (Seasonal)	H07/05	1.5	1.5	1.5	1.5
TOTAL		5.2	5.2	5.2	5.2

Fleet Maintenance

Description

Provides premium quality repair and service on over 400 vehicles to assure customer safety and satisfaction. We encourage regular checks on the vehicle to achieve this goal, and perform safety inspections on our customers' vehicles during each service, which occurs every 5,000 miles. The Fleet Maintenance Division ensures that fuel is available at all times for County vehicles and works with all of the end users of vehicles to ensure that the proper vehicle is purchased for the job requirements.

BOCC Goals



Objectives

- Maintain an effective preventative maintenance program to ensure safety in all County vehicles.
- Ensure that fuel is available for all County vehicles at all times.
- Limit the number of repairs sent to outside vendors to a 10% increase from the previous fiscal year.
- Increase the number of in-house work orders completed from the previous fiscal year.
- Assist other divisions with vehicle specifications to ensure the proper vehicle is purchased for its use.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Preventative services perfomed	921	930	948	975
Gallons of fuel purchased	487,799	512,921	495,000	500,000
Jobs sent to outside vendors	345	303	276	275
Work orders completed	2,103	2,053	2,055	2,100
Vehicles purchased in fiscal year	53	62	46	50
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Safety related motor vehicle accidents	0	0	0	0
Fuel shortages at any dispenser	0	0	0	0
% of increase or decrease in jobs sent to outside vendors	23%	12%	9%	1%
% of increase or decrease in work orders completed	0%	2%	1%	2%
Vehicles matched to jobs	53	62	46	50

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Fleet Maintenance					
Salaries	$ 529,492	$ 550,815	$ 550,815	$ 601,024	$ 578,980
Operating	12,480	17,130	17,950	17,950	17,950
Vehicle Related	(33,993)	30,000	30,000	30,000	30,000
Utilities	21,924	29,360	28,260	28,260	28,260
Contracted Services	20,340	23,285	23,285	23,285	23,285
Capital Outlay	-	50,090	116,500	116,500	116,500
Total	$ 550,243	$ 700,680	$ 766,810	$ 817,019	$ 794,975
Total Expenditures as a percent of Total Operating Budget	0.19%	0.22%	0.23%	0.25%	0.25%

Staffing

Fleet Maintenance	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Fleet Maintenance Division Chief	C	1.0	1.0	1.0	1.0
Equipment Repair Supervisor	811	1.0	1.0	1.0	1.0
Equipment Lead Technician	809	1.0	1.0	1.0	1.0
Equipment Mechanic II	808	1.0	1.0	1.0	1.0
Equipment Mechanic I	806	3.0	3.0	3.0	3.0
Administrative Aide	720	1.0	1.0	1.0	1.0
Inventory Control Specialist	719	1.0	1.0	1.0	1.0
TOTAL		9.0	9.0	9.0	9.0



Economic Development

Oversees the County's economic development, marketing, business retention and tourism programs



Calvert Cliffs Nuclear Power Plant



Dominion Cove Point LNG



Patuxent Business Park

Economic Development

Description

Enhance and diversify the economy of Calvert County. Promote quality economic development and tourism, increase the commercial tax base and provide new employment opportunities for residents. Administer the County's economic development, marketing, business retention, tourism and public information programs.

BOCC Goals



Objectives

- Working with the Economic Development Advisory Commission, update the county's Strategic Plan for Economic Development for the period 2020 – 2023 with a vision, mission, measurable goals and relevant strategies.
- Create exciting opportunities for visits by travel writers, meeting planners and tour operators to enhance awareness of the county's assets with the overall goal of increasing visitors and tourism sales.
- Develop partnerships with local businesses and resource partners to better understand workforce trends, identify workforce gaps, and share ideas on how to meet the needs of workforce in the future.
- Execute the 15th Annual Business Appreciation Week.
- Work with consultant to complete agricultural SWOT analysis to be shared with the ag community.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Tourism Visitors to the county	482,889	476,590	490,000	495,000
Visitor guides distributed	150,000	80,000	80,000	80,000
Business seminars held	Yes	Yes	Yes	Yes
Business assistance provided	205	218	220	220
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Capital Investment	68,217,801	81,815,960	75,000,000	75,000,000
Business Growth	5,263	5,338	5,500	5,750
Commercial real property tax base	1,325,000,000	TBD	1,362,438,348	1,383,000,000
Small Business Development Center (SBDC) Referrals	51	45	55	55
Tourism visitors to the county	482,889	476,590	490,000	495,000

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Economic Development					
Salaries	$ 529,956	$ 625,705	$ 637,634	$ 691,341	$ 665,734
Operating	105,650	223,702	213,477	212,902	212,902
Advertising	189	500	500	500	500
Small Business Development Center	38,900	38,900	38,900	38,900	38,900
Contracted Services	58,909	63,682	61,975	61,975	61,975
Capital Outlay	9,283	8,345	-	-	-
Total	$ 742,887	$ 960,834	$ 952,486	$ 1,005,618	$ 980,011
Total Expenditures as a percent of Total Operating Budget	0.25%	0.31%	0.29%	0.31%	0.31%

Staffing

Economic Development	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Economic Development	C	1.0	1.0	1.0	1.0
Economic Development Deputy Director	C	1.0	1.0	1.0	1.0
Business Retention Specialist	725	1.0	1.0	1.0	1.0
Tourism Program Specialist	724	1.0	1.0	1.0	1.0
Agricultural Development Specialist	722	1.0	1.0	1.0	1.0
Economic Development Program Specialist	722	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0
Business Retention Assistant	720	1.0	1.0	1.0	1.0
Tourism Program Assistant II	720	1.0	1.0	1.0	1.0
Office Assistant III (Reclass of CSA)	717	0.0	1.0	0.0	0.0
Customer Service Attendants (Hourly)	H07	1.0	0.0	0.5	0.5
Intern	n/a	0.3	0.3	0.3	0.3
TOTAL		10.3	10.3	9.8	9.8



Community Resources

Fosters a coordinated and collaborative delivery of human services to the citizens of Calvert County



Public Transportation



Calvert Pines Senior Center



North Beach Senior Center



Community Resources Building

Director of Community Resources
Office on Aging
Transportation

Director of Community Resources

Description

Foster a coordinated and collaborative delivery of human services to the citizens of Calvert County; oversee the provision of programs and services through the Office on Aging and Public Transportation; serve as a liaison for multiple agencies and non-profits for county-based services.

BOCC Goals



Objectives

- Facilitate and monitor federal and state grants passed through the county to local agencies and providers to address human service needs.
- Responds to inquiries from citizens and professionals seeking information, referrals and ADA guidance.
- Promote resources at community outreach events and through online resource directories.
- Coordinate stakeholders and promote programs to increase housing affordability.
- Coordinate a process for reviewing and scoring applications for Non-County Agency Funding to formalize funding recommendations to the Board of County Commissioners.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Pass through grants for homelessness prevention, emergency food, and shelter	$ 144,978	$ 246,906	$ 400,000	$ 400,000
Grants awarded for substance abuse prevention & treatment	$ 9,000	$ 11,900	$ 10,000	10,000
Participants in substance abuse prevention forums, workshops and trainings	1,292	1,200	1,280	1,280
Inquiries for information, resources and ADA guidance	89	163	175	175
Referrals to human service resources	113	252	250	250
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Amount saved to residents using NACO prescription discount card	$ 21,041	$ 13,455	$ 10,000	10,000
Exit rate of online resource directories (% of visitors to a page, exiting to a resource's website)	N/A	4%	5%	5%
Residents receiving down payment assistance and low interest loans through the MD Mortgage Program	28	38	40	40

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director - Community Resources					
Salaries	$ 338,747	$ 332,949	$ 392,959	$ 342,427	$ 329,744
Operating	30,009	31,915	32,200	30,900	30,900
Contracted Services	1,120	866	2,331	1,331	1,331
Capital Outlay	356	-	3,772	-	-
Total	$ 370,232	$ 365,730	$ 431,262	$ 374,658	$ 361,975
Total Expenditures as a percent of Total Operating Budget	0.12%	0.12%	0.13%	0.12%	0.11%

Staffing

Director Community Resources	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Director of Community Resources	C	1.0	1.0	1.0	1.0
Substance Abuse Prevention Coordinator	724	1.0	1.0	1.0	1.0
Community Resources Specialist	723	1.0	2.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0
Office Assistant II (CAASA)	716	0.5	0.6	0.5	0.5
TOTAL		4.5	5.6	4.5	4.5

Office On Aging

Description

Provide programs and services to Calvert County older adults and their families, thereby enabling them to live with dignity and independence. Offer educational, nutritional, physical fitness and recreational activities at the three senior centers, plus volunteer opportunities. Provide information and assistance, benefits counseling, long term care options counseling and supports planning.

BOCC Goals



Objectives

- Maintain or increase the number of nutritious congregate meals and home delivered meals provided to eligible participants.
- Increase fitness activities and use of fitness rooms for older adults at the three senior centers.
- Continue to develop Maryland Access Point (MAP) program utilizing the approved electronic Level One Screening Tool to determine eligibility for long-term care support services.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY2018	**Actual FY2019**	**Projected FY2020**	**Projected FY2021**
Number of Congregate and Home Delivered Meals served	42,478	41,855	43,000	43,000
Fitness programs offered (including fitness room use)	27	26	30	30
Number of clients receiving information and referral services	986	1,087	1,100	1,100
Number of seniors receiving case management services	41	58	60	65
Number of Behavioral Health contacts w/Older Adults	-	392	425	425
Program/Service Outcomes: (based on objectives)				
	Actual FY2018	**Actual FY2019**	**Projected FY2020**	**Projected FY2021**
Number of eligible participants served/nutrition programs	1,109	1,102	1,125	1,125
Number of older adults participating in fitness programs	993	1,018	1,020	1,020
Number of level one screens successfully completed	63	47	55	60
Number of seniors receiving low income bus passes	221	243	245	250
$ of pass through Federal/State/FFP grants for Senior Services	743,903	797,683	815,819	815,819

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Office on Aging					
Salaries	$ 1,207,954	$ 1,363,308	$ 1,363,308	$ 1,471,583	$ 1,417,135
Operating	79,849	111,941	$ 112,041	112,041	112,041
Contracted Services	98,474	127,000	127,000	127,000	127,000
Capital Outlay	35,652	2,125	10,500	-	-
Total	$ 1,421,929	$ 1,604,374	$ 1,612,849	$ 1,710,624	$ 1,656,176
Total Expenditures as a percent of Total Operating Budget	0.48%	0.51%	0.48%	0.53%	0.52%

Staffing

Office on Aging	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Aging Services Division Chief	727	1.0	1.0	1.0	1.0
Aging Client Services Manager	726	1.0	1.0	1.0	1.0
Aging Services Fiscal Manager	726	1.0	1.0	1.0	1.0
Aging Services Long Term Care Manager	726	1.0	1.0	1.0	1.0
Aging Services Program Manager	726	1.0	1.0	1.0	1.0
Aging Social Services Map Coordinator	722	3.0	3.0	3.0	3.0
Long Term Care Coordinator	722	1.0	1.0	1.0	1.0
Aging Services Case Manager	721	1.0	1.0	1.0	1.0
Program Specialist II	721	1.0	1.0	1.0	1.0
Account Technician II	720	1.0	1.0	1.0	1.0
Program Specialist I	720	2.0	2.0	2.0	2.0
Office Specialist II	719	1.0	1.0	1.0	1.0
Food Services Coordinator	718	2.0	2.0	2.0	2.0
Office Assistant II	716	3.0	3.0	3.0	3.0
Program Assistant (Part-time)	715	1.8	1.8	1.8	1.8
Buildings & Grounds Maintenance Worker I	713	2.0	2.0	2.0	2.0
Custodian	711	1.0	1.0	1.0	1.0
Ceramics Instructor (Temporary)	n/a	0.1	0.1	0.1	0.1
Custodian (Temporary)	n/a	0.1	0.1	0.1	0.1
Food Services Coordinator (Temporary)	n/a	0.4	0.4	0.4	0.4
Nutrition Van Driver (Temporary)	n/a	0.3	0.3	0.3	0.3
Program Assistant (Temporary)	n/a	0.1	0.1	0.1	0.1
TOTAL		25.8	25.8	25.8	25.8

Transportation

Description

Provide safe and dependable Transportation services to the citizens of Calvert County through eight (8) fixed routes, five (5) demand response routes and one (1) para-transit Americans with Disabilities Act (ADA) route. Provide public bus transportation to link residents with major shopping, medical, and employment areas, as well as the ability to access transportation services in St. Mary's and Charles County transportation through Federal, State and local funding.

BOCC Goals



Objectives

- Provide information on and promote the use of Calvert County Public Transportation through public outreach, such as travel training and informational seminars.
- Maintain an acceptable compliance rate with the Maryland Department of Transportation Maryland Transit Administration (MDOTMTA) through predetermined performance measures developed by MDOTMTA.
- Continue to advocate for the design and development of a local Transportation Transfer Station to aid in the safe transfer of our passengers as well as to improve overall system efficiency.
- Continue to secure Federal and State funding through annual grant submission requests to include the request of additional funding to expand services as detailed in the 2016 Transportation Development Plan.
- Coordinate with Maryland Department of Transportation Maryland Transit Administration on the update of our Transportation Development Plan, as required per MDOTMTA guidelines.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Total One-way Passenger Trips	112,648	119,664	120,000	121,200
Total Service Miles	539,689	580,786	580,786	614,866
Total Service Hours	27,866	29,282	29,282	31,752
Total Farebox Revenue	110,381	137,481	137,900	138,800
Federal/State pass through grants for Transportation	563,494	551,814	551,814	551,814
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Farebox Recovery Ratio-Minimum 7% (per MDOTMTA performance measures)	9%	9.7%	10.4%	11.1%
Operating Cost per Passenger Trip-Maximum $18.93 (per MDOTMTA performance measures)	$9.69	$10.23	$10.23	$10.23
Operating Cost per Mile-Maximum $4.21 (per MDOTMTA performance measures)	$2.41	$2.53	$2.53	$2.53
Local Operating Revenue Ratio-Minimum 40% (per MDOTMTA performance measures)	58%	66.2%	66.2%	66.2%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Transportation					
Salaries	$ 225,826	$ 241,177	$ 258,856	$ 260,006	$ 250,413
Operating	32,155	60,100	63,450	63,450	63,450
Transportation Subsidy	51,441	50,000	50,000	50,000	50,000
Contracted Services	40,403	38,113	44,272	44,272	44,272
Capital Outlay	-	-	-	-	-
Total	$ 349,825	$ 389,390	$ 416,578	$ 417,728	$ 408,135
Total Expenditures as a percent of Total Operating Budget	0.12%	0.12%	0.12%	0.13%	0.13%

Staffing

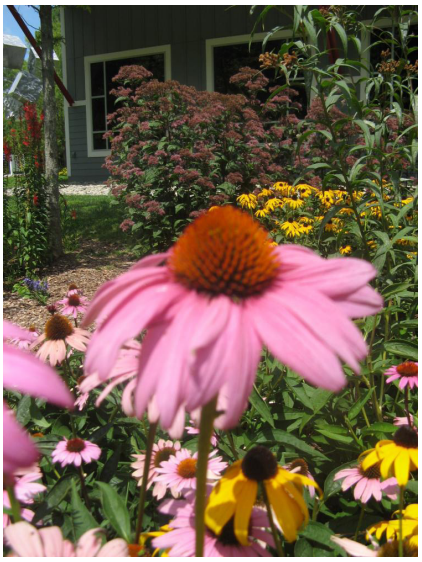
Transportation	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Transportation Division Chief	727	1.0	1.0	1.0	1.0
Transportation Driver Supervisor	722	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0
Equipment Mechanic II (paid by Grant)	808	1.0	1.0	1.0	1.0
Office Aide	713	0.0	0.6	0.0	0.0
TOTAL		4.0	4.6	4.0	4.0



State Agencies & Independent Boards

Annmarie Garden on St. John's Creek







Board of Education
College of Southern Maryland
Health Department
Substance Abuse Treatment
Calvert Library
Soil Conservation District
University of Maryland Extension
Independent Boards
Commissions
State Agencies
Non-County Agencies

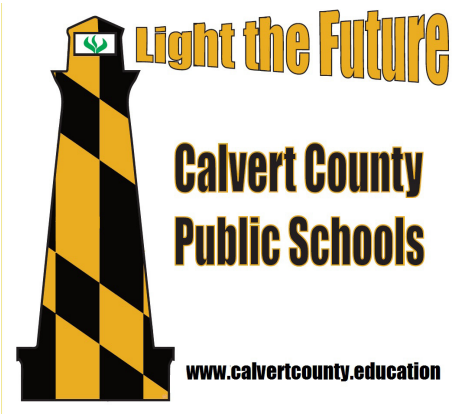
Board of Education

Description

The Calvert County Board of Education provides a school environment and culture that creates enthusiasm for learning, where all students embrace the value of learning for its own sake. The system serves over 15,000 students in thirteen elementary schools, six middle schools and four high schools. Calvert County Public Schools strive for partnerships with families, government, businesses, churches and community organizations to promote superior academic and extra-curricular activities. The goal is to always place children first.

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Board of Education					
Operating	$ 126,367,666	$ 130,589,034	$ 134,705,249	$ 134,705,249	$ 134,705,249
State Pension Costs	-	-	-	-	-
Total	$ 126,367,666	$ 130,589,034	$ 134,705,249	$ 134,705,249	$ 134,705,249
Total Expenditures as a percent of Total Operating Budget	42.66%	41.73%	40.36%	41.82%	42.29%



Full-time Equivalents (FTE)
September Official Count

	ACTUAL					PROJECTED
	2015	2016	2017	2018	2019	2020
FTE Enrollment	15,569	15,512	15,433	15,473	15,577	15,716
% Increase	-.16%	-.37%	-.51%	.26%	.67%	.89%

Information on the budget for Calvert County Public Schools can be found at http://www.calvertnet.k12.md.us

College of Southern Maryland

Description

Prepare its students and community to meet the challenges of individual, social and global changes. As a public two-year open-door institution, the college carries out its mission by promoting intellectual challenges, cultural exploration and social and environmental awareness; providing associate degree and certificate programs, job training opportunities, cultural enrichment, leadership development, community and economic development initiatives, customized workforce training, and wellness and fitness opportunities; and encouraging educational excellence, innovative approaches to instruction, problem solving, resource development, system design, and service delivery, collaboration with business, educational, community, and cultural organizations, and teamwork to foster constructive change.

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
College of Southern Maryland					
Operating	$ 4,646,943	$ 4,646,943	$ 4,762,064	$ 4,646,943	$ 4,646,943
CSM Non-Profit Institute	-	-	-	-	-
Total	$ 4,646,943	$ 4,646,943	$ 4,762,064	$ 4,646,943	$ 4,646,943
Total Expenditures as a percent of Total Operating Budget	1.57%	1.49%	1.43%	1.44%	1.46%

Full-time Equivalents (FTE)
January 2020

Locations	ACTUAL FY 2019	BUDGET FY 2020	Projected FY 2021
La Plata Campus	2,689	2,637	2,451
Leonardtown Campus	1,019	1,252	1,141
Prince Frederick Campus	878	1,053	972
Waldorf Campus	81	144	105
Hughesville Campus	0	104	99
Total	4,677	5,190	4,768

Health Department

Description

Provide basic public health services in the areas of community health, mental health and environmental health. Community health includes communicable disease, maternal and child health, reproductive health, health promotion and health choice. Mental health, provide evaluations, therapy, medication management, counseling on domestic violence/sexual assault and substance abuse. In environmental health, the department handles septic systems, food program, water sampling, animal rabies investigation and disaster responses.

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Health Department					
Salaries/Stipends	$ 15,000	$ 15,000	$ 15,000	$ 16,045	$ 15,450
Operating	2,201,461	2,251,360	2,251,360	2,251,360	2,251,360
Capital Outlay	-	-	70,000	-	-
Womens Shelter	273,695	277,898	277,898	277,898	277,898
Total	$ 2,490,156	$ 2,544,258	$ 2,614,258	$ 2,545,303	$ 2,544,708
Total Expenditures as a percent of Total Operating Budget	0.84%	0.81%	0.78%	0.79%	0.80%



Calvert County Health Department, Prince Frederick

Calvert Library

Description

Provide County residents with access to information, entertainment and lifelong learning opportunities. We are the 6th busiest, per capita, library system in Maryland. Services include early literacy storytimes, events and classes for all ages, computer and technology access, STEM learning, community building, small business and non-profit support, workforce development, accurate and timely responses to questions, and extensive print/audio/visual and digital downloadable materials for borrowing.

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Calvert Library					
Salaries	$ 2,958,592	$ 3,149,839	$ 3,216,942	$ 3,382,854	$ 3,382,854
Benefits	1,013,840	989,708	1,011,852	1,116,342	1,116,342
Operating	513,736	578,690	554,515	546,890	546,890
Contracted Services	126,648	149,630	167,030	167,030	167,030
Capital Outlay	45,498	64,850	99,908	65,500	65,500
Total	$ 4,658,314	$ 4,932,717	$ 5,050,247	$ 5,278,616	$ 5,278,616
Total Expenditures as a percent of Total Operating Budget	1.57%	1.58%	1.51%	1.64%	1.66%

Performance Measures

Program/Service Outputs: (services, units produced)	Actual FY 2018	Actual FY 2019	Projected FY 2020	Projected FY 2021
Attendance at classes, events, and one-to-one sessions	1,533	1,555	750	1,500
Preschool attendance at storytime classes/events	22,749	22,603	11,000	22,500
Classes, events and volunteer opportunities for teens	80	102	40	80
Checkout of digital materials: ebooks, audio books, movies, comic books, magazines, articles, etc.	107,671	121,615	130,000	135,000
Number of Calvert Library volunteers	119	146	130	130
Program/Service Outcomes: (based on objectives)	**Actual FY 2018**	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Attendees report that they learned something new	92%	n/a	90%	90%
Caregivers report that they learned something in storytime class that they can share with their child and are more confident helping the child learn	95%	93%	95%	95%
Teens rate their experience at library events as either, "I'd come back and bring a friend" or "I liked it!"	100%	100%	90%	90%
Satisfaction with digital services increases (# unique users)	5,672	6,679	7,400	8,000
Volunteers rate their experience as "meaningful."	100%	96%	90%	90%

Soil Conservation District

Description

Promote practical and effective soil, water, and related natural resource programs to all County citizens. Services such as development of Soil Conservation and Water Quality Plans and implementation of Best Management Practices are provided on a voluntary basis, through leadership, education, cooperation and locally-led direction. Review single-lot and commercial erosion and sediment control plans.

BOCC Goals



Objectives

- Review commercial erosion and sediment control plans within a thirty-day period.
- Review single lot erosion and sediment control plans within a three-day period.
- Develop Soil Conservation and Water Quality (SCWQ) Plans for county landowners.
- Provide engineering and design assistance to county landowners for the installation of structural and nonstructural Best Management Practices.
- Provide information to county citizens, landowners, and farmers regarding conservation of natural resources through Patuxent River Appreciation Day, County Fair, Envirothon Competition and informational meetings, dinners and tours.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Commercial E&S site plan reviews (each)	52	42	40	40
Single lot E&S site plan reviews (each)	498	456	456	456
Soil and Water Quality Plans developed (acres)	2,538	2,535	500	500
Assistance for structural and nonstructural BMPs	20	25	12	12
Participation in ag events, dinners, tours and meetings	Yes	Yes	Yes	Yes
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Reviewed commercial E&S site plans within 30 days	98%	98%	100%	100%
Reviewed single lot E&S site plans within 3 days	98%	98%	100%	100%
Soil and Water Quality Plans developed (acres)	2,538	2,535	500	500
Assistance for structural and nonstructural BMPs	20	25	12	12
Participation in ag events, dinners, tours and meetings	26	26	26	26

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Soil Conservation District					
Salaries	$ 327,671	$ 332,347	$ 381,578	$ 405,470	$ 392,276
Operating	47,028	49,536	55,120	55,120	55,120
Total	$ 374,699	$ 381,883	$ 436,698	$ 460,590	$ 447,396
Total Expenditures as a percent of Total Operating Budget	0.13%	0.12%	0.13%	0.14%	0.14%

Staffing

Soil Conservation District	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Soil Conservation - District Manager	728	1.0	1.0	1.0	1.0
Erosion and Sediment Control Specialist	723	2.0	3.0	3.0	3.0
Administrative Aide	720	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0
TOTAL		5.0	6.0	6.0	6.0



Prouty Farm, Huntingtown

University of Maryland Extension

Description

Provide informal education, training and programs to enhance the quality of life, safety and civic engagement of people in the county using unbiased research from the UMD in the areas of healthy living, agricultural and food systems, natural resources, community and youth engagement. University of Maryland Extension (UME)- Calvert County is a part of a statewide educational system within the College of Agriculture and Natural Resources at the University of Maryland College Park (UMD) funded by federal state and county.

BOCC Goals



Objectives

- Increase youth enrollment and participation in 4-H clubs and activities through ongoing partnerships with schools and other service organizations.
- Increase consumption of fruits and vegetables by youth and families through nutrition education provided in schools, farmers markets and in partnership with other community efforts and projects.
- Nutrient Management program help farmers stay in compliance with the law by having nutrient management plans that reduce the potential for high levels of phosphates entering into environment.
- Provide education on watershed protection and restoration to private property owners to increase Best Management Practices (BMP) for reducing stormwater runoff.
- Increase Master Gardeners volunteer teaching hours on landscaping practices to help reduce stormwater, sediment and nutrient runoff while enhancing and improving the county's natural beauty.

Performance Measures

Program/Service Outputs: (services, units produced)	Actual FY 2018	Actual FY 2019	Projected FY 2020	Projected FY 2021
Total number of direct contacts with 4-H enrolled youth participating in club activities	3,900	3,680	3,800	4,000
Total number of nutrition education contacts with children	946	900	900	900
Total number agriculture and Nutrient Management plans prepared for farmer operators	242	228	230	230
Total number or direct educational contacts rece1v1ng education on reducing storm water runoff by a Watershed Protection Specialist Educator	n/a	n/a	150	300
Total number Master Gardener volunteer hours teaching horticultural practices that help to improve the environment	3,888	3,900	3,900	3,900
Program/Service Outcomes: (based on objectives)	**Actual FY 2018**	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Change in youth enrollment in 4-H clubs from previous year	2%	-24%	23%	6%
Youth and adults reporting an increase in fruit and vegetable consumption following nutrition education	80%	80%	80%	80%
Acreage covered by the Nutrient Management Plans prepared for farmers	6,062	6,000	6,000	6,000
Stormwater Best Management Practices (BMP) implemented by property owners	n/a	n/a	4	10
Increase in the number of direct contacts achieved by Master Gardeners through their horticulture and watershed protection educational events	25%	29%	25%	25%

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
University of Maryland Extension					
Operating	$ 6,234	$ 8,700	$ 10,100	$ 10,100	$ 10,100
County Contribution	194,512	153,279	165,469	165,469	165,469
Contracted Services	2,685	2,422	1,000	1,000	1,000
Capital Outlay	484	-	-	-	-
Total	$ 203,915	$ 164,401	$ 176,569	$ 176,569	$ 176,569
Total Expenditures as a percent of Total Operating Budget	0.07%	0.05%	0.05%	0.05%	0.06%







Substance Abuse Treatment

Description

Reduce the negative consequences of substance use disorders in general as well as to specifically reduce prescription drug and other opioid use overdose rates by purchasing beds at residential treatment facilities for those in need of a higher level of care than available at Calvert Substance Abuse Services.

BOCC Goals



Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Residential Substance Abuse Treatment					
Contracted Services	$ 159,200	$ 159,200	$ 159,200	$ 159,200	$ 159,200
Total	$ 159,200	$ 159,200	$ 159,200	$ 159,200	$ 159,200
Total Expenditures as a percent of Total Operating Budget	0.05%	0.05%	0.05%	0.05%	0.05%

Note: The Outpatient Substance Abuse Grant is shown on page 210 in the Grants Section.

Objectives

- Fund 92 residential placements in fiscal year 2018.
- Collaborate actively with residential facilities in fiscal year 2018 to promote a 10% increase in clients returning from residential programs to Calvert Substance Abuse Services to complete their care.
- Enhance transition back to the community in fiscal year 2018 by enrolling funded residential referrals in care coordination.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY2018	**Actual FY2019**	**Projected FY2020**	**Projected FY2021**
Adult clients in outpatient treatment	1,265	1,501	1,625	1,700
Number of adolescents in outpatient treatment	62	25	35	40
Adult clients in Jail Based Treatment	172	187	190	195
Residential Treatment clients receiving Care Coordination	146	130	135	145
Private Insurance Revenue	$110,525	$132,210	$145,000	$160,000
Program/Service Outcomes: (based on objectives)				
	Actual FY2018	**Actual FY2019**	**Projected FY2020**	**Projected FY2021**
Percentage of repeat emergency room visits for hospital referred clients receiving	37%	28%	25%	20%
Number of clients receiving Medically Assisted Treatment	254	258	275	300
Percentage of jail based clients enrolled in Outpatient Treatment for 60 days.	60%	54%	60%	60%
Number of clients receiving substance abuse treatment in schools	37	38	35	35
Percentage of clients successfully completing treatment	43%	45%	47%	47%

Independent Boards

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Housing Authority					
Salaries	$ 879,276	$ 946,460	$ 946,460	$ 1,105,653	$ 1,064,702
Benefits	519,790	520,600	520,600	608,109	608,109
Total	$ 1,399,066	$ 1,467,060	$ 1,467,060	$ 1,713,762	$ 1,672,811
Total Expenditures as a percent of Total Operating Budget	0.47%	0.47%	0.44%	0.53%	0.53%
Election Board					
Salaries	$ 364,996	$ 451,628	$ 466,817	$ 490,303	$ 472,882
Operating	66,635	69,501	74,201	74,201	74,201
Contracted Services	222,557	274,205	274,205	274,205	274,205
Election Judges	58,200	73,550	73,550	73,550	73,550
Capital Outlay	2,141	2,420	4,020	4,020	4,020
Total	$ 714,529	$ 871,304	$ 892,793	$ 916,279	$ 898,858
Total Expenditures as a percent of Total Operating Budget	0.24%	0.28%	0.27%	0.28%	0.28%
Forestry Service					
Operating	$ 3,100	$ 3,100	$ 3,100	$ 3,100	$ 3,100
County Contribution	17,865	17,865	17,865	17,865	17,865
Total	$ 20,965	$ 20,965	$ 20,965	$ 20,965	$ 20,965
Total Expenditures as a percent of Total Operating Budget	0.01%	0.01%	0.01%	0.01%	0.01%
Liquor Board					
Salaries	$ 23,980	$ 27,789	$ 27,789	$ 28,581	$ 27,522
Operating	490	700	700	700	700
Contracted Services	3,540	25,000	25,000	25,000	25,000
Total	$ 28,010	$ 53,489	$ 53,489	$ 54,281	$ 53,222
Total Expenditures as a percent of Total Operating Budget	0.01%	0.02%	0.02%	0.02%	0.02%

Staffing

Election Board	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Elections Administrator	729	1.0	1.0	1.0	1.0
Election Systems Automation Coordinator	721	1.0	1.0	1.0	1.0
Executive Administrative Aide	721	1.0	1.0	1.0	1.0
Elections Registrar	720	2.0	2.0	2.0	2.0
Election Technician I	720	0.0	1.0	1.0	1.0
Office Assistant II	716	1.0	0.0	0.0	0.0
Office Aide	713	1.0	1.0	1.0	1.0
Election Board Member	A	5.0	5.0	5.0	5.0
TOTAL		12.0	12.0	12.0	12.0

Liquor Board	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Liquor Board Member	A	3.0	3.0	3.0	3.0
Clerk	A	0.2	0.2	0.2	0.2
TOTAL		3.2	3.2	3.2	3.2

Note: Calvert County acts as the pay agent for the Housing Authority; therefore, there is no Staffing Chart for that organization.

Commissions

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Ethics Commission					
Operating	$ 6,438	$ 8,000	$ -	$ 23,000	$ 23,000
Total	$ 6,438	$ 8,000	$ -	$ 23,000	$ 23,000
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.01%	0.01%
Environmental Commission					
Salaries	$ 3,723	$ 4,738	$ -	$ 5,032	$ 4,845
Operating	396	850	850	850	850
Contracted Services	20	760	760	760	760
Total	$ 4,139	$ 6,348	$ 1,610	$ 6,642	$ 6,455
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%
Historic District Commission					
Operating	$ 1,061	$ 3,123	$ 3,123	$ 3,123	$ 3,123
Contracted Services	2,394	6,600	6,600	6,600	6,600
Capital Outlay	-	-	1,000	1,000	1,000
Total	$ 3,455	$ 9,723	$ 10,723	$ 10,723	$ 10,723
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%
Commission for Women					
Operating	$ 100	$ 2,595	$ -	$ 2,595	$ 2,595
Contracted Services	3,735	2,355	-	2,355	2,355
Total	$ 3,835	$ 4,950	$ -	$ 4,950	$ 4,950
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%

Staffing

Environmental Commission	Level	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Office Assistant II	716	0.1	0.1	0.0	0.0
TOTAL		0.1	0.1	0.0	0.0

State Agencies

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
State Dept. of Assessments & Taxation					
Operating	$ 340,247	$ 430,000	$ 430,000	$ 430,000	$ 430,000
Total	$ 340,247	$ 430,000	$ 430,000	$ 430,000	$ 430,000
Total Expenditures as a percent of Total Operating Budget	0.11%	0.14%	0.13%	0.13%	0.14%
Department of Social Services					
Operating	$ 14,517	$ 14,615	$ 14,615	$ 14,615	$ 14,615
County Contribution	61,777	61,777	61,777	61,777	61,777
Total	$ 76,294	$ 76,392	$ 76,392	$ 76,392	$ 76,392
Total Expenditures as a percent of Total Operating Budget	0.03%	0.02%	0.02%	0.02%	0.02%

Non-County Agencies

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Non-County Agencies					
NAACP African American Family Community	$ 2,500	$ 1,860	$ 3,500	$ 2,900	2,260
Annmarie Garden	365,965	375,450	448,083	377,833	377,833
ARC of Southern Maryland	332,222	280,000	335,000	243,700	274,160
Arts Council of Calvert County	9,630	11,300	15,000	13,800	13,800
Bay Community Support Services	-	5,910	-	-	-
Boys and Girls Clubs of So. Maryland	15,000	14,900	25,000	23,000	23,000
Calvert Collaborative for Children and Youth	-	-	20,000	-	-
Calvert Garden Club	1,000	1,000	-	1,000	1,000
Calvert Hospice	16,000	16,500	30,000	21,800	20,010
Children's Day/Jefferson Patterson Park	2,854	2,970	3,150	2,900	2,900
Christmas in April	10,505	10,505	10,505	9,700	9,680
Community Ministry of Calvert County	-	1,950	2,000	1,600	1,755
East John Youth Center	5,000	4,220	6,000	4,900	4,950
Farming 4 Hunger	-	44,700	45,000	41,500	41,470
Project ECHO	70,660	66,600	75,000	54,600	64,600
Employees' Recognition Committee	30,267	30,300	30,300	30,300	30,300
Cal. Employees' Representative Comm.	33	500	-	500	500
Fair Board	40,613	32,490	32,490	32,490	32,490
Farmer's Market Association	1,736	2,708	2,708	2,708	2,708
Heritage Committee	2,907	2,907	-	2,907	2,907
Historical Society	21,523	20,300	35,000	23,800	23,765
Jefferson Patterson Park	60,000	56,600	60,000	58,200	58,200
Leap Forward	5,000	5,000	5,000	4,600	4,610
Lifestyles of Maryland Foundation, Inc.	-	16,900	20,000	14,600	15,210
Patuxent River Appreciation Day	13,938	11,800	11,800	9,700	10,620
The Promise Resource Center	8,973	11,200	11,200	10,300	10,320
Solomons Business Association	12,130	12,130	10,900	10,900	10,910
Southern MD Ctr. For Family Advocacy	35,900	30,300	30,300	29,400	29,390
Southern MD Community Resources	-	7,300	11,770	9,700	8,850
Southern MD Higher Education Ctr (UMD)	31,588	23,500	35,000	32,300	27,645
Southern MD Resource Cons./Develop.	13,300	15,300	15,300	15,300	15,300
So. MD Tri-County Community Action	-	18,600	60,000	55,300	22,550
St. Mary's College	7,000	7,440	7,440	6,900	6,860
Tri County Council	94,200	94,200	94,200	94,200	94,200
United Way of Calvert County	1,500	-	-	-	-
Total	$ 1,211,944	$ 1,237,340	$ 1,491,646	$ 1,243,338	$ 1,244,753
Total Expenditures as a percent of Total Operating Budget	0.41%	0.40%	0.45%	0.39%	0.39%



Entity-Wide Budgets



Maryland Blue Crab

Pensions & Insurance
Transfers
Debt Service

Pensions & Insurance

Description

The County contributes to four pension plans: the Calvert County Sheriff's Department Pension Plan, the Calvert County Employees' Retirement Plan (this plan is closed to new employees), the Calvert County Employees Retirement Savings Plan (a 401A plan to which the County contributes 5% of eligible employees salary) and the Volunteer Fire Departments' and Rescue Squads' Retirement Plan. In addition to pension benefits, the County contributes to employees' health insurance benefits as well as the required employer related benefits, such as worker's compensation, unemployment insurance and social security. Employee benefits are administered by the Department of Human Resources.

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Pension Contributions					
	$ 9,694,621	$ 10,040,662	$ 10,271,787	$ 8,684,295	$ 8,741,884
Total	$ 9,694,621	$ 10,040,662	$ 10,271,787	$ 8,684,295	$ 8,741,884
Total Expenditures as a percent of Total Operating Budget	3.27%	3.21%	3.08%	2.70%	2.74%
Worker's Compensation					
	$ 1,997,716	$ 2,200,000	$ 2,021,225	$ 2,021,225	$ 2,028,995
Total	$ 1,997,716	$ 2,200,000	$ 2,021,225	$ 2,021,225	$ 2,028,995
Total Expenditures as a percent of Total Operating Budget	0.67%	0.70%	0.61%	0.63%	0.64%
Health Insurance					
	$ 10,674,502	$ 10,563,152	$ 12,957,145	$ 11,557,145	$ 11,598,147
Total	$ 10,674,502	$ 10,563,152	$ 12,957,145	$ 11,557,145	$ 11,598,147
Total Expenditures as a percent of Total Operating Budget	3.60%	3.38%	3.88%	3.59%	3.64%
Other Post Employee Benefits (OPEB)					
County Contribution	$ 4,001,740	$ 2,346,645	$ 3,373,317	$ 3,373,317	$ 3,373,317
Public Schools Contribution	8,097,759	8,925,979	3,944,000	3,944,000	3,944,000
Total	$ 12,099,499	$ 11,272,624	$ 7,317,317	$ 7,317,317	$ 7,317,317
Total Expenditures as a percent of Total Operating Budget	4.08%	3.60%	2.19%	2.27%	2.30%
General Insurance					
	$ 802,224	$ 1,069,034	$ 993,100	$ 993,100	$ 993,313
Total	$ 802,224	$ 1,069,034	$ 993,100	$ 993,100	$ 993,313
Total Expenditures as a percent of Total Operating Budget	0.27%	0.34%	0.30%	0.31%	0.31%

Transfers
(Other Financing Uses)

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Transfers (Other Financing Uses)					
To Capital Projects Fund	$ 8,256,651	$ 10,000,000	$ 9,300,000	$ 10,668,928	$ 10,818,928
To Land Preservation Fund	1,025,000	1,026,700	1,026,700	1,026,700	1,026,700
To Solid Waste & Recycling Fund	20,346	48,500	48,500	58,200	58,200
To Grants Fund	2,180,976	2,343,473	2,345,000	2,518,828	2,488,084
To Parks & Rec. Self-Sustaining Fund	736,964	867,491	1,473,310	1,769,241	1,693,707
To Golf Course Fund	436,425	475,528	516,461	577,868	549,982
To Calvert County Family Network	14,235	13,774	15,026	15,026	15,026
Total	$ 12,670,597	$ 14,775,466	$ 14,724,997	$ 16,634,791	$ 16,650,627
Total Expenditures as a percent of Total Operating Budget	4.28%	4.72%	4.41%	5.16%	5.23%

Debt Service

Operating Budget

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Debt Service					
Principal	$ 15,533,117	$ 14,897,840	$ 16,965,592	$ 14,363,133	$ 14,363,133
Interest	4,752,870	4,911,880	5,763,822	5,544,911	5,544,911
Total	$ 20,285,987	$ 19,809,720	$ 22,729,414	$ 19,908,044	$ 19,908,044
Total Expenditures as a percent of Total Operating Budget	6.85%	6.33%	6.81%	6.18%	6.25%





Solomons Standpipe and Lusby Water Pumping Station



Commingled Recycling Boxes



Transfer Station at Appeal



Patuxent Business Park Tower

Enterprise Funds

Revenue Highlights
Water & Sewer
Solid Waste & Recycling

Revenue Highlights

Water & Sewer Fund

Charges for Services - Calvert County assesses service charges to those residents and businesses connected to the County-operated water and sewer infrastructure. These charges are meant to cover the costs of general operations and maintenance plus equipment and debt service for water and/or sewer service. They are billed on a quarterly basis. The Board of County Commissioners began the current base plus variable rate structure on January 1, 2006, with County-wide rates designed to cover the necessary cost of operations and infrastructure maintenance. As of January 1, 2020, rates remain flat but will increase on January 1, 2021. The continuation of the rate structure allows the Water and Sewer Fund to increase their fund balance for maintenance and capital projects; to upgrade and expand the existing systems. (Specific rates are addressed on page 487 in the Appendix section of this document).

Capital Connection Fees - Capital Connection fees are one-time fees assessed by the County when new customers connect to the water and sewer infrastructure or existing customers have a substantial change in usage. They are assessed to cover the cost of capacity for new usage. A County-wide water and sewer capital connection fee of $3,000 per water connection and $5,400 per sewer connection was adopted in FY 2009.

Other Revenue Sources - Additional miscellaneous revenues include septage receiving, meter sales, cell tower rentals, bulk water sales, leachate treatment charges and interest on investments.

Fiscal Year 2019 Results - The Water and Sewer Fund ended FY 2019 with a positive change in net position of $1,237,585 from operations. The Fund received $1,034,357 from capital connections and developer contributions, which are reserved for funding current and future capital projects.

Solid Waste Fund

Charges for Services - Tipping Fees are assessed by the County based on the weight of refuse disposed of at the Appeal transfer station. This fee is primarily applicable to commercial haulers and others disposing of large quantities of waste. The FY 2021 revenues generated from tipping fees are anticipated to increase slightly over FY 2019 actuals by 5% or $396,755 due to the increase of refuse disposed of at the transfer station. The proposed tip fee charge per ton will increase for FY 2021 based on the CPI index (specific rates are addressed on page 488 in the Appendix section of this document).

Another major component of revenue is the Solid Waste Fee. It is assessed by the County on all residential and commercial property tax bills annually, at a set amount. Solid Waste Fees collected are used to support the general operations of Solid Waste, primarily financing the convenience centers used by county citizens and to support recycling efforts.

A Fee Schedule with all Water and Sewer and Solid Waste rates and fees may be found on page 487-488 in the Appendix.

Water & Sewer

Operates and maintains Calvert County's public water and sewer systems



East Prince Frederick Water Tower



Solomons Headworks



Tobacco Ridge Wastewater Treatment Plant

Water & Sewer

Description

Provides the best quality drinking water and wastewater treatment through highly trained professionals in the most environmentally responsible, sustainable and economical way while providing exemplary customer service to Calvert County customers. Water and Sewer currently serves approximately 5,658 County customers; of which 1,788 are water only, 487 are sewer only, 3,306 are both water and sewer, 47 are bulk water and 30 are sewerage customers. The Division is responsible for the operation and maintenance of 19 water supply systems, 14 elevated storage tanks, 10 hydropneumatic tanks, 750 fire hydrants, 45 wastewater pumping stations, and 5 wastewater treatment plants. The Division produced 465,363,010 gallons of drinking water and treated 374,736,900 gallons wastewater in FY2019.

BOCC Goals



Objectives

- Increase the ratio of solids removal by 5% in biosolids and reducing the overall carbon footprint.
- Develop a green initiative to identify processes and facilities within the Division that will result in reduced operating costs and increased efficiencies.
- Provide guidance with developing policy to effectively manage public water and wastewater growth.
- Obtain annual customer satisfaction rating of 80% or higher.
- Develop training and development framework for each Water & Sewer work group within Water and Sewer.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2018	**Actual FY 2019**	**Adopted FY 2020**	**Projected FY 2021**
Meter Replacements	1,171	1,086	1,100	800
Number of Wastewater Regulatory Permit Requirements	457	457	457	457
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Adopted FY 2020**	**Projected FY 2021**
Percent of Meters Replaced	23.1%	21.4%	21.7%	15.8%
Percent Compliant with Regulatory Permit Requirements	99.1%	100.0%	100.0%	100.0%

Operating Budget - Total Budget

Total Water & Sewer	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Charges for Services	$ 9,966,641	$ 10,671,025	$ 10,973,876	$ 10,989,981	$ 11,094,603
Other Revenue	977,772	258,366	238,398	238,398	238,398
Capital Connections - Current	312,037	138,000	399,625	399,625	399,625
Capital Contributions	562,463	136,000	-	-	-
Total Revenue	$ 11,818,913	$ 11,203,391	$ 11,611,899	$ 11,628,004	$ 11,732,626
Expenses					
Salaries	$ 1,926,878	$ 2,271,837	$ 2,452,824	$ 2,470,485	$ 2,350,282
Benefits	996,147	1,140,706	1,235,672	1,256,892	1,171,192
Operating	2,815,125	2,705,547	2,817,356	2,858,746	2,945,311
Capital Outlay	38,071	372,290	393,695	406,387	406,387
Debt Service	538,154	2,082,335	2,139,688	2,139,688	2,139,688
Intrasystem Allocation	1,555,582	2,355,367	2,455,151	2,495,806	2,349,033
Depreciation	2,711,371	-	-	-	-
Maintenance Reserve	-	275,309	117,513	-	370,733
Total Expenses	$ 10,581,328	$ 11,203,391	$ 11,611,899	$ 11,628,004	$ 11,732,626
Actuals reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.					

Staffing

Water & Sewer Fund					
Water & Sewer	**Level**	**FY2020 Adopted Budget**	**FY 2021 Requested Budget**	**FY 2021 Recommended Budget**	**FY 2021 Adopted Budget**
W&S Division Chief	728	1.0	1.0	1.0	1.0
Project Engineer II	727	1.4	1.4	1.4	1.4
Accountant III	725	0.3	0.4	0.4	0.4
Business Manager	725	0.7	0.7	0.7	0.7
W&S Infrastructure Superintendent	725	1.0	1.0	1.0	1.0
W&S Operations Superintendent	725	1.0	1.0	1.0	1.0
Manager of Admin Services	724	0.0	0.5	0.5	0.5
W&S Infrastructure Supervisor	724	1.0	1.0	1.0	1.0
W&S Maintenance Supervisor	724	1.0	1.0	1.0	1.0
W&S Plant Supervisor	723	4.0	4.0	4.0	4.0
W&S Lab Tech II	723	1.0	1.0	1.0	1.0
Asset Manager	722	1.0	1.0	1.0	1.0
Master Electrician	722	1.0	1.0	1.0	1.0
Accounts Receivable Technician II	721	0.3	0.5	0.5	0.5
Executive Administrative Aide	721	1.0	0.0	0.0	0.0
W&S Maintenance Crew Leader	721	1.0	1.0	1.0	1.0
W&S Plant Laboratory Technician	720	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0
Accounts Receivable Technician	719	0.5	0.5	0.5	0.5
W&S Mechanical Maintenance Technician	719	3.0	3.0	3.0	3.0
W&S Plant Operator	719	5.0	6.0	6.0	6.0
W&S Technician	719	1.0	1.0	1.0	1.0
W&S Maintenance Worker	715	2.0	2.0	2.0	2.0
W&S Technician Trainee	715	9.0	3.0	3.0	3.0
W&S Operator Trainee	715	0.0	6.0	6.0	6.0
TOTAL		39.2	40.0	40.0	40.0

Operating Budget - Water Systems

Water Systems	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Charges for Services	$ 2,915,040	$ 2,854,174	$ 2,872,623	$ 2,872,623	$ 2,966,236
Other Revenue	197,334	211,401	211,015	211,015	211,015
Capital Connections - Current	312,037	57,000	65,675	65,675	65,675
Total Revenue	$ 3,424,411	$ 3,122,575	$ 3,149,313	$ 3,149,313	$ 3,242,926
Expenses					
Salaries	$ 358,856	$ 408,820	$ 426,666	$ 450,511	$ 435,899
Benefits	178,664	201,072	210,586	223,701	215,665
Operating	726,608	744,068	753,612	749,478	806,175
Capital Outlay	2,092	-	14,000	14,000	14,000
Debt Service	155,414	473,742	501,095	501,095	501,095
Intrasystem Allocation	855,790	1,134,844	1,204,183	1,210,528	1,138,345
Depreciation	906,222	-	-	-	-
Maintenance Reserve	-	160,029	39,171	-	131,747
Total Expenses	$ 3,183,646	$ 3,122,575	$ 3,149,313	$ 3,149,313	$ 3,242,926
Actuals reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.					

Operating Budget - Sewer Systems

Sewer Systems	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Charges for Services	$ 5,376,209	$ 5,320,675	$ 5,469,623	$ 5,473,036	$ 5,628,880
Other Revenue	263,667	46,965	27,383	27,383	27,383
Capital Connections - Current	-	81,000	333,950	333,950	333,950
Capital Contributions	562,463	136,000	-	-	-
Total Revenue	$ 6,202,339	$ 5,584,640	$ 5,830,956	$ 5,834,369	$ 5,990,213
Expenses					
Salaries	$ 548,739	$ 639,378	$ 664,415	$ 704,151	$ 681,672
Benefits	285,029	309,405	323,631	345,487	333,124
Operating	1,793,736	1,619,555	1,711,592	1,697,527	1,722,675
Capital Outlay	29,358	83,645	208,775	208,775	208,775
Debt Service	366,982	1,608,593	1,611,841	1,611,841	1,611,841
Intrasystem Allocation	691,535	1,208,784	1,232,360	1,266,588	1,193,140
Depreciation	1,490,140	-	-	-	-
Maintenance Reserve	-	115,280	78,342	-	238,986
Total Expenses	$ 5,205,519	$ 5,584,640	$ 5,830,956	$ 5,834,369	$ 5,990,213
Actuals reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.					

Operating Budget - Contracted Systems

Northern High School WWTP, Tapestry North Water & Sewer

Contracted Systems	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Charges for Services	$ 119,810	$ 140,806	$ 148,514	$ 148,514	$ 148,514
Total Revenue	$ 119,810	$ 140,806	$ 148,514	$ 148,514	$ 148,514
Expenses					
Salaries	$ 67,023	$ 74,850	$ 77,533	$ 71,321	$ 69,013
Benefits	33,102	36,997	38,773	35,357	34,087
Operating	11,328	17,220	13,600	23,146	27,866
Capital Outlay	100	-	-	-	-
Intrasystem Allocation	8,257	11,739	18,608	18,690	17,548
Total Expenses	$ 119,810	$ 140,806	$ 148,514	$ 148,514	$ 148,514
Actuals reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.					

Operating Budget - Administration

Administration, Laboratory Services, System Maintenance & Infrastructure Group

Administration	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Charges for Services	$ 1,555,582	$ 2,355,370	$ 2,483,116	$ 2,495,808	$ 2,350,973
Other Revenue	516,771	-	-	-	-
Total Revenue	$ 2,072,353	$ 2,355,370	$ 2,483,116	$ 2,495,808	$ 2,350,973
Expenses					
Salaries	$ 952,260	$ 1,148,789	$ 1,284,210	$ 1,244,502	$ 1,163,698
Benefits	499,352	593,232	662,682	652,347	588,316
Operating	283,453	324,704	338,552	388,595	388,595
Capital Outlay	6,521	288,645	170,920	183,612	183,612
Debt Service	15,758	-	26,752	26,752	26,752
Depreciation	315,009	-	-	-	-
Total Expenses	$ 2,072,353	$ 2,355,370	$ 2,483,116	$ 2,495,808	$ 2,350,973
Actuals reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.					



Solid Waste

Manages Calvert County's Solid Waste and Recycling activities



Appeal Convenience Center



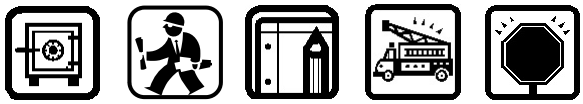
Propane Tank Recycling

Solid Waste and Recycling

Description

Provide all customers with efficient, reliable and safe management of Calvert County's Solid Waste and Recycling activities. Management activities include the operations of six resident convenience centers, recycling activities, bulk pickup program and environmental monitoring. Oversee the County's waste transferred to an out-of-state facility and maintains an active landfill at the County's Appeal site. Also responsible for ensuring compliance with federal and state disposal and environmental laws.

BOCC Goals



Objectives

- Work on the relocation/construction of Customer Convenience Centers. Begin the bidding process and transition to the construction phase of the Barstow Convenience Center in Spring 2020. The construction project will take approximately one year to complete.
- Augment existing fleet of open containers resulting in effective solid waste transfer. Applying lift conveyor technology to pack more recyclables into packing trailers with the goal of reducing the number of trips to recycling centers.
- Investigate new and more cost effective materials and methods of recycling for local residents and businesses. Perform outreach programs and meetings to discuss material types, value and savings by Spring 2021.
- Review Calvert County Solid Waste Code, Chapter 119 by Spring 2021.
- Work on bidding process for Request for Proposal for new transfer station by Spring 2020.

Performance Measures

Program/Service Outputs: (services, units produced)				
Total Trash handled/transferred through the County's Solid Waste System:	**Actual FY 2018**	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Total tons of solid waste from Convenience Centers	21,345	20,422	23,500	23,500
Total tons of solid waste transferred	119,559	118,067	140,000	140,000
Total tons of solid waste landfilled	422	356	450	400
Total tons recycled by the County	6,589	7,476	7,000	7,500
Total tons collected and transferred (include landfill)	126,570	125,899	147,450	147,900
Program/Service Outcomes: (based on objectives)				
	Actual FY 2018	**Actual FY 2019**	**Projected FY 2020**	**Projected FY 2021**
Design of convenience centers and landfill improvements	3	2	2	3
Construction of convenience centers and landfill improvements	2	2	2	3
Maintenance projects, new facilities and major improvements	2	2	2	3
Study and Development for new Transfer Station	1	1	1	1

Operating Budget

Total Solid Waste	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Charges for Services	$ 12,977,174	$ 13,694,167	$ 14,296,397	$ 14,296,397	$ 14,134,696
Other Revenue	181,525	81,425	54,993	54,993	54,993
Use of Prior Year Fund Balance	-	202,135	92,890	92,890	92,890
Use of Equipment Reserve	-	237,135	-	-	-
Total Revenue	$ 13,158,699	$ 14,214,862	$ 14,444,280	$ 14,444,280	$ 14,282,579
Expenses					
Salaries	$ 2,240,058	$ 2,407,155	$ 2,501,271	$ 2,569,730	$ 2,250,982
Benefits	1,011,196	994,300	1,273,497	1,089,736	1,050,714
Operating	8,747,941	10,092,549	9,666,196	9,641,197	9,876,368
Capital Outlay	23,070	417,635	690,341	715,341	715,341
Debt Service	89,131	293,223	300,375	300,375	300,375
Depreciation	494,322	-	-	-	-
Equipment Reserve	-	-	7,600	122,901	83,799
Closure/Post Closure Reserve	54,053	10,000	5,000	5,000	5,000
Total Expenses	$ 12,659,771	$ 14,214,862	$ 14,444,280	$ 14,444,280	$ 14,282,579

Actual reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.

Staffing

Solid Waste	Level	FY2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Solid Waste Division Chief	727	1.0	1.0	1.0	1.0
Project Engineer II	727	0.6	0.6	0.6	0.6
Accountant III	725	0.2	0.2	0.2	0.2
Business Manager	725	0.3	0.3	0.3	0.3
Recycling Coordinator	725	1.0	1.0	1.0	1.0
Manager of Admin Services	724	0.0	0.5	0.5	0.5
Operations Supervisor	723	1.0	1.0	1.0	1.0
Compactor Operator Supervisor	722	1.0	1.0	1.0	1.0
Recycling Program Specialist	721	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0
Landfill Equipment Operator II	718	1.0	1.0	1.0	1.0
Landfill Maintenance Worker III	718	1.0	1.0	1.0	1.0
Recycling Operations Technician	718	1.0	1.0	1.0	1.0
Landfill Maintenance Worker II	717	2.0	2.0	2.0	2.0
Solid Waste Truck Driver	716	7.0	7.0	7.0	7.0
Weigh Clerk	716	3.5	3.5	3.5	3.5
Landfill Maintenance Worker I	715	3.0	3.0	3.0	3.0
Solid Waste Compactor Operator	713	22.7	22.7	22.7	22.7
Landfill Attendant	711	0.5	0.5	0.5	0.5
Grounds Maintenance (Seasonal)	H05	0.5	0.5	0.5	0.5
TOTAL		50.3	50.8	50.8	50.8



Grants Fund

Uses Federal and State funds to enhance Local Government's ability to respond to citizen's needs and implement special programs



Public Safety



Public Transportation



Senior Programs



Community Outreach

Grants Summary
Grants Revenue Highlights
Schedule of Grant Revenues
Grant Program Areas
Schedule of Grant Expenditures
Grants List
Grant Areas:
General Government
General Services
Human Services
Public Safety



Summary

The Grants fund is used for special projects that are supported in full or in part by State and/or Federal dollars granted with specific criteria for how the funding may be used. In many cases, the County must also provide a match to support these projects.

Grants are typically awarded on a competitive basis. Factors considered in determining grant awards include: the need, the quality and creativity of the proposed project, and how well the project meets the grant criteria.

Once awarded, grants generally set out specific requirements mandating that grant funded programs adhere to strict financial stipulations and are monitored for effectiveness. Additionally, a separate audit of Federal grants is required each year.

In Calvert County, grant funding helps the local government address a variety of needs. Due to the competitive nature of grants, budgets for each of the proposed projects listed here should be considered preliminary. Budgets for grant programs are not finalized until State or Federal funds have actually been awarded. Typically, these awards are not made until after the County fiscal year has begun.

Revenue Highlights

Grants Fund – The primary sources of grant revenue are Federal and State grants along with a County General Fund match and fees collected for services (e.g., bus fares and other types of treatment fees).

The **Federal** grant revenues are projected to increase by $143,099, or 5% in FY 2021. There are several changes to note: an increase in Title III c2 Home Delivered Meals Program, an increase in the Sheriff's Office Child Support Grant and the Homeland Security Grant. One decrease to note is the loss of the Violence Against Women Act (VAWA).

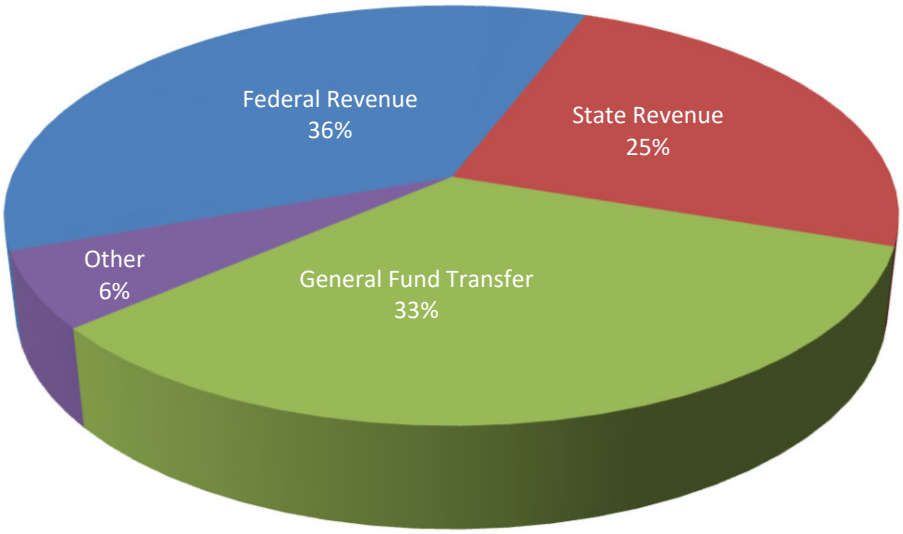
State grant revenues are projected to increase by $559,086, or 44% overall in FY 2021. There are two major changes among many small increases and decreases that contributed to this revenue source. The increase of $315,000 for a Courthouse Security Grant and an increase of $98,303 for the Pre Trial Services Grant.

County contributions to support grant funded initiatives will increase by a total of $123,746 or 5% in FY 2021 as compared to the FY 2020 Adopted budget.

Other revenues are projected to increase by $5,699 or 1% in FY 2021.

Grants - Summary of Revenues

Revenue Totals - All Grants



	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Federal	$ 2,528,969	$ 2,566,189	$ 2,808,392	$ 2,688,085	$ 2,709,288
State	1,338,370	1,262,501	1,838,138	1,821,587	1,821,587
General Fund Transfer In	2,180,976	2,364,338	2,464,685	2,518,828	2,488,084
Other	377,134	428,761	446,769	437,995	434,460
Total Revenue	**$ 6,425,450**	**$ 6,621,789**	**$ 7,557,984**	**$ 7,466,495**	**$ 7,453,419**

Schedule of Grant Revenues

Federal Grant Revenue	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
General Government					
Certified Local Government (CLG) Maryland Historical Trust (MHT)	$ 41,441	$ -	$ 25,000	$ 25,000	$ 25,000
Certified Local Government (CLG) Maryland Historical Trust (MHT) Training Grant	994	1,000	1,000	1,000	1,000
Child Support - Domestic Master	91,620	105,004	117,819	117,819	117,819
Child Support - State's Attorney	323,413	400,125	402,346	376,539	376,539
Metropolitan Planning Organization (MPO)	110,157	129,220	98,719	105,176	105,176
Total General Government	**$ 567,624**	**$ 635,349**	**$ 644,884**	**$ 625,534**	**$ 625,534**
Human Services					
Accessible Programming For Struggling Readers	**$ 9,000**	**$ -**	**$ -**	**$ -**	**$ -**
Community Block Development Grant	**209,650**	**-**	**-**	**-**	**-**
Early Literacy Circulation Kits	**7,000**	**-**	**-**	**-**	**-**
Emergency Solutions Grant (ESG)	**16,020**	**-**	**-**	**-**	**-**
Library Services & Technology Grant	**13,565**	**-**	**-**	**-**	**-**
Library Staff Development	10,000	10,000	10,000	10,000	10,000
LSTA Library Staff Manual	**7,500**	**-**	**-**	**-**	**-**
Maryland Access Point (MAP)	57	11,000	10,100	10,100	10,100
MAP Senior Rides	**-**	**-**	**-**	**-**	**21,203**
Medicare Improvements of Patients and Providers Act Grant (MIPPA)	5,020	4,000	4,108	4,108	4,108
Ombudsman and Elder Abuse	2,198	3,951	2,967	2,967	2,967
Senior Health Insurance Assistance Program (SHIP)	13,909	15,000	15,000	15,000	15,000
Senior Medicare Patrol (SMP)	2,500	2,500	2,500	2,500	2,500
Title III B - Supportive Services (Personal Care, Transportation, Legal Aid)	70,125	68,285	76,580	76,580	76,580
Title III C - 1 - Congregate Meal (Eating Together) Program	102,391	110,497	115,762	115,762	115,762
Title III C-2 - Home Delivered Meal (Meals on Wheels) Program	61,040	58,277	63,402	63,402	63,402
Title III D - Health Promotion & Disease Prevention Program	8,450	7,850	10,500	10,500	10,500
Title III E - National Family Caregivers Support Program	38,818	39,256	40,350	40,350	40,350
Transportation Grants	519,676	777,175	880,826	820,692	820,692
Total Human Services	**$ 1,096,919**	**$ 1,107,791**	**$ 1,232,095**	**$ 1,171,961**	**$ 1,193,164**
Public Safety					
Bullet Proof Vests	$ 13,437	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Byrne JAG Re-Entry	12,482	-	17,500	17,500	17,500
Child Support - Sheriff's Office	483,230	652,223	757,343	716,520	716,520
COPS Technology Grant	**35,896**	**-**	**-**	**-**	**-**
FEMA-Assistance to Firefighters	**61,905**	**-**	**-**	**-**	**-**
High Intensity Drug Trafficking Area (HIDTA)	7,500	7,500	7,500	7,500	7,500
Highway Safety - Calvert County Sheriff's Office	30,986	24,000	24,000	24,000	24,000
Homeland Security	168,150	76,167	110,070	110,070	110,070
Violence Against Women Act (VAWA)	**50,840**	**48,159**	**-**	**-**	**-**
Total Public Safety	**$ 864,426**	**$ 823,049**	**$ 931,413**	**$ 890,590**	**$ 890,590**
Total Federal Grant Revenue	**$ 2,528,969**	**$ 2,566,189**	**$ 2,808,392**	**$ 2,688,085**	**$ 2,709,288**

Grants shown in **bold** above are either one-time grants, non-recurring grants or grants that no longer exist.

Schedule of Grant Revenues (continued)

State Grant Revenue	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
General Government					
Adult Treatment Court	$ 230,759	$ 235,765	$ 264,435	$ 264,435	$ 264,435
Archaeology Calverton Site	**-**	**-**	**20,000**	**20,000**	**20,000**
Courthouse Security Camera	**-**	**-**	**315,000**	**315,000**	**315,000**
Critical Area Grant	10,000	5,000	5,000	5,000	5,000
Family Services	169,028	175,971	175,971	187,421	187,421
Farmers Market Grant	1,845	-	1,500	1,500	1,500
Marketing Grant	42,279	20,000	31,303	31,303	31,303
Metropolitan Planning Organizatoin (MPO)	13,773	16,152	12,340	13,147	13,147
Total General Government	**$ 467,684**	**$ 452,888**	**$ 825,549**	**$ 837,806**	**$ 837,806**
General Services					
Camp Calvert (Special Education Program)	$ 6,198	$ 6,198	$ 6,198	$ 6,198	$ 6,198
Johnson Grass	**-**	**2,991**	**2,991**	**2,991**	**2,991**
Total General Services	**$ 6,198**	**$ 9,189**	**$ 9,189**	**$ 9,189**	**$ 9,189**
Human Services					
Community First Choice Supports Planner	$ 73,405	$ 102,406	$ 101,892	$ 101,892	$ 101,892
Developmental Disabilities Administration Grant (DDA)	130,760	160,000	160,000	160,000	160,000
Emergency Solutions Grant (ESG)	**21,236**	**-**	**-**	**-**	**-**
Guardianship Grant	2,000	2,000	2,159	2,159	2,159
Healthlink Grant	2,250	14,375	-	-	-
Nursing Facility Program Education Grant	-	-	753	753	753
Ombudsman and Elder Abuse	15,898	15,898	15,966	15,966	15,966
Senior Care Grant	115,051	100,051	115,000	115,000	115,000
Senior Center Operating Fund Grant (SCOF)	7,303	5,817	5,817	5,817	5,817
Senior Health Insurance Assistance Program (SHIP)	1,395	-	-	-	-
Senior Information & Assistance (I&A) Grant	8,052	8,052	11,072	11,072	11,072
Senior Nutrition Grant	18,813	18,813	26,507	26,507	26,507
Transportation Grants	255,248	274,371	312,635	293,994	293,994
Total Human Services	**$ 651,411**	**$ 701,783**	**$ 751,801**	**$ 733,160**	**$ 733,160**
Public Safety					
Domestic Violence Protective Order Entry & Service Project	$ 3,240	$ -	$ 4,800	$ 4,800	$ 4,800
Drug Intelligence Program Coordinator	46,975	50,195	57,142	46,975	46,975
Emergency Medical Dispatcher (EMD) Training Grant	3,763	4,308	4,308	4,308	4,308
Juvenile Transportation	4,043	10,562	10,562	10,562	10,562
Motor Carrier Safety	24,753	15,000	15,000	15,000	15,000
Pre Trial Services	97,429	-	98,303	98,303	98,303
Sex Offender and Compliance Enforcement Grant	13,010	13,576	13,576	13,576	13,576
School Traffic Safety Enforcement Grant	-	-	22,908	22,908	22,908
SOLID Overdose Prevention Grant	3,674	-	-	-	-
Tobacco Prevention Grant	4,274	5,000	10,000	10,000	10,000
Underage Drinking Prevention	11,916	-	15,000	15,000	15,000
Total Public Safety	**$ 213,077**	**$ 98,641**	**$ 251,599**	**$ 241,432**	**$ 241,432**
Total State Grant Revenue	**$ 1,338,370**	**$ 1,262,501**	**$ 1,838,138**	**$ 1,821,587**	**$ 1,821,587**

Grants shown in **bold** above are either one-time grants, non-recurring grants or grants that no longer exist.

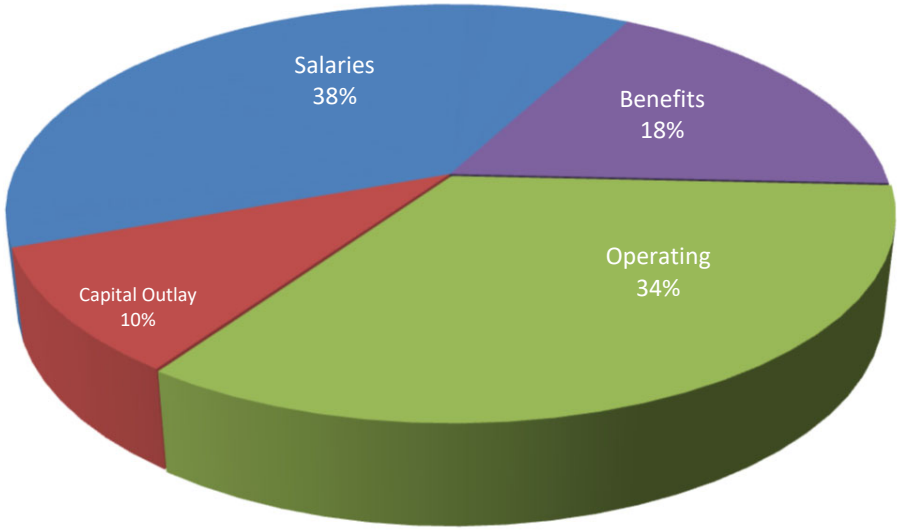
Charges for Services	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
General Government					
Child Support - Domestic Master	$ -	$ 6,375	$ 7,154	$ 7,154	$ 7,154
Child Support - State's Attorney	448	24,293	24,427	22,860	22,860
Total General Government	**$ 448**	**$ 30,668**	**$ 31,581**	**$ 30,014**	**$ 30,014**
Human Services					
Developmental Disabilities Administration Grant (DDA)	$ 100	$ -	$ -	$ -	$ -
Title III B - Supportive Services (Personal Care, Transportation, Legal Aid)	3,475	3,609	3,500	3,500	3,500
Title III C - 1 - Congregate Meal (Eating Together) Program	39,120	46,932	48,805	48,805	48,805
Title III C-2 - Home Delivered Meal (Meals on Wheels) Program	37,088	50,767	49,479	49,479	49,479
Transportation Contracts and Fees	137,481	133,600	143,475	139,475	139,475
Total Human Services	**$ 217,264**	**$ 234,908**	**$ 245,259**	**$ 241,259**	**$ 241,259**
Total Charges for Services	**$ 217,712**	**$ 265,576**	**$ 276,840**	**$ 271,273**	**$ 271,273**

Other Revenue Sources	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
General Government					
Child Advocacy Center	**$ 25,491**	**$ -**	**$ -**	**$ -**	**$ -**
Cove Point Natural Heritage	**100**	**-**	**-**	**-**	**-**
Metropolitan Planning Organization (MPO)	12,224	8,076	6,170	6,574	6,574
Railway SMHAC Mini-Grant	**6,150**	**-**	**-**	**-**	**-**
SMADC FY11 Tunnel	**1,452**	**-**	**-**	**-**	**-**
SMADC RAP Grant	**-**	**1,599**	**1,599**	**1,599**	**1,599**
Total General Government	**$ 45,416**	**$ 9,675**	**$ 7,769**	**$ 8,173**	**$ 8,173**
General Services					
Camp Calvert (Special Education Program)	$ 1,300	$ 17,000	$ 17,000	$ 18,000	$ 18,000
Total General Services	**$ 1,300**	**$ 17,000**	**$ 17,000**	**$ 18,000**	**$ 18,000**
Human Services					
Healthlink	$ 6,350	$ -	$ -	$ -	$ -
Stories: Yes! Grant	**5,000**	**-**	**-**	**-**	**-**
Total Human Services	**$ 11,350**	**$ -**	**$ -**	**$ -**	**$ -**
Public Safety					
Body Camera Grant	**$ 5,000**	**$ -**	**$ -**	**$ -**	**$ -**
Child Support - Sheriff's Office	-	37,332	45,982	43,503	43,503
Radiological Planner	96,356	99,178	99,178	97,046	93,511
Total Public Safety	**$ 101,356**	**$ 136,510**	**$ 145,160**	**$ 140,549**	**$ 137,014**
General Fund Transfer In	**$ 2,180,976**	**$ 2,364,338**	**$ 2,464,685**	**$ 2,518,828**	**$ 2,488,084**
Total Other Revenue Sources	**$ 2,340,398**	**$ 2,527,523**	**$ 2,634,614**	**$ 2,685,550**	**$ 2,651,271**
Total Grants Fund Revenue	**$ 6,425,450**	**$ 6,621,789**	**$ 7,557,984**	**$ 7,466,495**	**$ 7,453,419**

Grants shown in **bold** above are either one-time grants, non-recurring grants or grants that no longer exist.

Grants - Summary of Expenditures

Expenditure Totals - All Grants



	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Salaries	$ 2,490,251	$ 2,684,325	$ 2,913,425	$ 2,866,690	$ 2,862,537
Benefits	1,209,637	1,237,233	1,364,909	1,340,694	1,331,521
Operating	2,432,265	2,414,849	2,546,683	2,529,666	2,529,916
Capital Outlay	229,650	285,382	732,967	729,445	729,445
Total Expenses	**$ 6,361,804**	**$ 6,621,789**	**$ 7,557,984**	**$ 7,466,495**	**$ 7,453,419**

Grant Program Areas

More than half of the grant funds included in the proposed FY 2021 budget will be devoted to human services including public transportation, programs for senior citizens, the homeless, those in need of emergency food and shelter, and substance abuse treatment.

Grant funds are proposed for general government to fund family services programs in Circuit Court, child support prosecution, marketing activities to enhance economic development, and programs to protect the critical area surrounding the Chesapeake Bay.

Public safety also benefits from grant funds in this budget. Grant dollars are used for such programs as child support enforcement, transportation of juvenile offenders, training of emergency services personnel, and to provide protective equipment for police officers.

Grant funding used in general services helps to support summer special education programs through the county's Parks and Recreation Division.

Program Totals

Expenditures	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
General Government	$ 1,363,617	$ 1,473,735	$ 1,865,766	$ 1,852,128	$ 1,835,064
General Services	36,175	58,054	58,054	78,701	78,701
Human Services	3,442,240	3,690,254	3,864,835	3,829,442	3,839,709
Public Safety	1,519,771	1,399,746	1,769,329	1,706,224	1,699,945
Total	**$ 6,361,804**	**$ 6,621,789**	**$ 7,557,984**	**$ 7,466,495**	**$ 7,453,419**

Schedule of Grant Expenditures

General Government	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Adult Treatment Court	$ 247,721	$ 275,506	$ 295,419	$ 315,412	$ 305,403
Archaeology Calverton Site	**-**	**-**	**20,000**	**20,000**	**20,000**
Certified Local Government (CLG) Maryland Historical Trust (MHT)	41,441	-	25,000	25,000	25,000
Certified Local Government (CLG) Maryland Historical Trust (MHT) Training Grant	994	1,000	1,000	1,000	1,000
Child Advocacy Center	**25,491**	**-**	**-**	**-**	**-**
Child Support - Domestic Master	147,247	168,755	189,354	189,354	189,354
Child Support - State's Attorney	519,770	643,057	646,625	605,150	605,150
Courthouse Security Camera	**-**	**-**	**315,000**	**315,000**	**315,000**
Cove Point Natural Heritage	**100**	**-**	**-**	**-**	**-**
Critical Area Grant	10,000	5,000	5,000	5,000	5,000
Family Services	181,428	197,294	210,567	210,340	203,285
Farmers Market Grant	1,845	-	1,500	1,500	1,500
Maryland Tourism Development Board (MTDB)	42,279	20,000	31,303	31,303	31,303
Metropolitan Planning Organization (MPO)	137,700	161,524	123,399	131,470	131,470
Railway SMHAC Mini-Grant	**6,150**	**-**	**-**	**-**	**-**
SMADC FY11 Tunnel	**1,452**	**-**	**-**	**-**	**-**
SMADC RAP Grant	**-**	**1,599**	**1,599**	**1,599**	**1,599**
Total General Government	**$ 1,363,617**	**$ 1,473,735**	**$ 1,865,766**	**$ 1,852,128**	**$ 1,835,064**

General Services	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Camp Calvert (Special Education Program)	$ 36,175	$ 55,063	$ 55,063	$ 75,710	$ 75,710
Johnson Grass	**-**	**2,991**	**2,991**	**2,991**	**2,991**
Total General Services	**$ 36,175**	**$ 58,054**	**$ 58,054**	**$ 78,701**	**$ 78,701**

Grants shown in **bold** above are either one-time grants, non-recurring grants or grants that no longer exist.

Human Services	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Accessible Programming For Struggling Readers	**$ 9,000**	**$ -**	**$ -**	**$ -**	**$ -**
Community Block Development Grant	**209,650**	**-**	**-**	**-**	**-**
Community First Choice Supports Planner	73,405	102,406	101,892	101,892	101,892
Developmental Disabilities Administration Grant (DDA)	130,860	160,000	160,000	160,000	160,000
Early Literacy Circulation Kits	**7,000**	**-**	**-**	**-**	**-**
Emergency Solutions Grant (ESG)	**37,256**	**-**	**-**	**-**	**-**
Guardianship Grant	2,000	2,000	2,159	2,159	2,159
Healthlink	8,600	14,375	-	-	-
Jail Substance Abuse Program (JSAP)	56,290	56,290	56,290	56,290	56,290
Library Services & Technology Grant	**13,565**	**-**	**-**	**-**	**-**
Library Staff Development	10,000	10,000	10,000	10,000	10,000
Library Staff Manual	**23,750**	**-**	**-**	**-**	**-**
Maryland Access Point (MAP) Grant	57	11,000	10,100	10,100	10,100
MAP Senior Rides	**-**	**-**	**-**	**-**	**21,203**
Medicare Improvements of Patients and Providers	5,020	4,000	4,108	4,108	4,108
Nursing Facility Program Education Grant	-	-	753	753	753
Ombudsman and Elder Abuse	18,096	19,849	18,933	18,933	18,933
Outpatient Substance Abuse	608,308	617,362	625,012	648,567	637,631
Senior Care Grant	123,214	127,282	143,666	143,666	143,666
Senior Center Operating Fund Grant (SCOF)	7,303	5,817	5,817	5,817	5,817
Senior Health Insurance Assistance Program (SHIP)	15,304	15,000	15,000	15,000	15,000
Senior Information & Assistance (I&A) Grant	8,052	8,052	11,072	11,072	11,072
Senior Medicare Patrol (SMP) Grant	2,500	2,500	2,500	2,500	2,500
Senior Nutrition Grant	40,681	40,681	48,375	48,375	48,375
Stories: Yes! Grant	**5,000**	**-**	**-**	**-**	**-**
Title III B - Supportive Services (Personal Care, Transportation, Legal Aid)	73,600	71,894	80,080	80,080	80,080
Title III C - 1 - Congregate Meal (Eating Together) Program	191,997	246,957	254,095	254,095	254,095
Title III C-2 - Home Delivered Meal (Meals on Wheels) Program	106,189	124,313	128,150	128,150	128,150
Title III D - Health Promotion & Disease Prevention Program	8,450	7,850	10,500	10,500	10,500
Title III E - National Family Caregivers Support Program	38,818	39,256	40,350	40,350	40,350
Transportation Grants	1,608,274	2,003,370	2,135,983	2,077,035	2,077,035
Total Human Services	**$ 3,442,240**	**$ 3,690,254**	**$ 3,864,835**	**$ 3,829,442**	**$ 3,839,709**

Public Safety	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Body Cameras Grant	**$ 5,000**	**$ -**	**$ -**	**$ -**	**$ -**
Bullet Proof Vests	26,874	30,000	30,000	30,000	30,000
Byrne JAG Re-Entry	12,482	-	17,500	17,500	17,500
Child Support - Sheriff's Office	776,620	989,525	1,217,157	1,151,548	1,151,548
COPS Technology Grant	**35,896**	**-**	**-**	**-**	**-**
Domestic Violence Protective Order Entry & Service Project	3,240	-	4,800	4,800	4,800
Drug Intelligence Program Coordinator	67,857	69,467	69,467	74,103	71,359
Emergency Medical Dispatcher (EMD) Training Grant	3,763	4,308	4,308	4,308	4,308
FEMA-Assistance to Firefighters	**61,905**	**-**	**-**	**-**	**-**
Hazard Mitigation Plan	**2,997**	**-**	**-**	**-**	**-**
High Intensity Drug Trafficking Area (HIDTA)	7,500	7,500	7,500	7,500	7,500
Highway Safety - Calvert County Sheriff's Office	30,986	24,000	24,000	24,000	24,000
Homeland Security	168,150	76,167	110,070	110,070	110,070
Juvenile Transportation	4,043	10,562	10,562	10,562	10,562
Motor Carrier Safety	24,753	15,000	15,000	15,000	15,000
Pre Trial Services	107,120	-	98,303	98,303	98,303
Radiological Planner	96,356	99,178	99,178	97,046	93,511
Sex Offender and Compliance Enforcement Grant	13,010	13,576	13,576	13,576	13,576
School Traffic Safety Enforcement Grant	-	-	22,908	22,908	22,908
SOLID Overdose Prevention Grant	3,674	-	-	-	-
Tobacco Prevention	4,274	5,000	10,000	10,000	10,000
Underage Drinking Prevention	11,916	-	15,000	15,000	15,000
Violence Against Women Act (VAWA)	**51,355**	**55,463**	**-**	**-**	**-**
Total Public Safety	**$ 1,519,771**	**$ 1,399,746**	**$ 1,769,329**	**$ 1,706,224**	**$ 1,699,945**

Grants shown in **bold** above are either one-time grants, non-recurring grants or grants that no longer exist.



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Pre Trial Services 224
Radiological Planner 225
Sex Offender and Compliance Enforcement 225

Grants: General Government

Revenue Totals

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Federal	$ 567,624	$ 635,349	$ 644,884	$ 625,534	$ 625,534
State	467,684	452,888	825,549	837,806	837,806
General Fund Transfer In	309,603	345,155	355,983	350,601	333,537
Other	45,864	40,343	39,350	38,187	38,187
Total	**$ 1,390,776**	**$ 1,473,735**	**$ 1,865,766**	**$ 1,852,128**	**$ 1,835,064**

Expenditure Totals

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Salaries	$ 619,339	$ 680,971	$ 689,220	$ 689,031	$ 677,393
Benefits	327,256	366,290	374,542	361,842	356,416
Operating	406,473	426,474	487,004	486,255	486,255
Capital Outlay	10,549	-	315,000	315,000	315,000
Total	**$ 1,363,617**	**$ 1,473,735**	**$ 1,865,766**	**$ 1,852,128**	**$ 1,835,064**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.

STAFFING

Circuit Court	Level	FY2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Drug Court Coordinator	CC10	1.0	1.0	1.0	1.0
Family Services Coordinator	CC10	1.0	1.0	1.0	1.0
Case Manager	CC4	2.0	2.0	2.0	2.0
Judicial Secretary	CC4	0.6	0.6	0.6	0.6
Legal Secretary	CC2	0.6	0.6	0.6	0.6
Administrative Aide	CC1	1.0	1.0	1.0	1.0
TOTAL		6.2	6.2	6.2	6.2
State's Attorney					
Senior Assistant State's Attorney	A	1.0	1.0	1.0	1.0
Paralegal	723	1.0	1.0	1.0	1.0
Legal Secretary II	719	1.0	1.0	1.0	1.0
Legal Secretary I	718	1.0	1.0	1.0	1.0
TOTAL		4.0	4.0	4.0	4.0
Planning & Zoning					
Intern	724	0.4	0.4	0.4	0.4
TOTAL		0.4	0.4	0.4	0.4
GRANTS TOTAL GENERAL GOVERNMENT		10.6	10.6	10.6	10.6

Adult Treatment Court

Description

This is an eighteen month minimum specialty court where participants plead guilty to their crime and as a condition of probation they voluntarily enter this court. It entails intensive treatment, weekly case management meetings and monthly judicial reviews. Treatment courts have been statistically proven to be the most cost effective way to combat substance abuse problems and therefore positively impact the criminal justice system.

Operating Budget

Adult Treatment Court	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 230,759	$ 235,765	$ 264,435	$ 264,435	$ 264,435
General Fund Transfer In	16,962	39,741	30,984	50,977	40,968
Total Revenue	**$ 247,721**	**$ 275,506**	**$ 295,419**	**$ 315,412**	**$ 305,403**
Expense					
Salaries	$ 154,305	$ 170,668	$ 170,668	$ 184,304	$ 177,478
Benefits	71,937	79,566	79,566	85,923	82,740
Operating	21,479	25,272	45,185	45,185	45,185
Total Expense	**$ 247,721**	**$ 275,506**	**$ 295,419**	**$ 315,412**	**$ 305,403**



Adult Treatment Courtroom

Certified Local Government Maryland Historical Trust Training

Description

Required education for members of the Historic District Commission.

Operating Budget

CLG Training Grant	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 994	$ 1,000	$ 1,000	$ 1,000	$ 1,000
Total Revenue	**$ 994**	**$ 1,000**	**$ 1,000**	**$ 1,000**	**$ 1,000**
Expense					
Operating	$ 994	$ 1,000	$ 1,000	$ 1,000	$ 1,000
Total Expense	**$ 994**	**$ 1,000**	**$ 1,000**	**$ 1,000**	**$ 1,000**

Certified Local Government (CLG) Maryland Historical Trust

Description

Produce new design guidelines for Calvert County Historic Districts.

Operating Budget

CLG Grant	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 41,441	$ -	$ 25,000	$ 25,000	$ 25,000
Total Revenue	**$ 41,441**	**$ -**	**$ 25,000**	**$ 25,000**	**$ 25,000**
Expense					
Operating	$ 41,441	$ -	$ 25,000	$ 25,000	$ 25,000
Total Expense	**$ 41,441**	**$ -**	**$ 25,000**	**$ 25,000**	**$ 25,000**

Child Support - Domestic Master

Description

Provides financial support to operate a program designed to provide child support enforcement services, including hearings and court orders, in accordance with the federal Department of Health and Human Services (HHS) approved State Plan under Title IV-D of the Social Security Act and the Cooperative Reimbursement Agreement Application.

Operating Budget

Child Support - Domestic Master	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 91,620	$ 105,004	$ 117,819	$ 117,819	$ 117,819
General Fund Transfer In	61,600	57,376	64,381	64,381	64,381
Other	-	6,375	7,154	7,154	7,154
Total Revenue	**$ 153,220**	**$ 168,755**	**$ 189,354**	**$ 189,354**	**$ 189,354**
Expense					
Salaries	$ 62,729	$ 70,546	$ 73,321	$ 81,299	$ 81,299
Benefits	34,957	39,308	40,711	41,400	41,400
Operating	49,561	58,901	75,322	66,655	66,655
Total Expense	**$ 147,247**	**$ 168,755**	**$ 189,354**	**$ 189,354**	**$ 189,354**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Child Support - State's Attorney

Description

Provides legal representation and enforcement of child support orders; prepares and reviews all pleadings for factual and legal sufficiency; files civil, contempt, and criminal pleadings with the Clerk's Office; meets with parties to negotiate an agreement for child support obligations; interviews customers; coordinates paternity testing and keeps a database list; prepares child support liens, garnishments, and other documentation to facilitate child support payment collection.

Operating Budget

Child Support - State's Attorney	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 323,413	$ 400,125	$ 402,346	$ 376,539	$ 376,539
General Fund Transfer In	215,441	218,639	219,852	205,751	205,751
Other	448	24,293	24,427	22,860	22,860
Total Revenue	**$ 539,302**	**$ 643,057**	**$ 646,625**	**$ 605,150**	**$ 605,150**
Expense					
Salaries	$ 278,922	$ 314,877	$ 314,877	$ 290,298	$ 290,298
Benefits	161,976	188,927	188,927	172,184	172,184
Operating	76,067	139,253	142,821	142,668	142,668
Capital	2,805	-	-	-	-
Total Expense	**$ 519,770**	**$ 643,057**	**$ 646,625**	**$ 605,150**	**$ 605,150**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Critical Area

Description

Partially funds two staff positions to review the impact of proposed development on the Chesapeake Bay Critical Area and enforce the Critical Area regulations.

Operating Budget

Critical Area	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 10,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Total Revenue	**$ 10,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**
Expense					
Salaries	$ 6,250	$ 3,226	$ 3,226	$ 3,226	$ 3,226
Benefits	3,750	1,774	1,774	1,774	1,774
Total Expense	**$ 10,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**



View of Solomons Island

Family Services

Description

Develop and/or administer court-operated services to families and children including: alternative dispute resolution programs, parent education, substance abuse assessments, custody evaluations, home studies, mental health evaluations, visitation services, domestic violence prgrams, child counsel and Child in Need of Assistance Services.

Operating Budget

Family Services	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 169,028	$ 175,971	$ 175,971	$ 187,421	$ 187,421
General Fund Transfer In	12,400	21,323	34,596	22,919	15,864
Total Revenue	**$ 181,428**	**$ 197,294**	**$ 210,567**	**$ 210,340**	**$ 203,285**
Expense					
Salaries	$ 117,133	$ 121,654	$ 127,128	$ 129,904	$ 125,092
Benefits	54,636	56,715	63,564	60,561	58,318
Operating	9,659	18,925	19,875	19,875	19,875
Total Expense	**$ 181,428**	**$ 197,294**	**$ 210,567**	**$ 210,340**	**$ 203,285**

Maryland Tourism Development Board (MTDB)

Description

Supports the county's efforts to provide high visibility advertising and marketing of local tourist sites and attractions.

Operating Budget

Maryland Tourism Development Board	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 42,279	$ 20,000	$ 31,303	$ 31,303	$ 31,303
Total Revenue	**$ 42,279**	**$ 20,000**	**$ 31,303**	**$ 31,303**	**$ 31,303**
Expense					
Operating	$ 42,279	$ 20,000	$ 31,303	$ 31,303	$ 31,303
Total Expense	**$ 42,279**	**$ 20,000**	**$ 31,303**	**$ 31,303**	**$ 31,303**

Metropolitan Planning Organization (MPO)

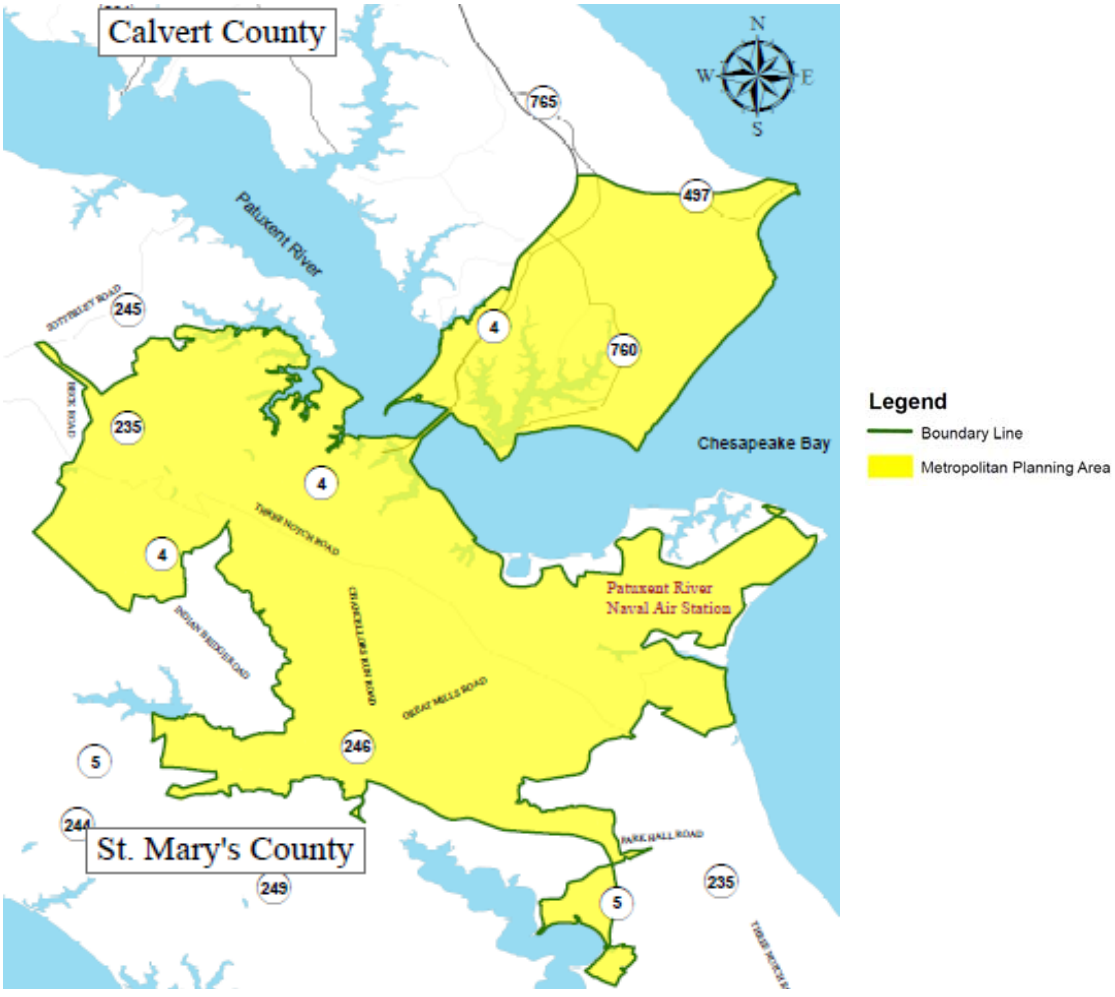
Description

Located in the southern portion of Calvert County and the western portion of St. Mary's County surrounding the Patuxent River Naval Air Station, the Calvert-St. Mary's Metropolitan Planning Organization (C-SMMPO) is a small regional transportation planning agency whose members include Calvert County, St. Mary's County, and MDOT. See the boundary map below.

Operating Budget

Metropolitan Planning Organization	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 110,157	$ 129,220	$ 98,719	$ 105,176	$ 105,176
State	13,773	16,152	12,340	13,147	13,147
General Fund Transfer In	3,200	8,076	6,170	6,573	6,573
Other	12,224	8,076	6,170	6,574	6,574
Total Revenue	**$ 139,354**	**$ 161,524**	**$ 123,399**	**$ 131,470**	**$ 131,470**
Expense					
Operating	$ 137,700	$ 161,524	$ 123,399	$ 131,470	$ 131,470
Total Expense	**$ 137,700**	**$ 161,524**	**$ 123,399**	**$ 131,470**	**$ 131,470**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.





Grants: General Services

Revenue Totals

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Federal	$ -	$ -	$ -	$ -	$ -
State	6,198	9,189	9,189	9,189	9,189
General Fund Transfer In	33,475	31,865	31,865	51,512	51,512
Other	1,300	17,000	17,000	18,000	18,000
Total	**$ 40,973**	**$ 58,054**	**$ 58,054**	**$ 78,701**	**$ 78,701**

Expenditure Totals

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Salaries	$ 31,186	$ 49,163	$ 49,163	$ 67,598	$ 67,598
Benefits	4,990	5,900	5,900	8,112	8,112
Operating	-	2,991	2,991	2,991	2,991
Capital Outlay	-	-	-	-	-
Total	**$ 36,175**	**$ 58,054**	**$ 58,054**	**$ 78,701**	**$ 78,701**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.

STAFFING

Parks & Recreation	Level	FY2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Counselor II TRS (Seasonal)	H07	0.8	0.8	0.8	0.8
Counselor I TRS (Seasonal)	H06	0.5	0.6	0.6	0.5
Personal Care Attendant TRS (Seasonal)	H06	0.3	0.2	0.2	0.3
One-to-One Counselor TRS (Seasonal)	H04	1.0	1.0	1.0	1.0
GRANTS TOTAL GENERAL SERVICES		2.6	2.6	2.6	2.6

Camp Calvert (Special Education Program)

Description

A summer camp program that provides Therapeutic Recreation Services (TRS) for children with developmental disabilities and offers active and passive recreational activities that build social and physical skills.

Operating Budget

Camp Calvert	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 6,198	$ 6,198	$ 6,198	$ 6,198	$ 6,198
General Fund Transfer In	33,475	31,865	31,865	51,512	51,512
Other	1,300	17,000	17,000	18,000	18,000
Total Revenue	**$ 40,973**	**$ 55,063**	**$ 55,063**	**$ 75,710**	**$ 75,710**
Expense					
Salaries	$ 31,186	$ 49,163	$ 49,163	$ 67,598	$ 67,598
Benefits	4,990	5,900	5,900	8,112	8,112
Total Expense	**$ 36,175**	**$ 55,063**	**$ 55,063**	**$ 75,710**	**$ 75,710**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Johnson Grass

Description

Controls and eradicate noxious weeds (Johnsongrass, shattercane, thistles and multiflora rose).

Operating Budget

Johnson Grass	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ -	$ 2,991	$ 2,991	$ 2,991	$ 2,991
Total Revenue	**$ -**	**$ 2,991**	**$ 2,991**	**$ 2,991**	**$ 2,991**
Expense					
Operating	$ -	$ 2,991	$ 2,991	$ 2,991	$ 2,991
Total Expense	**$ -**	**$ 2,991**	**$ 2,991**	**$ 2,991**	**$ 2,991**

Grants: Human Services

Revenue Totals

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Federal	$ 1,096,919	$ 1,107,791	$ 1,232,095	$ 1,171,961	$ 1,193,164
State	651,411	701,783	751,801	733,160	733,160
General Fund Transfer In	1,461,536	1,645,772	1,635,680	1,683,062	1,672,126
Other	228,614	234,908	245,259	241,259	241,259
Total	**$ 3,438,479**	**$ 3,690,254**	**$ 3,864,835**	**$ 3,829,442**	**$ 3,839,709**

Expenditure Totals

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Salaries	$ 1,203,158	$ 1,319,280	$ 1,400,208	$ 1,372,061	$ 1,383,596
Benefits	611,990	546,224	647,709	655,106	653,588
Operating	1,566,902	1,617,235	1,538,744	1,524,101	1,524,351
Capital Outlay	60,191	207,515	278,174	278,174	278,174
Total	**$ 3,442,240**	**$ 3,690,254**	**$ 3,864,835**	**$ 3,829,442**	**$ 3,839,709**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.

STAFFING

Transportation	Level	FY2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Bus/Van Driver	716	18.0	19.6	18.0	18.0
Bus/Van Driver (Temporary)	n/a	1.3	1.3	1.3	1.3
TOTAL		19.3	20.9	19.3	19.3
Substance Abuse					
Substance Abuse Clinical Coordinator	726	2.0	2.0	2.0	2.0
Custodian	n/a	0.3	0.3	0.3	0.3
TOTAL		2.3	2.3	2.3	2.3
Office on Aging					
Developmental Disabilities Program Specialist	721	1.0	1.0	1.0	1.0
Aging Services Case Manager	721	1.0	1.0	1.0	1.0
Long Term Care Advocate	720	0.6	0.6	0.6	0.6
Food Services Coordinator	718	1.0	1.0	1.0	1.0
Developmental Disabilities Aide	716	1.0	1.0	1.0	1.0
Food Service Worker	714	1.0	1.0	1.0	1.0
Community First Choice Supports Planner	H24	2.0	2.0	2.0	2.0
Office Clerk (Temporary)	n/a	0.0	0.0	0.0	0.1
TOTAL		7.6	7.6	7.6	7.7
GRANTS TOTAL HUMAN SERVICES		29.2	30.8	29.2	29.3

Community First Choice (CFC)

Description

Provides a Supports Planning Service for applicants and participants who are applying to or enrolled in Home and Community-Based Services (HCBS) Programs. Key Areas of Supports Planning Service: coordinate medical eligibility determinations and redeterminations, engage individuals in person-directed planning, facilitate the process for individuals who choose to self-direct, assist applicants residing in a nursing facility with developing a transition plan to live in the community, identify potential barriers in the community and coordinating available services and support. Assist with locating and applying for available housing options, including identifying and assisting with resolving housing barriers.

Operating Budget

Community First Choice	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 73,405	$ 102,406	$ 101,892	$ 101,892	$ 101,892
Total Revenue	**$ 73,405**	**$ 102,406**	**$ 101,892**	**$ 101,892**	**$ 101,892**
Expense					
Salaries	$ 63,280	$ 88,608	$ 88,743	$ 88,743	$ 88,743
Benefits	10,125	13,798	2,500	2,500	2,500
Operating	-	-	10,649	10,649	10,649
Total Expense	**$ 73,405**	**$ 102,406**	**$ 101,892**	**$ 101,892**	**$ 101,892**

Developmental Disabilities Administration (DDA)

Description

Provides a range of supportive services for older adults with developmental disabilities.

Operating Budget

Developmental Disabilities Administration Grant	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 130,760	$ 160,000	$ 160,000	$ 160,000	$ 160,000
Other	100	-	-	-	-
Total Revenue	**$ 130,860**	**$ 160,000**	**$ 160,000**	**$ 160,000**	**$ 160,000**
Expense					
Salaries	$ 67,922	$ 87,963	$ 91,030	$ 90,683	$ 90,683
Benefits	33,642	48,000	50,067	49,876	49,876
Operating	29,296	24,037	18,903	19,441	19,441
Total Expense	**$ 130,860**	**$ 160,000**	**$ 160,000**	**$ 160,000**	**$ 160,000**

Guardianship

Description

Serves individuals 65 years of age and older, who have been deemed by a court of law to lack the capacity to make or communicate responsible decisions concerning their daily living needs. The program provides protection and advocacy on behalf of the disabled older adult through case management provided by guardianship specialists of the program.

Operating Budget

Guardianship Grant	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 2,000	$ 2,000	$ 2,159	$ 2,159	$ 2,159
Total Revenue	**$ 2,000**	**$ 2,000**	**$ 2,159**	**$ 2,159**	**$ 2,159**
Expense					
Operating	$ 2,000	$ 2,000	$ 2,159	$ 2,159	$ 2,159
Total Expense	**$ 2,000**	**$ 2,000**	**$ 2,159**	**$ 2,159**	**$ 2,159**

Jail Substance Abuse Program (JSAP)

Description

An intensive 60-day program for inmates suffering from addiction. Conducted at the Calvert County Detention Center and offers an alternative to conventional treatment programs for those individuals who are incarcerated due to substance abuse.

Operating Budget

Jail Substance Abuse Program	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
General Fund Transfer In	$ 56,290	$ 56,290	$ 56,290	$ 56,290	$ 56,290
Total Revenue	**$ 56,290**	**$ 56,290**	**$ 56,290**	**$ 56,290**	**$ 56,290**
Expense					
Operating	$ 56,290	$ 56,290	$ 56,290	$ 56,290	$ 56,290
Total Expense	**$ 56,290**	**$ 56,290**	**$ 56,290**	**$ 56,290**	**$ 56,290**

Library Staff Development

Description

Developing leadership skills for library supervisors.

Operating Budget

Library Staff Development	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
Total Revenue	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**
Expense					
Operating	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
Total Expense	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**

Maryland Access Point (MAP)

Description

MAP is the gateway to long term services and supports in Maryland. MAP specialists work with caregivers, professionals, and all individuals with long term care needs to plan, identify, connect, and assist with accessing private and public resources for long term services and supports.

Operating Budget

Maryland Access Point	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 57	$ 11,000	$ 10,100	$ 10,100	$ 10,100
Total Revenue	**$ 57**	**$ 11,000**	**$ 10,100**	**$ 10,100**	**$ 10,100**
Expense					
Operating	$ 57	$ 11,000	$ 10,100	$ 10,100	$ 10,100
Total Expense	**$ 57**	**$ 11,000**	**$ 10,100**	**$ 10,100**	**$ 10,100**

Medicare Improvements for Patients & Providers Act (MIPPA)

Description

MIPPA funding is used to promote enrollment in low income programs for Medicare beneficiaries, especially in rural areas and for populations with disabilities.

Operating Budget

Medicare Improvements of Patients and Providers Act Grant	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 5,020	$ 4,000	$ 4,108	$ 4,108	$ 4,108
Total Revenue	**$ 5,020**	**$ 4,000**	**$ 4,108**	**$ 4,108**	**$ 4,108**
Expense					
Operating	$ 5,020	$ 4,000	$ 4,108	$ 4,108	$ 4,108
Total Expense	**$ 5,020**	**$ 4,000**	**$ 4,108**	**$ 4,108**	**$ 4,108**

Nursing Facility Program Education Grant

Description

Assist clients to transition out of nursing home and other institutions and back into the community through options counseling. Formerly named Money Follows Person.

Operating Budget

Nursing Facility Program Education Grant	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ -	$ -	$ 753	$ 753	$ 753
Total Revenue	**$ -**	**$ -**	**$ 753**	**$ 753**	**$ 753**
Expense					
Operating	$ -	$ -	$ 753	$ 753	$ 753
Total Expense	**$ -**	**$ -**	**$ 753**	**$ 753**	**$ 753**

Ombudsman and Elder Abuse

Description

Provides advocacy and investigates complaints of residents in long term care facilities in Calvert County. Also provides education to older adults and their caregivers about the various forms of abuse, how to prevent abuse, and what to do if someone becomes a victim of a crime. Funding also supports a statewide database/reporting system.

Operating Budget

Ombudsman and Elder Abuse	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 2,198	$ 3,951	$ 2,967	$ 2,967	$ 2,967
State	15,898	15,898	15,966	15,966	15,966
Total Revenue	**$ 18,096**	**$ 19,849**	**$ 18,933**	**$ 18,933**	**$ 18,933**
Expense					
Salaries	$ 10,406	$ 11,487	$ 11,415	$ 11,314	$ 11,314
Benefits	6,242	6,312	6,348	6,318	6,318
Operating	1,448	2,050	1,170	1,301	1,301
Total Expense	**$ 18,096**	**$ 19,849**	**$ 18,933**	**$ 18,933**	**$ 18,933**

Outpatient Substance Abuse

Description

Improves public health and safety by providing substance abuse treatment and education to individuals and family members who are suffering from the effects of substance abuse and chemical dependency. The Residential Substance Abuse Budget is shown on page 160 of this document.

Operating Budget

Outpatient Substance Abuse	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
General Fund Transfer In	$ 622,497	$ 617,362	$ 625,012	$ 648,567	$ 637,631
Total Revenue	**$ 622,497**	**$ 617,362**	**$ 625,012**	**$ 648,567**	**$ 637,631**
Expense					
Salaries	$ 180,296	$ 177,090	$ 177,090	$ 193,659	$ 186,486
Benefits	100,315	94,622	94,622	101,608	97,845
Operating	325,663	343,850	353,300	353,300	353,300
Capital Outlay	2,034	1,800	-	-	-
Total Expense	**$ 608,308**	**$ 617,362**	**$ 625,012**	**$ 648,567**	**$ 637,631**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Senior Center Operating Fund (SCOF)

Description

Focuses on innovative senior citizen activities center based programs for prevention and planning. Office on Aging uses SCOF funding to promote exercise and disease prevention with proven positive health outcomes for older adults.

Operating Budget

Senior Center Operating Fund Grant	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 7,303	$ 5,817	$ 5,817	$ 5,817	$ 5,817
Total Revenue	**$ 7,303**	**$ 5,817**	**$ 5,817**	**$ 5,817**	**$ 5,817**
Expense					
Operating	$ 7,303	$ 5,817	$ 5,817	$ 5,817	$ 5,817
Total Expense	**$ 7,303**	**$ 5,817**	**$ 5,817**	**$ 5,817**	**$ 5,817**



Calvert Pines Senior Center

Senior Care

Description

Provides case management and funds for services for people 65 or older who may be at risk of nursing home placement; allows seniors to live with dignity and in the comfort of their own homes and at a lower cost than nursing facility care; provides a comprehensive assessment of an individual's needs, a case manager to secure and coordinate services, and a pool of gap filling funds to purchase services for individuals who meet program eligibility requirements. Services may include personal care, chore service, medications, medical supplies, adult day care, respite care, home delivered meals, transportation, and emergency response systems.

Operating Budget

Senior Care	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 115,051	$ 100,051	$ 115,000	$ 115,000	$ 115,000
General Fund Transfer In	8,163	27,231	28,666	28,666	28,666
Total Revenue	**$ 123,214**	**$ 127,282**	**$ 143,666**	**$ 143,666**	**$ 143,666**
Expense					
Operating	$ 123,214	$ 127,282	$ 143,666	$ 143,666	$ 143,666
Total Expense	**$ 123,214**	**$ 127,282**	**$ 143,666**	**$ 143,666**	**$ 143,666**

Senior Information & Assistance (I&A)

Description

Provides seniors, individuals with disabilities, caregivers and families with long term care information and counseling so that informed decisions can be made.

Operating Budget

Senior Information and Assistance Program	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 8,052	$ 8,052	$ 11,072	$ 11,072	$ 11,072
Total Revenue	**$ 8,052**	**$ 8,052**	**$ 11,072**	**$ 11,072**	**$ 11,072**
Expense					
Salaries	$ 3,853	$ 4,134	$ 6,497	$ 6,497	$ 6,497
Benefits	2,312	2,274	3,573	3,573	3,573
Operating	1,887	1,644	1,002	1,002	1,002
Total Expense	**$ 8,052**	**$ 8,052**	**$ 11,072**	**$ 11,072**	**$ 11,072**

Senior Medicare Patrol (SMP)

Description

SMP is an anti-health care fraud project administered by the Maryland Department of Aging through the U.S. Department of Health and Human Services and the Administration on Aging. The mission of Maryland SMP is to develop a program that enlists senior volunteers to teach Medicare and Medicaid clients how to recognize and report health care fraud, waste, abuse, or error.

Operating Budget

Senior Medicare Patrol Grant	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 2,500
Total Revenue	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 2,500**
Expense					
Operating	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 2,500
Total Expense	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 2,500**	**$ 2,500**

Senior Nutrition

Description

Provides supplemental funding for Nutrition Services, both Congregate and Home Delivered meals.

Operating Budget

Senior Nutrition	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 18,813	$ 18,813	$ 26,507	$ 26,507	$ 26,507
General Fund Transfer In	21,868	21,868	21,868	21,868	21,868
Total Revenue	**$ 40,681**	**$ 40,681**	**$ 48,375**	**$ 48,375**	**$ 48,375**
Expense					
Operating	$ 40,681	$ 40,681	$ 48,375	$ 48,375	$ 48,375
Total Expense	**$ 40,681**	**$ 40,681**	**$ 48,375**	**$ 48,375**	**$ 48,375**

State Health Insurance Program (SHIP)

Description

Meets one of the most universal needs of Medicare beneficiaries, including those under 65 years of age; understanding their health insurance benefits, bills and rights. The Maryland SHIP program provides trained staff and volunteer counselors in all 24 counties. Counselors provide in-person and telephone assistance.

Operating Budget

State Health Insurance Program	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 13,909	$ 15,000	$ 15,000	$ 15,000	$ 15,000
State	1,395	-	-	-	-
Total Revenue	**$ 15,304**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**
Expense					
Salaries	$ 2,774	$ 3,407	$ 1,181	$ 1,181	$ 1,181
Benefits	1,664	1,608	650	650	650
Operating	10,866	9,985	13,169	13,169	13,169
Total Expense	**$ 15,304**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**

Title III B - Supportive Services (Personal Care, Transportation, Legal Aid)

Description

Provides supportive services for senior citizens to include access services (transportation), legal assistance and in home care.

Operating Budget

Title IIIB - Supportive Services (personal care, transportation, legal aid)	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 70,125	$ 68,285	$ 76,580	$ 76,580	$ 76,580
Other	3,475	3,609	3,500	3,500	3,500
Total Revenue	**$ 73,600**	**$ 71,894**	**$ 80,080**	**$ 80,080**	**$ 80,080**
Expense					
Salaries	$ 10,027	$ 9,980	$ 10,336	$ 10,310	$ 10,310
Benefits	6,018	5,489	5,684	5,670	5,670
Operating	57,556	56,425	64,060	64,100	64,100
Total Expense	**$ 73,600**	**$ 71,894**	**$ 80,080**	**$ 80,080**	**$ 80,080**

Title III C - 1 - Congregate (Eating Together) Program

Description

Improves the quality of life for older individuals through wholesome meals, nutrition education, counseling and assessment, improved socialization and referral to other appropriate services. County residents, age 60 and older, and their spouses of any age, are welcome to visit one of the three senior centers for a hot nutritious meal and fun with new friends.

Operating Budget

Title IIIC - 1 - Congregate Meal (Eating Together) Program	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 102,391	$ 110,497	$ 115,762	$ 115,762	$ 115,762
General Fund Transfer In	50,487	89,528	89,528	89,528	89,528
Other	39,120	46,932	48,805	48,805	48,805
Total Revenue	**$ 191,997**	**$ 246,957**	**$ 254,095**	**$ 254,095**	**$ 254,095**
Expense					
Salaries	$ 53,225	$ 56,200	$ 58,416	$ 58,416	$ 58,416
Benefits	31,935	30,911	32,129	32,129	32,129
Operating	106,837	159,846	163,550	163,550	163,550
Total Expense	**$ 191,997**	**$ 246,957**	**$ 254,095**	**$ 254,095**	**$ 254,095**



Food Service Worker Harry Markward loads coolers onto the nutrition van to begin daily delivery of congregate and home delivered meals to the three local senior centers and other drop off points.

Title III C - 2 - Home Delivered (Meals on Wheels) Program

Description

Meals are delivered to homebound seniors to help them to remain in their own homes for as long as possible. In addition to nutrition services, regular contact with program volunteers and staff provides a senior with a link to additional services in his or her community.

Operating Budget

Title IIIc - 2 - Home Delivered Meal (Meals on Wheels) Program	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 61,040	$ 58,277	$ 63,402	$ 63,402	$ 63,402
General Fund Transfer In	8,061	15,269	15,269	15,269	15,269
Other	37,088	50,767	49,479	49,479	49,479
Total Revenue	**$ 106,189**	**$ 124,313**	**$ 128,150**	**$ 128,150**	**$ 128,150**
Expense					
Salaries	$ 25,299	$ 26,356	$ 27,005	$ 27,005	$ 27,005
Benefits	15,179	14,496	15,862	14,853	14,853
Operating	65,712	83,461	85,283	86,292	86,292
Total Expense	**$ 106,189**	**$ 124,313**	**$ 128,150**	**$ 128,150**	**$ 128,150**

Title III D - Health Promotion & Disease Prevention Program

Description

Available for persons age 60 and over throughout the State of Maryland. Physical and mental health risk assessments, counseling and referral, physical fitness activities and wellness education are key components of this statewide program. Promotes preventive health, wellness, and physical fitness. A recent addition to health promotion in Maryland is Evidence-Based Programming.

Operating Budget

Title IIID - Health Promotion & Disease Prevention Program	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 8,450	$ 7,850	$ 10,500	$ 10,500	$ 10,500
Total Revenue	**$ 8,450**	**$ 7,850**	**$ 10,500**	**$ 10,500**	**$ 10,500**
Expense					
Operating	$ 8,450	$ 7,850	$ 10,500	$ 10,500	$ 10,500
Total Expense	**$ 8,450**	**$ 7,850**	**$ 10,500**	**$ 10,500**	**$ 10,500**

Title III E - National Family Caregivers Support Program

Description

Provides a broad array of services to families and caregivers. The program offers several types of services: information to caregivers about available services, assistance to caregivers in gaining access to the services, individual counseling, organization of support groups and caregiver training, respite care, and supplemental services on a limited basis.

Operating Budget

Title IIIE - National Family Caregivers Support Program	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 38,818	$ 39,256	$ 40,350	$ 40,350	$ 40,350
Total Revenue	**$ 38,818**	**$ 39,256**	**$ 40,350**	**$ 40,350**	**$ 40,350**
Expense					
Operating	$ 38,818	$ 39,256	$ 40,350	$ 40,350	$ 40,350
Total Expense	**$ 38,818**	**$ 39,256**	**$ 40,350**	**$ 40,350**	**$ 40,350**

Transportation

Description

Supports Calvert County's public transportation system. This grant provides funding for purchases of new buses, operation of special bus routes to improve access to local employment, and funds the operation and extension of existing bus routes and hours of service.

Operating Budget

Transportation	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 519,676	$ 777,175	$ 880,826	$ 820,692	$ 820,692
State	255,248	274,371	312,635	293,994	293,994
General Fund Transfer In	677,920	818,224	799,047	822,874	822,874
Other	137,481	133,600	143,475	139,475	139,475
Total Revenue	**$ 1,590,325**	**$ 2,003,370**	**$ 2,135,983**	**$ 2,077,035**	**$ 2,077,035**
Expense					
Salaries	$ 744,344	$ 810,484	$ 882,876	$ 838,634	$ 838,634
Benefits	387,362	308,401	415,006	416,661	416,661
Operating	420,446	678,770	559,927	543,566	543,566
Capital Outlay	56,123	205,715	278,174	278,174	278,174
Total Expense	**$ 1,608,274**	**$ 2,003,370**	**$ 2,135,983**	**$ 2,077,035**	**$ 2,077,035**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.



Grants: Public Safety

Revenue Totals

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Federal	$ 864,426	$ 823,049	$ 931,413	$ 890,590	$ 890,590
State	213,077	98,641	251,599	241,432	241,432
General Fund Transfer In	376,362	341,546	441,157	433,653	430,909
Other	101,356	136,510	145,160	140,549	137,014
Total	**$ 1,555,221**	**$ 1,399,746**	**$ 1,769,329**	**$ 1,706,224**	**$ 1,699,945**

Expenditure Totals

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Salaries	$ 636,568	$ 634,911	$ 774,834	$ 738,000	$ 733,950
Benefits	327,307	318,819	336,758	315,634	313,405
Operating	396,985	368,149	517,944	516,319	516,319
Capital Outlay	158,911	77,867	139,793	136,271	136,271
Total	**$ 1,519,771**	**$ 1,399,746**	**$ 1,769,329**	**$ 1,706,224**	**$ 1,699,945**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.

STAFFING

Sheriff's Office	Level	FY2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Sergeant	DS06	0.3	0.5	0.5	0.5
Corporal	DS05	0.0	1.0	1.0	1.0
Master Deputy First Class	DS04	0.0	1.0	1.0	1.0
Deputy First Class	DS02	2.0	0.0	0.0	0.0
Child Support Contract Deputy	C	1.8	1.8	1.8	1.8
Special Deputy	C	1.0	0.0	0.0	0.0
Drug Intelligence Program Coordinator	C	1.0	1.0	1.0	1.0
Administrative & Judicial Services Project Mgr.	721	0.4	0.4	0.4	0.4
Office Specialist I	718	0.5	1.5	0.5	0.5
Office Assistant III	717	0.4	0.4	0.4	0.4
TOTAL		7.4	7.6	6.6	6.6
Emergency Management					
Emergency Planning Specialist	723	1.0	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0	1.0
GRANTS TOTAL PUBLIC SAFETY		8.4	8.6	7.6	7.6

Bullet Proof Vests

Description

Provides federal dollars to reimburse the county for 50 percent of the cost of body armor for law enforcement and correctional officers.

Operating Budget

Bullet Proof Vests	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 13,437	$ 15,000	$ 15,000	$ 15,000	$ 15,000
General Fund Transfer In	15,000	15,000	15,000	15,000	15,000
Total Revenue	**$ 28,437**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**
Expense					
Operating	$ 26,874	$ 30,000	$ 30,000	$ 30,000	$ 30,000
Total Expense	**$ 26,874**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Child Support - Sheriff's Office

Description

The Sheriff's Office provides services in: Establishment of Paternity, Establishment of Support Obligations, Modifications of Support Obligations, Enforcement of Collections, and Location of Absent Parents. The Sheriff's Office also provides security support for the Magistrate's Court and during pre-trial hearings for the State's Attorney's Office.

Operating Budget

Child Support - Sheriff's Office	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 483,230	$ 652,223	$ 757,343	$ 716,520	$ 716,520
General Fund Transfer In	324,225	299,970	413,832	391,525	391,525
Other	-	37,332	45,982	43,503	43,503
Total Revenue	**$ 807,455**	**$ 989,525**	**$ 1,217,157**	**$ 1,151,548**	**$ 1,151,548**
Expense					
Salaries	$ 380,120	$ 421,638	$ 512,579	$ 474,068	$ 474,068
Benefits	165,636	244,396	231,249	209,298	209,298
Operating	218,844	308,791	421,606	419,981	419,981
Capital Outlay	12,019	14,700	51,723	48,201	48,201
Total Expense	**$ 776,620**	**$ 989,525**	**$ 1,217,157**	**$ 1,151,548**	**$ 1,151,548**

FY 2019 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Drug Intelligence Program Coordinator

Description

Enters all drug investigations, drug seizures, drug arrests, heroin and opioid overdoses and other drug related activities into the High Intensity Drug Trafficking Areas (HIDTA) Case Explorer as well as assists law enforcement with drug related cellular phone extractions. Conducts analysis of drug investigation data for the jurisdiction and to further examine information provided by HIDTA. The work is performed under supervision of Sheriff's Office staff.

Operating Budget

Drug Intelligence Program Coordinator	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 46,975	$ 50,195	$ 57,142	$ 46,975	$ 46,975
General Fund Transfer In	20,882	19,272	12,325	27,128	24,384
Total Revenue	**$ 67,857**	**$ 69,467**	**$ 69,467**	**$ 74,103**	**$ 71,359**
Expense					
Salaries	$ 42,411	$ 44,817	$ 44,817	$ 47,808	$ 46,038
Benefits	25,446	24,650	24,650	26,295	25,321
Total Expense	**$ 67,857**	**$ 69,467**	**$ 69,467**	**$ 74,103**	**$ 71,359**

Emergency Medical Dispatcher (EMD) Training

Description

Provides funding to support the ongoing training of Emergency Medical Dispatch personnel.

Operating Budget

Emergency Medical Dispatcher (EMD) Training Grant	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 3,763	$ 4,308	$ 4,308	$ 4,308	$ 4,308
Total Revenue	**$ 3,763**	**$ 4,308**	**$ 4,308**	**$ 4,308**	**$ 4,308**
Expense					
Operating	$ 3,763	$ 4,308	$ 4,308	$ 4,308	$ 4,308
Total Expense	**$ 3,763**	**$ 4,308**	**$ 4,308**	**$ 4,308**	**$ 4,308**

High Intensity Drug Trafficking Area (HIDTA)

Description

Provides reimbursement to the Sheriff's Office to offset the cost of supplying and operating vehicles used by personnel assigned to HIDTA law enforcement and intelligence initiatives on a full-time basis.

Operating Budget

High Intensity Drug Trafficking Area	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 7,500	$ 7,500	$ 7,500	$ 7,500	$ 7,500
Total Revenue	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**
Expense					
Operating	$ 7,500	$ 7,500	$ 7,500	$ 7,500	$ 7,500
Total Expense	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**

Highway Safety - Calvert County Sheriff's Office

Description

Reduces the number and severity of crashes on Calvert County roadways through education programs and enforcement activities.

Operating Budget

Highway Safety - Sheriff's Office	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 30,986	$ 24,000	$ 24,000	$ 24,000	$ 24,000
Total Revenue	**$ 30,986**	**$ 24,000**	**$ 24,000**	**$ 24,000**	**$ 24,000**
Expense					
Salaries	$ 27,271	$ 21,429	$ 21,429	$ 21,429	$ 21,429
Benefits	3,715	2,571	2,571	2,571	2,571
Total Expense	**$ 30,986**	**$ 24,000**	**$ 24,000**	**$ 24,000**	**$ 24,000**

Homeland Security

Description

Provides funds to enhance the ability of the county to prevent, deter, respond to, and recover from threats and incidents of terrorism in a framework of regional cooperation and planning. This grant program integrates the State Homeland Security Program & Law Enforcement Terrorism Prevention Program.

Operating Budget

Homeland Security	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Federal	$ 168,150	$ 76,167	$ 110,070	$ 110,070	$ 110,070
Total Revenue	**$ 168,150**	**$ 76,167**	**$ 110,070**	**$ 110,070**	**$ 110,070**
Expense					
Operating	$ 26,140	$ 13,000	$ 25,000	$ 25,000	$ 25,000
Capital Outlay	142,010	63,167	85,070	85,070	85,070
Total Expense	**$ 168,150**	**$ 76,167**	**$ 110,070**	**$ 110,070**	**$ 110,070**

Juvenile Transportation

Description

Provides funding to cover the cost of transporting incarcerated juvenile offenders to & from court.

Operating Budget

Juvenile Transportation	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 4,043	$ 10,562	$ 10,562	$ 10,562	$ 10,562
Total Revenue	**$ 4,043**	**$ 10,562**	**$ 10,562**	**$ 10,562**	**$ 10,562**
Expense					
Salaries	$ 1,422	$ 4,859	$ 4,859	$ 4,859	$ 4,859
Benefits	853	2,673	2,673	2,673	2,673
Operating	1,768	3,030	3,030	3,030	3,030
Total Expense	**$ 4,043**	**$ 10,562**	**$ 10,562**	**$ 10,562**	**$ 10,562**

Motor Carrier Safety

Description

Funds from the Maryland State Highway Administration enables the County to patrol roads on an overtime status to perform routine commercial vehicle traffic enforcement and Standard commercial motor vehicle inspections.

Operating Budget

Motor Carrier Safety	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 24,753	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Total Revenue	**$ 24,753**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**
Expense					
Salaries	$ 21,339	$ 13,393	$ 13,393	$ 13,393	$ 13,393
Benefits	3,414	1,607	1,607	1,607	1,607
Total Expense	**$ 24,753**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**

Pre Trial Services

Description

This grant allows the Detention Center to improve and increase the likelihood of success for participants in the Pre Trial Services program. The funding is used for an additional pre trial officer, urinalysis, electronic ankle monitoring, in addition to, a new assessment tool. The funding allows for more individuals to participate in the program.

Operating Budget

Pre Trial Services	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 97,429	$ -	$ 98,303	$ 98,303	$ 98,303
General Fund Transfer In	9,691	-	-	-	-
Total Revenue	**$ 107,120**	**$ -**	**$ 98,303**	**$ 98,303**	**$ 98,303**
Expense					
Salaries	$ 30,904	$ -	$ 59,550	$ 59,550	$ 59,550
Benefits	18,542	-	32,753	32,753	32,753
Operating	55,639	-	3,000	3,000	3,000
Capital Outlay	2,034	-	3,000	3,000	3,000
Total Expense	**$ 107,120**	**$ -**	**$ 98,303**	**$ 98,303**	**$ 98,303**

Radiological Planner

Description

Funding from Calvert Cliffs Nuclear Power Plant will assist with the additional workload of planning current activities surrounding Calvert Cliffs Units 1 & 2. Formerly named Emergency Planning Specialist.

Operating Budget

Radiological Planner	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Other	$ 96,356	$ 99,178	$ 99,178	$ 97,046	$ 93,511
Total Revenue	**$ 96,356**	**$ 99,178**	**$ 99,178**	**$ 97,046**	**$ 93,511**
Expense					
Salaries	$ 60,222	$ 64,444	$ 64,444	$ 63,068	$ 60,788
Benefits	36,133	34,734	34,734	33,978	32,723
Total Expense	**$ 96,356**	**$ 99,178**	**$ 99,178**	**$ 97,046**	**$ 93,511**

Sex Offender and Compliance Enforcement

Description

Funds the monitoring of local sex offenders who are required to participate in the Sex Offender Registry.

Operating Budget

Sex Offender and Compliance Enforcement	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
State	$ 13,010	$ 13,576	$ 13,576	$ 13,576	$ 13,576
Total Revenue	**$ 13,010**	**$ 13,576**	**$ 13,576**	**$ 13,576**	**$ 13,576**
Expense					
Salaries	$ 11,216	$ 11,703	$ 12,121	$ 12,121	$ 12,121
Benefits	1,794	1,873	1,455	1,455	1,455
Total Expense	**$ 13,010**	**$ 13,576**	**$ 13,576**	**$ 13,576**	**$ 13,576**



Special Revenue Funds



Breezy Point Beach & Campground



Preservation of Farmland



Cove Point Family Aquatic Center



Critical Area Reforestation

Revenue Highlights
Parks & Recreation Fund
Golf Course Fund
Excise Tax Fund
Land Preservation Fund
Bar Library Fund
Planning & Zoning Fund
Calvert Family Network Fund
Housing Fund
Revolving Loan Funds

Revenue Highlights

Special Revenue Funds:

Parks & Recreation Fund – Revenues are collected in the form of program revenues, rents and concessions, camping, general admission, and miscellaneous income. Opportunities are provided to residents and visitors of the County at all park locations including Breezy Point Beach and Campground, Cove Point Pool, Kings Landing Pool, the Edward T. Hall Aquatic Center and through a substantial number of programs including summer camps, sports programs, and concession operations. Fees are charged on a program, rental, or admission basis for those who utilize these services.

The FY 2021 total revenues, including the $1,693,707 general fund contribution, are estimated to increase over FY 2019 actual revenues by 28%. A large portion of this increase is related to the general fund contribution, $1.7 million. This increase is due to increased salary expenses related to a pay step increase, cost of living increase and as a result of the state mandated minimum wage increases.

Golf Course Fund - Revenues are collected in the form of charges for services (green & cart fees), Pro Shop and concession sales as well as programs such as leagues and tournaments. The revenues are expected to increase in FY 2021 over FY 2019 actual revenues by 21%. A large portion of this increase is related to the general fund contribution, $548,982, which was increased as a result of the state mandated minimum wage increase and the closure of the now demolished former clubhouse building. It is anticipated that when the clubhouse project is constructed, the general fund contribution will decrease.

Excise Tax Fund - The excise tax revenues assessed by the County are collected for the benefit of capital improvements to schools, recreation, roads, and solid waste. The solid waste portion of the excise tax is recorded in the Solid Waste Fund. The excise tax may be paid one-third annually over the course of three years.

The County's excise tax revenues have been flat since FY 2011, generating between $2.4 million and $3.4 million in revenues. 439 permits were issued in FY 2019, up from 186 in FY 2018. Excise tax funds are used to support eligible Capital Projects and help pay for debt service costs.

Land Preservation Fund - The General Fund provides revenues to support land preservation goals by transferring funds for the County's successful Leveraging Program (LAR) to pay for land preservation interest. This year's General Fund transfer for this purpose totals approximately $219 thousand. Other projected revenues include: a use of prior years' fund balance of $2.6 million for LAR principle payments and a General Fund transfer of $800 thousand toward PAR purchases. Small amounts of additional revenues are received annually from the State Transfer Tax and interest income.

Bar Library Fund - Revenues are collected in the form of court fines and fees. The revenues from bail bond fees for this small fund are fairly flat. The fund balance as of June 30, 2019 was $44,276. No new revenues are projected.

Planning & Zoning Fund - Revenues are collected in the form of critical area fees to cover the cost to the County for replacing forest cover in appropriate areas. The revenues of this fund are estimated to remain flat in FY 2021. Fund Balance is also being used to cover eligible expesnses not covered by current year's fees.

Calvert Family Network Fund - Revenues are received primarily in the form of grants, with additional sources from private contributions and local management board funding. Funding is projected to slightly increase in FY 2021.

Housing Fund - The current purpose of this small fund is primarily the program -- House Keys 4 Employees. The progam is being financed through a draw down of prior years' fund balance.

Revolving Loan Fund - The purpose of this fund is to provide certain types of financing to non-profit land trusts. The fund balance remains $312,100 as of June 30, 2019. No new revenues are projected.

Calvert Economic Development Loan Fund - The purpose of this fund is to aid economic development within the County. The fund balance was $299,355 at the end of FY 2019, and other revenues include in interest income of $9,825 on notes and investments.

Economic Development Incentive Fund - This fund serves to aid qualified companies who plan to expand or establish new operations within Calvert County. The fund balance was $314,738 at the end of FY 2019 and there was also interest income of $535 from payments on notes receivable payments.

Parks & Recreation Fund

Description

The Parks & Recreation Fund, operated by the Department of Parks and Recreation, is comprised of four major components. These components are: recreational programs, Breezy Point Beach and Campground, concession operations, and three aquatics facilities which include two seasonal pools at Cove Point and Kings Landing, and the indoor Edward T. Hall Aquatic Center in Prince Frederick.

Operating Budget

Parks & Recreation Self-Sustaining Fund	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Program Revenue	$ 940,895	$ 838,000	$ 859,500	$ 859,500	$ 856,147
Rents & Concessions	236,492	242,000	267,498	250,000	248,888
Camping	263,456	280,000	280,000	280,000	280,000
General Admission	757,949	849,000	774,000	774,000	760,057
Passes	220,918	205,000	198,000	198,000	198,000
Misc. Income	20,509	25,500	17,000	17,000	17,000
General Fund Contribution	736,964	867,491	1,450,310	1,769,241	1,693,707
Use of Prior Year Fund Balance	-	449,039	-	-	-
Total Revenue	$ 3,177,183	$ 3,756,030	$ 3,846,308	$ 4,147,741	$ 4,053,799
Expenditures					
Salaries	$ 1,497,150	$ 1,787,191	$ 1,787,191	$ 2,073,263	$ 1,997,679
Benefits	335,486	489,614	489,614	456,777	438,419
Operating	485,298	478,538	496,855	571,551	571,551
Utilities	315,494	344,400	345,400	345,400	345,400
Food	62,756	42,500	52,500	52,500	52,500
Self Sustained Programs	264,623	282,600	306,100	306,100	306,100
Contracted Services	212,256	197,000	209,200	206,200	206,200
Contingency	-	125,000	125,000	125,000	125,000
Capital Outlay	7,015	9,187	34,448	10,950	10,950
Total Expenditures	$ 3,180,078	$ 3,756,030	$ 3,846,308	$ 4,147,741	$ 4,053,799

Staffing

Parks & Recreation Self-Sustaining Fund	Level	FY2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Special Facilities Division Chief	Contract	0.8	0.8	0.8	0.8
Business Manager	725	0.3	0.3	0.3	0.3
Aquatics Facility Manager	722	1.0	1.0	1.0	1.0
Beach and Campground Manager	722	1.0	1.0	1.0	1.0
Concessions Manager	721	0.4	0.4	0.4	0.4
Aquatics Coordinator	720	1.0	1.0	1.0	1.0
Office Specialist I	718	2.0	2.0	2.0	2.0
Park Maint Specialist II	718	1.0	1.0	1.0	1.0
B&G Maintenance Worker II	716	0.0	0.0	0.0	0.0
Custodian	711	2.1	2.1	2.1	2.1
Beach & Campground Assist. Mgr. (Seasonal)	H18	0.6	0.6	0.6	0.6
Summer League Swim Coach (Seasonal)	H13	0.3	0.3	0.3	0.3
Lifeguard Instructor (Hourly)	H12	0.3	0.3	0.3	0.3
Swimming Lesson Supervisor (Hourly)	H12	0.6	0.6	0.6	0.6
Swimming Lesson Supervisor (Seasonal)	H12	0.1	0.1	0.1	0.1
Water Park Manager (Seasonal)	H12	0.3	0.3	0.3	0.3
Assistant Swim Coach I (Seasonal)	H10	0.3	0.3	0.3	0.3
Concession Stand Manager (Seasonal)	H10	0.4	0.4	0.4	0.4
Pool Manager (Hourly)	H10	2.7	2.7	2.7	2.7
Pool Manager (Seasonal)	H10	0.5	0.5	0.5	0.5
Water Park Assistant Manager (Seasonal)	H10	0.9	0.9	0.9	0.9
Water Safety Instructor (Hourly)	H10	3.3	3.3	3.3	3.3
Water Safety Instructor (Seasonal)	H10	1.0	1.0	1.0	1.0
Customer Service Attendant III (Hourly)	H09	1.0	1.0	1.0	1.0
Assistant Pool Manager (Hourly)	H07	1.5	1.5	1.5	1.5
Assistant Pool Manager (Seasonal)	H07	0.2	0.2	0.2	0.2
Counselor II TRS (Seasonal)	H07	0.2	0.2	0.2	0.2
Customer Service Attendants II (Hourly/Seasonal)	H07	3.5	3.5	3.5	3.5
Park Ranger (Seasonal)	H07	2.0	2.0	2.0	2.0
Assistant Concession Stand Manager (Seasonal)	H06	0.3	0.3	0.3	0.3
Camp Director (Seasonal)	H06	1.0	1.0	1.0	1.0
Counselor I	H06	0.3	0.3	0.3	0.3
Teen Camp Director (Seasonal)	H06	0.0	0.0	0.0	0.0
Facility Coordinator (Seasonal)	H05	2.1	2.1	2.1	2.1
Lifeguard I/II (Hourly)	H03/H05	13.2	13.2	13.2	13.2
Lifeguard I/II (Seasonal)	H03/H05	8.9	8.9	8.9	8.9
Camp Aide (Seasonal)	H02	1.5	1.5	1.5	1.5
Concession Stand Attendant (Seasonal)	H02	3.1	3.1	3.1	3.1
Pool Clerk/Gate Attendant (Hourly/Seasonal)	H02	2.5	2.5	2.5	2.5
TOTAL		61.7	61.7	61.7	61.7

Golf Course Fund

Description

The Chesapeake Hills Golf Course, operated by the Department of Parks and Recreation, is located in Lusby, Maryland. The course includes an 18-hole golf course, and driving range. A new clubhouse facility is currently being planned for construction.

Operating Budget

Golf Course Fund	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Charges for Services	$ 574,358	$ 606,794	$ 703,000	$ 703,000	$ 703,000
Other Revenue	22,353	100	100	100	100
General Fund Revenue	436,425	475,528	516,461	577,868	549,982
Total Revenue	$ 1,033,136	$ 1,082,422	$ 1,219,561	$ 1,280,968	$ 1,253,082
Expenditures					
Salaries	$ 508,418	$ 508,950	$ 508,950	$ 560,582	$ 540,116
Benefits	172,670	191,551	191,551	201,326	193,906
Operating	339,371	342,058	364,560	364,560	364,560
Capital Outlay	692	363	86,000	86,000	86,000
Contracted Services	11,985	8,500	18,500	18,500	18,500
Contingency	-	31,000	50,000	50,000	50,000
Total Expenditures	$ 1,033,136	$ 1,082,422	$ 1,219,561	$ 1,280,968	$ 1,253,082

Staffing

Golf Course	Level	FY2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Special Facilities Division Chief	Contract	0.3	0.3	0.3	0.3
Golf Course General Manager	725	1.0	1.0	1.0	1.0
Business Manager	725	0.1	0.1	0.1	0.1
Golf Course Superintendent	723	1.0	1.0	1.0	1.0
Golf Course Assistant General Manager	723	1.0	1.0	1.0	1.0
Concessions Manager	721	0.6	0.6	0.6	0.6
Chemical Technician	716	0.5	0.5	0.5	0.5
Golf Course Maintenance Mechanic (Hourly)	H14	1.0	1.0	1.0	1.0
Golf Course Maintenance Foreman (Hourly)	H10	0.8	0.8	0.8	0.8
Golf Course Food and Beverage Coord. (Hourly)	H10	0.5	0.5	0.5	0.5
Golf Shop Attendant I (Hourly)	H06	0.8	0.8	0.8	0.8
Golf Course Maintenance Worker (Seasonal)	H05	3.0	3.0	3.0	3.0
Golf Course Starter/Ranger (Hourly)	H02	0.8	0.8	0.8	0.8
Outside Golf Services Attendant (Seasonal)	H02	0.3	0.3	0.3	0.3
Outside Golf Services Attendant (Hourly)	H02	0.8	0.8	0.8	0.8
Bartender (Hourly)	H02	0.8	0.8	0.8	0.8
Beverage Cart Attendant (Seasonal)	H01	0.8	0.8	0.8	0.8
TOTAL		14.1	14.1	14.1	14.1

Excise Tax

Description

The Excise Tax Fund provides a funding resource for construction financing and major maintenance costs associated with school facilities, parks & recreation, and roads. The Calvert County excise tax rate was established in 2001 and increased in 2003. The collection and use of excise tax is broken down for a single family dwelling as follows:

$7,800 Schools
$1,300 Recreation
$3,500 Roads

These taxes have significantly enhanced the County's ability to address capital needs in these areas without incurring new debt. Note: The $350 (per dwelling) Solid Waste portion of excise tax collected is not included in the above breakdown as it is recorded in the Solid Waste Fund.

Operating Budget

Excise Tax	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Taxes	$ 2,685,300	$ 3,116,415	$ 3,112,082	$ 3,112,082	3,112,083
Miscellaneous	9,270	-	-	-	-
Use of Prior Year Fund Balance	-	2,983,547	1,558,197	1,558,197	1,558,197
Total Revenue	$ 2,694,570	$ 6,099,962	$ 4,670,279	$ 4,670,279	$ 4,670,280
Expenditures					
Transfer to General Fund - Debt Serv	$ -	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
Transfer to Capital Projects	2,612,200	5,015,750	3,420,400	3,420,400	3,420,400
Transfer to Towns	-	-	-	-	-
Planned Surplus	-	84,212	249,880	249,880	249,880
Total Expenditures	$ 2,612,200	$ 6,099,962	$ 4,670,280	$ 4,670,280	$ 4,670,280



Dunkirk District Park - Splash Pad



Storm Drainage Projects

Land Preservation Fund

Description

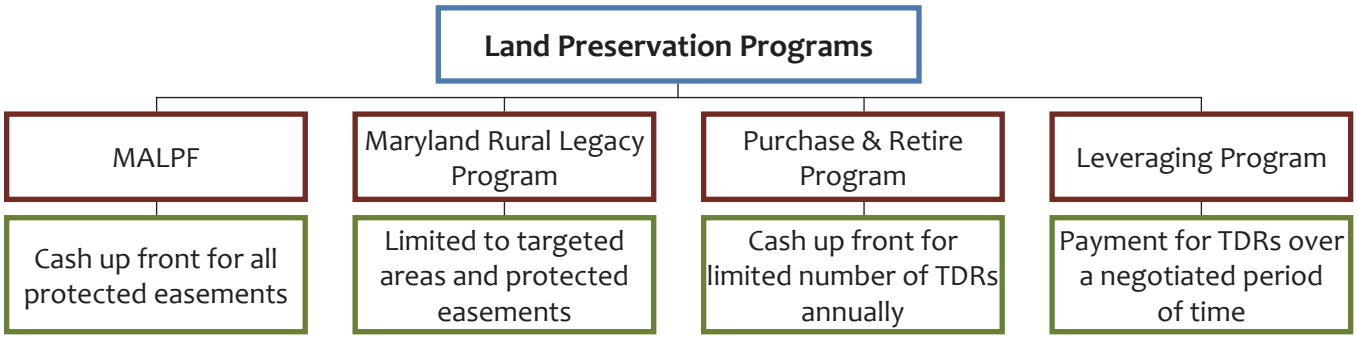
Calvert County created one of the first land preservation programs in the State of Maryland. The Transferable Development Right (TDR) program is designed to help preserve the County's agricultural land and rural character by shifting development away from our farms and directing it to residential areas. County Programs complement the state's land preservation tools, which include the Maryland Agricultural Land Preservation Program, the Rural Legacy, and the Greenprint Programs. The County also uses taxes collected from the State Agriculture Transfer Taxes for land preservation purposes. Since the inception of the program 32,063 acres have been preserved.

This fund is used to account for all of the land preservation tools currently used by the County:

State Programs:
- Maryland Agricultural Land Preservation Foundation (MALPF)
- Maryland Rural Legacy Program

County Programs:
- Purchase and Retire Program (PAR)
- Leveraging Program (LAR)

The General Assembly granted authority up to $17.8m for leveraging agreements. To date, the County has entered into agreements totaling $11,245,305, with remaining authority of $6,554,695.





Farmland in Calvert County

Operating Budget

Land Preservation	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Transfer from General Fund	$ 1,025,000	$ 1,026,700	$ 1,026,700	$ 1,026,700	$ 1,026,700
Interest	203,477	-	-	-	-
State Transfer Tax	22,692	-	-	-	-
DNR - Rural Legacy	-	-	-	-	-
Tobacco/SMADC	208,891	-	-	-	-
Miscellaneous	-	-	-	-	-
Use of Prior Year Fund Balance	-	-	2,602,460	2,602,460	2,602,460
Total Revenue	$ 1,460,060	$ 1,026,700	$ 3,629,160	$ 3,629,160	$ 3,629,160
Expenditures					
Purchase and Retirement	$ -	$ 917,654	$ 916,200	$ 806,800	$ 806,800
Leveraging	452,765	107,346	2,711,960	2,821,360	2,821,360
Rural Legacy	403,835	-	-	-	-
Interest/Administrative Fees	868	1,700	1,000	1,000	1,000
Total Expenditures	$ 857,468	$ 1,026,700	$ 3,629,160	$ 3,629,160	$ 3,629,160

Bar Library Fund

Description

The Calvert County Law Library is the local repository for numerous legal resources, which are available in book form and/or computerized data. The facility is used by the members of the Calvert County Bar Association, the staff of the Circuit Court, the State's Attorney's Office, various County agencies, visiting attorneys, and the public.

Operating Budget

Bar Library Fund	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Court Fines	$ 34,586	$ 40,000	$ 40,000	$ 40,000	$ 40,000
Bail Bond Fees	4,165	13,300	11,000	11,000	11,000
Interest/Misc Income	54	-	-	-	-
General Fund Contribution	-	-	-	-	-
Use of Prior Year Fund Balance	-	-	-	-	-
Total Revenue	$ 38,805	$ 53,300	$ 51,000	$ 51,000	$ 51,000
Expenditures					
Operating	$ 18,662	$ 30,200	$ 32,000	$ 32,000	$ 32,000
Contracted Services	-	-	-	-	-
Planned Surplus	-	23,100	19,000	19,000	19,000
Capital Outlay	2,465	-	-	-	-
Total Expenditures	$ 21,127	$ 53,300	$ 51,000	$ 51,000	$ 51,000

Planning & Zoning Fund

Description

The Calvert County Critical Area Program, implemented in December 1988, requires the County to maintain 100% of existing forest cover within the Critical Area (land within 1,000 feet of tidal waters). When maintenance or replacement of forest cover on site is not possible, a fee is collected to cover the cost of replacement on another tract within the critical area. These fees-in-lieu of replanting are held in the Critical Area Reforestation Fund and subsequently used to plant appropriate sites. The Critical Area Reforestation Evaluation (CARE) Committee reviews all applications for reforestation or tree planting using the Critical Area Reforestation Fund.

Operating Budget

Planning and Zoning Fund	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Fees/Fines	$ 57,286	$ 77,260	$ 85,000	$ 85,000	$ 85,000
Interest/Misc Income	5,561	-	-	-	-
Use of Prior Year Fund Balance	-	30,500	23,010	23,010	23,010
Total Revenue	$ 62,847	$ 107,760	$ 108,010	$ 108,010	$ 108,010
Expenditures					
Operating	$ 1,234	$ 2,560	$ 2,810	$ 2,810	$ 2,810
Contracted Services	37,842	103,300	103,300	103,300	103,300
Capital Outlay	-	1,900	1,900	1,900	1,900
Total Expenditures	$ 39,076	$ 107,760	$ 108,010	$ 108,010	$ 108,010

Calvert Family Network

Description

The Calvert County Family Network (CCFN) is a Local Management Board (LMB). LMBs operate in each Maryland jurisdiction, partnering with county leadership, public and private agencies and businesses to build a community in which all children and families thrive.

Operating Budget

Calvert Family Network Fund	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
General Fund Revenue	$ 14,235	$ 13,774	$ 13,774	$ 15,026	$ 15,026
Grants	589,098	696,947	688,347	688,689	715,109
Total Revenue	$ 603,333	$ 710,721	$ 702,121	$ 703,715	$ 730,135
Expenditures					
Salaries	$ 87,185	$ 108,417	$ 108,417	$ 114,324	$ 128,195
Benefits	51,947	59,629	59,629	62,879	70,507
Board of Education	234,361	246,780	246,780	246,780	246,780
Operating	17,831	4,933	5,499	4,548	5,182
Contracted Services	212,009	290,962	281,796	275,184	279,471
Total Expenditures	$ 603,333	$ 710,721	$ 702,121	$ 703,715	$ 730,135

Staffing

Calvert Family Network	Level	FY2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Family Network Coordinator	725	0.8	1.0	1.0	1.0
Local Care Team Coordinator	724	0.7	0.7	0.7	1.0
TOTAL		1.5	1.7	1.7	2.0

Housing Fund

Description

This fund is used to record funds available for affordable housing loans and the House Keys for Employees program.

Operating Budget

Housing Fund	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Use of Fund Balance	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000
Interest Income	-	-	-	-	-
Total Revenue	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000
Expenditures					
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
House Keys for Employees/Misc.	-	25,000	25,000	25,000	25,000
Total Expenditures	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000

Revolving Loan Funds

Description

Revenue details for all three of these funds can be found on page 206. Expenditure budgets are not definitively established for this group of funds in the annual budget process, but funds are available for loans.

The Revolving Loan Fund was established in FY 1995 for the purpose of making funds available to non-profit land trusts as loans to preserve open space within the County. The money is to be repaid to supply future loans.

The Calvert Economic Development Loan Fund was established by the Board of County Commissioners in 2005 and is administered by the Department of Economic Development. The purpose of the fund is to aid economic development within the County by providing assistance through loans and/or grants to qualified companies to establish new operations or facilities or to significantly expand existing operations or facilities in Calvert County. It is also being used to provide matching funds for the Maryland Agricultural & Resource-Based Industry Development Corporation (MARBIDCO) Local Government Cost Share Program grant on behalf of county agri-businesses.

The Economic Development Incentive Fund was established to aid economic development within the County by providing assistance through loans or grants, or a combination of both, to qualified companies who plan to establish new operations or facilities in Calvert County or significantly expand existing operations or facilities in Calvert County.

Operating Budget

Calvert Economic Development Revolving Loan Fund	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Interest on Notes	$ -	$ 4,000	$ 15,000	$ 15,000	$ 15,000
General Fund Contribution	-	-	-	-	-
Total Revenue	$ -	$ 4,000	$ 15,000	$ 15,000	$ 15,000
Expenditures					
Misc. Expense/Planned Savings	$ -	$ 4,000	$ 15,000	$ 15,000	$ 15,000
Total Expenditures	$ -	$ 4,000	$ 15,000	$ 15,000	$ 15,000

Economic Development Incentive Fund	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Revenue					
Interest on Notes	$ 535	$ 500	$ 500	$ 500	$ 500
Total Revenue	$ 535	$ 500	$ 500	$ 500	$ 500
Expenditures					
Planned Savings	$ -	$ 500	$ 500	$ 500	$ 500
Total Expenditures	$ -	$ 500	$ 500	$ 500	$ 500

Capital Projects

The Capital Improvement Plan identifies and prioritizes capital projects and major equipment purchases, including phasing and financing plans



Playground at Hallowing Point Park

Capital Improvement Plan Description
Components of the Plan
Project Prioritization
recurring / non-recurring Summary
Capital Improvement Summary
Capital Projects by Expenditure Category
Capital Projects by Funding Source



Capital Improvement Plan

The Capital Improvement Plan (CIP) is a multi-year planning and budget process that assists the County in prioritizing current and future needs. The CIP has been developed to identify and adequately plan for future expansion, renovation and construction. The goals of the plan are:

1. To build facilities required by the County's Comprehensive Plan.
2. To support the physical development objectives incorporated in approved County plans which support and augment the Comprehensive Plan.
3. To improve financial planning by comparing needs with available resources, identifying alternate revenue sources, and estimating future bond issues and debt services.
4. To establish priorities among projects so that effort and limited funds are used to the best advantage.
5. To coordinate the interactions of the various County departments with State and Federal agencies involved in implementing capital projects.
6. To provide an accurate, central source of information on all planned public construction for citizens, agencies, and interested organizations.

The first year of the plan, the capital budget is adopted by the Board of County Commissioners and funds are appropriated. The next 5-year period is used for planning purposes and is not authorized by the Commissioners until the annual budget for those years are legally adopted.

Capital project is defined as the purchase of land, construction of a new facility or building, renovation of an existing facility or building, or purchase of a major piece of equipment. The County has further defined, to include, a value greater than $25,000 and has a multi-year budget. A capital expenditure is the outlay of funds relating to capital projects that results in the acquisition or construction of capital assets.

The CIP consists of two project groupings: **Capital Fund Projects (governmental)** and **Enterprise Fund Projects**. Governmental projects include: Education, Public Facilities, Communications & Media Relations, Technology Services, Town Centers, Recreation Resources, Public Works - Transportation and Public Safety. Financing for these projects comes from the County's general fund, the sale of general obligation bonds, and federal / state funding. Funding for schools, roads and recreation projects also comes from the collection of excise tax. The debt payments associated with the sale of bonds are accounted for in the General Fund Operating Budget.

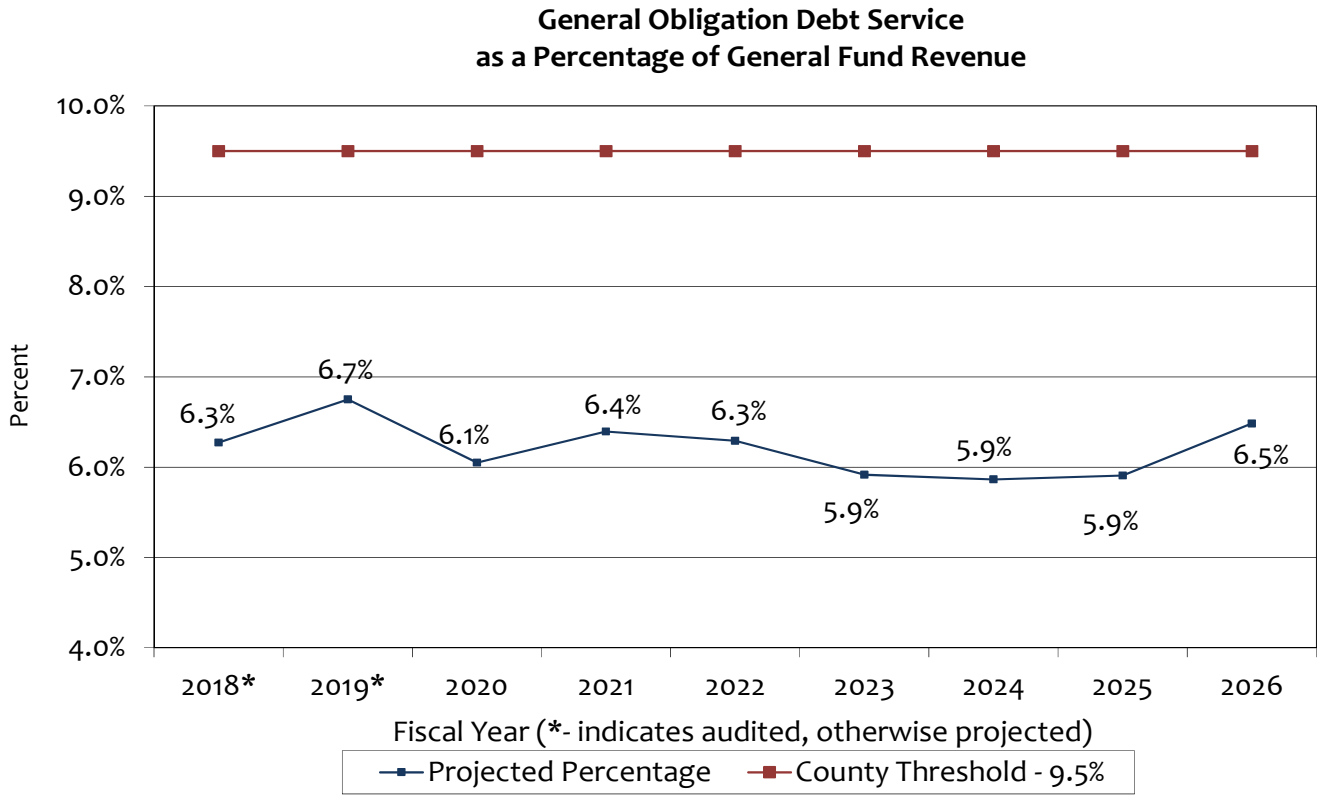
The Enterprise Fund Projects include: Solid Waste, Water, and Wastewater / Sewerage. Improvements in the Enterprise Funds are paid from user fees, solid waste fees, state and county grants and loans, and general obligation bonds. These projects are accounted for in the Enterprise Funds and the debt payments associated with the sale of bonds or state / county loans are budgeted for in the Enterprise Fund Operating Budgets.

Recurring capital projects consist of periodic, repetitive costs such as roof replacements, mechanical / HVAC systems, fire & rescue apparatus and non-specific transportation projects. Non-recurring capital projects are one-time expenditures to renovate, rebuild or construct a project or system, such as new schools, public facilities or roads.

There are various sources of funds or revenues that are used to pay for capital projects. Conventional revenue sources include: General Fund (pay-go), General Obligation Bonds, grants from federal and/or state agencies, excise tax, user fees, solid waste fees and state and/or county loans.

The General Fund, when used to fund capital projects, is normally limited to projects that are lower in costs and with shorter life spans or to supplement long-term financing. General Fund refers to the collection of operating revenues from sources such as property taxes, income taxes, etc. The benefit of using this fund for projects is that no debt is acquired and the asset is fully paid for in one year while the benefit of the asset will continue into the future years. The downside to this funding is that tax rates or other revenue sources may have to be increased to cover the purchase of the capital assets.

Another revenue source is the sale of General Obligation Bonds, which are secured by the full faith and credit of the issuing body, and are generally considered to be payable from taxes and other general revenues. Bonds, when used to finance capital projects, are limited to project costs in excess of $500,000 and with a 15-year or more lifespan. The County will sell bonds for a specific capital project at the time the project has commenced and the final project amount has been determined. The County's guideline is conservative and stipulates that the Debt Service threshold should not exceed 9.5% of General Fund Revenues. The County has a Debt Affordability Model, which is shown below, as a guide to manage the debt level, (Enterprise Debt is not included in the model). All of the CIP plan years' debt levels are less than the county threshold level of 9.5%. County staff monitors the percentage, and makes modifications so projections do not exceed the threshold. The advantage of using this funding source for projects is that the financial impact is less of a burden on the taxpayer than if using General Fund pay-go funding, and spreads the cost over time. The disadvantage is that the interest expense related to the project is distributed over the life of the bond. The Long-Term Obligations summary is shown in the Appendix on pages 555 - 557.



To ease the capital project financial burden, the County receives supplemental assistance through state and local grants, excise tax revenues, water and sewer fees, and state loans.

Included as part of the CIP process, the debt levels and the scope of capital projects are established to determine their operational impact, if any, for both the General and Enterprise Funds. The operational and capital budgets are tied directly together. Additional infrastructure results in additional operating costs. Operating costs include: salary and wages, supplies, capital outlay, maintenance costs, and utilities. As the capital budget is developed, management considers the extent that significant nonrecurring capital expenditures effect the General and Enterprise funds' current and future operating budget. Management attempts to even out the significant fluctuations of capital projects, by revenue type, to avoid large changes in the overall budget.

Components of the CIP

1. The Summary provides an overview of the capital budget for FY 2021 - FY 2026 showing both expenditure and revenue categories by fiscal year.
2. The CIP Expenditure Section shows the projects by category over the six year period, providing the full scope of each project. Also shown is a summary of project expenditures by division according to the project prioritization level.
3. The CIP Revenue Section gives a breakout of sources of funding for each project by fiscal year.
4. The CIP Budget Worksheets provide detailed information by project to include project description, project location, project priortization, and the six-year period for expenditures and revenues. These worksheets will be included with the Board of County Commissioners' and Adopted budgets in Volume II.

Project Prioritization

<u>Level 1</u>
Service Level Critical
Construction in Progress or Project Out for Bid
Requested or Matched by Other Funding Sources
In Current CIP

<u>Level 2</u>
Important but Not Service Level Critical
Not in Construction / Possible Feasibility or Design Phase
Not Tied to Other Funding Sources (as of Budget Adoption)
In Current CIP

<u>Level 3</u>
Not Service Level Critical
Not in Construction or Design
Not Tied to Other Funding Sources (as of Budget Adoption)
Not in Current CIP

Recurring / Non-Recurring Summary
FY 2021 — FY 2026 Capital Improvement Plan
(Shown in thousands of dollars)

	FY 2021	PCT	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
EDUCATION							
Recurring	$ 6,575	58%	$ 9,881	$ 2,395	$ 634	$ 5,985	$ 3,950
Non-Recurring	4,695	42%	21,835	7,732	1,635	3,860	11,410
Total	$ 11,270		$ 31,716	$ 10,127	$ 2,269	$ 9,845	$ 15,360
PUBLIC FACILITIES							
Recurring	$ 284	27%	$ 292	$ 551	$ 1,442	$ 129	$ 29
Non-Recurring	750	73%	3,859	10,682	14,934	13,500	8,332
Total	$ 1,034		$ 4,151	$ 11,233	$ 16,376	$ 13,629	$ 8,361
COMMUNICATIONS AND MEDIA RELATIONS							
Recurring	$ 180	100%	$ 180	$ 180	$ 180	$ 180	$ 180
Total	$ 180		$ 180	$ 180	$ 180	$ 180	$ 180
TECHNOLOGY SERVICES							
Recurring	$ 1,600	59%	$ 1,500	$ 730	$ 885	$ 780	$ 910
Non-Recurring	1,100	41%	900	1,150	950	500	$ 300
Total	$ 2,700		$ 2,400	$ 1,880	$ 1,835	$ 1,280	$ 1,210
TOWN CENTERS							
Recurring	$ 150	100%	$ -	$ -	$ -	$ -	$ -
Total	$ 150		$ -	$ -	$ -	$ -	$ -
RECREATION RESOURCES							
Recurring	$ 350	5%	$ 500	$ 500	$ 210	$ 150	$ 939
Non-Recurring	6,031	95%	2,552	2,100	3,986	2,970	6,726
Total	$ 6,381		$ 3,052	$ 2,600	$ 4,196	$ 3,120	$ 7,665
PW-TRANSPORTATION							
Recurring	$ 2,680	52%	$ 2,364	$ 2,422	$ 2,364	$ 2,374	$ 2,315
Non-Recurring	2,435	48%	4,775	4,875	3,755	780	780
Total	$ 5,115		$ 7,139	$ 7,297	$ 6,119	$ 3,154	$ 3,095
PUBLIC SAFETY							
Recurring	$ 2,351	61%	$ 2,827	$ 1,145	$ 1,809	$ 1,332	$ 1,477
Non-Recurring	1,500	39%	2,490	5,150	6,000	12,000	12,000
Total	$ 3,851		$ 5,317	$ 6,295	$ 7,809	$ 13,332	$ 13,477
ENTERPRISE FUND							
Recurring	$ 1,790	20%	$ 590	$ 350	$ 550	$ 350	$ 350
Non-Recurring	7,087	80%	23,291	10,514	8,124	14,555	11,930
Total	$ 8,877		$ 23,881	$ 10,864	$ 8,674	$ 14,905	$ 12,280
TOTAL CIP							
Recurring	$ 15,960	40%	$ 18,134	$ 8,273	$ 8,073	$ 11,280	$ 10,150
Non-Recurring	23,598	60%	59,702	42,202	39,384	48,165	51,478
Total	$ 39,558		$ 77,836	$ 50,475	$ 47,457	$ 59,445	$ 61,629

Recurring capital projects consist of periodic, repetitive costs such as roof replacements, mechanical / HVAC systems, most fire & rescue apparatus and non-specific transportation projects. Non-recurring capital projects are one-time expenditures to renovate, rebuild or construct a project or system, such as new schools, public facilities or roads.

Capital Projects Deferred from the FY 2021 — FY 2026 Capital Improvement Plan
$81,436.5 million
(Shown in Thousands of Dollars)

EDUCATION		
Northern Middle Expansion	$	28,020.0
Huntingtown Elementary (HVAC)	$	1,900.5
Huntingtown High School (HVAC)	$	950.0
Mill Creek Middle School (HVAC)	$	2,600.0
Patuxent Elementary (Roof Repl)	$	3,165.0
Plum Point Elementary (HVAC)	$	2,450.0
PUBLIC FACILITIES		
Hall Aquatic (HVAC)	$	2,100.0
Fairview Library (Replacement)	$	7,715.0
Paleontology Center (Development)	$	4,550.0
RECREATION RESOURCES		
Breezy Point (Bldg Renov)	$	1,500.0
Dominion Energy Regional Park (Expansion)	$	1,000.0
Prince Frederick Community Center - (Watson)	$	7,900.0
Ward Farm Recreation/Nature Park (Develop)	$	2,000.0
St. Leonard Town Square Community Center	$	3,596.0
PUBLIC WORKS - TRANSPORTATION		
Skinners Turn Road Phase I	$	4,190.0
Ward Road/Rte 4 Intersection Improvements	$	2,300.0
PUBLIC SAFETY		
North Beach Volunteer Fire Department & Rescue Squad New Facility Construction	$	5,500.0

Due to the pressures on the operating budget, under the current economic climate, several capital projects have been deferred beyond this six-year plan (see list above). Several of the projects listed had planning funds previously appropriated that are now being recommended to be reallocated to higher priority projects.

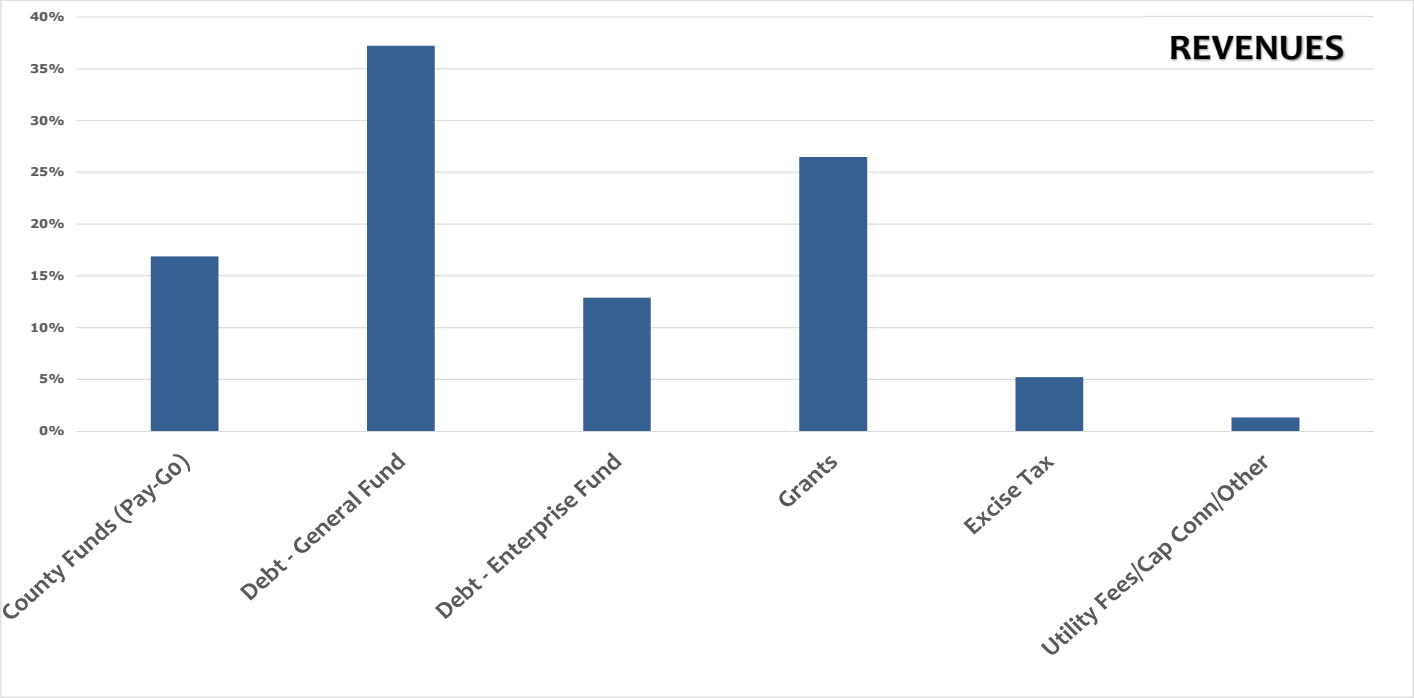
Capital Improvement Summary

$336,399,598

(shown in thousands of dollars)

EXPENDITURES		FY 2021		FY 2022		FY 2023
Education	$	11,270,150	$	31,716,125	$	10,126,500
Public Facilities		1,034,228		4,151,310		11,233,300
Communications & Media Relations		180,000		180,000		180,000
Technology Services		2,700,000		2,400,000		1,880,000
Town Centers		150,000		-		-
Recreation & Natural Resources		6,381,443		3,052,000		2,600,000
Public Works/Transportation		5,114,703		7,138,703		7,297,174
Public Safety		3,851,000		5,317,000		6,295,000
Public Works/Utilities		8,876,500		23,880,855		10,863,500
Total Expenditures	**$**	**39,558,024**	**$**	**77,835,993**	**$**	**50,475,474**

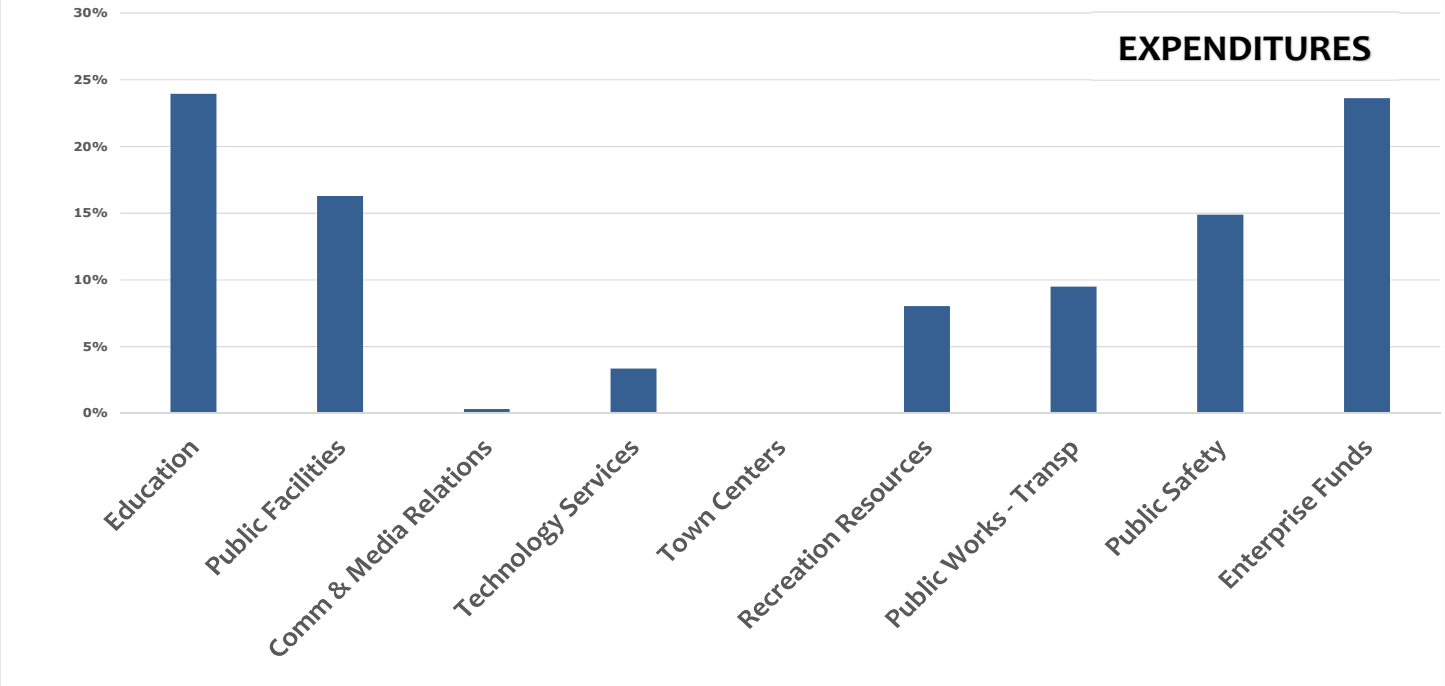
REVENUES		FY 2021		FY 2022		FY 2023
County Funding (Pay-go/User Fees)	$	10,818,928	$	9,483,125	$	8,398,521
Debt - General Fund		8,933,750		21,399,760		21,954,250
Debt - Enterprise Fund		6,254,000		15,150,000		6,287,500
State Grants/Loans/Other		9,079,943		26,713,250		10,860,700
Excise Tax		2,848,903		3,909,003		2,624,503
Utility Fees/Cap Conn		1,622,500		1,180,855		350,000
Total Revenues	**$**	**39,558,024**	**$**	**77,835,993**	**$**	**50,475,474**



The summary provides an overview of the Capital Plan for the full six year span, showing both project costs and revenue categories by fiscal year. The charts below illustrate the relative size of functional spending priorities for expenditures and revenues, the relative funding types.

FY 2024	FY 2025	FY 2026	Total	EXPENDITURES
$ 2,268,500	$ 9,845,000	$ 15,360,200	$ 80,586,475	Education
16,376,000	13,629,000	8,361,000	54,784,838	Public Facilities
180,000	180,000	180,000	1,080,000	Communications & Media Relations
1,835,000	1,280,000	1,210,000	11,305,000	Technology Services
-	-	-	150,000	Town Centers
4,196,000	3,120,000	7,665,000	27,014,443	Recreation & Natural Resources
6,118,703	3,153,703	3,095,000	31,917,986	Public Works/Transportation
7,809,000	13,332,000	13,477,000	50,081,000	Public Safety
8,673,500	14,905,054	12,280,447	79,479,856	Public Works/Utilities
$ 47,456,703	**$ 59,444,757**	**$ 61,628,647**	**$ 336,399,598**	**Total Expenditures**

FY 2024	FY 2025	FY 2026	Total	REVENUES
$ 10,211,700	$ 8,528,800	$ 9,311,700	$ 56,752,774	County Funding
22,617,000	25,150,000	25,150,000	125,204,760	Debt - General Fund
4,047,500	7,021,679	4,597,072	43,357,751	Debt - Enterprise Fund
8,011,000	15,111,275	19,311,375	89,087,543	State Grants/Loans/Other
2,169,503	3,083,003	2,908,500	17,543,415	Excise Tax
400,000	550,000	350,000	4,453,355	Utility Fees/Cap Conn
$ 47,456,703	**$ 59,444,757**	**$ 61,628,647**	**$ 336,399,598**	**Total Revenues**



Capital Projects By Expenditure Category

CAPITAL PROJECT FUND	PROJECT NUMBER	PRIORITY	RECURRING/ NON-RECURRING	PRIOR FUNDING	FY 2021	FY 2022
EDUCATION						
Construction						
Beach Elementary Replacement	4632	**1**	NON-REC	**$ 17,500,000**		
Feasibility Study / A&E					$ 2,100,000	$ 260,000
Construction					$ 650,000	$ 19,975,000
Equipment						$ 1,600,000
Northern Middle Renovation	4645	**2**	NON-REC	**$ 50,000**		
Feasibility Study					$ 175,000	
Construction					$ 1,650,000	
Equipment						
Subtotal Education - Construction				**$ 17,550,000**	**$4,575,000**	**$21,835,000**
Education - Maintenance						
ADA and Security Improvements	4659	2	REC		$ 80,000	
Brooks Administration Building	4655	1	NON-REC			
Autoshop/Warehouse Roof					$ 120,000	
Window Replacement						
Equipment - HVAC System						
Calvert Elementary - HVAC	4633	2	REC			$ 2,361,000
Calvert High - Resurface Track	4650	3	REC			
Career & Technology Academy - Roof Replacement	4649	2	REC			
Huntingtown Elementary -	4635	2	REC			
Traffic Improvements & HVAC Replacement					$ 275,000	$ 1,127,000
Huntingtown High School - HVAC replacement	4650	3	REC			
Mary Harrison Visual & Performing Arts Center - HVAC	4652	1	NON-REC			
Mill Creek Middle School - HVAC	4644	3	REC			
Mt. Harmony Elementary - HVAC	4636	2	REC	$ 199,000	$ 1,360,000	
Mutual Elementary - New Well	4637	3	NON-REC			
Patuxent Elementary -	4638	3				
Roof Replacement			NON-REC			
Chiller Replacement & HVAC System			NON-REC			
Patuxent High -	4653	1				
HVAC			NON-REC		$ 936,100	
Stormwater Management			NON-REC			$ 55,000
Paving and Restriping	4663	1	REC		$ 380,000	
Plum Point Elementary -	4639	3				
Stormwater Management			NON-REC			$ 20,000
HVAC			REC			
Plum Point Middle - HVAC	4648	3	REC			$ 3,075,000
Southern Middle - HVAC	4647	2	REC		$ 3,544,050	$ 3,243,125
Sunderland Elementary - HVAC	4641	3	REC			
St. Leonard Elementary -HVAC	TBD	3	REC			
Windy Hill Middle - HVAC	4648	3	REC			
Subtotal Education - Maintenance				**$ 199,000**	**$ 6,695,150**	**$ 9,881,125**
TOTAL EDUCATION				**$ 17,749,000**	**$ 11,270,150**	**$ 31,716,125**
PUBLIC FACILITIES						
HVAC Replacement						
Chesapeake Beach Railway Museum	4460	3	REC			
Community Resources	4205	3	REC			$ 168,000
Courthouse Annex	4201	3	REC			
Flag Ponds Education Center	4453	2	REC			
Fleet Maintenance	4208	2	REC			$ 78,000
Island Creek School	4213	3	REC			
Calvert Museum - Administration Bldg.	TBD	2	REC		$ 50,000	
Calvert Marine Museum -Estuarine Biology	TBD	2	REC		$ 101,228	
North Beach Senior Center	4600	1	REC			
Prince Frederick Library	4610	2	REC			
Team Base (Sheriff)	4218	3	REC			
Southern Community Center	4337	2	REC			
Storage Facility	4214	2	REC			

Projects highlighted in GREEN are new projects

REC = Recurring
NON-REC = Non-recurring

FY 2023	FY 2024	FY 2025	FY 2026	TOTAL FY 2021 - 2026	CAPITAL PROJECT FUND
					EDUCATION
					Construction
				$ 31,640,000	**Beach Elementary Replacement**
					Feasibility Study / A&E
$ 7,055,000					Construction
					Equipment
				$ 17,035,000	**Northern Middle Renovation**
		$ 2,400,000	$ 350,000		Feasibility Study
$ 500,000	$ 500,000	$ 500,000	$ 10,960,000		Construction
					Equipment
$ 7,555,000	**$ 500,000**	**$ 2,900,000**	**$ 11,310,000**	**$ 48,675,000**	***Subtotal Education - Construction***
					Education - Maintenance
				$ 80,000	**ADA and Security Improvements**
					Brooks Administration Building
				$ 120,000	Autoshop/Warehouse Roof
	$ 410,000			**$ 410,000**	Window Replacement
	$ 725,000			**$ 725,000**	Equipment - HVAC System
	$ 427,500			**$ 2,788,500**	**Calvert Elementary - HVAC**
		$ 225,000	$ 95,200	**$ 320,200**	**Calvert High - Resurface Track**
		$ 960,000		**$ 960,000**	**Career & Technology Academy - Roof Replacement**
					Huntingtown Elementary -
			$ 105,000	**$ 1,507,000**	Traffic Improvements & HVAC Replacement
		$ 250,000		**$ 250,000**	**Huntingtown High School - HVAC replacement**
			$ 100,000	**$ 100,000**	**Mary Harrison Visual & Performing Arts Center - HVAC**
		$ 255,000		**$ 255,000**	**Mill Creek Middle School - HVAC**
	$ 110,000		$ 2,000,000	**$ 3,470,000**	**Mt. Harmony Elementary - HVAC**
$ 100,000				**$ 100,000**	**Mutual Elementary - New Well**
					Patuxent Elementary -
$ 76,500				**$ 76,500**	Roof Replacement
		$ 960,000		**$ 960,000**	Chiller Replacement & HVAC System
					Patuxent High -
				$ 936,100	HVAC
$ 85,000		$ 500,000		**$ 640,000**	Stormwater Management
$ 250,000		$ 250,000	$ 250,000	**$ 1,130,000**	**Paving and Restriping**
					Plum Point Elementary -
$ 175,000				**$ 195,000**	Stormwater Management
$ -		$ 195,000		**$ 195,000**	HVAC
$ 1,120,000		$ 950,000		**$ 5,145,000**	**Plum Point Middle - HVAC**
				$ 6,787,175	**Southern Middle - HVAC**
$ 535,000	$ 96,000		$ 1,500,000	**$ 2,131,000**	**Sunderland Elementary - HVAC**
$ 150,000		$ 1,450,000		**$ 1,600,000**	**St. Leonard Elementary -HVAC**
$ 80,000		$ 950,000		**$ 1,030,000**	**Windy Hill Middle - HVAC**
$ 2,571,500	**$ 1,768,500**	**$ 6,945,000**	**$ 4,050,200**	**$ 31,911,475**	***Subtotal Education - Maintenance***
$ 10,126,500	**$ 2,268,500**	**$ 9,845,000**	**$ 15,360,200**	**$ 80,586,475**	**TOTAL EDUCATION**
					PUBLIC FACILITIES
					HVAC Replacement
		$ 35,500		**$ 35,500**	Chesapeake Beach Railway Museum
				$ 168,000	Community Resources
$ 87,500				**$ 87,500**	Courthouse Annex
		$ 61,000		**$ 61,000**	Flag Ponds Education Center
				$ 78,000	Fleet Maintenance
$ 40,000				**$ 40,000**	Island Creek School
				$ 50,000	Calvert Museum - Administration Bldg.
				$ 101,228	Calvert Marine Museum -Estuarine Biology
	$ 500,000			**$ 500,000**	North Beach Senior Center
	$ 484,000			**$ 484,000**	Prince Frederick Library
$ 64,400				**$ 64,400**	Team Base (Sheriff)
	$ 281,700			**$ 281,700**	Southern Community Center
$ 209,000				**$ 209,000**	Storage Facility

Only project totals (bolded) are included in the organization total.

Capital Projects By Expenditure Category

CAPITAL PROJECT FUND	PROJECT NUMBER	PRIORITY	RECURRING/ NON-RECURRING	PRIOR FUNDING	FY 2021	FY 2022
Boardwalk/Wharf Repairs						
Solomons Bulkhead	TBD	3	NON-REC			
Waterman's Wharf	4252	2	REC		$ 10,000	$ 10,000
County Services Building						
150 Main Street - Façade	4202	1	REC			
County Administration Building	4215	2	NON-REC	$ 11,965,000		
Courthouse Renovations and Upgrades	TBD	1	NON-REC			
Sheriff's Plaza	TBD	1	NON-REC			
Armory	TBD	1	NON-REC		$ 250,000	
Calvert Marine Museum						
Exterior Columns	TBD	3	NON-REC			$ 45,000
Lore Oyster House	4401	2	NON-REC			$ 150,000
Land Acquisition	4405	2	NON-REC			
Paleontology Center	TBD	2	NON-REC	$ 250,000	$ 500,000	
Libraries						
Prince Frederick - Lighting Upgrades	TBD	1	REC		$ 50,000	$ 25,000
Prince Frederick - ADA/Window Treatments	TBD	1	REC		$ 25,000	
Twin Beaches Branch - New Building	4612	1	NON-REC	$ 769,520		$ 3,664,010
Libraries Technology Hardware	4614	1	REC		$ 48,000	$ 11,300
Community & Senior Centers						
Calvert Pines Senior Center - Expansion	4601	1	NON-REC			
TOTAL PUBLIC FACILITIES				**$ 12,984,520**	**$ 1,034,228**	**$ 4,151,310**
COMMUNICATIONS AND MEDIA RELATIONS						
PEG	402700	1	REC		$ 180,000	$ 180,000
TECHNOLOGY SERVICES						
Enterprise System Implementation	406200	1	NON-REC		$ 600,000	$ 400,000
Geographic Information System	4035	1	REC			$ 100,000
Network Infrastructure	4021	1	REC		$ 1,600,000	$ 1,400,000
Phone System Upgrade	4024	1	NON-REC			
Public Safety System	4040	2	NON-REC		$ 500,000	$ 500,000
TOTAL TECHNOLOGY SERVICES					**$ 2,700,000**	**$ 2,400,000**
TOWN CENTERS						
Town Center Master Plan	**429100**	**1**	**REC**	$ 150,000	$ 150,000	
RECREATION RESOURCES						
Parks, Pools & Community Centers						
Baseball/Softball Fields Renovations	TBD	3	REC			
Broomes Island Recreation Area						
Playground Equipment Replacement	4342	2	NON-REC			$ 85,000
Breezy Point						
Shoreline Restoration	TBD	1	NON-REC		$ 1,500,000	
Parking and Drainage	TBD	1	NON-REC		$ 409,443	$ 100,000
Seawall Replacement	TBD	2	NON-REC	**$ 520,000**		
Building Additions & Upgrades	TBD	2	NON-REC	**$ 45,000**		
Fencing	TBD	2	REC			
Pier Extension	TBD	3	REC			
Field Lighting Program	431301	1	REC		$ 350,000	$ 500,000
Fencing & Backstops	TBD	1	REC			
Cove Point Pool						
Park Improvements (per masterplan)	TBD	2	NON-REC			
Pool Improvements	4310	1	NON-REC		$ 150,000	$ 150,000
Dunkirk District Park						
Playground Equipment Replacement	431603	1	NON-REC	$ 2,710	$ 727,000	
Paved Pathways and Lights	TBD	2	NON-REC			
SplashPad	4316	3	NON-REC		$ 675,000	
Stormwater Conveyance Repair	TBD	2	NON-REC			$ 42,000
Harriet E. Brown Comm Center (Watson)	4338	1	NON-REC			$ -
Hall Aquatic Center	4750	2	NON-REC			$ 85,000

Projects highlighted in GREEN are new projects

REC = Recurring
NON-REC = Non-recurring

FY 2023	FY 2024	FY 2025	FY 2026	TOTAL FY 2021 - 2026	CAPITAL PROJECT FUND
					Boardwalk/Wharf Repairs
		$ 500,000	$ 3,000,000	**$ 3,500,000**	Solomons Bulkhead
$ 10,000	$ 10,000	$ 10,000	$ 10,000	**$ 60,000**	Waterman's Wharf
					County Services Building
$ 91,900				**$ 91,900**	150 Main Street - Façade
$ 5,916,000	$ 13,000,000	$ 13,000,000	$ 3,832,000	**$ 35,748,000**	County Administration Building
			$ 500,000	**$ 500,000**	Courthouse Renovations and Upgrades
			$ 500,000	**$ 500,000**	Sheriff's Plaza
				$ 250,000	Armory
					Calvert Marine Museum
				$ 45,000	Exterior Columns
				$ 150,000	Lore Oyster House
	$ 750,000			**$ 750,000**	Land Acquisition
			$ 500,000	**$ 1,000,000**	Paleontology Center
					Libraries
$ 25,000	$ 150,000			**$ 250,000**	Prince Frederick - Lighting Upgrades
				$ 25,000	Prince Frederick - ADA/Window Treatments
$ 2,508,000	$ 1,184,000			**$ 7,356,010**	Twin Beaches Branch - New Building
$ 23,500	$ 16,300	$ 22,500	$ 19,000	**$ 140,600**	Libraries Technology Hardware
					Community & Senior Centers
$ 2,258,000				**$ 2,258,000**	Calvert Pines Senior Center - Expansion
$ 11,233,300	**$ 16,376,000**	**$ 13,629,000**	**$ 8,361,000**	$ 54,784,838	**TOTAL PUBLIC FACILITIES**
					COMMUNICATIONS AND MEDIA RELATIONS
$ 180,000	$ 180,000	$ 180,000	$ 180,000	**$ 1,080,000**	**PEG**
					TECHNOLOGY SERVICES
$ 400,000	$ 500,000	$ 300,000	$ 300,000	**$ 2,500,000**	**Enterprise System Implementation**
$ 230,000	$ 105,000		$ 110,000	**$ 545,000**	**Geographic Information System**
$ 500,000	$ 780,000	$ 780,000	$ 800,000	**$ 5,860,000**	**Network Infrastructure**
$ 250,000	$ 250,000			**$ 500,000**	**Phone System Upgrade**
$ 500,000	$ 200,000	$ 200,000		**$ 1,900,000**	**Public Safety System**
$ 1,880,000	**$ 1,835,000**	**$ 1,280,000**	**$ 1,210,000**	$ 11,305,000	**TOTAL TECHNOLOGY SERVICES**
					TOWN CENTERS
				$ 150,000	**Town Center Master Plan**
					RECREATION RESOURCES
					Parks, Pools & Community Centers
			$ 504,000	**$ 504,000**	***Baseball/Softball Fields Renovations***
					Broomes Island Recreation Area
				$ 85,000	Playground Equipment Replacement
					Breezy Point
				$ 1,500,000	Shoreline Restoration
				$ 509,443	Parking and Drainage
	$ 500,000			**$ 500,000**	Seawall Replacement
			$ 500,000	**$ 500,000**	Building Additions & Upgrades
	$ 50,000	$ 50,000	$ 50,000	**$ 150,000**	Fencing
			$ 210,000	**$ 210,000**	Pier Extension
$ 500,000				**$ 1,350,000**	**Field Lighting Program**
	$ 100,000	$ 100,000	$ 100,000	**$ 300,000**	**Fencing & Backstops**
					Cove Point Pool
			$ 550,000	**$ 550,000**	**Park Improvements (per masterplan)**
				$ 300,000	Pool Improvements
					Dunkirk District Park
				$ 727,000	Playground Equipment Replacement
			$ 430,000	**$ 430,000**	Paved Pathways and Lights
				$ 675,000	SplashPad
				$ 42,000	Stormwater Conveyance Repair
			$ 550,000	**$ 550,000**	Harriet E. Brown Comm Center (Watson)
				$ 85,000	**Hall Aquatic Center**

Only project totals (bolded) are included in the organization total.

Capital Projects By Expenditure Category

CAPITAL PROJECT FUND	PROJECT NUMBER	PRIORITY	RECURRING/ NON-RECURRING	PRIOR FUNDING	FY 2021	FY 2022
Hallowing Point Park						
Basketball Courts	432002	2	NON-REC			
Drainage Fields 11-12	TBD	3				
Irrigation Fields 7-9	4320	1	NON-REC		$ 60,000	
Secondary Entrance/Exit	432001	1	NON-REC		$ 1,100,000	
Paved Pathways and Lights	TBD	2	NON-REC			
Stormwater Conveyance Repair	TBD	1	NON-REC		$ 70,000	$ 40,000
Kings Landing						
Pool Improvements	TBD	2	REC			
Marley Run Parking Lot Paving	TBD	3	REC			
Ward Farm Recreation and Nature Park	4318	1	NON-REC	$ 7,921,551		$ 1,500,000
Subtotal Parks, Pools & Community Centers				**$ 8,489,261**	**$ 5,041,443**	**$ 2,502,000**
Chesapeake Hills Golf Course						
Course and Drainage Improvements	4312	1	NON-REC	$ 284,100	$ 500,000	$ 350,000
Clubhouse	431201	1	NON-REC	$ 3,546,189	$ 400,000	
Subtotal Chesapeake Hills Golf Course				**$ 284,100**	**$ 900,000**	**$ 350,000**
Natural Resources						
Battle Creek Cypress Swamp Nature Center						
Exhibit Renovation	4451	3	NON-REC	$ 58,200		
Building Renovation	4451	1	NON-REC	$ 249,600		$ 100,000
Swamp Pond Repairs	4451	1	NON-REC	$ 30,000	$ 20,000	
Stormwater Management	4451	1	NON-REC		$ 75,000	
Biscoe Gray Heritage Farm						
Master Plan Implementation	4455	3	NON-REC	$ 250,000		
George Rice House	4455	3	NON-REC	$ 100,000		
Flag Ponds Nature Park						
Beach Shelter	4453	2	NON-REC		$ 40,000	
Boardwalks	4453	1	NON-REC	$ 100,000		
Exhibits	4453	3	NON-REC	$ 25,000		
Fishing Shanty	4453	2	NON-REC	$ 20,000	$ 25,000	
Kings Landing Park						
Cabins and Campgrounds	4452	1	NON-REC	$ 50,900	$ 30,000	
Trails and Boardwalk	4452	2	NON-REC	$ 77,300		
Visitor Services & Event Improvements	TBD	2	NON-REC			
Gatewood Preserve	4458	1	NON-REC		$ 250,000	$ 100,000
Subtotal Natural Resources				**$ 961,000**	**$ 440,000**	**$ 200,000**
TOTAL RECREATION RESOURCES				**$ 9,734,361**	**$ 6,381,443**	**$ 3,052,000**
PUBLIC WORKS - TRANSPORTATION						
Appeal Salt Barn	TBD	1	Non-REC		$ 260,000	
Barstow/Leitches Wharf Road	4511	2	NON-REC	$ 170,000		$ 300,000
Boyd's Turn road - Improvements - Phase 2B	451201	2	NON-REC			$ 200,000
Dunleigh Court Culvert Replacement	TBD	1	NON-REC		$ 825,000	
Little Cove Point Road Curve	457700	2	NON-REC		$ 150,000	$ 750,000
Lusby Parkway Extension	TBD	1	NON-REC		$ 500,000	$ 75,000
Prince Frederick Loop Road						
NE Seg-Chesapeake BLVD./Fox Run Blvd	4541	1	NON-REC			$ 700,000
West Dares Beach Road Improvements	4527	1	NON-REC			$ 1,500,000
Stafford Road Intersection Improvements	TBD	1	NON-REC		$ 500,000	$ 1,250,000
St. Leonard Road Widening	457800	1	NON-REC			
Stoneleigh Court Dam Repair	457600	1	NON-REC		$ 200,000	
Wetland Mitigation Banks Development & Maintenance	4569	1	REC		$ 50,000	$ 50,000
Wetland Mitigation Bank Development 10 acre Wetlands	456901	1	NON-REC			
Wetland Mitigation Bank Development 5 acre Wetlands	456902	1	NON-REC			
Non-Specific Transportation Projects:						
Bridge and Dam Maintenance Repairs	4544	1	REC		$ 300,000	$ 300,000
Roadway Safety Improvements	4570	1	REC		$ 110,000	$ 110,000
SHA Signal Matching Funds	4522	2	REC		$ 60,000	
Sidewalk Program	4509	1	REC		$ 375,000	$ 125,000
Storm Drainage Projects	4543	1	REC		$ 800,000	$ 800,000
Transportation Safety Projects	4526	1	REC		$ 186,000	$ 180,000
Maryland NPDES MS4	4702	1	REC		$ 798,703	$ 798,703
TOTAL PUBLIC WORKS - TRANSPORTATION				**$ 170,000**	**$ 5,114,703**	**$ 7,138,703**

Projects highlighted in GREEN are new projects

REC = Recurring
NON-REC = Non-recurring

FY 2023	FY 2024	FY 2025	FY 2026	TOTAL FY 2021 - 2026	CAPITAL PROJECT FUND
					Hallowing Point Park
	$ 857,000			**$ 857,000**	Basketball Courts
			$ 150,000	**$ 150,000**	Drainage Fields 11-12
			$ -	**$ 60,000**	Irrigation Fields 7-9
				$ 1,100,000	Secondary Entrance/Exit
			$ 921,000	**$ 921,000**	Paved Pathways and Lights
				$ 110,000	Stormwater Conveyance Repair
					Kings Landing
	$ 60,000			**$ 60,000**	Pool Improvements
			$ 75,000	**$ 75,000**	**Marley Run Parking Lot Paving**
$ 1,500,000	$ 2,000,000	$ 2,500,000	$ 2,500,000	**$ 10,000,000**	**Ward Farm Recreation and Nature Park**
$ 2,000,000	**$ 3,567,000**	**$ 2,650,000**	**$ 6,540,000**	$ 22,300,443	**Subtotal Parks, Pools & Community Centers**
					Chesapeake Hills Golf Course
$ 300,000	$ 289,000	$ 320,000	$ 300,000	**$ 2,059,000**	Course and Drainage Improvements
				$ 400,000	Clubhouse
$ 300,000	**$ 289,000**	**$ 320,000**	**$ 300,000**	$ 2,459,000	**Subtotal Chesapeake Hills Golf Course**
					Natural Resources
					Battle Creek Cypress Swamp Nature Center
	$ 30,000			**$ 30,000**	Exhibit Renovation
$ 100,000	$ 100,000	$ 100,000	$ 100,000	**$ 500,000**	Building Renovation
				$ 20,000	Swamp Pond Repairs
				$ 75,000	Stormwater Management
					Biscoe Gray Heritage Farm
	$ 50,000	$ 50,000		**$ 100,000**	Master Plan Implementation
$ 100,000				**$ 100,000**	George Rice House
					Flag Ponds Nature Park
				$ 40,000	Beach Shelter
	$ 50,000			**$ 50,000**	Boardwalks
	$ 50,000			**$ 50,000**	Exhibits
				$ 25,000	Fishing Shanty
					Kings Landing Park
				$ 30,000	Cabins and Campgrounds
	$ 60,000			**$ 60,000**	Trails and Boardwalk
			$ 725,000	**$ 725,000**	Visitor Services & Event Improvements
$ 100,000				**$ 450,000**	**Gatewood Preserve**
$ 300,000	**$ 340,000**	**$ 150,000**	**$ 825,000**	$ 2,255,000	**Subtotal Natural Resources**
$ 2,600,000	**$ 4,196,000**	**$ 3,120,000**	**$ 7,665,000**	$ 27,014,443	**TOTAL RECREATION RESOURCES**
					PUBLIC WORKS - TRANSPORTATION
				$ 260,000	**Appeal Salt Barn**
$ 550,000				**$ 850,000**	**Barstow/Leitches Wharf Road**
$ 1,125,000	$ 1,125,000			**$ 2,450,000**	**Boyd's Turn road - Improvements - Phase 2B**
				$ 825,000	**Dunleigh Court Culvert Replacement**
$ 750,000				**$ 1,650,000**	**Little Cove Point Road Curve**
$ 500,000				**$ 1,075,000**	**Lusby Parkway Extension**
					Prince Frederick Loop Road
$ 700,000	$ 1,400,000			**$ 2,800,000**	NE Seg-Chesapeake BLVD./Fox Run Blvd
				$ 1,500,000	**West Dares Beach Road Improvements**
$ 1,250,000				**$ 3,000,000**	**Stafford Road Intersection Improvements**
	$ 780,000	$ 780,000	$ 780,000	**$ 2,340,000**	**St. Leonard Road Widening**
				$ 200,000	**Stoneleigh Court Dam Repair**
$ 50,000	$ 50,000			**$ 200,000**	**Wetland Mitigation Banks Development & Maintenance**
	$ 300,000			**$ 300,000**	**Wetland Mitigation Bank Development 10 acre Wetlands**
	$ 150,000			**$ 150,000**	**Wetland Mitigation Bank Development 5 acre Wetlands**
					Non-Specific Transportation Projects:
$ 300,000	$ 300,000	$ 300,000	$ 300,000	**$ 1,800,000**	Bridge and Dam Maintenance Repairs
$ 110,000	$ 110,000	$ 110,000	$ 110,000	**$ 660,000**	Roadway Safety Improvements
$ 60,000		$ 60,000		**$ 180,000**	SHA Signal Matching Funds
$ 125,000	$ 125,000	$ 125,000	$ 125,000	**$ 1,000,000**	Sidewalk Program
$ 800,000	$ 800,000	$ 800,000	$ 800,000	**$ 4,800,000**	Storm Drainage Projects
$ 178,471	$ 180,000	$ 180,000	$ 180,000	**$ 1,084,471**	Transportation Safety Projects
$ 798,703	$ 798,703	$ 798,703	$ 800,000	**$ 4,793,515**	Maryland NPDES MS4
$ 7,297,174	**$ 6,118,703**	**$ 3,153,703**	**$ 3,095,000**	$ 31,917,986	**TOTAL PUBLIC WORKS - TRANSPORTATION**

Only project totals (bolded) are included in the organization total.

Capital Projects By Expenditure Category

CAPITAL PROJECT FUND	PROJECT NUMBER	PRIORITY	RECURRING/ NON-RECURRING	PRIOR FUNDING	FY 2021	FY 2022
PUBLIC SAFETY						
Communications, Sheriff and Control Center						
800 MHz Digital Communications System	4039	1	NON-REC		$ 600,000	
Detention Center						
Inmate Program Space	4103	2	NON-REC		$ 500,000	
Generator Replacement	4103	2	NON-REC			$ 440,000
Booking Area Improvements	4103	2	NON-REC			
Door Access Control & F/A Upgrades	4103	2	NON-REC			$ 1,200,000
Subtotal Sheriff and Control Center				**$ -**	**$ 1,100,000**	**$ 1,640,000**
Fire, Rescue and Emergency Medical Services Apparatus						
Career EMS Apparatus	1750	1	REC		$ 500,000	
North Beach VFD & RS (Company 1)	1610	1	REC		$ 698,000	
Replace Engine #12						
Ambulance #19						
Replace Command #1						
Prince Frederick VFD (Company 2)	1620	1	REC			
Replace Command 2						
Solomons VRS & FD (Company 3)	1630	3	REC			
Replace Boat #3						
Replace Command #3 Annex						
Replace Ambulance #37						
Replace Ambulance #39						
Prince Frederick VRS (Company 4)	1640	2	REC			$ 911,000
Replace Ambulance #48						
Replace Boat 4						
Replace Command #4						
Replace Ambulance #47 (Type III)						
Replace Ambulance #49 (Type III)						
Dunkirk VFD & RS (Company 5)	1650	3	REC		$ 698,000	$ 249,000
Replace Engine #51						
Replace Engine #52						
Replace Ambulance #58						
Replace Command 5						
Huntingtown VFD & RS (Company 6)	1660	1	REC			$ 98,000
Replace Brush #6						
Replace Command #6						
Replace Ambulance #68						
Replace Ambulance #69						
St. Leonard VFD & RS (Company 7)	1670	2	REC		$ 352,000	$ 1,092,000
Replace Ambulance #79						
Replace Ambulance #77						
Replace Ambulance #78						
Replace Engine #71						
Calvert Advanced Life Support (Company 10)	1700	1	REC		$ 103,000	$ 212,000
Replace Medic #105						
Replace Medic #101						
Replace Medic #102						
Replace Medic #104						
Replace Medic #103						
Calvert Rescue Dive Team (Company 12)	1710	3	REC			$ 265,000
New Boat #12						
New Utility #12						
Replace Dive Rescue #12						
Subtotal Fire & Rescue Apparatus				**$ -**	**$ 2,351,000**	**$ 2,827,000**
Fire & Rescue New Facilities						
Solomons - Construction - Building Replacement	163001	1	NON-REC	$ 1,000,000		
St. Leonard - Construction - Building Replacement	167001	1	NON-REC	$ 150,000	$ 400,000	$ 850,000
Subtotal Fire & Rescue Facilities				**$ 1,150,000**	**$ 400,000**	**$ 850,000**
TOTAL PUBLIC SAFETY				**$ 1,150,000**	**$ 3,851,000**	**$ 5,317,000**
TOTAL CAPITAL PROJECT FUND				**$ 41,937,881**	**$ 30,681,524**	**$ 53,955,138**

Projects highlighted in GREEN are new projects

REC = Recurring
NON-REC = Non-recurring

FY 2023	FY 2024	FY 2025	FY 2026	TOTAL FY 2021 - 2026	CAPITAL PROJECT FUND
					PUBLIC SAFETY
					Communications, Sheriff and Control Center
				$ 600,000	***800 MHz Digital Communications System***
					Detention Center
				$ 500,000	Inmate Program Space
				$ 440,000	Generator Replacement
		$ 5,500,000	$ 5,500,000	**$ 11,000,000**	Booking Area Improvements
				$ 1,200,000	Door Access Control & F/A Upgrades
$ -	**$ -**	**$ 5,500,000**	**$ 5,500,000**	**$ 13,740,000**	***Subtotal Sheriff and Control Center***
					Fire, Rescue and Emergency Medical Services Apparatus
				$ 500,000	***Career EMS Apparatus***
	$ 73,000		$ 471,000	**$ 1,242,000**	**North Beach VFD & RS (Company 1)**
					Replace Engine #12
					Ambulance #19
					Replace Command #1
	$ 73,000			**$ 73,000**	**Prince Frederick VFD (Company 2)**
					Replace Command 2
$ 570,000	$ 73,000	$ 888,000		**$ 1,531,000**	**Solomons VRS & FD (Company 3)**
					Replace Boat #3
					Replace Command #3 Annex
					Replace Ambulance #37
					Replace Ambulance #39
	$ 838,000		$ 77,000	**$ 1,826,000**	**Prince Frederick VRS (Company 4)**
					Replace Ambulance #48
					Replace Boat 4
					Replace Command #4
					Replace Ambulance #47 (Type III)
					Replace Ambulance #49 (Type III)
	$ 75,000		$ 810,000	**$ 1,832,000**	**Dunkirk VFD & RS (Company 5)**
					Replace Engine #51
					Replace Engine #52
					Replace Ambulance #58
					Replace Command 5
$ 395,000	$ 492,000			**$ 985,000**	**Huntingtown VFD & RS (Company 6)**
					Replace Brush #6
					Replace Command #6
					Replace Ambulance #68
					Replace Ambulance #69
		$ 444,000		**$ 1,888,000**	**St. Leonard VFD & RS (Company 7)**
					Replace Ambulance #79
					Replace Ambulance #77
					Replace Ambulance #78
					Replace Engine #71
$ 109,000	$ 112,000		$ 119,000	**$ 655,000**	**Calvert Advanced Life Support (Company 10)**
					Replace Medic #105
					Replace Medic #101
					Replace Medic #102
					Replace Medic #104
					Replace Medic #103
$ 71,000	$ 73,000			**$ 409,000**	**Calvert Rescue Dive Team (Company 12)**
					New Boat #12
					New Utility #12
					Replace Dive Rescue #12
$ 1,145,000	**$ 1,809,000**	**$ 1,332,000**	**$ 1,477,000**	**$ 24,681,000**	**Subtotal Fire & Rescue Apparatus**
					Fire & Rescue New Facilities
		$ 6,500,000	$ 6,500,000	**$ 13,000,000**	Solomons - Construction - Building Replacement
$ 5,150,000	$ 6,000,000			**$ 12,400,000**	St. Leonard - Construction - Building Replacement
$ 5,150,000	**$ 6,000,000**	**$ 6,500,000**	**$ 6,500,000**	**$ 25,400,000**	**Subtotal Fire & Rescue Facilities**
$ 6,295,000	**$ 7,809,000**	**$ 13,332,000**	**$ 13,477,000**	**$ 50,081,000**	**TOTAL PUBLIC SAFETY**
$ 39,611,974	**$ 38,783,203**	**$ 44,539,703**	**$ 49,348,200**	**$ 256,919,742**	**TOTAL CAPITAL PROJECT FUND**

Only project totals (bolded) are included in the organization total.

Capital Projects By Expenditure Category

CAPITAL PROJECT FUND	PROJECT NUMBER	PRIORITY	RECURRING/ NON-RECURRING	PRIOR FUNDING	FY 2021	FY 2022
ENTERPRISE FUND	**PROJECT NUMBER**	**PRIORITY**	**RECURRING/ NON-RECURRING**	**PRIOR FUNDING**	**FY 2021**	**FY 2022**
SOLID WASTE / RECYCLING						
Appeal Landfill - Construct Transfer Station	4900	**2**	NON-REC	$ 478,000	$ 1,642,000	$ 4,000,000
Barstow Convenience Center - Upgrade	4906	2	NON-REC	$ 400,000		$ 3,000,000
Ball Road Convenience Center	TBD	2	NON-REC		$ 460,000	
TOTAL SOLID WASTE / RECYCLING	4817	2	NON-REC	**$ 920,000**	$ 2,102,000	$ 7,000,000
WATER						
Cavalier Country Water Distribution System Replacement	TBD	2	NON-REC			
Chesapeake Heights Water Distribution System Replacement	TBD	2	NON-REC		$ 100,000	$ 500,000
Mason Road Loop	481101	2	NON-REC	$ 23,145		$ 416,855
Small Water Main Replacements	4822	1	REC	$ 213,479	$ 100,000	$ 50,000
Water Meter Replacements / Upgrades	4812	**1**	REC	$ 2,612,182	$ 250,000	$ 100,000
Water Station Improvements	4824	**1**	REC	$ 107,314	$ 340,000	$ 340,000
West Prince Frederick Storage Tank	TBD	**2**	NON-REC			$ 140,000
TOTAL WATER				**$ 2,956,120**	**$ 790,000**	**$ 1,546,855**
SEWERAGE / WASTEWATER						
Wastewater - Treatment Plant - Biosolid Handling	488500	1	NON-REC	$ 100,000	$ 1,000,000	
Wastewater-Treatment Plant - Holding Ponds	488501	1	REC	$ 100,000	$ 1,000,000	
PF WWTP#2-Plant Improvements	4852	2	NON-REC	$ 50,000	$ 624,000	
Solomons WWTP - Septage Receiving Upgrade	4863	1	NON-REC	$ 465,000	$ 1,688,000	
PF Pump Station Improvements	4873	2	REC			
Phase 1 (PF Area Upgrades) (merged w/4870)				$ 1,491,350	$ 200,000	$ 200,000
Prince Frederick WWTP#1 Plant Upgrade	4857	**1**	NON-REC	$ 3,510,430	$ 1,100,000	$ 9,500,000
Prince Frederick Sewer Replacement - PH3 (Close)	4862		NON-REC	$ 892,350	$ (892,350)	
Solomons Pump Station Improvements	4872	**1**	REC	$ 558,500	$ 100,000	$ 100,000
Solomons WWTP ENR Upgrade	4860	**1**	NON-REC	$ 3,014,500		
Highland Low Pressure Sewer System	TBD	**2**	NON-REC		$ 172,500	$ 5,500,000
North Beach Sewer Extension	TBD	**2**	NON-REC			$ 34,000
Sewer Collection System Rehabilitation (New)	488101	**1**	NON-REC		$ 1,092,350	
Sewer Collection System Rehabilitation (Close)	488700	**1**	NON-REC	$ 100,000	$ (100,000)	
TOTAL SEWERAGE/WASTEWATER				**$ 10,282,130**	**$ 5,984,500**	**$ 15,334,000**
TOTAL ENTERPRISE FUNDS				**$ 14,158,250**	**$ 8,876,500**	**$ 23,880,855**
TOTAL FY2021 - FY2026 CIP					**$ 39,558,024**	**$ 77,835,993**

Projects highlighted in GREEN are new projects

REC = Recurring
NON-REC = Non-recurring

FY 2023	FY 2024	FY 2025	FY 2026	TOTAL FY 2021 - 2026	CAPITAL PROJECT FUND
FY 2023	FY 2024	FY 2025	FY 2026	TOTAL FY 2021 - 2026	ENTERPRISE FUND
					SOLID WASTE / RECYCLING
				$ 5,642,000	***Appeal Landfill - Construct Transfer Station***
				$ 3,000,000	**Barstow Convenience Center - Upgrade**
				$ 460,000	**Ball Road Convenience Center**
$ -	$ -	$ -	$ -	$ 9,102,000	**TOTAL SOLID WASTE / RECYCLING**
					WATER
	$ 50,000	$ 500,000		$ 550,000	**Cavalier Country Water Distribution System Replacement**
$ 500,000				$ 1,100,000	**Chesapeake Heights Water Distribution System Replacement**
				$ 416,855	**Mason Road Loop**
$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 350,000	**Small Water Main Replacements**
$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 750,000	**Water Meter Replacements / Upgrades**
$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 1,080,000	**Water Station Improvements**
$ 1,400,000				$ 1,540,000	**West Prince Frederick Storage Tank**
$ 2,150,000	**$ 300,000**	**$ 750,000**	**$ 250,000**	$ 5,786,855	**TOTAL WATER**
					SEWERAGE / WASTEWATER
		$ 200,000		$ 1,200,000	**Wastewater - Treatment Plant - Biosolid Handling**
				$ 1,000,000	**Wastewater-Treatment Plant - Holding Ponds**
				$ 624,000	**PF WWTP#2-Plant Improvements**
				$ 1,688,000	**Solomons WWTP - Septage Receiving Upgrade**
					PF Pump Station Improvements
$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,200,000	Phase 1 (PF Area Upgrades) (merged w/4870)
$ 8,073,500	$ 8,073,500			$ 26,747,000	***Prince Frederick WWTP#1 Plant Upgrade***
				$ (892,350)	***Prince Frederick Sewer Replacement - PH3 (Close)***
$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 600,000	**Solomons Pump Station Improvements**
		$ 13,655,054	$ 11,730,447	$ 25,385,501	**Solomons WWTP ENR Upgrade**
				$ 5,672,500	**Highland Low Pressure Sewer System**
$ 340,000				$ 374,000	**North Beach Sewer Extension**
				$ 1,092,350	**Sewer Collection System Rehabilitation (New)**
				$ (100,000)	**Sewer Collection System Rehabilitation (Close)**
$ 8,713,500	**$ 8,373,500**	**$ 14,155,054**	**$ 12,030,447**	$ 64,591,001	**TOTAL SEWERAGE/WASTEWATER**
$ 10,863,500	**$ 8,673,500**	**$ 14,905,054**	**$ 12,280,447**	$ 79,479,856	**TOTAL ENTERPRISE FUNDS**
$ 50,475,474	**$ 47,456,703**	**$ 59,444,757**	**$ 61,628,647**	$ 336,399,598	**TOTAL FY2021 - FY2026 CIP**

Only project totals (bolded) are included in the organization total.

Capital Projects By Funding Source

FY 2021 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Beach Elementary School Replacement					
A&E		$ 2,100,000			$ 2,750,000
Construction		$ 650,000			
Northern Middle - Sewerage Treatment Plant					$ 1,825,000
Planning			$ 175,000		
Construction		$ 802,000		$ 848,000	
Subtotal Education - Construction	**$ -**	**$ 3,552,000**	**$ 175,000**	**$ 848,000**	**$ 4,575,000**
Maintenance					
ADA & Security Improvements			$ 80,000		$ 80,000
Brooks Administration Building - Elevator Design			$ 120,000		$ 120,000
Huntingtown Elementary - Site Traffic Improvements			$ 275,000		$ 275,000
Mt. Harmony Elementary - HVAC		$ 538,500		$ 821,500	$ 1,360,000
Patuxent High - HVAC			$ 420,100	$ 516,000	$ 936,100
Paving and Restriping			$ 380,000		$ 380,000
Southern Middle - HVAC		$ 1,697,250	$ 180,800	$ 1,666,000	$ 3,544,050
Subtotal Education - Maintenance	**$ -**	**$ 2,235,750**	**$ 1,455,900**	**$ 3,003,500**	**$ 6,695,150**
TOTAL EDUCATION	**$ -**	**$ 5,787,750**	**$ 1,630,900**	**$ 3,851,500**	**$ 11,270,150**
PUBLIC FACILITIES					
HVAC Replacement					
CMM Administration Bldg.	$ 50,000				$ 50,000
CMM Estuarine Biology	$ 101,228				$ 101,228
Boardwalk/Wharf Repairs					
Waterman's Wharf	$ 10,000				$ 10,000
County Buildings					
Armory - Abatement/Feasibility	$ 250,000				$ 250,000
Calvert Marine Museum					
Paleontology - Design	$ 250,000			$ 250,000	$ 500,000
Libraries					
Prince Frederick - Lighting Upgrades	$ 50,000				$ 50,000
Prince Frederick - ADA/Window Treatments	$ 25,000				$ 25,000
Libraries Technology Hardware	$ 48,000				$ 48,000
TOTAL PUBLIC FACILITIES	**$ 784,228**	**$ -**	**$ -**	**$ 250,000**	**$ 1,034,228**
COMMUNICATIONS AND MEDIA RELATIONS					
PEG				**$ 180,000**	**$ 180,000**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$ 600,000				$ 600,000
Network Infrastructure	$ 1,600,000				$ 1,600,000
Public Safety System	$ 500,000				$ 500,000
TOTAL TECHNOLOGY SERVICES	**$ 2,700,000**	**$ -**	**$ -**	**$ -**	**$ 2,700,000**
TOWN CENTERS					
Town Center Master Plan	$ 150,000	-	-	-	$ 150,000
TOTAL TOWN CENTERS	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ 150,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Breezy Point					
Shoreline Restoration				$ 1,500,000	$ 1,500,000
Parking and Drainage				$ 409,443	$ 409,443
Cove Point Pool Improvements				$ 150,000	$ 150,000
Field Lighting	$ 350,000				$ 350,000
Dunkirk District Park					
Playground Equipment Replacement	$ 727,000				$ 727,000
Splash Pad	$ 340,000		$ 110,000	$ 225,000	$ 675,000
Hallowing Point Park					
Irrigation Fields 7-9	$ 60,000				$ 60,000
Stormwater Conveyance Repair	$ 70,000				$ 70,000
2nd entrance	$ 1,100,000				$ 1,100,000
Subtotal Parks, Pools & Community Centers	**$ 2,647,000**	**$ -**	**$ 110,000**	**$ 2,284,443**	**$ 5,041,443**

FY 2021 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$ 500,000				$ 500,000
Clubhouse - Grant Funding				$ 400,000	$ 400,000
Subtotal Chesapeake Hills Golf Course	**$ 500,000**	**$ -**	**$ -**	**$ 400,000**	**$ 900,000**
Natural Resources					
Battle Creek Cypress Swamp Nature Center					
Swamp Pond Repairs				$ 20,000	$ 20,000
Stormwater Management				$ 75,000	$ 75,000
Flag Ponds Nature Park					
Beach Shelter			$ 40,000		$ 40,000
Fishing Shanty				$ 25,000	$ 25,000
Kings Landing Park					
Cabins and Campground			$ 30,000		$ 30,000
Gatewood Preserve			$ 150,000	$ 100,000	$ 250,000
Subtotal Natural Resources	**$ -**	**$ -**	**$ 220,000**	**$ 220,000**	**$ 440,000**
TOTAL RECREATION RESOURCES	**$ 3,147,000**	**$ -**	**$ 330,000**	**$ 2,904,443**	**$ 6,381,443**
PUBLIC WORKS - TRANSPORTATION					
Appeal Salt Barn	$ 260,000				$ 260,000
Dunleigh Court Culvert Replacement	$ 825,000				$ 825,000
Little Cove Point RD Curve Improvements	$ 150,000				$ 150,000
Lusby Parkway Extension				$ 500,000	$ 500,000
Stafford Road Intersection Improvements		$ 500,000			$ 500,000
Stoneleigh Court Dam Repair	$ 200,000				$ 200,000
Wetland Mitigation Banks Development & Maintenance	$ 50,000				$ 50,000
Bridge Maintenance & Dam Repairs	$ 200,000		$ 100,000		$ 300,000
Roadway Safety Improvements	$ 100,000		$ 10,000		$ 110,000
SHA Signal Matching Funds			$ 60,000		$ 60,000
Sidewalk Program	$ 375,000				$ 375,000
Storm Drainage Projects	$ 440,700		$ 359,300		$ 800,000
Transportation Safety Projects	$ 37,000		$ 5,000	$ 144,000	$ 186,000
Maryland NPDES MS4	$ 445,000		$ 353,703		$ 798,703
TOTAL PUBLIC WORKS - TRANSPORTATION	**$ 3,082,700**	**$ 500,000**	**$ 888,003**	**$ 644,000**	**$ 5,114,703**
PUBLIC SAFETY					
Sheriff, Detention Center and Control Center					
800 MHz Digital Communication System		$ 600,000			$ 600,000
Career EMS Division	$ 500,000				$ 500,000
Detention Center					
Inmate Program Space		$ 250,000		$ 250,000	$ 500,000
Subtotal - 800 MHz, Career EMS and Detention Center	**$ 500,000**	**$ 850,000**	**$ -**	**$ 250,000**	**$ 1,600,000**
Fire, Rescue and Emergency Medical Services Apparatus					
North Beach VFD & RS (Company 1)					
Replace Apparatus		$ 698,000			$ 698,000
Dunkirk VFD & RS					
Replace Apparatus		$ 698,000			$ 698,000
St. Leonard Volunteer FD & RS					
New Apparatus	$ 352,000				$ 352,000
Calvert Advanced Life Support (Company 10)					
Replace Apparatus	$ 103,000				$ 103,000
New Facilities					
St. Leonard Construction		$ 400,000			$ 400,000
TOTAL PUBLIC SAFETY	**$ 955,000**	**$ 2,646,000**	**$ -**	**$ 250,000**	**$ 3,851,000**
TOTAL CAPITAL PROJECT FUND	**$ 10,818,928**	**$ 8,933,750**	**$ 2,848,903**	**$ 8,079,943**	**$ 30,681,524**

FY 2021 REVENUES ENTERPRISE FUNDS	USER FEES	DEBT	CAPITAL CONNECTION / UTIL FEES	GRANTS/ OTHER	PROJECT TOTAL
Solid Waste / Recycling					
Appeal Landfill - Construct Transfer Station		$ 1,642,000			$ 1,642,000
Ball Road Convenience Center	$ 460,000				$ 460,000
Total - Solid Waste / Recycling	**$ 460,000**	**$ 1,642,000**	**$ -**	**$ -**	**$ 2,102,000**

Capital Projects By Funding Source

FY 2021 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
FY 2021 REVENUES ENTERPRISE FUNDS	**USER FEES**	**DEBT**	**CAPITAL CONNECTION / UTIL FEES**	**GRANTS/ OTHER**	**PROJECT TOTAL**
Water					
Chesapeake Heights Water Distribution Replacement			$ 100,000		$ 100,000
Small Water Main Replacements	$ 100,000				$ 100,000
Water Meter Replacements / Upgrades	$ 250,000				$ 250,000
Water Station Improvements	$ 340,000				$ 340,000
Total - Water	**$ 690,000**	**$ -**	**$ 100,000**	**$ -**	**$ 790,000**
Sewerage / Wastewater					
Wastewater Treatment Plant - Biosolid Handling				$ 1,000,000	$ 1,000,000
Wastewater Treatment Plant - Holding Ponds		$ 1,000,000			$ 1,000,000
Prince Frederick WWTP#2 Plant Improvements		$ 624,000			$ 624,000
PF Pump Station Improvements		$ 200,000			$ 200,000
PF WWTP#1 Plant Upgrade		$ 1,100,000			$ 1,100,000
Solomons Septage Receiving Upgrade		$ 1,688,000			$ 1,688,000
Solomons Pump Station Improvements			$ 100,000		$ 100,000
Sewer Collection System Rehabilitation (Close)			$ (100,000)		$ (100,000)
Prince Frederick Sewer Replacement - Ph 3 (Close)		$ (892,350)			$ (892,350)
Sewer Collection System Rehabilitation (New)		$ 892,350	$ 200,000		$ 1,092,350
Highland Low Pressure Sewer System			$ 172,500		$ 172,500
Total - Sewerage/Wastewater	**$ -**	**$ 4,612,000**	**$ 372,500**	**$ 1,000,000**	**$ 5,984,500**
TOTAL ENTERPRISE FUNDS	**$ 1,150,000**	**$ 6,254,000**	**$ 472,500**	**$ 1,000,000**	**$ 8,876,500**
TOTAL FY 2021 CIP	**$ 11,968,928**	**$ 15,187,750**	**$ 3,321,403**	**$ 9,079,943**	**$ 39,558,024**

FY 2022 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Beach Elementary School Replacement					
Planning			$ 260,000		$ 260,000
Construction		$ 9,308,750		$ 10,666,250	$ 19,975,000
Equipment		$ 1,600,000			$ 1,600,000
Subtotal Education - Construction	**$ -**	**$ 10,908,750**	**$ 260,000**	**$ 10,666,250**	**$ 21,835,000**
Maintenance					
Calvert Elementary - HVAC	$ 918,500		$ 250,000	$ 1,192,500	$ 2,361,000
Huntingtown Elementary			$ 544,000	$ 583,000	$ 1,127,000
Patuxent High			$ 55,000		$ 55,000
Plum Point Elementary			$ 20,000		$ 20,000
Plum Point Middle	$ 985,000		$ 500,000	$ 1,590,000	$ 3,075,000
Southern Middle - HVAC	$ 1,000,625		$ 505,000	$ 1,737,500	$ 3,243,125
Subtotal Education - Maintenance	**$ 2,904,125**	**$ -**	**$ 1,874,000**	**$ 5,103,000**	**$ 9,881,125**
TOTAL EDUCATION	**$ 2,904,125**	**$ 10,908,750**	**$ 2,134,000**	**$ 15,769,250**	**$ 31,716,125**
PUBLIC FACILITIES					
HVAC Replacement					
Community Resources Building	$ 168,000				$ 168,000
Fleet Maintenance	$ 78,000				$ 78,000
Boardwalk/Wharf Repairs					
Waterman's Wharf	$ 10,000				$ 10,000
Calvert Marine Museum					
Exterior Canopies	$ 45,000				$ 45,000
Lore Oyster House	$ 150,000				$ 150,000
Libraries					
Prince Frederick - Lighting Upgrades	$ 25,000				$ 25,000
Twin Beaches - New Library		$ 2,664,010		$ 1,000,000	$ 3,664,010
Libraries Technology Hardware	$ 11,300				$ 11,300
TOTAL PUBLIC FACILITIES	**$ 487,300**	**$ 2,664,010**	**$ -**	**$ 1,000,000**	**$ 4,151,310**
COMMUNICATIONS AND MEDIA RELATIONS					
PEG				**$ 180,000**	**$ 180,000**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$ 400,000				$ 400,000
Geographic Information System	$ 100,000				$ 100,000
Network Infrastructure	$ 1,400,000				$ 1,400,000
Public Safety System	$ 500,000				$ 500,000
TOTAL TECHNOLOGY SERVICES	**$ 2,400,000**	**$ -**	**$ -**	**$ -**	**$ 2,400,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Broomes Island Recreation Area					
Playground Equipment Replacement			$ 85,000		$ 85,000
Breezy Point					
Parking and Drainage				$ 100,000	$ 100,000
Cove Point					
Pool Improvements				$ 150,000	$ 150,000
Dunkirk Park Stormwater Conveyance Repairs			$ 42,000		$ 42,000
Field Lighting	$ 500,000				$ 500,000
Hall Aquatic Center Pool Improvements			$ 85,000		$ 85,000
Hallowing Point Park - Stormwater Conveyance Repair			$ 40,000		$ 40,000
Ward Farm Recreation Center		$ 500,000		$ 1,000,000	$ 1,500,000
Subtotal Parks, Pools & Community Centers	**$ 500,000**	**$ 500,000**	**$ 252,000**	**$ 1,250,000**	**$ 2,502,000**
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$ 350,000				$ 350,000
Subtotal Chesapeake Hills Golf Course	**$ 350,000**	**$ -**	**$ -**	**$ -**	**$ 350,000**
Natural Resources					
Battle Creek Cypress Swamp Nature Center					
Building Renovation			$ 100,000		$ 100,000
Gatewood Preserve - Convert House to Public Facility			$ 100,000		$ 100,000
Subtotal Natural Resources	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ 200,000**
TOTAL RECREATION RESOURCES	**$ 850,000**	**$ 500,000**	**$ 452,000**	**$ 1,250,000**	**$ 3,052,000**

Capital Projects By Funding Source

FY 2022 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
PUBLIC WORKS - TRANSPORTATION					
Barstow Leitches Wharf Road			$ 300,000		$ 300,000
Boyd's Turn Road - Improvements Phase 2B		$ 200,000			$ 200,000
Little Cove Point Road - Curve Improvements		$ 750,000			$ 750,000
Lusby Parkway Extension			$ 75,000		$ 75,000
PF Loop Rd. NE Seg- Chesapeake Blvd/Fox Run Blvd		$ 700,000			$ 700,000
Wetland Mitigation Banks Development & Maintenance	$ 50,000				$ 50,000
West Dares Beach Road Improvements		$ 1,500,000			$ 1,500,000
Stafford Road Intersection Improvements		$ 1,250,000			$ 1,250,000
Bridge Maintenance & Dam Repairs	$ 200,000		$ 100,000		$ 300,000
Roadway Safety Improvements	$ 100,000		$ 10,000		$ 110,000
Sidewalk Program			$ 125,000		$ 125,000
Storm Drainage Projects	$ 440,700		$ 359,300		$ 800,000
Transportation Safety Projects	$ 36,000			$ 144,000	$ 180,000
Maryland NPDES MS4	$ 445,000		$ 353,703		$ 798,703
TOTAL PUBLIC WORKS - TRANSPORTATION	**$ 1,271,700**	**$ 4,400,000**	**$ 1,323,003**	**$ 144,000**	**$ 7,138,703**
PUBLIC SAFETY					
Sheriff, Detention Center and Control Center					
Detention Center					
Generator		$ 220,000		$ 220,000	$ 440,000
Access Control & F/A Upgrades		$ 600,000		$ 600,000	$ 1,200,000
Subtotal - Sheriff, Detention Center and Control Center	**$ -**	**$ 820,000**	**$ -**	**$ 820,000**	**$ 1,640,000**
Fire, Rescue and Emergency Medical Services Apparatus					
Prince Frederick VRS (Company 4)					
Replace Apparatus		$ 538,000			$ 538,000
Replace Apparatus	$ 373,000				$ 373,000
Dunkirk VFD & RS (Company 5)					
Replace Apparatus	$ 249,000				$ 249,000
Huntingtown VFD&RS					
Apparatus	$ 98,000				$ 98,000
St. Leonard VFD & RS (Company 7)					
Replace Apparatus	$ 373,000	$ 719,000			$ 1,092,000
Calvert Advanced Life Support (Company 10)					
Replace Apparatus	$ 212,000				$ 212,000
Calvert County Rescue Dive Team					
Replace Apparatus	$ 265,000				$ 265,000
St. Leonard VFD & RS (Company 7)					
New Facility		$ 850,000			$ 850,000
Subtotal - Fire, Rescue and EMS Apparatus	**$ 1,570,000**	**$ 2,107,000**	**$ -**	**$ -**	**$ 3,677,000**
TOTAL PUBLIC SAFETY	**$ 1,570,000**	**$ 2,927,000**	**$ -**	**$ 820,000**	**$ 5,317,000**
TOTAL CAPITAL PROJECT FUND	**$ 9,483,125**	**$ 21,399,760**	**$ 3,909,003**	**$ 19,163,250**	**$ 53,955,138**

FY 2022 REVENUES ENTERPRISE FUNDS	USER FEES	DEBT	CAPITAL CONNECTION / UTIL FEES	GRANTS/ OTHER	PROJECT TOTAL
Solid Waste / Recycling					
Appeal Landfill - Construct Transfer Station		$ 4,000,000			$ 4,000,000
Barstow Convenience Center - Upgrade		$ 3,000,000			$ 3,000,000
Total - Solid Waste / Recycling	**$ -**	**$ 7,000,000**	**$ -**	**$ -**	**$ 7,000,000**
Water					
Chesapeake Heights Water Dist. System Repl		$ 500,000			$ 500,000
Mason Road Loop			$ 416,855		$ 416,855
Small Water Main Replacements	$ 50,000				$ 50,000
Water Meter Replacements/Upgrades	$ 100,000				$ 100,000
Water Station Improvements	$ 340,000				$ 340,000
West Prince Frederick Storage Tank			$ 140,000		$ 140,000
Total - Water	**$ 490,000**	**$ 500,000**	**$ 556,855**	**$ -**	**$ 1,546,855**

FY 2022 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
FY 2022 REVENUES ENTERPRISE FUNDS	**USER FEES**	**DEBT**	**CAPITAL CONNECTION / UTIL FEES**	**GRANTS/ OTHER**	**PROJECT TOTAL**
Sewerage / Wastewater					
PF Pump Station Improvements		$ 200,000			$ 200,000
PF WWTP#1 Plant Upgrade		$ 5,200,000		$ 4,300,000	$ 9,500,000
Solomons Pump Station Improvements			$ 100,000		$ 100,000
Highlands Low-Pressure Sewer System		$ 2,250,000		$ 3,250,000	$ 5,500,000
North Beach Sewer Extensions			$ 34,000		$ 34,000
Total - Sewerage/Wastewater	**$ -**	**$ 7,650,000**	**$ 134,000**	**$ 7,550,000**	**$ 15,334,000**
TOTAL ENTERPRISE FUND	**$ 490,000**	**$ 15,150,000**	**$ 690,855**	**$ 7,550,000**	**$ 23,880,855**
TOTAL FY 2022 CIP	**$ 9,973,125**	**$ 36,549,760**	**$ 4,599,858**	**$ 26,713,250**	**$ 77,835,993**



Appeal Land Fill

Capital Projects By Funding Source

FY 2023 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Beach Elementary School Replacement					
Construction		$ 4,147,250		$ 2,907,750	$ 7,055,000
Northern Middle School					
Planning			$ 500,000		$ 500,000
Subtotal Education - Construction	**$ -**	**$ 4,147,250**	**$ 500,000**	**$ 2,907,750**	**$ 7,555,000**
Maintenance					
Mutual Elementary			$ 100,000		$ 100,000
Patuxent Elementary - Roof			$ 76,500		$ 76,500
Patuxent High - Stormwater management			$ 85,000		$ 85,000
Paving and Restriping			$ 250,000		$ 250,000
Plum Point Elementary - Stormwater Management			$ 175,000		$ 175,000
Plum Point Middle School - HVAC	$ 590,000			$ 530,000	$ 1,120,000
Sunderland Elementary - HVAC	$ 262,050			$ 272,950	$ 535,000
St. Leonard Elementary			$ 150,000		$ 150,000
Windy Hill Middle - HVAC			$ 80,000		$ 80,000
Subtotal Education - Maintenance	**$ 852,050**	**$ -**	**$ 916,500**	**$ 802,950**	**$ 2,571,500**
TOTAL EDUCATION	**$ 852,050**	**$ 4,147,250**	**$ 1,416,500**	**$ 3,710,700**	**$ 10,126,500**
PUBLIC FACILITIES					
HVAC Replacement					
Courthouse Annex	$ 87,500				$ 87,500
Island Creek School	$ 40,000				$ 40,000
Storage Facility	$ 209,000				$ 209,000
Team Base (Sheriff)	$ 64,400				$ 64,400
County Services Plaza					
County Services Plaza Façade	$ 91,900				$ 91,900
County Administration Building		$ 5,916,000			$ 5,916,000
Boardwalk/Wharf Repairs					
Waterman's Wharf	$ 10,000				$ 10,000
Libraries					
Prince Frederick - Lighting Upgrades	$ 25,000				$ 25,000
Libraries Technology Hardware	$ 23,500				$ 23,500
Twin Beaches		$ 1,708,000		$ 800,000	$ 2,508,000
Community and Senior Centers					
Calvert Pines Senior Center		$ 1,458,000		$ 800,000	$ 2,258,000
TOTAL PUBLIC FACILITIES	**$ 551,300**	**$ 9,082,000**	**$ -**	**$ 1,600,000**	**$ 11,233,300**
COMMUNICATIONS AND MEDIA RELATIONS					
PEG				**$ 180,000**	**$ 180,000**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$ 400,000				$ 400,000
Geographic Information System	$ 230,000				$ 230,000
Network Infrastructure	$ 500,000				$ 500,000
Phone System Upgrade	$ 250,000				$ 250,000
Public Safety System	$ 500,000				$ 500,000
TOTAL TECHNOLOGY SERVICES	**$ 1,880,000**	**$ -**	**$ -**	**$ -**	**$ 1,880,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Field Lighting	$ 500,000				$ 500,000
Ward Farm Recreation & Nature Park - Master Plan		$ 500,000		$ 1,000,000	$ 1,500,000
Subtotal Parks, Pools & Community Centers	**$ 500,000**	**$ 500,000**	**$ -**	**$ 1,000,000**	**$ 2,000,000**
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$ 300,000				$ 300,000
Subtotal Chesapeake Hills Golf Course	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ 300,000**
Natural Resources					
Battle Creek					
Building Renovation			$ 100,000		$ 100,000
Biscoe Gray Heritage Farm					
George Rice House	$ 100,000				$ 100,000
Gatewood Preserve - Develop Trail System			$ 100,000		$ 100,000
Subtotal Natural Resources	**$ 100,000**	**$ -**	**$ 200,000**	**$ -**	**$ 300,000**
TOTAL RECREATION RESOURCES	**$ 900,000**	**$ 500,000**	**$ 200,000**	**$ 1,000,000**	**$ 2,600,000**

FY 2023 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
PUBLIC WORKS - TRANSPORTATION					
Barstow Leitches Wharf Road	$ 550,000				$ 550,000
Boyd's Turn Road - Improvements Phase 2B		$ 1,125,000			$ 1,125,000
Little Cove Point Road - Curve Improvements	$ 750,000				$ 750,000
Lusby Parkway Extension	$ 500,000				$ 500,000
PF Loop Rd. NE Seg- Chesapeake Blvd/Fox Run Blvd		$ 700,000			$ 700,000
Stafford Road Intersection Improvements		$ 1,250,000			$ 1,250,000
Wetland Mitigation Banks Development & Maintenance	$ 50,000				$ 50,000
Bridge Maintenance & Dam Repairs	$ 200,000		$ 100,000		$ 300,000
Roadway Safety Improvement	$ 100,000		$ 10,000		$ 110,000
SHA Signal Matching Funds			$ 60,000		$ 60,000
Sidewalk Program			$ 125,000		$ 125,000
Storm Drainage Projects	$ 440,700		$ 359,300		$ 800,000
Transportation Safety Projects	$ 34,471			$ 144,000	$ 178,471
Maryland NPDES MS4	$ 445,000		$ 353,703		$ 798,703
TOTAL PUBLIC WORKS - TRANSPORTATION	**$ 3,070,171**	**$ 3,075,000**	**$ 1,008,003**	**$ 144,000**	**$ 7,297,174**
PUBLIC SAFETY					
Fire, Rescue and Emergency Medical Services Apparatus					
Solomons VRS & FD					
Replace Apparatus	$ 570,000				$ 570,000
Huntingtown VRD & RS (Company 6)					
Replace Apparatus	$ 395,000				$ 395,000
Calvert Advanced Life Support (Company 10)					
Replace Apparatus	$ 109,000				$ 109,000
Calvert Rescue Dive Team (Company 12)					
Replace Apparatus	$ 71,000				$ 71,000
St. Leonard VFD & RS (Company 7)					
New Facility		$ 5,150,000			$ 5,150,000
Subtotal - Fire, Rescue and EMS Apparatus	**$ 1,145,000**	**$ 5,150,000**	**$ -**	**$ -**	**$ 6,295,000**
TOTAL PUBLIC SAFETY	**$ 1,145,000**	**$ 5,150,000**	**$ -**	**$ -**	**$ 6,295,000**
TOTAL CAPITAL PROJECT FUND	**$ 8,398,521**	**$ 21,954,250**	**$ 2,624,503**	**$ 6,634,700**	**$ 39,611,974**

FY 2023 REVENUES ENTERPRISE FUNDS	USER FEES	DEBT	CAPITAL CONNECTION / UTIL FEES	GRANTS/ OTHER	PROJECT TOTAL
Water					
Chesapeake Heights Water Dist. System Repl		$ 500,000			$ 500,000
Small Water Main Replacements	$ 50,000				$ 50,000
Water Meter Replacements / Upgrades	$ 100,000				$ 100,000
West Prince Frederick Storage Tank		$ 1,400,000			$ 1,400,000
Water Station Improvements	$ 100,000				$ 100,000
Total - Water	**$ 250,000**	**$ 1,900,000**	**$ -**	**$ -**	**$ 2,150,000**
Sewerage / Wastewater					
PF Pump Station Improvements		$ 200,000			$ 200,000
PF WWTP#1 Plant Upgrade		$ 3,847,500		$ 4,226,000	$ 8,073,500
North Beach Sewer Extensions		$ 340,000			$ 340,000
Solomons Pump Station Improvements			$ 100,000		$ 100,000
Total - Sewerage/Wastewater	**$ -**	**$ 4,387,500**	**$ 100,000**	**$ 4,226,000**	**$ 8,713,500**
TOTAL ENTERPRISE FUND	**$ 250,000**	**$ 6,287,500**	**$ 100,000**	**$ 4,226,000**	**$ 10,863,500**
TOTAL FY 2023 CIP	**$ 8,648,521**	**$ 28,241,750**	**$ 2,724,503**	**$ 10,860,700**	**$ 50,475,474**

Capital Projects By Funding Source

FY 2024 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Northern Middle Expansion			$ 500,000		$ 500,000
Maintenance					
Brooks Administration Building New HVAC	$ 1,135,000				$ 1,135,000
Calvert Elementary			$ 215,500	$ 212,000	$ 427,500
Mt. Harmony Elementary -			$ 110,000		$ 110,000
Sunderland Elementary - HVAC			$ 96,000		$ 96,000
TOTAL EDUCATION	**$ 1,135,000**	**$ -**	**$ 921,500**	**$ 212,000**	**$ 2,268,500**
PUBLIC FACILITIES					
HVAC Replacement					
Southern Community Center	$ 281,700				$ 281,700
North Beach Senior Center	$ 500,000				$ 500,000
Prince Frederick Library	$ 484,000				$ 484,000
Boardwalk/Wharf Repairs					
Waterman's Wharf	$ 10,000				$ 10,000
County Services Plaza					
County Administration Building		$ 13,000,000			$ 13,000,000
Calvert Marine Museum					
Land Acquisition				$ 750,000	$ 750,000
Libraries					
Prince Frederick - Lighting Upgrades	$ 150,000				$ 150,000
Libraries Technology Hardware	$ 16,300				$ 16,300
Twin Beaches		$ 592,000		$ 592,000	$ 1,184,000
TOTAL PUBLIC FACILITIES	**$ 1,442,000**	**$ 13,592,000**	**$ -**	**$ 1,342,000**	**$ 16,376,000**
COMMUNICATIONS AND MEDIA RELATIONS					
PEG				**$ 180,000**	**$ 180,000**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$ 500,000				$ 500,000
Geographic Information System	$ 105,000				$ 105,000
Network Infrastructure	$ 780,000				$ 780,000
Phone System Upgrade	$ 250,000				$ 250,000
Public Safety System	$ 200,000				$ 200,000
TOTAL TECHNOLOGY SERVICES	**$ 1,835,000**	**$ -**	**$ -**	**$ -**	**$ 1,835,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Breezy Point					
Seawall Replacement	$ 500,000				$ 500,000
Fencing				$ 50,000	$ 50,000
Fencing & Backstops	$ 100,000				$ 100,000
Hallowing Point Park					
Basketball Courts	$ 550,000			$ 307,000	$ 857,000
Kings Landing Park - Pool Improvements			$ 60,000		$ 60,000
Ward Farm Recreation & Nature Park		$ 500,000		$ 1,500,000	$ 2,000,000
Subtotal Parks, Pools & Community Centers	**$ 1,150,000**	**$ 500,000**	**$ 60,000**	**$ 1,857,000**	**$ 3,567,000**
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$ 289,000				$ 289,000
Subtotal Chesapeake Hills Golf Course	**$ 289,000**	**$ -**	**$ -**	**$ -**	**$ 289,000**
Natural Resources					
Battle Creek Cypress Swamp Nature Center					
Building Renovation			$ 100,000		$ 100,000
Exhibit Renovation			$ 30,000		$ 30,000
Biscoe Gray Heritage Farm					
Master Plan Implementation	$ 50,000				$ 50,000
Flags Pond Nature Park					
Boardwalks			$ 50,000		$ 50,000
Nature Park Exhibits			$ 25,000	$ 25,000	$ 50,000
Kings Landing Park					
Trails and Boardwalk			$ 35,000	$ 25,000	$ 60,000
Subtotal Natural Resources	**$ 50,000**	**$ -**	**$ 240,000**	**$ 50,000**	**$ 340,000**
TOTAL RECREATION RESOURCES	**$ 1,489,000**	**$ 500,000**	**$ 300,000**	**$ 1,907,000**	**$ 4,196,000**

FY 2024 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
PUBLIC WORKS - TRANSPORTATION					
Boyd's Turn Road - Improvements Phase 2B		$ 1,125,000			$ 1,125,000
PF Loop Rd. NE Seg- Chesapeake Blvd/Fox Run Blvd		$ 1,400,000			$ 1,400,000
St. Leonard Road Widening	$ 780,000				$ 780,000
Wetland Mitigation Banks Development & Maintenance	$ 50,000				$ 50,000
Wetland Mitigation Banks Development 10 acre	$ 300,000				$ 300,000
Wetland Mitigation Banks Development 5 acre	$ 150,000				$ 150,000
Bridge and Dam Maintenance Repairs	$ 200,000		$ 100,000		$ 300,000
Roadway Safety Improvement	$ 100,000		$ 10,000		$ 110,000
Sidewalk Program			$ 125,000		$ 125,000
Storm Drainage Projects	$ 440,700		$ 359,300		$ 800,000
Transportation Safety Projects	$ 36,000			$ 144,000	$ 180,000
Maryland NPDES MS4	$ 445,000		$ 353,703		$ 798,703
TOTAL PUBLIC WORKS -TRANSPORTATION	**$ 2,501,700**	**$ 2,525,000**	**$ 948,003**	**$ 144,000**	**$ 6,118,703**
PUBLIC SAFETY					
Fire, Rescue and Emergency Medical Services Apparatus					
North Beach VFD (Company 1)					
Replace Apparatus	$ 73,000				$ 73,000
Prince Frederick VFD (Company 2)					
Replace Apparatus	$ 73,000				$ 73,000
Solomons VRS & FD					
Replace Apparatus	$ 73,000				$ 73,000
Prince Frederick VRS (Company 4)					
Replace Apparatus	$ 838,000				$ 838,000
Dunkirk VFD & RS (Company 5)					
Replace Apparatus	$ 75,000				$ 75,000
Huntingtown VFD & RS (Company 6)					
Replace Apparatus	$ 492,000				$ 492,000
Calvert Advanced Life Support (Company 10)					
Replace Apparatus	$ 112,000				$ 112,000
Calvert Rescue Dive Team					
Replace Apparatus	$ 73,000				$ 73,000
St. Leonard VFD & RS (Company 7)					
New Facility		$ 6,000,000			$ 6,000,000
TOTAL PUBLIC SAFETY	**$ 1,809,000**	**$ 6,000,000**	**$ -**	**$ -**	**$ 7,809,000**
TOTAL CAPITAL PROJECT FUND	**$ 10,211,700**	**$ 22,617,000**	**$ 2,169,503**	**$ 3,785,000**	**$ 38,783,203**
FY 2024 REVENUES ENTERPRISE FUNDS	**USER FEES**	**DEBT**	**CAPITAL CONNECTION / UTIL FEES**	**GRANTS/ OTHER**	**PROJECT TOTAL**
Water					
Cavalier Country Water Distribution System Replacement			$ 50,000		$ 50,000
Small Water Main Replacements	$ 50,000				$ 50,000
Water Meter Replacements / Upgrades	$ 100,000				$ 100,000
Water Station Improvements	$ 100,000				$ 100,000
Total - Water	**$ 250,000**	**$ -**	**$ 50,000**	**$ -**	**$ 300,000**
Sewerage / Wastewater					
PF Pump Station Improvements		$ 200,000			$ 200,000
PF WWTP#1 Plant Upgrade		$ 3,847,500		$ 4,226,000	$ 8,073,500
Solomons Pump Station Improvements			$ 100,000		$ 100,000
Total - Sewerage/Wastewater	**$ -**	**$ 4,047,500**	**$ 100,000**	**$ 4,226,000**	**$ 8,373,500**
TOTAL ENTERPRISE FUNDS	**$ 250,000**	**$ 4,047,500**	**$ 150,000**	**$ 4,226,000**	**$ 8,673,500**
TOTAL FY 2024 CIP	**$ 10,461,700**	**$ 26,664,500**	**$ 2,319,503**	**$ 8,011,000**	**$ 47,456,703**

Capital Projects By Funding Source

FY 2025 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Northern Middle Renovation		$ 2,400,000	$ 500,000		$ 2,900,000
Maintenance					
Calvert High			$ 225,000		$ 225,000
Career & Technology Academy - Roof	$ 483,000			$ 477,000	$ 960,000
Huntingtown High School - HVAC			$ 250,000		$ 250,000
Mill Creek Middle School			$ 255,000		$ 255,000
Patuxent Elementary	$ 473,800			$ 486,200	$ 960,000
Patuxent High - Stormwater management	$ 250,000		$ 250,000		$ 500,000
Paving and Restriping			$ 250,000		$ 250,000
Plum Point Elementary - _ HVAC			$ 195,000		$ 195,000
Plum Point Middle - Storefront Skylights	$ 465,050			$ 484,950	$ 950,000
St. Leonard Elementary	$ 721,250			$ 728,750	$ 1,450,000
Windy Hill Middle	$ 473,000			$ 477,000	$ 950,000
TOTAL EDUCATION	**$ 2,866,100**	**$ 2,400,000**	**$ 1,925,000**	**$ 2,653,900**	**$ 9,845,000**
PUBLIC FACILITIES					
HVAC Replacement					
Chesapeake Railway Museum	$ 35,500				$ 35,500
Flag Ponds Education Center	$ 61,000				$ 61,000
Boardwalk/Wharf Repairs					
Solomons Boardwalk and Causeway	$ 500,000				$ 500,000
Waterman's Wharf	$ 10,000				$ 10,000
County Services Plaza					
County Administration Building		$ 13,000,000			$ 13,000,000
Libraries					
Libraries Technology Hardware	$ 22,500				$ 22,500
TOTAL PUBLIC FACILITIES	**$ 629,000**	**$ 13,000,000**	**$ -**	**$ -**	**$ 13,629,000**
COMMUNICATIONS AND MEDIA RELATIONS					
PEG				**$ 180,000**	**$ 180,000**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$ 300,000				$ 300,000
Network Infrastructure	$ 780,000				$ 780,000
Public Safety System	$ 200,000				$ 200,000
TOTAL TECHNOLOGY SERVICES	**$ 1,280,000**	**$ -**	**$ -**	**$ -**	**$ 1,280,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Breezy Point					
Fencing				$ 50,000	$ 50,000
Fencing & Backstops	$ 100,000				$ 100,000
Ward Farm Recreation & Nature Park - Master Plan		$ 500,000		$ 2,000,000	$ 2,500,000
Subtotal Parks, Pools & Community Centers	**$ 100,000**	**$ 500,000**	**$ -**	**$ 2,050,000**	**$ 2,650,000**
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$ 320,000				$ 320,000
Subtotal Chesapeake Hills Golf Course	**$ 320,000**	**$ -**	**$ -**	**$ -**	**$ 320,000**
Natural Resources					
Battle Creek Cypress Swamp Nature Center					
Building Renovation			$ 100,000		$ 100,000
Biscoe Gray Heritage Farm					
Master Plan Implementation			$ 50,000		$ 50,000
Subtotal Natural Resources	**$ -**	**$ -**	**$ 150,000**	**$ -**	**$ 150,000**
TOTAL RECREATION RESOURCES	**$ 420,000**	**$ 500,000**	**$ 150,000**	**$ 2,050,000**	**$ 3,120,000**
PUBLIC WORKS - TRANSPORTATION					
St. Leonard Road Widening	$ 780,000				$ 780,000
Bridge and Dam Maintenance Repairs	$ 200,000		$ 100,000		$ 300,000
Roadway Safety Improvement	$ 100,000		$ 10,000		$ 110,000
SHA Signal Matching Funds			$ 60,000		$ 60,000
Sidewalk Program			$ 125,000		$ 125,000
Storm Drainage Projects	$ 440,700		$ 359,300		$ 800,000
Transportation Safety Projects	$ 36,000			$ 144,000	$ 180,000
Maryland NPDES MS4	$ 445,000		$ 353,703		$ 798,703
TOTAL PUBLIC WORKS -TRANSPORTATION	**$ 2,001,700**	**$ -**	**$ 1,008,003**	**$ 144,000**	**$ 3,153,703**

FY 2025 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
PUBLIC SAFETY					
Detention Center					
Booking Area Improvements		$ 2,750,000		$ 2,750,000	$ 5,500,000
Generator Replacement					
Subtotal - Sheriff, Detention Center and Control Center	**$ -**	**$ 2,750,000**	**$ -**	**$ 2,750,000**	**$ 5,500,000**
Fire, Rescue and Emergency Medical Services Apparatus					
Solomons VRS & FD					
Replace Apparatus	$ 888,000				$ 888,000
Solomons VRS & FD					
Building Replacement		$ 6,500,000			$ 6,500,000
St. Leonard VFD & RS					
Replace Apparatus	$ 444,000				$ 444,000
Subtotal - Fire, Rescue and EMS Apparatus	**$ 1,332,000**	**$ 6,500,000**	**$ -**	**$ -**	**$ 7,832,000**
TOTAL PUBLIC SAFETY	**$ 1,332,000**	**$ 9,250,000**	**$ -**	**$ 2,750,000**	**$ 13,332,000**
TOTAL CAPITAL PROJECT FUND	**$ 8,528,800**	**$ 25,150,000**	**$ 3,083,003**	**$ 7,777,900**	**$ 44,539,703**
FY 2025 REVENUES ENTERPRISE FUNDS	**USER FEES**	**DEBT**	**CAPITAL CONNECTION / UTIL FEES**	**GRANTS/ OTHER**	**PROJECT TOTAL**
Water					
Cavalier Country Water Distribution System Replacement		$ 500,000			$ 500,000
Small Water Main Replacements	$ 50,000				$ 50,000
Water Meter Replacements / Upgrades	$ 100,000				$ 100,000
Water Station Improvements	$ 100,000				$ 100,000
Total - Water	**$ 250,000**	**$ 500,000**	**$ -**	**$ -**	**$ 750,000**
Sewerage / Wastewater					
Wastewater Treatment Plant - Biosolid Handling			$ 200,000		$ 200,000
PF Pump Station Improvements		$ 200,000			$ 200,000
Solomons WWTP ENR Upgrade		$ 6,321,679		$ 7,333,375	$ 13,655,054
Solomons Pump Station Improvements			$ 100,000		$ 100,000
Total - Sewerage/Wastewater	**$ -**	**$ 6,521,679**	**$ 300,000**	**$ 7,333,375**	**$ 14,155,054**
TOTAL ENTERPRISE FUNDS	**$ 250,000**	**$ 7,021,679**	**$ 300,000**	**$ 7,333,375**	**$ 14,905,054**
TOTAL FY 2025 CIP	**$ 8,778,800**	**$ 32,171,679**	**$ 3,383,003**	**$ 15,111,275**	**$ 59,444,757**

Capital Projects By Funding Source

FY 2026 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Northern Middle Expansion		$ 5,810,000	$ 500,000	$ 5,000,000	$ 11,310,000
Maintenance					
Calvert High			$ 95,200		$ 95,200
Huntingtown Elementary - Roof	$ 105,000				$ 105,000
Mary Harrison Visual & Performing Arts Center - HVAC			$ 100,000		$ 100,000
Mt. Harmony Elementary		$ 2,000,000			$ 2,000,000
Paving and Restriping			$ 250,000		$ 250,000
Sunderland Elementary - HVAC		$ 758,000		$ 742,000	$ 1,500,000
TOTAL EDUCATION	**$ 105,000**	**$ 8,568,000**	**$ 945,200**	**$ 5,742,000**	**$ 15,360,200**
PUBLIC FACILITIES					
Boardwalk/Wharf Repairs					
Solomons Boardwalk and Causeway		$ 3,000,000			$ 3,000,000
Waterman's Wharf	$ 10,000				$ 10,000
County Services Plaza					
County Administration Building		$ 3,832,000			$ 3,832,000
Courthouse Renovations and Upgrades	$ 500,000				$ 500,000
Sheriff's Plaza	$ 500,000				$ 500,000
Calvert Marine Museum					
Paleontology	$ 500,000				$ 500,000
Libraries					
Libraries Technology Hardware	$ 19,000				$ 19,000
TOTAL PUBLIC FACILITIES	**$ 1,529,000**	**$ 6,832,000**	**$ -**	**$ -**	**$ 8,361,000**
COMMUNICATIONS AND MEDIA RELATIONS					
PEG				**$ 180,000**	**$ 180,000**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$ 300,000				$ 300,000
Geographic Information System	$ 110,000				$ 110,000
Network Infrastructure	$ 800,000				$ 800,000
TOTAL TECHNOLOGY SERVICES	**$ 1,210,000**	**$ -**	**$ -**	**$ -**	**$ 1,210,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Baseball/Softball Field Infield Renovations	$ 504,000				$ 504,000
Breezy Point					
Building Additions & Upgrades	$ 500,000				$ 500,000
Fencing				$ 50,000	$ 50,000
Pier Extension				$ 210,000	$ 210,000
Fencing & Backstops	$ 100,000				$ 100,000
Cove Point Park					
Park Improvements	$ 550,000				$ 550,000
Dunkirk District Park - Pathways and Lights	$ 30,000		$ 144,000	$ 256,000	$ 430,000
Harriet Brown Community Center - Watson	$ 250,000			$ 300,000	$ 550,000
Hallowing Point Park - Paved Pathways and Lighting	$ 575,000			$ 346,000	$ 921,000
Hallowing Point Park - Drainage for Fields 11-12	$ 150,000				$ 150,000
Marley Run Parking Lot Paving	$ 75,000				$ 75,000
Ward Farm Recreation & Nature Park - Master Plan		$ 500,000		$ 2,000,000	$ 2,500,000
Subtotal Parks, Pools & Community Centers	**$ 2,734,000**	**$ 500,000**	**$ 144,000**	**$ 3,162,000**	**$ 6,540,000**
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$ 300,000				$ 300,000
Subtotal Chesapeake Hills Golf Course	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ 300,000**
Natural Resources					
Battle Creek Cypress Swamp Nature Center					
Building Renovation			$ 100,000		$ 100,000
Kings Landing Park - Visitor Services & Event Improvements			$ 725,000		$ 725,000
Subtotal Natural Resources	**$ -**	**$ -**	**$ 825,000**	**$ -**	**$ 825,000**
TOTAL RECREATION RESOURCES	**$ 3,034,000**	**$ 500,000**	**$ 969,000**	**$ 3,162,000**	**$ 7,665,000**
PUBLIC WORKS - TRANSPORTATION					
St. Leonard Road Widening	$ 780,000				$ 780,000
Bridge and Dam Maintenance Repairs	$ 200,000		$ 100,000		$ 300,000
Roadway Safety Improvement	$ 100,000		$ 10,000		$ 110,000
Sidewalk Program			$ 125,000		$ 125,000
Storm Drainage Projects	$ 440,700		$ 359,300		$ 800,000
Transportation Safety Projects	$ 36,000			$ 144,000	$ 180,000
Maryland NPDES MS4	$ 400,000		$ 400,000		$ 800,000
TOTAL PUBLIC WORKS -TRANSPORTATION	**$ 1,956,700**	**$ -**	**$ 994,300**	**$ 144,000**	**$ 3,095,000**

FY 2026 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
PUBLIC SAFETY					
Detention Center					
Booking Area Improvements		$ 2,750,000		$ 2,750,000	$ 5,500,000
Fire, Rescue and Emergency Medical Services Apparatus					
North Beach VFD (Company 1)					
Replace Apparatus	$ 471,000				$ 471,000
Prince Frederick VRS (Company 4)					
Replace Apparatus	$ 77,000				$ 77,000
Dunkirk VFD & RS (Company 5)					
Replace Apparatus	$ 810,000				$ 810,000
Calvert Advanced Life Support (Company 10)					
Replace Apparatus	$ 119,000				$ 119,000
Solomons VRS & FD					
Building Replacement		$ 6,500,000			$ 6,500,000
TOTAL PUBLIC SAFETY	**$ 1,477,000**	**$ 9,250,000**	**$ -**	**$ 2,750,000**	**$ 13,477,000**
TOTAL CAPITAL PROJECT FUND	**$ 9,311,700**	**$ 25,150,000**	**$ 2,908,500**	**$ 11,978,000**	**$ 49,348,200**
FY 2026 REVENUES ENTERPRISE FUNDS	**USER FEES**	**DEBT**	**CAPITAL CONNECTION / UTIL FEES**	**GRANTS/ OTHER**	**PROJECT TOTAL**
Water					
Small Water Main Replacements	$ 50,000				$ 50,000
Water Meter Replacements / Upgrades	$ 100,000				$ 100,000
Water Station Improvements	$ 100,000				$ 100,000
Total - Water	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ 250,000**
Sewerage / Wastewater					
PF Pump Station Improvements		$ 200,000			$ 200,000
Solomons WWTP ENR Upgrade		$ 4,397,072		$ 7,333,375	$ 11,730,447
Solomons Pump Station Improvements			$ 100,000		$ 100,000
Total - Sewerage/Wastewater	**$ -**	**$ 4,597,072**	**$ 100,000**	**$ 7,333,375**	**$ 12,030,447**
TOTAL ENTERPRISE FUNDS	**$ 250,000**	**$ 4,597,072**	**$ 100,000**	**$ 7,333,375**	**$ 12,280,447**
TOTAL FY 2025 CIP	**$ 9,561,700**	**$ 29,747,072**	**$ 3,008,500**	**$ 19,311,375**	**$ 61,628,647**







Northern High School Replacement - Architects Renderings

Education

Construction Projects
Maintenance Projects

Beach Elementary Replacement

Department/Division:
Board of Education

Project Category:
Education: Construction

Project Location:
7900 Old Bayside Road
Chesapeake Beach, MD
20732

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4632
Department Priority: 1
Duration: 2020-2023
Non-recurring
District: 3

Strategic Plan Reference:
CP-1
CP-3

About the Project

FY 2020 - Feasibility and design for new Beach Elementary. The projected increase in school population and inadequate core and instructional space impacts the facility's intended use. The age of the facility is also a contributing factor.
FY 2021 - 2023 - This includes planning A/E & LEED Services. In addition to construction and Equipment in FY23.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior		$1,750,000			**$1,750,000**
2021		$2,750,000			**$2,750,000**
2022		$10,908,750	$260,000	$10,666,250	**$21,835,000**
2023		$4,147,250		$2,907,750	**$7,055,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$19,556,000**	**$260,000**	**$13,574,000**	**$33,390,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$1,750,000		**$1,750,000**
2021		$2,100,000	$650,000		**$2,750,000**
2022		$260,000	$19,975,000	$1,600,000	**$21,835,000**
2023			$7,055,000		**$7,055,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$2,360,000**	**$29,430,000**	**$1,600,000**	**$33,390,000**

Total Project Cost:

$33,390,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Northern Middle

Department/Division:
Board of Education

Project Category:
Education: Construction

Project Location:
2954 Chaneyville Road
Owings, MD
20736

Contact Information:

Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4645
Department Priority: 2
Duration: 2019-2023
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-1
CP-2
CP-3

About the Project

FY 2020 - 2021 - Design and construction of the sewerage treatment plant. The existing plant will have been in service for 50 years by construction in 2021, exceeding its life cycle. Maintenance has become costly. The plant cannot be upgraded to meet new operations guidelines which will be imposed on the plant by Maryland Department of Environment in the near future. $200,000 was needed for design over FY2019-2020 with an additional $50,000 required in FY2021 for construction administration services. Additionally, $500,000 was added FY23 - FY25 to cover any operating needs until the school replacement is completed.
FY 2025 - 2027 - This is a facility built in 1976 utilizing the now outdated open space classroom concept. The school is in need of instructional space modernization and systemic upgrades.
FY 2026 - Includes A/E & LEED Services and Construction Costs.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021		$802,000	$175,000	$848,000	**$1,825,000**
2022					**$0**
2023			$500,000		**$500,000**
2024			$500,000		**$500,000**
2025		$2,400,000	$500,000		**$2,900,000**
2026		$5,810,000	$500,000	$5,000,000	**$11,310,000**
Total	**$0**	**$9,012,000**	**$2,175,000**	**$5,848,000**	**$17,035,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$175,000	$1,650,000		**$1,825,000**
2022					**$0**
2023			$500,000		**$500,000**
2024			$500,000		**$500,000**
2025		$2,400,000	$500,000		**$2,900,000**
2026			$11,310,000		**$11,310,000**
Total	**$0**	**$2,575,000**	**$14,460,000**	**$0**	**$17,035,000**

Total Project Cost:

$17,035,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

ADA & Security Improvements

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
County-wide

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4659
Department Priority: 2
Duration: 2019
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY2021 - Provide upgrades for disability access and/or security upgrades at various schools.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021			$80,000		**$80,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$80,000**	**$0**	**$80,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$80,000		**$80,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$80,000**	**$0**	**$80,000**

Total Project Cost:

$80,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Brooks Administration Building

Department/Division:
Board of Education

Project Category:
Education: Construction

Project Location:
1305 Dares Beach Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4655
Department Priority: 1
Duration: 2018-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-1

About the Project

FY 2021 - Auto shop/Warehouse Roof
FY 2024 - New HVAC System, window replacement, and elevator



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021			$120,000		**$120,000**
2022					**$0**
2023					**$0**
2024	$1,135,000				**$1,135,000**
2025					**$0**
2026					**$0**
Total	**$1,135,000**	**$0**	**$120,000**	**$0**	**$1,255,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$120,000		**$120,000**
2022					**$0**
2023					**$0**
2024				$1,135,000	**$1,135,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$120,000**	**$1,135,000**	**$1,255,000**

Total Project Cost:

$1,255,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Calvert Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
1450 Dares Beach Road
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4633
Department Priority: 2
Duration: 2021-2022
Recurring
District: 2

Strategic Plan Reference:
CP-3

About the Project

FY 2022 - The existing air handling units and cold water supply piping are original to the 1974 building and beyond their life cycle. Steady deterioration and costly maintenance require the equipment and piping to be replaced. Roof Design services needed for roof replacement project.

FY 2024 - Partial re-roof. Portions of the roof and skylights over the original 1964 building are deteriorating and require replacement.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022		$918,500	$250,000	$1,192,500	**$2,361,000**
2023					**$0**
2024			$215,500	$212,000	**$427,500**
2025					**$0**
2026					**$0**
Total	**$0**	**$918,500**	**$465,500**	**$1,404,500**	**$2,788,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022		$36,000		$2,325,000	**$2,361,000**
2023					**$0**
2024			$427,500		**$427,500**
2025					**$0**
2026					**$0**
Total	**$0**	**$36,000**	**$427,500**	**$2,325,000**	**$2,788,500**

Total Project Cost:

$2,788,500

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Calvert High

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
600 Dares Beach Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4650
Department Priority: 3
Duration: 2023
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY 2025 - The oval running track and misc. track and field runways need to be resurfaced.
FY 2026 - Sewage Pump Station Replacement.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$225,000		**$225,000**
2026			$95,200		**$95,200**
Total	**$0**	**$0**	**$320,200**	**$0**	**$320,200**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$225,000		**$225,000**
2026			$95,200		**$95,200**
Total	**$0**	**$0**	**$320,200**	**$0**	**$320,200**

Total Project Cost:

$320,200

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Career & Technology Academy

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
330 Dorsey Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4649
Department Priority: 2
Duration: 2019-2020
Recurring
District: 2

Strategic Plan Reference:
CP-3

About the Project

FY 2025 - The Built-Up Roof (BUR) system over the original portion of the building will be replaced in kind.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$483,000		$477,000	**$960,000**
2026					**$0**
Total	**$0**	**$483,000**	**$0**	**$477,000**	**$960,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$960,000		**$960,000**
2026					**$0**
Total	**$0**	**$0**	**$960,000**	**$0**	**$960,000**

Total Project Cost:

$960,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Huntingtown Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
4345 Huntingtown Road
Huntingtown, MD
20639

Contact Information:

Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4635
Department Priority: 2
Duration: 2020-2021
Non-Recurring
District: 2

Strategic Plan Reference:
CP-2
CP-3

About the Project

FY 2021 - Construct on-site traffic improvements.
FY 2022 - The DX rooftop units serving the cafeteria, media center, and central pod classrooms are largely unreliable and require constant maintenance and repair to keep operational.
FY 2026 - Roof Design services in FY2026 and project funding in FY2027 for replacement of the 1971 and 1980 sections of roof.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021			$275,000		**$275,000**
2022			$544,500	$583,000	**$1,127,500**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$105,000				**$105,000**
Total	**$105,000**	**$0**	**$819,500**	**$583,000**	**$1,507,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$275,000		**$275,000**
2022				$1,127,500	**$1,127,500**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$105,000			**$105,000**
Total	**$0**	**$105,000**	**$275,000**	**$1,127,500**	**$1,507,500**

Total Project Cost:

$1,507,500

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Huntingtown High

About the Project

FY 2025 - Design services required for full HVAC systemic project scheduled for FY2027.

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
4125 Solomons Island Road
Huntingtown, MD
20639

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$250,000		**$250,000**
2026					**$0**
Total	**$0**	**$0**	**$250,000**	**$0**	**$250,000**

Project Details:
Number: 4650
Department Priority: 3
Duration: 2025
Recurring
District: 2

Strategic Plan Reference:
CP-3

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$250,000			**$250,000**
2026					**$0**
Total	**$0**	**$250,000**	**$0**	**$0**	**$250,000**

Total Project Cost:

$250,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Mary Harrison Visual & Performing Arts Center

Department/Division:
Board of Education

Project Category:
Education: Construction

Project Location:
2950 Chaneyville Road
Owings, MD
20736

Contact Information:

Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4652
Department Priority: 1
Duration: 2026
Non-recurring
District: 3

Strategic Plan Reference:
CP-1
CP-2
CP-3

About the Project

FY 2026 - Design services for a partial HVAC Equipment Replacement Project.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026			$100,000		**$100,000**
Total	**$0**	**$0**	**$100,000**	**$0**	**$100,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$100,000			**$100,000**
Total	**$0**	**$100,000**	**$0**	**$0**	**$100,000**

Total Project Cost:

$100,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Mill Creek Middle School

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
1455 Ball Road
Port Republic, MD
20676

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4644
Department Priority: 3
Duration: 2024
Non-Recurring
District: 1

Strategic Plan Reference:
CP-2
CP-3

About the Project

FY 2025 - Full HVAC system replacement will be required including new heat pumps, roof top energy recovery units, and piping. Design will occur in FY2024.
FY 2027 - The water source heat pumps, energy recovery units, and piping will be 25 years old. $2,600,000 will be needed for the project.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$255,000		**$255,000**
2026					**$0**
Total	**$0**	**$0**	**$255,000**	**$0**	**$255,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		**$255,000**			**$255,000**
2026					**$0**
Total	**$0**	**$255,000**	**$0**	**$0**	**$255,000**

Total Project Cost:

$255,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Mt. Harmony Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
900 W. Mt. Harmony Road
Owings, MD
20736

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4636
Department Priority: 2
Duration: 2019-2020
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY 2021 - This project involves replacement of the boilers, chiller tower, 4 air handling units, select ductwork, and associated new terminal units.
FY 2024 & 2026 - $125,000 will be needed in FY2024 for a feasibility study associated with the future project, scheduled for planning in FY2026. Full extent of scope will be determined pending feasibility study.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$213,235		**$213,235**
2021		$538,500		$821,500	**$1,360,000**
2022					**$0**
2023					**$0**
2024			$110,000		**$110,000**
2025					**$0**
2026		$2,000,000			**$2,000,000**
Total	**$0**	**$2,538,500**	**$323,235**	**$821,500**	**$3,683,235**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$213,235			**$213,235**
2021				$1,360,000	**$1,360,000**
2022					**$0**
2023					**$0**
2024		$110,000			**$110,000**
2025					**$0**
2026		$2,000,000			**$2,000,000**
Total	**$0**	**$2,323,235**	**$0**	**$1,360,000**	**$3,683,235**

Total Project Cost:

$3,683,235

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Mutual Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
1455 Ball Road
Port Republic, MD
20676

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4637
Department Priority: 3
Duration: 2023
Non-Recurring
District: 1

Strategic Plan Reference:
CP-2
CP-3

About the Project

FY 2023 - Drill a new well.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023			$100,000		**$100,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$100,000**	**$0**	**$100,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023			$100,000		**$100,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$100,000**	**$0**	**$100,000**

Total Project Cost:

$100,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Patuxent Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
35 Appeal Lane
Lusby, MD
20657

Contact Information:

Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4638
Department Priority: 3
Duration: 2023
Recurring
District: 1

Strategic Plan Reference:
CP-3

About the Project

FY 2023 - Design of the roof replacement project.
FY 2025 - Design of the HVAC system replacement project.
FY 2027 replacement of the roof and the clerestory windows at the roof level. All equipment original to the 33 year old building will be replaced, with the exception of the chiller, which was replaced in FY2020.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023			$76,500		**$76,500**
2024					**$0**
2025	$473,800			$486,200	**$960,000**
2026					**$0**
Total	**$473,800**	**$0**	**$76,500**	**$486,200**	**$1,036,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023		$76,500			**$76,500**
2024					**$0**
2025			$960,000		**$960,000**
2026					**$0**
Total	**$0**	**$76,500**	**$960,000**	**$0**	**$1,036,500**

Total Project Cost:

$1,036,500

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Patuxent High

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
12485 Southern Connector
Lusby, MD
20657

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4653
Department Priority: 1
Duration: 2018-2023
Recurring
District: 1

Strategic Plan Reference:
CP-3

About the Project

FY 2021- The classroom VAV units and the heating ventilation units have reached their life cycle and are in various stages of decline. The work will be divided in phases over the course of two summers. Grants/Other $957,400 from State and $345,000 from CCPS operating budget in FY2020. $516,000 to be requested from the State in FY2021.
FY 2022 - Storm water management design.
FY 2023 - Replacement of major appurtenances, including pumps, floats and controllers within the sewerage pump station.
FY 2026 - Make improvements to the storm water management ponds.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021			$420,100	$516,000	**$936,100**
2022			$55,000		**$55,000**
2023			$85,000		**$85,000**
2024					**$0**
2025	$250,000		$250,000		**$500,000**
2026					**$0**
Total	**$250,000**	**$0**	**$810,100**	**$516,000**	**$1,576,100**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$936,100	**$936,100**
2022		$55,000			**$55,000**
2023				$85,000	**$85,000**
2024					**$0**
2025			$500,000		**$500,000**
2026					**$0**
Total	**$0**	**$55,000**	**$500,000**	**$1,021,100**	**$1,576,100**

Total Project Cost:

$1,576,100

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Paving and Restriping

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
County-wide

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4663
Department Priority: 1
Duration: 2018 - 2023
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY 2021 - Resurface and stripe various school parking areas. Provide a 1 1/2" asphalt wearing surface at the Calvert High stadium parking lot and various other schools.
FY 2023 - Resurface and stripe various school parking areas.
FY 2025 - Resurface and stripe various school parking areas.
FY 2026 - Resurface and stripe various school parking areas.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021			$380,000		**$380,000**
2022					**$0**
2023			$250,000		**$250,000**
2024					**$0**
2025			$250,000		**$250,000**
2026			$250,000		**$250,000**
Total	**$0**	**$0**	**$1,130,000**	**$0**	**$1,130,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$380,000		**$380,000**
2022					**$0**
2023			$250,000		**$250,000**
2024					**$0**
2025			$250,000		**$250,000**
2026			$250,000		**$250,000**
Total	**$0**	**$0**	**$1,130,000**	**$0**	**$1,130,000**

Total Project Cost:

$1,130,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Plum Point Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
1245 Plum Point Road
Huntingtown, MD
20639

Contact Information:

Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4639
Department Priority: 3
Duration: 2023
Non-Recurring
District: 2

Strategic Plan Reference:
CP-2
CP-3

About the Project

FY 2022 - Design improvements to the storm water management pond on site.
FY 2023 - Storm water management pond repairs.
FY 2025 - HVAC System design.
FY 2027 - All equipment original to the building will be replaced.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022			$20,000		**$20,000**
2023			$175,000		**$175,000**
2024					**$0**
2025			$195,000		**$195,000**
2026					**$0**
Total	**$0**	**$0**	**$390,000**	**$0**	**$390,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022		$20,000			**$20,000**
2023			$175,000		**$175,000**
2024					**$0**
2025		$195,000			**$195,000**
2026				$0	**$0**
Total	**$0**	**$215,000**	**$175,000**	**$0**	**$390,000**

Total Project Cost:

$390,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Plum Point Middle

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
1475 Plum Point Road
Huntingtown, MD
20639

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4646
Department Priority: 3
Duration: 2023
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY 2022 - **FY 2023** - The rooftop units, air handling units, related appurtenances, and pneumatic controls are original to the building and becoming unreliable. The work will be divided over the course of two summers. (2022 & 2023)
FY 2023 - Storefront and Skylight Design
FY 2025 - Replacement of the Storefront and Skylight.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022	$985,000		$500,000	$1,590,000	**$3,075,000**
2023	$590,000			$530,000	**$1,120,000**
2024					**$0**
2025		$465,050		$484,950	**$950,000**
2026					**$0**
Total	**$1,575,000**	**$465,050**	**$500,000**	**$2,604,950**	**$5,145,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022				$3,075,000	**$3,075,000**
2023		$95,000		$1,025,000	**$1,120,000**
2024					**$0**
2025				$950,000	**$950,000**
2026					**$0**
Total	**$0**	**$95,000**	**$0**	**$5,050,000**	**$5,145,000**

Total Project Cost:

$5,145,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Southern Middle

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
9615 H G Trueman Road
Lusby, MD
20657

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4647
Department Priority: 2
Duration: 2019
Recurring
District: 3

Strategic Plan Reference:
CP-2
CP-3

About the Project

FY 2021 & 2022 - HVAC equipment replacement project funded over 2 years, involving replacement of the chilled and heating water plant, rooftop units, air handling units, all associated VAVs, and controls. A portion of the allocation required for project is utilized from previously funded Controls Project, which was not awarded due to bids received being over budget. Funding for the design will also be required in FY2021. The gymnasium bleachers will require replacement.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior		$289,625		$174,000	**$463,625**
2021		$1,697,250	$180,800	$1,666,000	**$3,544,050**
2022	$1,000,625		$505,000	$1,737,500	**$3,243,125**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$1,000,625**	**$1,986,875**	**$685,800**	**$3,577,500**	**$7,250,800**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior				$463,625	**$463,625**
2021		$180,800		$3,363,250	**$3,544,050**
2022				$3,243,125	**$3,243,125**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$180,800**	**$0**	**$7,070,000**	**$7,250,800**

Total Project Cost:

$7,250,800

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Sunderland Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
150 Clyde Jones Road
Sunderland, MD
20689

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4641
Department Priority: 3
Duration: 2023
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY 2023 - The air cooled chiller, condenser, and Roof Top Unit serving the 10 room addition are problematic to maintain and require replacement. A majority of the remaining HVAC equipment will be replaced in FY2026.
FY 2024 - Design services for the upcoming HVAC systemic project will be needed.
FY 2026 - The air handlers, associated terminal equipment, and pneumatic controls for this building will be over 35 years old and will require replacement.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023	$262,050			$272,950	**$535,000**
2024			$96,000		**$96,000**
2025					**$0**
2026		$758,000		$742,000	**$1,500,000**
Total	**$262,050**	**$758,000**	**$96,000**	**$1,014,950**	**$2,131,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023	$262,050			$272,950	**$535,000**
2024		$96,000			**$96,000**
2025					**$0**
2026				$1,500,000	**$1,500,000**
Total	**$262,050**	**$96,000**	**$0**	**$1,772,950**	**$2,131,000**

Total Project Cost:

$2,131,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

St. Leonard Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
5370 Saint Leonard Rd.
St. Leonard, MD
20685

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: TBD
Department Priority: 3
Duration: 2023
Recurring
District: 1

Strategic Plan Reference:
CP-3

About the Project

FY 2023 - Design services for the upcoming HVAC systemic project will be needed.
FY 2025 - New HVAC System.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023			$150,000		**$150,000**
2024					**$0**
2025	$721,250			$728,750	**$1,450,000**
2026					**$0**
Total	**$721,250**	**$0**	**$150,000**	**$728,750**	**$1,600,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023		$150,000			**$150,000**
2024					**$0**
2025				$1,450,000	**$1,450,000**
2026					**$0**
Total	**$0**	**$150,000**	**$0**	**$1,450,000**	**$1,600,000**

Total Project Cost:

$1,600,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Windy Hill Middle

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
9560 Boyds Turn Road
Owings, MD
20736

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: TBD
Department Priority: 3
Duration: 2023
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY 2023 - Design services needed for the replacement chiller.
FY 2025 - Replacement of the Ice Slurry Thermal Energy System (TES) chiller has become problematic to maintain and is presently unreliable. The manufacturer of this system no longer exists and no support vendors are available.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023			$80,000		**$80,000**
2024					**$0**
2025	$473,000			$477,000	**$950,000**
2026					**$0**
Total	**$473,000**	**$0**	**$80,000**	**$477,000**	**$1,030,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023		$80,000			**$80,000**
2024					**$0**
2025				$950,000	**$950,000**
2026					**$0**
Total	**$0**	**$80,000**	**$0**	**$950,000**	**$1,030,000**

Total Project Cost:

$1,030,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.





Public Facilities

General

Calvert Marine Museum

Libraries

Public Transportation

Community & Senior Centers

HVAC Replacement Chesapeake Beach Railway Museum

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
4155 Mears Avenue
Chesapeake Beach, MD
20732

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
atkinsra@calvertcountymd.gov

Project Details:
Number: 4460
Department Priority: 3
Duration: 2023
Recurring
District: 3

Strategic Plan Reference:
CP-5

About the Project

FY2025 - Replace HVAC equipment which is based on a 10-year replacement lifecycle. The replacement includes installation of (2) new heat pump split systems in the museum, (1) - two and a half ton unit, and (1) - three ton unit.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025	$35,500				**$35,500**
2026					**$0**
Total	**$35,500**	**$0**	**$0**	**$0**	**$35,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025				$35,500	**$35,500**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$35,500**	**$35,500**

Total Project Cost:

$35,500

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as older HVAC are replaced with energy efficient systems.

HVAC Replacement Community Resources Building

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: Community / Sr Ctrs

Project Location:
30 Duke Street
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
atkinsra@calvertcountymd.gov

Project Details:
Number: 4205
Department Priority: 3
Duration: 2022
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

FY 2022 - Replacement of the HVAC equipment which is based on a 10-year replacement lifecycle. The replacement includes (5) HVAC split systems w/hot water heating coils - (2) 3.5-ton, (1) 5-ton, (1) 10-ton, and (1) 15-ton. Remove and replace the old refrigerant piping with the R410a Freon, or when applicable flush existing line sets if piping is sized right.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022	$168,000				**$168,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$168,000**	**$0**	**$0**	**$0**	**$168,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022				$168,000	**$168,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$168,000**	**$168,000**

Total Project Cost:

$168,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Courthouse Annex

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
176 Main Street
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
atkinsra@calvertcountymd.gov

Project Details:
Number: 4201
Department Priority: 1
Duration: 2018-2020
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

FY2023 - Replacement of the 25-ton roof top unit (RTU)



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023	$87,500				**$87,500**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$87,500**	**$0**	**$0**	**$0**	**$87,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023				$87,500	**$87,500**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$87,500**	**$87,500**

Total Project Cost:

$87,500

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Flag Ponds Education Center

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
1305 Flag Ponds Parkway
St. Leonard, MD
20685

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4453
Department Priority: 2
Duration: 2020
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan.
FY2025 - Remove and replace (3) - 5- ton HVAC system on Gas Furnace. Remove old refrigerant piping and install new line set to match the new equipment.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025	$61,000				**$61,000**
2026					**$0**
Total	**$61,000**	**$0**	**$0**	**$0**	**$61,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025				$61,000	**$61,000**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$61,000**	**$61,000**

Total Project Cost:

$61,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement
Fleet Maintenance

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
251 Schooner Road
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4208
Department Priority: 3
Duration: 2022
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan. **FY2022** - Current units are undersized. Demo existing system and dispose of (1) 3-ton heat pump unit, (2) 5-ton heat pump units and (1) 1.5- ton unit . All units will be up graded to 5 ton units. Remove and replace the 40- ton Valent package unit for the garage. Install new unit, make all connections and start up for testing.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022	$78,000				**$78,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$78,000**	**$0**	**$0**	**$0**	**$78,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022				$78,000	**$78,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$78,000**	**$78,000**

Total Project Cost:

$78,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement
Island Creek School

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
5005 Broomes Island Road
Port Republic, MD
20676

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4213
Department Priority: 3
Duration: 2022
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan. **FY2020 - 2023** - Replacement of (2) 5-ton heat pump RTU's , and (3) 7.5-ton heat pump RTU's. All five units will have dehumidifier controls on them.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023	$40,000				**$40,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$40,000**	**$0**	**$0**	**$0**	**$40,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023				$40,000	**$40,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$40,000**	**$40,000**

Total Project Cost:

$40,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

Calvert Marine Museum Administration Bldg. HVAC

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
14200 Solomons Island Rd.
Solomons, MD
20688

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4405
Department Priority: 2
Duration: 2021
Recurring
District: 1

Strategic Plan Reference:
CP-5
CP-6
CP-15

About the Project

FY 2021 - Replacement of (2) HVAC units in the CMM Administration Building. The units have reached their life expectancy and repairs have escalated over the years. The new units will be Energy Efficient which will decrease utility costs for the facility as well as ongoing maintenance costs.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$50,000				**$50,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$50,000**	**$0**	**$0**	**$0**	**$50,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$50,000	**$50,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$50,000**	**$50,000**

Total Project Cost:

$50,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

Calvert Marine Museum Estuarine Biology HVAC

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
14200 Solomons Island Rd.
Solomons, MD
20688

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Robert.Atkins@calvertcountymd.gov

Project Details:
Number: 4400
Department Priority: 2
Duration: 2021
Recurring
District: 1

Strategic Plan Reference:
CP-5
CP-6
CP-15

About the Project

FY2021 - This project is to replace the individual water chillers on the holding tanks in Estuarine Biology with a single unit that would supply chilled water to the thermostatically controlled heat exchangers at each tank. Replacing the individual chillers in this manner will save money on repair & replacement costs, improved chilling efficiency, and improve animal health & welfare. The existing chillers (located in the room) pump heat into the very space where we are trying to keep cold. It is a very inefficient way of doing things. Also, having the chillers in the room with the salt water tanks exposes them to significant corrosion which causes frequent, expensive breakdowns, also putting the lives of collection animals in jeopardy.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$101,228				**$101,228**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$101,228**	**$0**	**$0**	**$0**	**$101,228**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$101,228	**$101,228**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$101,228**	**$101,228**

Total Project Cost:

$101,228

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement North Beach Senior Center

Department/Division:
General Services

Project Category:
Public Facilities: Community / Sr Ctrs

Project Location:
9010 Chesapeake Avenue
North Beach, MD
20714

Contact Information:
Project Manager:
CJ Jones
Capital Projects Supervisor
Telephone Number:
410-535-1600 x2220

Email:
Stephen.Jones@calvertcountymd.gov

Project Details:
Number: 4600
Department Priority: 1
Duration: 2020-21
Non-Recurring
District: 3

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC replacements based on a 10 year lifespan. **FY2024** - Design to replace existing 45-ton air handling unit and chiller. Costs include the design of the new HVAC system and construction involving new duct work and mechanical closet.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$500,000				**$500,000**
2025					**$0**
2026					**$0**
Total	**$500,000**	**$0**	**$0**	**$0**	**$500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$50,000		$450,000	**$500,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$50,000**	**$0**	**$450,000**	**$500,000**

Total Project Cost:

$500,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Prince Frederick Library

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: Libraries

Project Location:
850 Costley Way
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4610
Department Priority: 3
Duration: 2022
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility is 12 years old and the mechanical equipment (HVAC) replacement is typically based on a 10-year lifespan; However, if the equipment is not failing then it is not replaced.
FY2022 - Design replacement of (8) air handling units and (1) 100-ton chiller.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$484,000				**$484,000**
2025					**$0**
2026					**$0**
Total	**$484,000**	**$0**	**$0**	**$0**	**$484,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$44,000		$440,000	**$484,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$44,000**	**$0**	**$440,000**	**$484,000**

Total Project Cost:

$484,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Team Base (Sheriff)

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
250 Schooner Lane
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4218
Department Priority: 3
Duration: 2023
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan.
FY2023 - Furnish and install as needed (3) split systems with gas furnaces. (1) 3-Ton unit and (2) 5-Ton units. Remove old refrigerant piping and install new lines to match the new equipment for use with R410a Freon or flush existing line set if piping is sized right.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023	$64,400				**$64,400**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$64,400**	**$0**	**$0**	**$0**	**$64,400**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023				$64,400	**$64,400**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$64,400**	**$64,400**

Total Project Cost:

$64,400

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Southern Community Center

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities:
Community / Sr Ctrs

Project Location:
20 Appeal Lane
Lusby, MD
20657

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4337
Department Priority: 2
Duration: 2019-2021
Recurring
District: 1

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment replacements based on a 10-year lifespan.

FY2024 - Replace (4) 10-ton water source heat pumps, (1) 5-ton water source heat pump, and (1) 3-ton water source heat pump, with (7) water source heat pumps. Reconnect piping and electrical lines to new system and perform startup operation.
Modify associated piping, duct work and electrical as needed to re-connect new system.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$281,700				**$281,700**
2025					**$0**
2026					**$0**
Total	**$281,700**	**$0**	**$0**	**$0**	**$281,700**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024				$281,700	**$281,700**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$281,700**	**$281,700**

Total Project Cost:

$281,700

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Storage Facility

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
3205 Broomes Island Road
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4214
Department Priority: 2
Duration: 2021
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan. **FY2023** - Replace (3) 7.5-ton rooftop units and (2) 7.5-ton package units with (5) 7.5-ton RTU/package units. Modify associated duct and electrical work as needed for new units. Perform start up and check systems operation.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023	$209,000				**$209,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$209,000**	**$0**	**$0**	**$0**	**$209,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023				$209,000	**$209,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$209,000**	**$209,000**

Total Project Cost:

$209,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

Solomons Boardwalk and Causeway

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:

Solomons, MD
20688

Contact Information:

Point of Contact:
CJ Jones

Telephone Number:
410-535-1600 x2220

Email:
Stephen.Jones@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 2
Duration:
Non-Recurring
District: 2

Strategic Plan Reference:

About the Project

The Solomons Island boardwalk and causeway bulkhead, built over 50 years ago, has exceeded it life expectancy. Significant rotting in the wall has led to multiple washouts in the adjacent parking lots. The funding is required for a complete investigation and design of a new system, followed by a replacement. Will be reviewing Grant funding opportunities.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025	$500,000				**$500,000**
2026		$3,000,000			**$3,000,000**
Total	**$500,000**	**$3,000,000**	**$0**	**$0**	**$3,500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$500,000			**$500,000**
2026			$3,000,000		**$3,000,000**
Total	**$0**	**$500,000**	**$3,000,000**	**$0**	**$3,500,000**

Total Project Cost:

$3,500,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Waterman's Wharf

Department/Division:
Buildings & Grounds

Project Category:
Town Centers: Solomons

Project Location:
Williams Street
Solomons, MD
20688

Contact Information:

Point of Contact:
Stephen Jones

Telephone Number:
410-535-1600 x2233

Email:
Stephen.Jones@calvertcountymd.gov

Project Details:
Number: 4252
Department Priority: 2
Duration: Prior-2023
Type: Recurring
District: 1

Strategic Plan Reference:
CP-5

About the Project

The Waterman's Wharf requires maintenance and repair of pilings and pier on a regular basis. The annual amount is based on the lease requirement with the Chesapeake Biological Lab for all repairs to the wharf.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$10,000				**$10,000**
2022	$10,000				**$10,000**
2023	$10,000				**$10,000**
2024	$10,000				**$10,000**
2025	$10,000				**$10,000**
2026	$10,000				**$10,000**
Total	**$60,000**	**$0**	**$0**	**$0**	**$60,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$10,000	**$10,000**
2022				$10,000	**$10,000**
2023				$10,000	**$10,000**
2024				$10,000	**$10,000**
2025				$10,000	**$10,000**
2026				$10,000	**$10,000**
Total	**$0**	**$0**	**$0**	**$60,000**	**$60,000**

Total Project Cost:

$60,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

County Services Plaza Façade

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
150 Main Street
Prince Frederick, MD
20678

Contact Information:
Point of Contact:
Stephen Jones

Telephone Number:
410-535-1600 x2220

Email:
Stephen.Jones@calvertcountymd.gov

Project Details:
Number: 4202
Department Priority: 1
Duration: 2018
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

The façade of the County Services Plaza requires painting and sealing of all windows every three years to prevent leaking issues. The project is projected for FY 2023.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023	$91,900				**$91,900**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$91,900**	**$0**	**$0**	**$0**	**$91,900**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023			$91,900		**$91,900**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$91,900**	**$0**	**$91,900**

Total Project Cost:

$91,900

Estimated Annual Operating Impact:

The County expects to lower utility costs, such as heating, cooling and electricity.

County Administration Building

Department/Division:
General Services

Project Category:
Public Facilities: General

Project Location:
Armory Square
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Stephen Jones

Telephone Number:
410-535-1600 x2220

Email:
Stephen.jones@calvertcountymd.gov

Project Details:
Number: 4215
Department Priority: 2
Duration: 2018-2021
Non-Recurring
District: 2

Strategic Plan Reference:
CP-9
CP-12

About the Project

This project is to design and build a new County Administration Office Building that is four stories and approximately 120,000 square feet plus parking. This building will consolidate all of the County employees currently located at the Plaza, Annex, Albright Building, 131 Main Street, 30 Duke Street & the Courthouse into one building.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$1,800	$11,973,427			**$11,975,227**
2021					**$0**
2022					**$0**
2023		$5,916,000			**$5,916,000**
2024		$13,000,000			**$13,000,000**
2025		$13,000,000			**$13,000,000**
2026		$3,832,000			**$3,832,000**
Total	**$1,800**	**$47,721,427**	**$0**	**$0**	**$47,723,227**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$2,200,000	$9,775,227		**$11,975,227**
2021					**$0**
2022					**$0**
2023			$5,916,000		**$5,916,000**
2024			$13,000,000		**$13,000,000**
2025			$13,000,000		**$13,000,000**
2026			$3,832,000		**$3,832,000**
Total	**$0**	**$2,200,000**	**$45,523,227**	**$0**	**$47,723,227**

Total Project Cost:

$47,723,227

Estimated Annual Operating Impact:

The County expects a $320,000 decrease in rent expense, $30,000 in contracted services, and $9,000 in janitorial services when staff at 131 Main Street and Courthouse Square are relocated to the new County Administration Building.

Courthouse Renovation and Upgrades

Department/Division:
General Services

Project Category:
Public Facilities: General

Project Location:
175 Main Street, Courthouse
Prince Frederick, MD

Contact Information:

Point of Contact:
Stephen Jones

Telephone Number:
410-535-1600 x2220

Email:
Stephen.jones@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 1
Duration:
Non-Recurring
District: 2

Strategic Plan Reference:

About the Project

After the BOCC and associated offices are moved from the courthouse, the courthouse will need a thorough renovation to address antiquated systems. This will be a multiphase project.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$500,000				**$500,000**
Total	**$500,000**	**$0**	**$0**	**$0**	**$500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$500,000			**$500,000**
Total	**$0**	**$500,000**	**$0**	**$0**	**$500,000**

Total Project Cost:

$500,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Sheriff's Plaza

Department/Division:
General Services

Project Category:
Public Facilities: General

Project Location:
150 Main Street
Prince Frederick, MD

Contact Information:

Point of Contact:
CJ Jones

Telephone Number:
410-535-1600 x2220

Email:
Stephen.jones@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 1
Duration:
Non-Recurring
District: 2

Strategic Plan Reference:

About the Project

Once the County Services Plaza is available, it will be renovated for the County Sheriff.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$500,000				**$500,000**
Total	**$500,000**	**$0**	**$0**	**$0**	**$500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$500,000			**$500,000**
Total	**$0**	**$500,000**	**$0**	**$0**	**$500,000**

Total Project Cost:

$500,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Armory

Department/Division:
General Services

Project Category:
Public Facilities: General

Project Location:
175 Armory Road
Prince Frederick, MD 20674

Contact Information:

Point of Contact:
CJ Jones

Telephone Number:
410-535-1600 x2220

Email:
Stephen.jones@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 1
Duration: 2020-2021
Non-Recurring
District: 2

Strategic Plan Reference:

About the Project

FY 2021: Abatement & Remediation

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$250,000				**$250,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$250,000**	**$0**	**$0**	**$0**	**$250,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$250,000		**$250,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$250,000**	**$0**	**$250,000**

Total Project Cost:

$250,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Calvert Marine Museum-Exterior Canopy Columns

Department/Division:
Calvert Marine Museum

Project Category:
Public Facilities: Marine Museum

Project Location:
14200 Solomons Island Road
Solomons, MD

Contact Information:

Project Manager:
Jeff Murray

Telephone Number:
410-326-2042

Email:
Jeffrey.Murray@calvertcountymd.gov

Project Details:
Number:
Department Priority: 3
Duration:
Non-Recurring
District

Strategic Plan Reference:
CP - 5

About the Project

FY 2022 - To replace the exterior canopy columns on the Exhibition Building due to weathering and deterioration. The top couple of inches are showing signs of deterioration. The location of the columns are such that they should be easily replaced.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022	$45,000				**$45,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$45,000**	**$0**	**$0**	**$0**	**$45,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022			$45,000		**$45,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$45,000**	**$0**	**$45,000**

Total Project Cost:

$45,000

Estimated Annual Operating Impact:

No financial impact.

Lore Oyster House

Department/Division:
Calvert Marine Museum

Project Category:
Public Facilities: Marine Museum

Project Location:
14200 Solomons Island Road
Solomons, MD

Contact Information:

Project Manager:
Mark Wilkins

Telephone Number:
410-326-2042

Email:
Mark.wilkins@calvertcountymd.gov

Project Details:
Number: 4401
Department Priority: 2
Duration:
Non-Recurring
District: 1

Strategic Plan Reference:
CP - 6
CP - 14
CP - 15
CP - 16

Total Project Cost:

$150,000

About the Project

FY2022 - J.C. Lore and Sons of Solomons was founded by Joseph C. Lore Sr. in 1888. The company specialized in packing and shipping Patuxent River fish, crabs, and oysters. The present building replaced one that was destroyed by an August 1933 hurricane. The building currently has flooding issues at high tide and during storms, needs new paint, is a home for local birds who are eating away its exterior, and is beginning to have some structural problems with the upstairs wall on the north end of the building. Funds would be used to develop a plan to preserve this National Historic Landmark property for years to come, and to stabilize the building for future renovation work.

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022	$150,000				**$150,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$150,000**	**$0**	**$0**	**$0**	**$150,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022		$75,000	$75,000		**$150,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$75,000**	**$75,000**	**$0**	**$150,000**

Estimated Annual Operating Impact:

No financial impact.

Calvert Marine Museum - Land Acquisition

Department/Division:
Calvert Marine Museum

Project Category:
Public Facilities: Marine Museum

Project Location:
14200 Solomons Island Road
Solomons, MD
20688

Contact Information:
Project Manager:
Jeff Murray

Telephone Number:
410-326-2042 x36

Email:
Jeffrey.Murray@calvertcountymd.gov

Project Details:
Number: 4405
Department Priority: 2
Duration: 2024
Non-recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

As part of the approved Marine Museum Master Plan, specific properties have been identified for the future growth of the institution. The funds requested are for the potential acquisition of the most critical property. It is anticipated that state and local open space funds, along with private donations, will be used for this acquisition.

This project is a placeholder in the CIP. Staff recognizes that the property going onto the market could occur at any time.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024				$750,000	**$750,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$750,000**	**$750,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$750,000				**$750,000**
2025					**$0**
2026					**$0**
Total	**$750,000**	**$0**	**$0**	**$0**	**$750,000**

Total Project Cost:

$750,000

Estimated Annual Operating Impact:

The County expects that there will be increased operating costs, such as utilities, maintenance and contracted services if the site is developed.

Calvert Marine Museum-Paleontology Center

Department/Division:
Calvert Marine Museum

Project Category:
Public Facilities: Marine Museum

Project Location:
14200 Solomons Island Rd
Solomons, MD

Contact Information:

Project Manager:
Jeff Murray

Telephone Number:
410-326-2042

Email:
Jeffrey.Murray@calvertcountymd.gov

Project Details:
Number: 440501
Department Priority: 2
Duration:
Non-Recurring
District: 1

Strategic Plan Reference:
CP - 6
CP - 14
CP - 16

About the Project

The Calvert Marine Museum has over 100,000 fossils, the largest collection of Miocene marine fossils in America outside of the Smithsonian Museum of Natural History. It is the fastest growing collection at the museum, and our paleontologists are constantly discovering and identifying new fossils. They are completely maxed out for storage space. In 2018, CMM was designated the State Paleontology Collections and Research Center. The proposed paleo center will house the paleontology collection, receiving and fossil preparation areas on the ground floor, library, and office and meeting space for paleontology staff and visiting scientists on the second floor. This is part of the recently completed Site Master Plan.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$250,000				**$250,000**
2021	$250,000			$250,000	**$500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$500,000				**$500,000**
Total	**$1,000,000**	**$0**	**$0**	**$250,000**	**$1,250,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$250,000			**$250,000**
2021		$250,000	$250,000		**$500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$500,000			**$500,000**
Total	**$0**	**$1,000,000**	**$250,000**	**$0**	**$1,250,000**

Total Project Cost:

$1,250,000

Estimated Annual Operating Impact:

The County expects that there will be increased operating costs, such as utilities, maintenance and contracted services if the site is developed.

Calvert Library Prince Frederick Lighting Upgrades

Department/Division:
Calvert Library

Project Category:
Public Facilities: Libraries

Project Location:
850 Costley Way, PF

Contact Information:

Project Manager:
Carrie Willson

Telephone Number:
410-535-0291

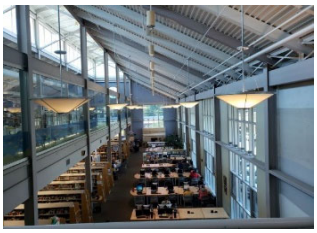
Email:
cwillson@calvertlibrary.info

Project Details:
Number: 461003
Department Priority
Duration: 2020
Non-Recurring
District: 2

Strategic Plan Reference:
CP-7

About the Project

The Prince Frederick library is twelve years old and in need of updating to maintain its appearance and functionality. This project will address several maintenance and functionality issues. Currently many of the lighting fixtures require frequent changing that involves the use of a scissor lift and several manhours per fixture. Adding additional lighting to the cafe which is very dim during evening hours and additional lighting to the reading room are also outcomes of this project. LED lights will require less frequent changing and energy savings. Planning phase began in FY20.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$30,000				**$30,000**
2021	$50,000				**$50,000**
2022	$25,000				**$25,000**
2023	$25,000				**$25,000**
2024	$150,000				**$150,000**
2025					**$0**
2026					**$0**
Total	**$280,000**	**$0**	**$0**	**$0**	**$280,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$30,000			**$30,000**
2021			$50,000		**$50,000**
2022			$25,000		**$25,000**
2023			$25,000		**$25,000**
2024			$150,000		**$150,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$30,000**	**$250,000**	**$0**	**$280,000**

Total Project Cost:

$280,000

Estimated Annual Operating Impact:

Projected savings of $15,000 annually.

Prince Frederick ADA Upgrades and Window Treatment

Department/Division:
Calvert Library

Project Category:
Public Facilities: Libraries

Project Location:
850 Costley Way, PF

Contact Information:

Project Manager:
Carrie Willson

Telephone Number:
410-535-0291

Email:
cwillson@calvertlibrary.info

Project Details:
Number: TBD
Department Priority: 3
Duration: 2020
Non-Recurring
District: 2

Strategic Plan Reference:
CP-7

About the Project

The Prince Frederick library is twelve years old and in need of updating to maintain its functionality and accessibility. This project will address energy efficiency. The southwest windows require exterior mediation or interior shading to alleviate glare on computers and reduce cooling loads.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$25,000				**$25,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$25,000**	**$0**	**$0**	**$0**	**$25,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$25,000		**$25,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$25,000**	**$0**	**$25,000**

Total Project Cost:

$25,000

Estimated Annual Operating Impact:

Handicapped doors will have minimal impact on energy use. Shading project may have positive impact on energy costs.

Twin Beaches Branch New Building

Department/Division:
Calvert Library

Project Category:
Public Facilities: Libraries

Project Location:
5th and Chesapeake
North Beach, MD

Contact Information:
Project Manager:
Carrie Willson

Telephone Number:
410-535-0291

Email:
cwillson@calvertlibrary.info

Project Details:
Number: 4612
Department Priority: 1
Duration: 2020-2024
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-7

About the Project

2020 - Concept Design
2021 - Architectural Design
2022-2023 - Construction
2024 - Equipment

Design and build a 16,000 sq ft Twin Beaches Branch Library. Space will be flexible and adaptive for a variety of functions and age groups. Services will include materials for borrowing, classes and events for all ages, computers for public use, information services, meeting rooms, quiet study space and areas for children, teens and adults. A Library Capital Grant from the state of MD has been obtained and further grants from that program are possible. North Beach has deeded land for this project to the County.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior		$319,520		$300,000	**$619,520**
2021					**$0**
2022		$2,664,010		$1,000,000	**$3,664,010**
2023		$1,708,000		$800,000	**$2,508,000**
2024		$592,000		$592,000	**$1,184,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$5,283,530**	**$0**	**$2,692,000**	**$7,975,530**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$619,520			**$619,520**
2021					**$0**
2022			$3,664,010		**$3,664,010**
2023			$2,508,000		**$2,508,000**
2024			$592,000	$592,000	**$1,184,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$619,520**	**$6,764,010**	**$592,000**	**$7,975,530**

Total Project Cost:

$7,975,530

Estimated Annual Operating Impact:

$41,000 increase in operating expenses due to a larger facility. Add one FT and two PT staff to cover larger facility $95,000 base salary.

Library Technology Hardware

Department/Division:
Calvert Library

Project Category:
Public Facilities: Libraries

Project Location:
8120 So. Maryland Blvd
Owings, MD
20736

Contact Information:
Project Manager:
Carrie Willson

Telephone Number:
410-535-0291

Email:
cwillson@calvertlibrary.info

Project Details:
Number: 4614
Department Priority: 1
Duration: Prior-2022
Recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

One of the most critical library services is equitable access to the internet and technology for the Calvert community. Provision of public computers, wireless and technology training for the public are core services of Calvert Library. Ongoing replacement of computer hardware, switches, servers, filters and wireless access points is required to maintain the library's service quality.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					
2021	$48,000				**$48,000**
2022	$11,300				**$11,300**
2023	$23,500				**$23,500**
2024	$16,300				**$16,300**
2025	$22,500				**$22,500**
2026	$19,000				**$19,000**
Total	**$140,600**	**$0**	**$0**	**$0**	**$140,600**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					
2021				$48,000	**$48,000**
2022				$11,300	**$11,300**
2023				$23,500	**$23,500**
2024				$16,300	**$16,300**
2025				$22,500	**$22,500**
2026				$19,000	**$19,000**
Total	**$0**	**$0**	**$0**	**$140,600**	**$140,600**

Total Project Cost:

$140,600

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Calvert Pines Senior Center Expansion/Renovation

Department/Division:
Office on Aging

Project Category:
Public Facilities: Community / Sr Ctrs

Project Location:
450 West Dares Beach Road
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Susan Justice

Telephone Number:
410-535-4606

Email:
Susan.Justice@calvertcountymd.gov

Project Details:
Number: 4601
Department Priority: 1
Duration: Prior-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-8
CP-9

About the Project

FY 2023 - Construction of the project may include enclosure of the atrium to create office spaces and bringing older systems to code. This is dependent upon approval of the Maryland Senior Center capital improvement grant which requires a 100% match.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023		$1,458,450		$800,000	**$2,258,450**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$1,458,450**	**$0**	**$800,000**	**$2,258,450**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023			$2,178,450	$80,000	**$2,258,450**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$2,178,450**	**$80,000**	**$2,258,450**

Total Project Cost:

$2,258,450

Estimated Annual Operating Impact:

The County expects a $7,000 increase in costs due to the increased useable space, such as utilities, maintenance and contracted services.



Communications & Media Relations

Public Educational and Government Access Channel (PEG)

Comcast PEG

Department/Division:
CMR/Public Broadcast Division

Project Category:
Public Broadcast Division

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Linda Vassallo

Telephone Number:
410-535-2003

Email:
Linda.Vassallo@calvertcountymd.gov

Project Details:
Number: 402700
Department Priority: 1
Duration: 2020-2028
Recurring

District:

Strategic Plan Reference:

About the Project

PEG Channel Takeover - Comcast shall implement the collection of a PEG Capital Fee from subscribers, which fee shall be used to provide a grant to the County for PEG capital and equipment costs associated with the production and distribution of PEG channel programming. PEG stands for Public, Educational and Governmental Access Channels. The yearly amount will be approximately $180,000.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior				$198,946	**$198,946**
2021				$180,000	**$180,000**
2022				$180,000	**$180,000**
2023				$180,000	**$180,000**
2024				$180,000	**$180,000**
2025				$180,000	**$180,000**
2026				$180,000	**$180,000**
Total	**$0**	**$0**	**$0**	**$1,278,946**	**$1,278,946**

Project Cost Estimates

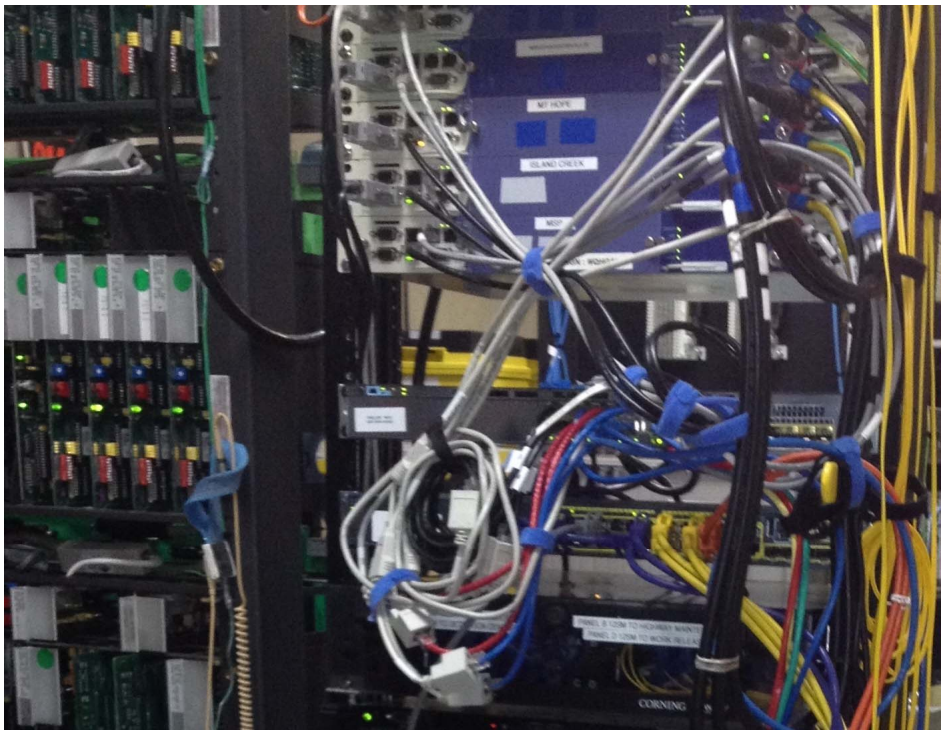
Year	Property	Planning	Construction	Equipment	Total
Prior				$198,946	**$198,946**
2021				$180,000	**$180,000**
2022				$180,000	**$180,000**
2023				$180,000	**$180,000**
2024				$180,000	**$180,000**
2025				$180,000	**$180,000**
2026				$180,000	**$180,000**
Total	**$0**	**$0**	**$0**	**$1,278,946**	**$1,278,946**

Total Project Cost:

$1,278,946

Estimated Annual Operating Impact:

PEG Capital Fee from Subscribers paid Quarterly for equipment costs.



Technology Services

Enterprise System Implementation

Department/Division:
Technology Services

Project Category:
Technology Services

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:
Point of Contact:
Kathleen O'Brien

Telephone Number:
410-535-1600 x2307

Email:
obrienkm@co.cal.md.us

Project Details:
Number: 406200
Department Priority: 1
Duration: Prior-2023
Non-Recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

Implementation of new enterprise systems and major upgrades to these systems is based on user requirements and current technology. Systems included in this category include enterprise asset management for divisions including Highway Maintenance, Engineering and Water & Sewerage; permitting, planning and project management for the Departments of Planning & Zoning and Public Works; utility billing for the division of Water & Sewerage; financial and tax billing systems for the department of Finance & Budget; as well as electronic records management, work order management, data management and system interfaces that address the needs of all county departments.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$600,000				**$600,000**
2022	$400,000				**$400,000**
2023	$400,000				**$400,000**
2024	$500,000				**$500,000**
2025	$300,000				**$300,000**
2026	$300,000				**$300,000**
Total	**$2,500,000**	**$0**	**$0**	**$0**	**$2,500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$600,000	**$600,000**
2022				$400,000	**$400,000**
2023				$400,000	**$400,000**
2024				$500,000	**$500,000**
2025				$300,000	**$300,000**
2026				$300,000	**$300,000**
Total	**$0**	**$0**	**$0**	**$2,500,000**	**$2,500,000**

Total Project Cost:

$2,500,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Geographic Information System

Department/Division:
Technology Services

Project Category:
Technology Services

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Kathleen O'Brien

Telephone Number:
410-535-1600 x2307

Email:
obrienkm@co.cal.md.us

Project Details:
Number: 4035
Department Priority: 1
Duration: Prior-2023
Recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

Project funding is used to acquire updated Light Detection and Ranging (LiDAR) data and to develop updated topographic and planimetric features and other derived data. This data is updated on a 4-year cycle.

Project funding is also used to acquire updated oblique imagery. This is done on a 2-year cycle.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022	$100,000				**$100,000**
2023	$230,000				**$230,000**
2024	$105,000				**$105,000**
2025					**$0**
2026	$110,000				**$110,000**
Total	**$545,000**	**$0**	**$0**	**$0**	**$545,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022				$100,000	**$100,000**
2023				$230,000	**$230,000**
2024				$105,000	**$105,000**
2025					**$0**
2026				$110,000	**$110,000**
Total	**$0**	**$0**	**$0**	**$545,000**	**$545,000**

Total Project Cost:

$545,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Network Infrastructure

Department/Division:
Technology Services

Project Category:
Technology Services

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Kathleen O'Brien

Telephone Number:
410-535-1600 x2307

Email:
obrienkm@co.cal.md.us

Project Details:
Number: 4021
Department Priority: 1
Duration: Prior-2023
Recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

Upgrade network infrastructure that is required to provide secure and reliable transmission of data between the main courthouse campus and remote sites, and access to the internet service provider (ISP). This includes such items as servers, storage, memory, controllers, chassis, routers, switches, firewalls, appliances, fiber, cabling and high-speed wireless transmission.

Projects for FY 2021 include expansion of core server infrastructure to address growth in video and other data storage, offsite disaster recovery, fiber construction to additional county facilities, replacement of data center UPS, deployment of wireless access points in county facilities.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$1,600,000				**$1,600,000**
2022	$1,400,000				**$1,400,000**
2023	$500,000				**$500,000**
2024	$780,000				**$780,000**
2025	$780,000				**$780,000**
2026	$800,000				**$800,000**
Total	**$5,860,000**	**$0**	**$0**	**$0**	**$5,860,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$1,600,000	**$1,600,000**
2022				$1,400,000	**$1,400,000**
2023				$500,000	**$500,000**
2024				$780,000	**$780,000**
2025				$780,000	**$780,000**
2026				$800,000	**$800,000**
Total	**$0**	**$0**	**$0**	**$5,860,000**	**$5,860,000**

Total Project Cost:

$5,860,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Phone System Upgrade

Department/Division:
Technology Services

Project Category:
Technology Services

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Kathleen O'Brien

Telephone Number:
410-535-1600 x2307

Email:
obrienkm@co.cal.md.us

Project Details:
Number: 4024
Department Priority: 1
Duration: 2018-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

Project funding will be used to provide major upgrades to the current core telephone system infrastructure for the Courthouse and Sheriff's Office. The current infrastructure will have been in place for 10 years is will be due for replacement.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023	$250,000				**$250,000**
2024	$250,000				**$250,000**
2025					**$0**
2026					**$0**
Total	**$500,000**	**$0**	**$0**	**$0**	**$500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023				$250,000	**$250,000**
2024				$250,000	**$250,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$500,000**	**$500,000**

Total Project Cost:

$500,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Public Safety System

Department/Division:
Technology Services

Project Category:
Technology Services

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Kathleen O'Brien

Telephone Number:
410-535-1600 x2307

Email:
obrienkm@co.cal.md.us

Project Details:
Number: 4040
Department Priority: 2
Duration: 2020-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

By FY2021, the County will have been operating on the New World System for more than a decade. The original cost of New World was $3 million. The County can not predict at this time what the needs of the public safety division will be by FY2021 and whether the existing system will be capable of addressing those needs. The County is planning for this major expense now in order to be prepared for a major upgrade or replacement when the time arises.

The FY 2021 - 2026 CIP for this project will systematically upgrade or replace the following components of the pubic safety system: Law Enforcement Records, Corrections, and Prosecutor's Case Management. Interfaces to the Computer Aided Dispatch System will be developed.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$500,000				**$500,000**
2022	$500,000				**$500,000**
2023	$500,000				**$500,000**
2024	$200,000				**$200,000**
2025	$200,000				**$200,000**
2026					**$0**
Total	**$1,900,000**	**$0**	**$0**	**$0**	**$1,900,000**

Project Cost Estimates

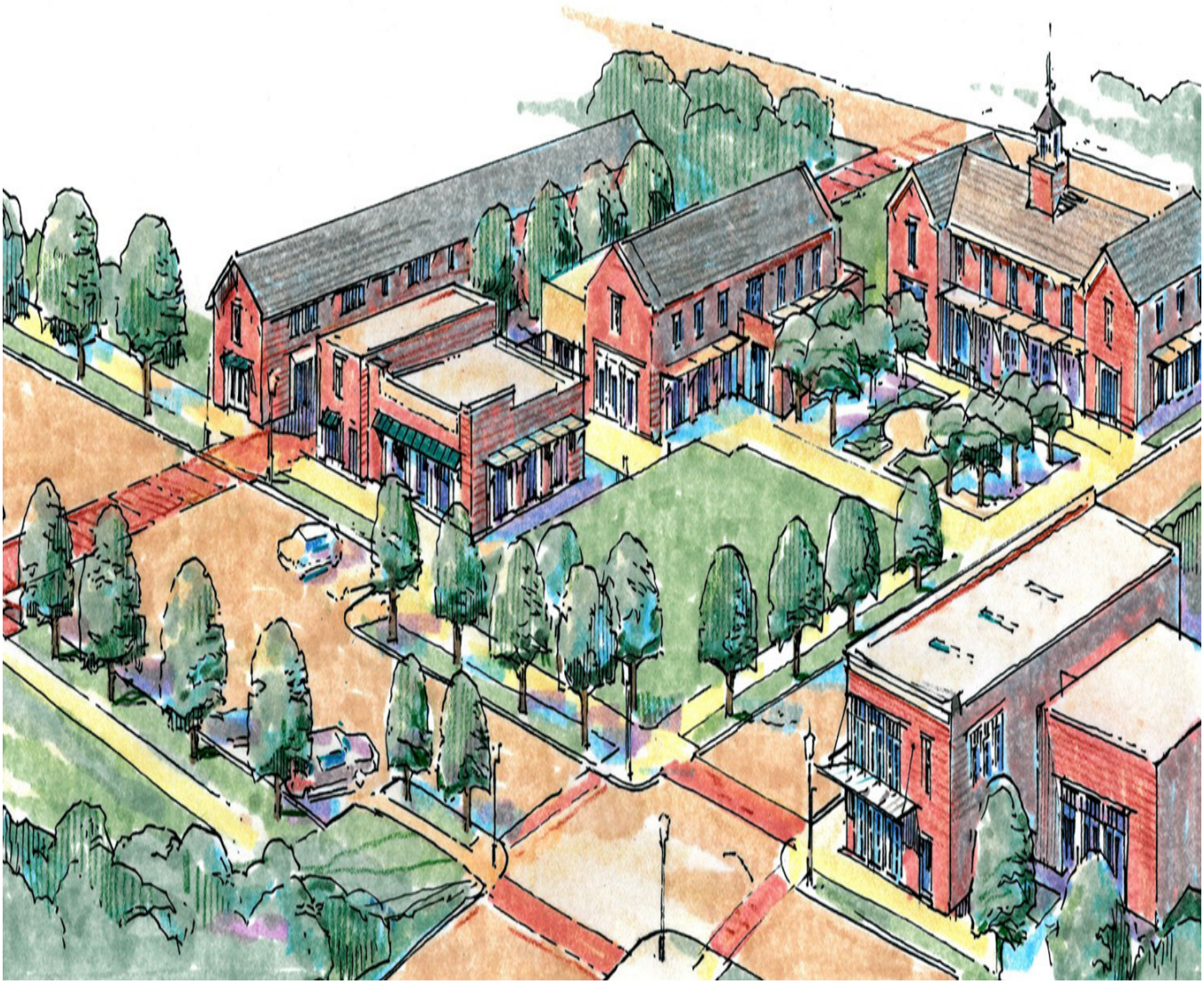
Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$500,000	**$500,000**
2022				$500,000	**$500,000**
2023				$500,000	**$500,000**
2024				$200,000	**$200,000**
2025				$200,000	**$200,000**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$1,900,000**	**$1,900,000**

Total Project Cost:

$1,900,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.



Town Centers

chesapeake beach
Dunkirk
Huntingtown
north beach
Owings
Prince Frederick
Solomons

Town Center Master Plan

Department/Division:
Planning & Zoning

Project Category:
Town Centers

Project Location:
Town Centers

Contact Information:

Project Manager:
Jenny Plummer-Welker

Telephone Number:
410-535-1600, ext. 2333

Email:
Jenny.Plummer-Welker@calve

Project Details:
Number: 429100
Department Priority: 1
Duration: 2020-2025
Recurring
District: All

Strategic Plan Reference:
CP-12

About the Project

The Calvert County Comprehensive Plan guides the preparation of the Town Center master plans. The County Commissioners adopted the updated Comprehensive Plan in August 2019. The Calvert County Planning Commission is leading the update each of the county's seven Town Center Master Plans. The update of the Town Center zoning regulations will be led by the Planning & Zoning Department staff on behalf of the Commissioners. The master plans will include the presentation of background data, objectives, and recommendations to guide land development and the provision of public facilities and services, and actions to implement the plan with input from the public and local, regional, and state agencies and departments. Each master plan update is estimated at one year with another year for updating the zoning regulations. The first two plans to be updated are Prince Frederick and Dunkirk.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$150,000				**$150,000**
2021	$150,000				**$150,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$150,000**	**$0**	**$0**	**$0**	**$150,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$150,000			**$150,000**
2021		$150,000			**$150,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$150,000**	**$0**	**$0**	**$150,000**

Total Project Cost:

$150,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.



Flag Ponds Nature Center Entrance Station

Recreation Resources

Parks & Recreation
Chesapeake Hills Golf Course
Natural Resources

Baseball/Softball Field infield renovations

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
VARIOUS

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority:
Duration: 2021-2023
Type: Non-recurring
District: ALL

Strategic Plan Reference:

About the Project

Dunkirk is quoted at $296,000, Hallowing Point Park is $356,000 and Cove Point Park is $356,000. Drainage on baseball and softball infields has been an issue for a number of years due to the lack of drainage structures and infield product. The work includes excavation of current infields and 15' of surrounding sod with replacement of sod, pitching mounds, and infield mix with an engineered product that is properly installed and laser graded. The installation comes with a warranty which includes top dressing materials and laser grading through life of the warranty.The upgraded infields with proper maintenance should have a lifespan of 20 years. If remaining in FY 2026, inflation will likely cause the price to increase.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$504,000				**$504,000**
Total	**$504,000**	**$0**	**$0**	**$0**	**$504,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026			$504,000		**$504,000**
Total	**$0**	**$0**	**$504,000**	**$0**	**$504,000**

Total Project Cost:

$504,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget. However cost savings may occur with improved infrastructure.

Broomes Island Community Center Playground Replacement

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
3205 Broomes Island Road
Port Republic, MD
20676

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

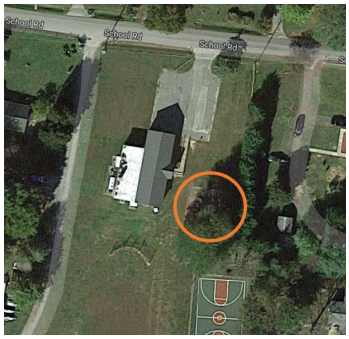
Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4342
Department Priority: 2
Duration: 2020
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14

About the Project

The existing playground is the first structure installed at the Broomes Island Community Center and has reached its life expectancy. Due to its age, parts are difficult to obtain making it difficult to keep it in a safe, useable condition. The structure will be replaced by one that meets current standards for safety and Americans with Disabilities Act (ADA) access.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022			$85,000		**$85,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$85,000**	**$0**	**$85,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022				$85,000	**$85,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$85,000**	**$85,000**

Total Project Cost:

$85,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Breezy Point Shoreline Restoration

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 432202
Department Priority: 1
Duration: 2020
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-15

About the Project

Storms have eroded the shoreline at Breezy Point Beach along the Chesapeake Bay. In the southern area of the park, repairs are needed to stabilize the shoreline and rebuild the beach. We are looking at utilizing the State of Maryland's Living Shoreline State Assistance Program for a zero interest 20 year loan to offset cost of this project. This is noted in Grants / Other. In addition, fund balance will be used.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior				$515,000	**$515,000**
2021				$1,500,000	**$1,500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$2,015,000**	**$2,015,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$15,000	$500,000		**$515,000**
2021			$1,500,000		**$1,500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$15,000**	**$2,000,000**	**$0**	**$2,015,000**

Total Project Cost:

$2,015,000

Estimated Annual Operating Impact:

Repair will ease operating impact and will allow the maintaining of current revenue levels.

Breezy Point Parking and Drainage

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 432203
Department Priority: 1
Duration: 2020-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-17
CP-15

About the Project

The parking lot at Breezy Point Beach becomes unusable in the case of a tidal or storm event. This causes for many days of standing water and the closing of parking areas within Breezy Point on a regular basis. A project will be completed in order to reduce flooding and improve drainage on both permeable and impermeable surfaces. Grants / Other funding will come from Breezy Point's fund balance.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior				$335,000	**$335,000**
2021				$409,443	**$409,443**
2022				$100,000	**$100,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$844,443**	**$844,443**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$35,000	$300,000		**$335,000**
2021			$409,443		**$409,443**
2022			$100,000		**$100,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$35,000**	**$809,443**	**$0**	**$844,443**

Total Project Cost:

$844,443

Estimated Annual Operating Impact:

Operating impact will be less maintenance needed for parking lot care and flood mediation. A saving amount can not yet be determined.

Breezy Point Seawall Replacement

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 2
Duration: 2022-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-17
CP-15

About the Project

Repair, renovation and replacement of seawall along the southern end of Breezy Point Beach. This will assist with stabilization of shoreline and permanently close the old boat ramp adding for additional park space. Grants/Other funding will come from Breezy Point's fund balance.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$500,000				**$500,000**
2025					**$0**
2026					**$0**
Total	**$500,000**	**$0**	**$0**	**$0**	**$500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$20,000	$480,000		**$500,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$20,000**	**$480,000**	**$0**	**$500,000**

Total Project Cost:

$500,000

Estimated Annual Operating Impact:

There is no operating impact.

Breezy Point Building Additions and Upgrades

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 2
Duration: 2023-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-15

About the Project

Includes the relocation of park office to better serve customers, upgrading concession to beachfront café, upgrades to gatehouse, refurbishment of current park office and upgrades to maintenance building. Grants/Other funding will come from Breezy Point's fund balance.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$500,000				**$500,000**
Total	**$500,000**	**$0**	**$0**	**$0**	**$500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$45,000	$455,000		**$500,000**
Total	**$0**	**$45,000**	**$455,000**	**$0**	**$500,000**

Total Project Cost:

$500,000

Estimated Annual Operating Impact:

Operating costs will increase due to expanded services offered. Revenues are also expected to increase with the development of a beachfront café.

Breezy Point Fencing

About the Project

Replacement of old fencing and gates at Breezy Point Beach. Fencing cost is estimated at $40 per square foot. This project also includes additions and upgrades to electronic gates. Grants/Other funding will come from Breezy Point's fund balance.



Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024				$50,000	**$50,000**
2025				$50,000	**$50,000**
2026				$50,000	**$50,000**
Total	**$0**	**$0**	**$0**	**$150,000**	**$150,000**

Project Details:
Number: TBD
Department Priority: 3
Duration: 2023-2025
Type: Non-recurring
District: 2

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024				$50,000	**$50,000**
2025				$50,000	**$50,000**
2026				$50,000	**$50,000**
Total	**$0**	**$0**	**$0**	**$150,000**	**$150,000**

Strategic Plan Reference:
CP-14
CP-15

Total Project Cost:

$150,000

Estimated Annual Operating Impact:

There is no operating impact.

Breezy Point Pier Extension

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 3
Duration: Prior-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-15

About the Project

Extension of the fishing pier at Breezy Point Beach to better serve visitors. Grants/Other funding will come from Breezy Point's fund balance.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior				$10,000	**$10,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026				$210,000	**$210,000**
Total	**$0**	**$0**	**$0**	**$220,000**	**$220,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$10,000	$200,000		**$210,000**
Total	**$0**	**$10,000**	**$200,000**	**$0**	**$210,000**

Total Project Cost:

$210,000

Estimated Annual Operating Impact:

There is no operating impact.

Field Lighting Program

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
All Park Locations

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 431301
Department Priority: 1
Duration: 2019-2023
Non-Recurring
District: 1, 2, 3

Strategic Plan Reference:
CP-14

About the Project

Add lighting on fields to meet the need of the community for extended field usage time. It is recommended to install lighting that can be controlled remotely for energy efficiency and less of a burden on staff time in the field which may be prioritized in other areas of maintenance need. Lighting structures also include "bird platforms" to safely allow Ospreys to nest. Structures will be added and upgraded at District parks first, followed by satellite field locations.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$1,050,000				**$1,050,000**
2021	$350,000				**$350,000**
2022	$500,000				**$500,000**
2023	$500,000				**$500,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$2,400,000**	**$0**	**$0**	**$0**	**$2,400,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$100,000		$950,000	**$1,050,000**
2021				$350,000	**$350,000**
2022				$500,000	**$500,000**
2023				$500,000	**$500,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$100,000**	**$0**	**$2,300,000**	**$2,400,000**

Total Project Cost:

$2,400,000

Estimated Annual Operating Impact:

Fields updated will provide a savings with the efficiency of LED but an increase for new locations. This will save $50,000 annually in lighting repairs.

Fencing and Backstops

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
County-wide

Contact Information:
Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 431300
Department Priority: 1
Duration: Prior-2025
Type: Non-recurring
District: 1, 2, 3

Strategic Plan Reference:
CP-14

About the Project

Previous funding provided for repairs to the existing fencing and backstops at the three main district parks. The next fiscal years funding will provide the same repairs/fencing at the satellite parks: Marley Run, Solomons Town Center, BGE Park and Grover Field. As future funding becomes available we will begin increasing fencing to areas like Hallowing Point Park Field 3, for added protection to spectators and vehicles as well as repair/replacement of backstops/fencing at the elementary and middle schools.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$100,000				**$100,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$100,000				**$100,000**
2025	$100,000				**$100,000**
2026	$100,000				**$100,000**
Total	**$400,000**	**$0**	**$0**	**$0**	**$400,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior				$100,000	**$100,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024				$100,000	**$100,000**
2025				$100,000	**$100,000**
2026				$100,000	**$100,000**
Total	**$0**	**$0**	**$0**	**$400,000**	**$400,000**

Total Project Cost:

$400,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Cove Point Park Improvements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
750 Cove Point Road
Lusby, MD
20657

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
443-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4310
Department Priority: 2
Duration: 2020
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14

About the Project

The updated master plan for Cove Point Park will be complete in December 2019. Implementation of that master plan will involve improvements based on the community need for the park. These improvements include a parking area for dog park, stormwater mitigation and drainage, possible entrance relocation, upgraded fields or facilities, and added amenities as laid out in the future master plan.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$550,000				**$550,000**
Total	**$550,000**	**$0**	**$0**	**$0**	**$550,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$50,000	$500,000		**$550,000**
Total	**$0**	**$50,000**	**$500,000**	**$0**	**$550,000**

Total Project Cost:

$550,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget at this time. Master plan amenities may cause for an increase in operating needs.

Cove Point Pool Improvements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
750 Cove Point Road
Lusby, MD
20657

Contact Information:

Point of Contact:
Phil Ashworth

Telephone Number:
443-532-1806

Email:
Phil.Ashworth@calvertcountymd.gov

Project Details:
Number: 4310
Department Priority: 1
Duration: 2020
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14

About the Project

Provide structural and amenity improvements to Cove Point Pool. This includes upgrading water slides, diving boards and shade structures as well as adding additional shade structures and patron amenities. Grant / Other funding allocated from Program Open Space Funding.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$100,000		$150,000		**$250,000**
2021				$150,000	**$150,000**
2022				$150,000	**$150,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$100,000**	**$0**	**$150,000**	**$300,000**	**$550,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$250,000		**$250,000**
2021				$150,000	**$150,000**
2022				$150,000	**$150,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$250,000**	**$300,000**	**$550,000**

Total Project Cost:

$550,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget. However revenues may increase as amenities are improved.

Dunkirk District Park Playground Replacements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
10750 So. Maryland Blvd
Dunkirk, MD
20754

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 431603
Department Priority: 1
Duration: 2018-2021
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-14

About the Project

The existing playground has reached its life expectancy. Due to its age, parts are difficult to obtain making it difficult to keep it in a safe, useable condition. The structure will be replaced by one that meets current standards for safety and Americans with Disabilities Act (ADA) access.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$2,710				**$2,710**
2021		$727,000			**$727,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$2,710**	**$727,000**	**$0**	**$0**	**$729,710**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior				$2,710	**$2,710**
2021		$327,000	$100,000	$300,000	**$727,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$327,000**	**$100,000**	**$302,710**	**$729,710**

Total Project Cost:

$729,710

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Dunkirk District Park Paved Pathways and Lights

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
10750 So. Maryland Blvd
Dunkirk, MD
20754

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4316
Department Priority: 2
Duration:
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-14

About the Project

Construct a system of lighted, paved pathways and mulch pathways throughout Dunkirk District Park. This will meet a community need for additional hiking, biking and walking areas in County parks. Grants / Other funding allocated through Program Open Space. Other possible grant funding includes the Recreational Trails Program grant and Land and Water Conservation Fund (LWCF) grant. Applied for 50% LWCF grant for FY2020. Removed from CIP in FY2020.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$30,000		$144,000	$256,000	**$430,000**
Total	**$0**	**$0**	**$0**	**$0**	**$430,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$30,000	$400,000		**$430,000**
Total	**$0**	**$30,000**	**$400,000**	**$0**	**$430,000**

Total Project Cost:

$430,000

Estimated Annual Operating Impact:

The County expects a $15,000 - $20,000 increase in operating costs due to the new useable space.

Dunkirk District Park Splash Pad

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
10750 So. Maryland Blvd
Dunkirk, MD
20754

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 431602
Department Priority: 3
Duration: 2021-2022
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-14

About the Project

When the tennis court project is completed, the current location will no longer have active amenities. Based on Parks & Recreation Strategic Plan, this amenity addition meets the goal "Enhance Services and Facilities." This project will need to include a restroom / bathhouse for guest use which will be a pre-fabricated structure. Grants / Other is Land & Water Conservation Fund grant funds applied for.





Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$340,000		$110,000	$225,000	**$675,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$340,000**	**$0**	**$110,000**	**$225,000**	**$675,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$50,000	$625,000		**$675,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$50,000**	**$625,000**	**$0**	**$675,000**

Total Project Cost:

$675,000

Estimated Annual Operating Impact:

The County expects a $15,000 - $20,000 increase in operating costs due to the new useable space.

Dunkirk Park storm water conveyance repair

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
10750 S. MD. BLVD
Dunkirk MD 20754

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4316
Department Priority:
Duration: 2022
Type: Non-recurring
District: 3

Strategic Plan Reference:

About the Project

Storm water from the adjacent shopping center and surrounding park grounds has created significant erosion and localized flooding. This project will reestablish this conveyance and reduce erosion and flooding. Public Works is addressing Phases 1 and 2 of this project, and Phase 3 will be completed in FY2022.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022			$42,000		**$42,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$42,000**	**$0**	**$42,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022			$42,000		**$42,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$42,000**	**$0**	**$42,000**

Total Project Cost:

$42,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

New Harriet E Brown Community Center (Watson)

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
30 Fairgrounds Road
Prince Federick, MD 20678

Contact Information:

Point of Contact:
Shannon Nazzal

Telephone Number:
410-535-1600 x2224

Email:
Shannon.Nazzal@calvertcountymd.g

Project Details:
Number: 4338
Department Priority: 1
Duration: 2020-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Community Center in the heart of Prince Frederick to address the growing community need for indoor recreation and facility services. Project is imagined to be a facility of 60,000 - 70,000 square feet that will be able to house high school graduations, trade shows and meets and tournaments along with the administrative offices for the Parks & Recreation Department. Grants/Other is slated as POS funding in 2025 and 2026.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$250,000			$300,000	**$550,000**
Total	**$250,000**	**$0**	**$0**	**$300,000**	**$550,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$550,000			**$550,000**
Total	**$0**	**$550,000**	**$0**	**$0**	**$550,000**

Total Project Cost:

$550,000

Estimated Annual Operating Impact:

The County expects there will be increased operating costs, such as utilities, staffing, maintenance and contracted services once the facility is constructed.

Hall Aquatic Center Pool Improvements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
130 Auto Drive
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Phil Ashworth

Telephone Number:
443-532-1806

Email:
Phil.Ashworth@calvertcountymd.gov

Project Details:
Number: 4750
Department Priority: 2
Duration: 2020-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

FY 2021 - Provide structural and amenity improvements to the Edward T. Hall Aquatic Center. Replacment of waterline tile, changes to COMAR regulations, ADA enhancements, leisure pool amenity replacements, slide repair and renovations.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$65,000				**$65,000**
2021					**$0**
2022			$85,000		**$85,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$65,000**	**$0**	**$85,000**	**$0**	**$150,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$65,000		**$65,000**
2021					**$0**
2022			$85,000		**$85,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$150,000**	**$0**	**$150,000**

Total Project Cost:

$150,000

Estimated Annual Operating Impact:

Operating cost is expected to increase by $475,000 annually, however revenues are expected to increase conservatively by $600,000 annually.

Hallowing Point Park Basketball Courts

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
4755 Hallowing Point Road
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 432002
Department Priority: 2
Duration: 2020-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Remove existing structure and replace with two basketball courts and efficient LED lighting. The basketball courts at Hallowing Point Park are well used and a focal point upon park entry. Grants/Other allocated through Program Open Space funding.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$36,736		$55,964		**$92,700**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$550,000			$307,000	**$857,000**
2025					**$0**
2026					**$0**
Total	**$586,736**	**$0**	**$55,964**	**$307,000**	**$949,700**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$92,700			**$92,700**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$857,000		**$857,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$92,700**	**$857,000**	**$0**	**$949,700**

Total Project Cost:

$949,700

Estimated Annual Operating Impact:

The County expects a $600 increase in operating costs due to the new useable space.

Hallowing Point Drainage Fields 11 - 12

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
4755 Hallowing Point Road
Prince Frederick, MD

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4320
Department Priority:
Duration: 2025
Type: Non-recurring
District: 2

Strategic Plan Reference:

About the Project

Hallowing Point Park Fields 11 and 12 are two of the most popular fields in the parks yet are two of the worse draining fields that we have. This project will add needed in-ground drainage to provide better playing conditions as well as less rainouts.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$150,000				**$150,000**
Total	**$150,000**	**$0**	**$0**	**$0**	**$150,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026			$150,000		**$150,000**
Total	**$0**	**$0**	**$150,000**	**$0**	**$150,000**

Total Project Cost:

$150,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Hallowing Point Park Irrigation Fields 7-9

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
4755 Hallowing Point Road
Prince Frederick, MD

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4320
Department Priority:
Duration: 2021
Type: Non-recurring
District: 2

Strategic Plan Reference:

About the Project

Fields 7, 8, and 9 at Hallowing Point Park are highly used fields that are in the process of getting field lighting to additional resident use. In order to maintain the quality of these fields, irrigation is an important aspect of field quality to meet the needs of our community.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$60,000				**$60,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$60,000**	**$0**	**$0**	**$0**	**$60,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021	$60,000				**$60,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$60,000**	**$0**	**$0**	**$0**	**$60,000**

Total Project Cost:

$60,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget. However cost saving may occur with improved infrastructure.

Hallowing Point Park Secondary Entrance / Exit

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
4755 Hallowing Point Road
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 432001
Department Priority: 1
Duration: 2019-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

There have been safety concerns regarding the traffic patterns at Hallowing Point District Park. To remedy this issue, a secondary entrance / exit is needed to reroute traffic from RT 231. This alternative entrance / exit will allow traffic to be altered on busy days and allow for additional parking to be constructed to meet the needs of park users.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$500,000				**$500,000**
2021	$1,100,000				**$1,100,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$1,600,000**	**$0**	**$0**	**$0**	**$1,600,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior	$500,000				**$500,000**
2021		$100,000	$1,000,000		**$1,100,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$500,000**	**$100,000**	**$1,000,000**	**$0**	**$1,600,000**

Total Project Cost:

$1,600,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Hallowing Point Park Paved Pathways and Lights

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
4755 Hallowing Point Road
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4320
Department Priority: 2
Duration: 2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Construct a system of lighted, paved pathways and mulch pathways throughout Hallowing Point Park. This will meet a community need for additional hiking, biking and walking areas in County parks. Grants / Other funding allocated through Program Open Space. Other possible grant funding includes the Recreational Trails Program grant and Land and Water Conservation Fund grant.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					
2025					**$0**
2026	$575,000			$346,000	**$921,000**
Total	**$575,000**	**$0**	**$0**	**$346,000**	**$921,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$75,000	$846,000		**$921,000**
Total	**$0**	**$75,000**	**$846,000**	**$0**	**$921,000**

Total Project Cost:

$921,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Hallowing Point Park storm water conveyance repair

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
4755 Hallowing Point Road
Prince Frederick, MD

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 432004
Department Priority:
Duration: 2021-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:

About the Project

Hallowing Point Park has aging infrastructure in need of improvement to allow for the safe continual use of the facility. Repair of stormwater conveyance throughout Hallowing Point Park is to include the area near the main entrance and tennis courts (FY2021) and between fields 2 and 3 (FY2022). These improvements include re-establishing swales and underground work.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$70,000				**$70,000**
2022			$40,000		**$40,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$70,000**	**$0**	**$40,000**	**$0**	**$110,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$70,000		**$70,000**
2022			$40,000		**$40,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$110,000**	**$0**	**$110,000**

Total Project Cost:

$110,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget. However cost saving may occur with improved infrastructure.

Kings Landing Pool Improvements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
3255 Kings Landing Road
Huntingtown, MD
20639

Contact Information:

Point of Contact:
Phil Ashworth

Telephone Number:
443-532-1806

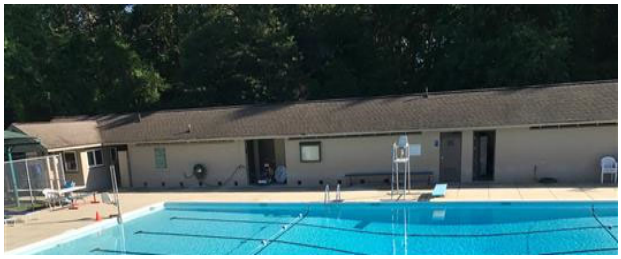
Email:
Phil.Ashworth@calvertcountymd.gov

Project Details:
Number: 4375
Department Priority: 2
Duration: 2024-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Renovation and likely repositioning of bathhouse and office at the Kings Landing Park Pool. The current building has exceeded life expectancy and each year must undergo major repairs and maintenance to utilize in a condition acceptable for public use in the summer. This building is a remnant of the YMCA's ownership of the property constructed in 1963. As State owned property, permission to alter the building will be reviewed by the State of Maryland. Grants / Other funding is projected Program Open Space.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$60,000		**$60,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$60,000**	**$0**	**$60,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$60,000			**$60,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$60,000**	**$0**	**$0**	**$60,000**

Total Project Cost:

$60,000

Estimated Annual Operating Impact:

Financial impact will result in less maintenance needs and a more efficient facility.

Marley Run Parking Lot Paving

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
1455 Marfield Lane
Huntingtown, MD
20639

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4346
Department Priority: 3
Duration: 2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

The parking lot at Marley Run Recreation Area is impervious stone. Paving this lot will better address needs of users and reduce the amount of maintenance required.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					
2025					**$0**
2026	$75,000				**$75,000**
Total	**$75,000**	**$0**	**$0**	**$0**	**$75,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026	$75,000				**$75,000**
Total	**$75,000**	**$0**	**$0**	**$0**	**$75,000**

Total Project Cost:

$75,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Ward Farm Recreation & Nature Park Master Plan Implementation

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
10455 Ward Road
Dunkirk, MD
20754

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

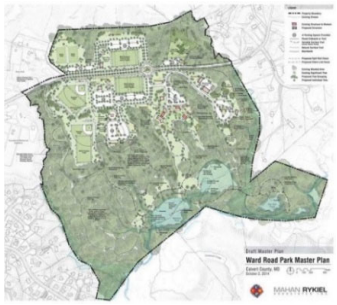
Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4318
Department Priority: 1
Duration: Prior-2025
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-14

About the Project

Phase 1 of park development (3 multiuse fields and parking) will be under construction in FY19 and FY20. Phase 2 (natural areas, infrastructure, maintenance area and existing house) design will begin in FY20. The project is being partially funded by the Calvert County Youth Recreation Opportunity fund as listed in Grants/Other with contribution of approximately $1,000,000 per year.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$21,870	$3,000,000	$175,000	$7,224,681	**$10,421,551**
2021					**$0**
2022		$500,000		$1,000,000	**$1,500,000**
2023		$500,000		$1,000,000	**$1,500,000**
2024		$500,000		$1,500,000	**$2,000,000**
2025		$500,000		$2,000,000	**$2,500,000**
2026		$500,000		$2,000,000	**$2,500,000**
Total	**$21,870**	**$5,500,000**	**$175,000**	**$14,724,681**	**$20,421,551**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior	$2,724,681		$7,696,870		**$10,421,551**
2021					**$0**
2022		$250,000	$1,150,000	$100,000	**$1,500,000**
2023			$1,500,000		**$1,500,000**
2024			$2,000,000		**$2,000,000**
2025		$250,000	$2,150,000	$100,000	**$2,500,000**
2026			$2,500,000		**$2,500,000**
Total	**$2,724,681**	**$500,000**	**$16,996,870**	**$200,000**	**$20,421,551**

Total Project Cost:

$20,421,551

Estimated Annual Operating Impact:

There will be increased operating costs, such as utilities, maintenance and contracted services once the site is developed.

Chesapeake Hills Golf Course - Course Improvements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Golf Course

Project Location:
11342 H.G. Trueman Road
Lusby, MD
20657

Contact Information:

Project Manager:
Mike Maher

Telephone Number:
410-326-4653

Email:
Michael.Maher@calvertcountymd.go

Project Details:
Number: 4312
Department Priority: 1
Duration: 2019-2024
Non-recurring
District: 1

Strategic Plan Reference:
CP-14

About the Project

FY 2021 - Construct second restroom and rain shelter ($150,000), complete Phase 2 of fencing project ($150,000), and run effluent water lines through course for irrigation ($200,000). **FY 2022** - Renovate cart pathways, complete Phase 3 of fencing project. **FY 2023** - Renovate hole #15. **FY 2024** - Construct wash bays, fairway improvements, demo storage building near cart barn, relocate electric service. **FY 2025** - Driving range improvements (Safety netting, covered practice tees). **FY 2026 -** Exclusive Pickleball courts for tournaments.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$434,100				**$434,100**
2021	$500,000				**$500,000**
2022	$350,000				**$350,000**
2023	$300,000				**$300,000**
2024	$289,000				**$289,000**
2025	$320,000				**$320,000**
2026	$300,000				**$300,000**
Total	**$2,493,100**	**$0**	**$0**	**$0**	**$2,493,100**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$36,500	$397,600		**$434,100**
2021		$15,000	$485,000		**$500,000**
2022		$5,000	$345,000		**$350,000**
2023		$15,000	$285,000		**$300,000**
2024		$15,000	$274,000		**$289,000**
2025		$10,000	$310,000		**$320,000**
2026		$35,000	$265,000		**$300,000**
Total	**$0**	**$131,500**	**$2,361,600**	**$0**	**$2,493,100**

Total Project Cost:

$2,493,100

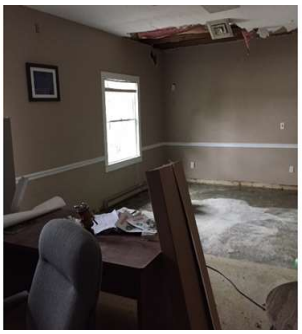
Estimated Annual Operating Impact:

The County expects 7%-10% higher revenues and that expenditures will increase for additional programs and services by approximately 3%-5%.

Chesapeake Hills Golf Course - Clubhouse

About the Project

FY 2020 - A&E for new Clubhouse which is estimated at $379,949. New clubhouse at an estimated cost of $3,166,240. Pro shop, Bar, Small Restaurant, Restrooms, Locker Rooms, Staff Offices, Adequate Storage, and Meeting Area (capacity for 100). Grants/Other includes Program Open Space funding to reduce the debt funding.





Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Golf Course

Project Location:
11342 H.G. Trueman Road
Lusby, MD
20657

Contact Information:

Project Manager:
Mike Maher

Telephone Number:
410-326-4653

Email:
Michael.Maher@calvertcountymd.gov

Project Details:
Number: 431201
Department Priority: 1
Duration: 2019-2020
Non-recurring
District: 1

Strategic Plan Reference:
CP-14

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior		$3,146,189			**$3,146,189**
2021				$400,000	**$400,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$3,146,189**	**$0**	**$400,000**	**$3,546,189**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$379,949	$2,766,240		**$3,146,189**
2021			$400,000		**$400,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					
Total	**$0**	**$379,949**	**$3,166,240**	**$0**	**$3,546,189**

Total Project Cost:

$3,546,189

Estimated Annual Operating Impact:

The County expects 7%-10% higher revenues and that expenditures will increase for additional programs and services by approximately 3%-5%.

Battle Creek Cypress Swamp Nature Center Exhibit Renovation

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2880 Grays Road
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4451
Department Priority: 3
Duration: Prior-2020
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Replace or renovate interior and exterior exhibits to educate visitors and reinforce classroom lessons and CHESPAX experiences. The work will be completed in phases. A new Americans with Disabilities Act (ADA) compliant trail will provide accessible interpretation of Cypress Swamp.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$58,200		**$58,200**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$30,000		**$30,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$88,200**	**$0**	**$88,200**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$58,200		**$58,200**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$30,000		**$30,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$88,200**	**$0**	**$88,200**

Total Project Cost:

$88,200

Estimated Annual Operating Impact:

The County does not anticipate any change to the operating budget once this project is completed.

Battle Creek Cypress Swamp Nature Center Building Renovation

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2880 Grays Road
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCount

Project Details:
Number: 4451
Department Priority: 1
Duration: Prior-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

The Nature Center is in need of renovation to better serve the public. In **FY2020:** renovation of the reception area, expansion of office capacity, multipurpose room improvements, and HVAC replacement will be completed. **FY2021:** new outdoor classroom, improvements to the ADA deck and building pathways. **FY2022-2026:** Add and improve the internet and data connections throughout the building and grounds, bathroom renovations, lower level staff office renovations.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$349,600		**$349,600**
2021					**$0**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024			$100,000		**$100,000**
2025			$100,000		**$100,000**
2026			$100,000		**$100,000**
Total	**$0**	**$0**	**$849,600**	**$0**	**$849,600**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$52,000	$297,600		**$349,600**
2021					**$0**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024			$100,000		**$100,000**
2025			$100,000		**$100,000**
2026			$100,000		**$100,000**
Total	**$0**	**$52,000**	**$797,600**	**$0**	**$849,600**

Total Project Cost:

$849,600

Estimated Annual Operating Impact:

The County does not anticipate any change to the operating budget once this project is completed.

Battle Creek Cypress Swamp Pond Repairs

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2880 Grays Road
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4451
Department Priority: 1
Duration: Prior-2020
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

This project is to repair the pond at the corner of Sixes and Grays Roads. Funds would be used to bring the pond up to current Natural Resource Conservation Service standards and specifications. Other projects would include repairing the education deck, establishing conservation cover, and restoring the adjacent meadow habitat. Soil Conservation is developing plans as part of the Service Water Quality Cost Share Program which funds 65% of the construction, to a maximum amount of $20,000.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$30,000		**$30,000**
2021				$20,000	**$20,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$30,000**	**$20,000**	**$50,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$30,000			**$30,000**
2021		$20,000			**$20,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$50,000**	**$0**	**$0**	**$50,000**

Total Project Cost:

$50,000

Estimated Annual Operating Impact:

The County does not anticipate any change to the operating budget once this project is completed.

Battle Creek Cypress Swamp Stormwater Management

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2880 Grays Road
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4451
Department Priority: 1
Duration: 2020-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Review the existing impervious parking , driveway, and building footprint (approx. 1 acre) determine appropriate best management processes to increase rain water infiltration, short-term stormwater storage, and gradual release of water. Suggested BMPs include pervious pavement, redesign of drainage swales, and addition of rain gardens. Grant funds sources include Chesapeake Bay Trust (application submitted for **FY2021** funding), as well as other Federal, State and non-profit agencies.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021				$75,000	**$75,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$75,000**	**$75,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$75,000			**$75,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$75,000**	**$0**	**$0**	**$75,000**

Total Project Cost:

$75,000

Estimated Annual Operating Impact:

The County does not anticipate any change to the operating budget once this project is completed.

Biscoe Gray Heritage Farm - Master Plan Implementation

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2695 Grays Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4455
Department Priority: 3
Duration: Prior-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Develop the facility as an educational, outdoor recreation resource, and tourist attraction. Most of the development proposed in the Master Plan can be deferred because of the acquisition of the Gatewood Preserve (Proj. 4458) . Funds will be used to repair the existing barns, roads, trails and fencing. County funds can match Maryland Heritage Areas Authority or National Park Service grants.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$30,000		$120,000	$100,000	**$250,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$50,000				**$50,000**
2025			$50,000		**$50,000**
2026					**$0**
Total	**$80,000**	**$0**	**$170,000**	**$100,000**	**$350,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$120,000	$130,000		**$250,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$50,000		**$50,000**
2025			$50,000		**$50,000**
2026					**$0**
Total	**$0**	**$120,000**	**$230,000**	**$0**	**$350,000**

Total Project Cost:

$350,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Biscoe Gray Heritage Farm - George Rice House

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2695 Grays Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCount

Project Details:
Number: 4455
Department Priority: 3
Duration: Prior-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Continued rehabilitation of the George Rice house and development of a universal-access (Americans with Disabilities Act compliant) trail leading from the parking area to the Rice house. County funds can match African American Heritage Program, Maryland Heritage Areas Authority or National Park Service grants.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$50,000	$50,000	**$100,000**
2021					**$0**
2022					**$0**
2023	$100,000				**$100,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$100,000**	**$0**	**$50,000**	**$50,000**	**$200,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$39,600	$60,400		**$100,000**
2021					**$0**
2022					**$0**
2023		$20,000	$80,000		**$100,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$59,600**	**$140,400**	**$0**	**$200,000**

Total Project Cost:

$200,000

Estimated Annual Operating Impact:

The County expects a $10,000 increase in the yearly operating budget, specifically maintenance and contracted services once this facility is developed.

Flag Ponds Nature Park Beach Shelter

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources:
Natural Resources

Project Location:
1525 Flag Ponds Parkway
Lusby, MD
20657

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4453
Department Priority: 2
Duration: 2020
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

Design, permitting, and construction of a covered shelter / pavilion and related site improvements for programs. **FY2020:** design and permitting costs and establishing access paths. **FY2021:** construction. Education programs and CHESPAX school trips would benefit from protection from sun and rain to hold activities. The structure would comply with Critical Areas regulations.





Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$30,000		**$30,000**
2021			$40,000		**$40,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$70,000**	**$0**	**$70,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$30,000			**$30,000**
2021			$40,000		**$40,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$30,000**	**$40,000**	**$0**	**$70,000**

Total Project Cost:

$70,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Flag Ponds Nature Park Trails and Boardwalks

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources:
Natural Resources

Project Location:
1525 Flag Ponds Parkway
Lusby, MD
20657

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4453
Department Priority: 1
Duration: 2018
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

Repairs of existing trails, boardwalks and piers, which are all over 20 years old. Prior funds were use to repair the boardwalk to the fishing pier and other boardwalk repair. Future projects include repair and replacement of the North Ridge Trail steps, Todd Pond deck, South Ridge Trail overlook, and the fishing pier.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$100,000		**$100,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$50,000		**$50,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$150,000**	**$0**	**$150,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$100,000		**$100,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$50,000		**$50,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$150,000**	**$0**	**$150,000**

Total Project Cost:

$150,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Flag Ponds Nature Park Exhibits

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources:
Natural Resources

Project Location:
1525 Flag Ponds Parkway
Lusby, MD
20657

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4453
Department Priority: 3
Duration: Prior-2021
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

Design, development, construction, and installation of interior and exterior interpretive exhibits to educate visitors of the natural and cultural history of the park and region. Renovate other areas to accommodate group programs and lessons, a meeting room for workshops and trainings, and consolidate park offices. County funds can match Maryland Historical Trust or National Park Service grants.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$25,000		**$25,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$25,000	$25,000	**$50,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$50,000**	**$25,000**	**$75,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$25,000			**$25,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$50,000		**$50,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$25,000**	**$50,000**	**$0**	**$75,000**

Total Project Cost:

$75,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Flag Ponds Nature Park Fishing Shanty

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
1525 Flag Ponds Parkway
Lusby, MD
20657

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4453
Department Priority: 2
Duration: Prior-2021
Recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

Enhance the interpretation and resources regarding the historic fishing operations and the men who lived at the site including interior furnishings and interpretive resources. Repair and improve adjacent resources including the Fisherman's Trail, Todd's Pond pier, tarring station, interpretive/teaching area, and parking. County funds can match Maryland Heritage Areas Authority or National Park Service grants.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$20,000		$40,000		**$60,000**
2021				$25,000	**$25,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$20,000**	**$0**	**$40,000**	**$25,000**	**$85,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$15,000	$45,000		**$60,000**
2021			$25,000		**$25,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$15,000**	**$70,000**	**$0**	**$85,000**

Total Project Cost:

$85,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Kings Landing Park Cabins & Campground

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
3255 Kings Landing Road
Huntingtown, MD
20639

Contact Information:
Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4452
Department Priority: 1
Duration: Prior-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-16

About the Project

This project focuses on improving the facilities used for youth groups, CHESPAX and education initiatives. The cabin exteriors were restored using state grants. Volunteers and scouts maintain site amenities such as fire rings. **FY2021:** renovate bathhouses; erect storage facilities; provide parking adjacent to the cabins; improve the primitive camping sites and pavilions; and develop signs, maps and brochures. County funds could be available as grant match.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$35,900	$15,000	**$50,900**
2021			$30,000		**$30,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$65,900**	**$15,000**	**$80,900**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$50,900		**$50,900**
2021			$30,000		**$30,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$80,900**	**$0**	**$80,900**

Total Project Cost:

$80,900

Estimated Annual Operating Impact:

The County expects a $10,000 increase in the operating budget once this project is completed to fund maintenance, repairs, contracted services and utilities.

Kings Landing Park Trails and Boardwalks

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
3255 Kings Landing Road
Huntingtown, MD
20639

Contact Information:
Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4452
Department Priority: 2
Duration: Prior-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-16

About the Project

Improvement of existing and design / construction of new trails, including boardwalks, multi-use natural surface trails; piers and bridges; and Americans with Disabilities Act (ADA) compliant trails. Future plans include projects to reduce shoreline erosion and improve kayak/canoe launch. The trails would be available as a resource for CHESPAX and other education initiatives. County funds could be available as grant match.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$77,300		**$77,300**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$35,000	$25,000	**$60,000**
2025					**$0**
2025					**$0**
Total	**$0**	**$0**	**$112,300**	**$25,000**	**$137,300**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$77,300		**$77,300**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$10,000	$50,000		**$60,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$10,000**	**$127,300**	**$0**	**$137,300**

Total Project Cost:

$137,300

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Kings Landing Park Visitor Services and Event Improvements

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
3255 Kings Landing Road
Huntingtown, MD
20639

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4452
Department Priority: 2
Duration: Prior-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-16

About the Project

Wisner Hall hosts >150 events each year (15,000+ guests); generates $30,000 of general fund revenues. The staff offices, public restrooms and information center are inside the hall. Over 11,000 visitors (which does not include pool visitation) hike the trails and kayak the river. Wisner Hall has only 5 parking spaces; during an event 70-100 cars are parking on grass with no space for hikers and no public access to the building. This project will renovate the area for the rentals, visitors, and staff. The planning process would determine the specific improvements, layout, and phasing. Components would include: parking, outdoor lighting, roadway and landscaping improvements, and a new Contact Station with staff offices, family bathrooms and a small information center, including utilities, septic and water connections, and county network infrastructure. In addition, Wisner Hall may require renovations to meet the rental needs. New parking areas will be compatible with the Chesapeake Bay Critical Area requirements and must be a pervious surface.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026			$725,000		**$725,000**
Total	**$0**	**$0**	**$725,000**	**$0**	**$725,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026		$125,000	$600,000		**$725,000**
Total	**$0**	**$125,000**	**$600,000**	**$0**	**$725,000**

Total Project Cost:

$725,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Gatewood Preserve

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources:
Natural Resources

Project Location:
2800 Grays Road
Prince Frederick, MD 20678

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyM

Project Details:
Number: 4458
Department Priority: 1
Duration: Prior-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-15
CP-16

About the Project

FY2021: Repairs and upkeep of pier decking, add kayak launch. Develop Master Plan.
FY2022: Convert the house to a public facility.
FY2023: Develop trail system to Battle Creek Cypress Swamp. Funds will be used to maintain the property for public access. Grant funds include Federal Land and Water Conservation Funds (application submitted for FY2021 funding), Local side Program Open Space and Maryland Heritage Areas Authority.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$337,000	$758,000	**$1,095,000**
2021			$150,000	$100,000	**$250,000**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$687,000**	**$858,000**	**$1,545,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior	$995,000		$70,000	$30,000	**$1,095,000**
2021		$50,000	$200,000		**$250,000**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$995,000**	**$50,000**	**$470,000**	**$30,000**	**$1,545,000**

Total Project Cost:

$1,545,000

Estimated Annual Operating Impact:

The County expects an initial $145,000 start up costs, and in the future, $100,000 annual operating budget, specifically salaries, utilities, maintenance and contracted services to operate this nature park. These costs are off-set by savings in the Biscoe Gray Heritage Farm projected expenses.



Dowell Road Widening

Public Works

Transportation

Appeal Salt Barn

Department/Division:
Public Works/Engineering

Project Category:
Engineering

Project Location:
Lusby/Appeal Area

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-1600 x2568

Email:
John.Cosgrove@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 1
Duration: 2021-2024
Type: Non-recurring
District: 1st

Strategic Plan Reference:
CP-24

About the Project

This project is for the construction and repair of a winter operation facility to serve the southern portion of the county. This facility will include but not limited to a salt barn, brine operation and storage along with a lay down yard for construction material.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$260,000				**$260,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$260,000**	**$0**	**$0**	**$0**	**$260,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$260,000		**$260,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$260,000**	**$0**	**$260,000**

Total Project Cost:

$260,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Barstow/Leitches Wharf Road

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Barstow/Leitches Wharf Rd
Prince Frederick, MD 20678

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4511
Department Priority: 2
Duration: 2021-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-18

About the Project

Reconstruct this intersection to improve sight distance and correct other safety deficiencies.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022			$300,000		**$300,000**
2023		$550,000			**$550,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$550,000**	**$300,000**	**$0**	**$850,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022			$300,000		**$300,000**
2023			$550,000		**$550,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$850,000**	**$0**	**$850,000**

Total Project Cost:

$850,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Boyd's Turn Rd Improvements - Phase 2B

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Boyd's Turn Rd
Dunkirk, MD 20754

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 451201
Department Priority: 2
Duration: 2021-2025
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-18

About the Project

Upgrade and widen road to meet minimum safety standards. These improvements extend 2,000 LF from MD 260. The scope of work includes horizontal and vertical roadway alignments, sight distance, intersection and drainage improvements.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022		$200,000			**$200,000**
2023		$1,125,000			**$1,125,000**
2024		$1,125,000			**$1,125,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$2,450,000**	**$0**	**$0**	**$2,450,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022		$200,000			**$200,000**
2023		$750,000	$375,000		**$1,125,000**
2024			$1,125,000		**$1,125,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$950,000**	**$1,500,000**	**$0**	**$2,450,000**

Total Project Cost:

$2,450,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Dunleigh Court Culvert Replacement

Department/Division:
Public Works/Engineering

Project Category:
Engineering

Project Location:
County-wide

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-1600 x 2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 1
Duration: 2021-2022
Type: Non-Reoccurring
District: 3

Strategic Plan Reference:
CP-18

About the Project

There are twin 108" culverts under Dunleigh Court that are in critical need of repair/replacement. This project will consist of the Planning, Design and construction of the repair/replacement of the twin 108" culverts.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$825,000				**$825,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$825,000**	**$0**	**$0**	**$0**	**$825,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$75,000	$750,000		**$825,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$75,000**	**$750,000**	**$0**	**$825,000**

Total Project Cost:

$825,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget

Little Cove Point Road Curve Improvements

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:

Little Cove Point Road
Lusby, MD 20657

Contact Information:

Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 457700
Department Priority: 2
Duration: 2019-2020
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-18

About the Project

Geometric improvements along approximately 0.25 miles, located approximately 1 mile South of the intersection with Cove Point Road. Site distance, S-curve realignment and super elevation improvements along Little Cove Point Road.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$150,000				**$150,000**
2022	$750,000				**$750,000**
2023		$750,000			**$750,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$900,000**	**$750,000**	**$0**	**$0**	**$1,650,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021	$150,000				**$150,000**
2022			$750,000		**$750,000**
2023			$750,000		**$750,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$150,000**	**$0**	**$1,500,000**	**$0**	**$1,650,000**

Total Project Cost:

$1,650,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Lusby Parkway Extension

Department/Division:
Public Works/Engineering

Project Category:
Engineering

Project Location:
County-wide

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-1600 x 2568

Email:
john.cosgrove@calvertcountyr

Project Details:
Number: TBD
Department Priority: 1
Duration: 2021-2023
Type: Non-Reoccurring
District: 1

Strategic Plan Reference:

About the Project

This project will consist of the Planning, Design and construction of the extension of Lusby Parkway to Gunsmoke Trail.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021				$500,000	**$500,000**
2022			$75,000		**$75,000**
2023	$500,000				**$500,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$500,000**	**$0**	**$75,000**	**$500,000**	**$1,075,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021	$150,000	$150,000	$200,000		**$500,000**
2022		$75,000			**$75,000**
2023			$500,000		**$500,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$150,000**	**$225,000**	**$700,000**	**$0**	**$1,075,000**

Total Project Cost:

$1,075,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget

PF Loop Rd NE Seg. - Chesapeake Blvd. / Fox Run Blvd.

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Prince Frederick
Town Center

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4541
Department Priority: 1
Duration: 2019-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-21

About the Project

Complete the portion of Chesapeake Blvd. from Calvert Middle School to MD 2/4 and from Fox Run Blvd to MD 402 (Dares Beach Road). Connect Fox Run Boulevard from Calvert High to the intersection of Chesapeake Blvd. and Fox Run Blvd. The section was divided into multiple design/construction contracts, and the middle school section and the section from MD 402 to Main Street was completed. The remaining section is dependent on the Prince Frederick Town Center master plan update.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022		$700,000			**$700,000**
2023		$700,000			**$700,000**
2024		$1,400,000			**$1,400,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$2,800,000**	**$0**	**$0**	**$2,800,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022	$150,000	$300,000	$250,000		**$700,000**
2023	$100,000		$600,000		**$700,000**
2024	$250,000	$150,000	$1,000,000		**$1,400,000**
2025					**$0**
2026					**$0**
Total	**$500,000**	**$450,000**	**$1,850,000**	**$0**	**$2,800,000**

Total Project Cost:

$2,800,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

West Dares Beach Road Improvements

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Prince Frederick
Town Center

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4527
Department Priority: 1
Duration: 2021-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-18

About the Project

Improve road from MD 2/4 to Prince Frederick Boulevard by widening roadway to provide four travel lanes (no center turn lane) with curb and gutter, sidewalks and safety improvements. The existing road consists of two travel lanes with a continuous center turn lane and a sidewalk on the south side.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022		$1,500,000			**$1,500,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$1,500,000**	**$0**	**$0**	**$1,500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022			$1,500,000		**$1,500,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$1,500,000**	**$0**	**$1,500,000**

Total Project Cost:

$1,500,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Stafford Road Intersection Improvements

Department/Division:
Public Works/Engineering

Project Category:
Engineering

Project Location:
County-wide

Contact Information:

Project Manager:
John Cosgrove

Telephone Number:
410-535-1600 x 2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 1
Duration: 2021-2022
Type: Non-Reoccurring
District: 2

Strategic Plan Reference:

About the Project

This project will consist of geometric modification to the intersection to improve the safety of the intersection, along with modifications to MD 231 to accommodate the installation of a traffic signal.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021		$500,000			**$500,000**
2022		$1,250,000			**$1,250,000**
2023		$1,250,000			**$1,250,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$3,000,000**	**$0**	**$0**	**$3,000,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021	$300,000	$200,000			**$500,000**
2022			$1,250,000		**$1,250,000**
2023			$1,250,000		**$1,250,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$300,000**	**$200,000**	**$2,500,000**	**$0**	**$3,000,000**

Total Project Cost:

$3,000,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget

St. Leonard Road Widening

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Prince Frederick
Town Center

Contact Information:

Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 457800
Department Priority: 1
Duration: 2020-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-21

About the Project

Provide safe and reasonable for the communities of Long Beach and Calvert Beach, by widening Calvert Beach Road to allow for emergency egress.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$780,000				**$780,000**
2025	$780,000				**$780,000**
2026	$780,000				**$780,000**
Total	**$2,340,000**	**$0**	**$0**	**$0**	**$2,340,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$780,000		**$780,000**
2025			$780,000		**$780,000**
2026			$780,000		**$780,000**
Total	**$0**	**$0**	**$2,340,000**	**$0**	**$2,340,000**

Total Project Cost:

$2,340,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Stoneleigh Court Dam Repair

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Stoneleigh Court
Huntingtown, MD

Contact Information:

Project Manager:
John Cosgrove

Telephone Number:
410-535-1600 ex.2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 457600
Department Priority
Duration:
Type
District

Strategic Plan Reference:

About the Project

The dam on Stoneleigh Court in the Stone Farm Subdivision is in critical need of maintenance and repair. The maintenance and repairs include clearing, outfall repair and stabilization. The County will repair the dam because Stoneleigh Court is a County maintained road that runs on top of the dam embankment.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$200,000				**$200,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$200,000**	**$0**	**$0**	**$0**	**$200,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$200,000		**$200,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$200,000**	**$0**	**$200,000**

Total Project Cost:

$200,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Wetland Mitigation Banks Development & Maintenance

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Locations:
Gott Property, Cage Farm

Contact Information:

Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4569
Department Priority: 1
Duration: 2019-2024
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-19

About the Project

Provide for the creation of new wetlands banks, perpetual monitoring, maintenance, inspections and repairs of the County's Wetland Mitigation Banks, as required by the terms agreed by the Corps of Engineers, Maryland Department of the Environment and the Board of County Commissioners.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$50,000				**$50,000**
2022	$50,000				**$50,000**
2023	$50,000				**$50,000**
2024	$50,000				**$50,000**
2025					**$0**
2026					**$0**
Total	**$200,000**	**$0**	**$0**	**$0**	**$200,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$50,000		**$50,000**
2022			$50,000		**$50,000**
2023			$50,000		**$50,000**
2024			$50,000		**$50,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$200,000**	**$0**	**$200,000**

Total Project Cost:

$200,000

Estimated Annual Operating Impact:

There is no impact to the County operating budget. This is a recurring maintenance cost.

Wetland Mitigation Bank Development of a 10 ac Wetlands

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Locations:
TBD
Proposed WL-2

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 1
Duration: 2021-2023
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-19

About the Project

Provide for the creation of new 10 arce wetlands bank, perpetual monitoring, maintenance, inspections and repairs of the 10 arce Wetland Mitigation Bank, as required by the terms agreed by the Corps of Engineers, Maryland Department of the Environment and the Board of County Commissioners.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$300,000				**$300,000**
2025					**$0**
2026					**$0**
Total	**$300,000**	**$0**	**$0**	**$0**	**$300,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$250,000	$50,000			**$300,000**
2025					**$0**
2026					**$0**
Total	**$250,000**	**$50,000**	**$0**	**$0**	**$300,000**

Total Project Cost:

$300,000

Estimated Annual Operating Impact:

There is no impact to the County operating budget. This is a recurring maintenance cost.

Wetland Mitigation Bank Development of a 5 ac Wetlands

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Locations:
TBD
Proposed WL-3

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 1
Duration: 2021-2023
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-19

About the Project

Provide for the creation of new 5 acre wetlands bank, perpetual monitoring, maintenance, inspections and repairs of the 5 acre Wetland Mitigation Bank, as required by the terms agreed by the Corps of Engineers, Maryland Department of the Environment and the Board of County Commissioners.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$150,000				**$150,000**
2025					**$0**
2026					**$0**
Total	**$150,000**	**$0**	**$0**	**$0**	**$150,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$125,000	$25,000			**$150,000**
2025					**$0**
2026					**$0**
Total	**$125,000**	**$25,000**	**$0**	**$0**	**$150,000**

Total Project Cost:

$150,000

Estimated Annual Operating Impact:

There is no impact to the County operating budget. This is a recurring maintenance cost.

Bridge Maintenance and Dam Repairs

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
County-wide

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4544
Department Priority: 1
Duration: 2020-2024
Type: Non-recurring
District: All Districts

Strategic Plan Reference:
CP-18

About the Project

County bridges are inspected biennially; and recommendations with costs for preventive maintenance are identified. Many repairs are specialized, and may include repairs to concrete wearing surfaces, abutments, wing walls, concrete deck soffit, and bridge railing. Repair of slope erosion, guardrail and rip-rap replacement is periodically required.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$200,000		$100,000		**$300,000**
2022	$200,000		$100,000		**$300,000**
2023	$200,000		$100,000		**$300,000**
2024	$200,000		$100,000		**$300,000**
2025	$200,000		$100,000		**$300,000**
2026	$200,000		$100,000		**$300,000**
Total	**$1,200,000**	**$0**	**$600,000**	**$0**	**$1,800,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$30,000	$270,000		**$300,000**
2022		$30,000	$270,000		**$300,000**
2023		$30,000	$270,000		**$300,000**
2024		$30,000	$270,000		**$300,000**
2025		$30,000	$270,000		**$300,000**
2026		$30,000	$270,000		**$300,000**
Total	**$0**	**$180,000**	**$1,620,000**	**$0**	**$1,800,000**

Total Project Cost:

$1,800,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Roadway Safety Improvements

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
County-wide

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568
410-535-2400 x2217
Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4570
Department Priority: 1
Duration: 2020 -2024
Type: Non-recurring
District: All Districts

Strategic Plan Reference:
CP-22
CP-23

About the Project

Safety projects with total costs not exceeding $250,000 and can be designed and constructed using staff and county contracts approved such as turning lanes, median construction and geometric improvements at county intersections.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$100,000		$10,000		**$110,000**
2022	$100,000		$10,000		**$110,000**
2023	$100,000		$10,000		**$110,000**
2024	$100,000		$10,000		**$110,000**
2025	$100,000		$10,000		**$110,000**
2026	$100,000		$10,000		**$110,000**
Total	**$600,000**	**$0**	**$60,000**	**$0**	**$660,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$110,000		**$110,000**
2022			$110,000		**$110,000**
2023			$110,000		**$110,000**
2024			$110,000		**$110,000**
2025			$110,000		**$110,000**
2026			$110,000		**$110,000**
Total	**$0**	**$0**	**$660,000**	**$0**	**$660,000**

Total Project Cost:

$660,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

SHA Signal Matching Funds

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Prince Frederick
Town Center

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4522
Department Priority: 2
Duration: 2020-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-22

About the Project

Calvert County's share of State Highway Administration installed traffic signal and traffic control devices.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021			$60,000		**$60,000**
2022					**$0**
2023			$60,000		**$60,000**
2024					**$0**
2025			$60,000		**$60,000**
2026					**$0**
Total	**$0**	**$0**	**$180,000**	**$0**	**$180,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$60,000		**$60,000**
2022					**$0**
2023			$60,000		**$60,000**
2024					**$0**
2025			$60,000		**$60,000**
2026					**$0**
Total	**$0**	**$0**	**$180,000**	**$0**	**$180,000**

Total Project Cost:

$180,000

Estimated Annual Operating Impact:

The County expects a $400 annual increase in operating costs, specifically utility costs to operate new traffic signals.

Sidewalk Program

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Town Centers

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2633

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4509
Department Priority: 1
Duration: 2021-2026
Type: Recurring
District: All Districts

Strategic Plan Reference:
CP-23

About the Project

Sidewalk connectivity, retrofit and repair program to meet ADA Standards in Town Centers. The County is responsible for the upgrade and maintenance of all sidewalks within both State and County rights-of-way.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$375,000				**$375,000**
2022			$125,000		**$125,000**
2023			$125,000		**$125,000**
2024			$125,000		**$125,000**
2025			$125,000		**$125,000**
2026			$125,000		**$125,000**
Total	**$375,000**	**$0**	**$625,000**	**$0**	**$1,000,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$375,000		**$375,000**
2022			$125,000		**$125,000**
2023			$125,000		**$125,000**
2024			$125,000		**$125,000**
2025			$125,000		**$125,000**
2026			$125,000		**$125,000**
Total	**$0**	**$0**	**$1,000,000**	**$0**	**$1,000,000**

Total Project Cost:

$1,000,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Storm Drainage Projects

Department/Division:
Public Works/Engineering

Project Category:
Engineering

Project Location:
County-wide

Contact Information:
Project Manager:
Danielle Conrow

Telephone Number:
410-535-2400 x8575

Email:
Danielle.Conrow@calvertcountymd.gov

Project Details:
Number: 4543
Department Priority: 1
Duration: 2019-2024
Type: Non-recurring
District: All Districts

Strategic Plan Reference:
CP-24

About the Project

Study, design, repair and construction of storm drainage improvements in conjunction with County roads and upgrades. This project includes funds to cover the lining and repair to existing storm drainage systems.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$440,700		$359,300		**$800,000**
2022	$440,700		$359,300		**$800,000**
2023	$440,700		$359,300		**$800,000**
2024	$440,700		$359,300		**$800,000**
2025	$440,700		$359,300		**$800,000**
2026	$440,700		$359,300		**$800,000**
Total	**$2,644,200**	**$0**	**$2,155,800**	**$0**	**$4,800,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$50,000	$750,000		**$800,000**
2022		$50,000	$750,000		**$800,000**
2023		$50,000	$750,000		**$800,000**
2024		$50,000	$750,000		**$800,000**
2025		$50,000	$750,000		**$800,000**
2026		$50,000	$750,000		**$800,000**
Total	**$0**	**$300,000**	**$4,500,000**	**$0**	**$4,800,000**

Total Project Cost:

$4,800,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget

Transportation Safety Projects

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
County-wide

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2633

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4526
Department Priority: 1
Duration: 2020-2024
Type: Non-recurring
District: All Districts

Strategic Plan Reference:
CP-22

About the Project

These funds are used for guardrail, raised pavement markers and other safety program items.





Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$37,000		$5,000	$144,000	**$186,000**
2020	$36,000			$144,000	**$180,000**
2023	$34,471			$144,000	**$178,471**
2024	$36,000			$144,000	**$180,000**
2025	$36,000			$144,000	**$180,000**
2026	$36,000			$144,000	**$180,000**
Total	**$215,471**	**$0**	**$5,000**	**$864,000**	**$1,084,471**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$186,000		**$186,000**
2022			$180,000		**$180,000**
2023			$178,471		**$178,471**
2024			$180,000		**$180,000**
2025			$180,000		**$180,000**
2026			$180,000		**$180,000**
Total	**$0**	**$0**	**$1,084,471**	**$0**	**$1,084,471**

Total Project Cost:

$1,084,471

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Maryland NPDES MS4

Department/Division:
Public Works/Engineering

Project Category:
Engineering

Project Location:
County-wide

Contact Information:

Project Manager:
Danielle Conrow

Telephone Number:
410-535-1600 x8575

Email:
Danielle.Conrow@calvertcountymd.gov

Project Details:
Number: 4702
Department Priority: 1
Duration: 2021-2026
Type: Re-occurring
District: All Districts

Strategic Plan Reference:
CP-24

About the Project

The Maryland Department of the Environment has issued a National Pollutant Discharge Elimination System (NPDES) general permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s). This project provides recurring funding for design and construction of stormwater management facilities to address the conditions of the permit."



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$445,000		$353,703		**$798,703**
2022	$445,000		$353,703		**$798,703**
2023	$445,000		$353,703		**$798,703**
2024	$445,000		$353,703		**$798,703**
2025	$445,000		$353,703		**$798,703**
2026	$400,000		$400,000		**$800,000**
Total	**$2,625,000**	**$0**	**$2,168,515**	**$0**	**$4,793,515**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$100,000	$698,703		**$798,703**
2022		$100,000	$698,703		**$798,703**
2023		$100,000	$698,703		**$798,703**
2024		$100,000	$698,703		**$798,703**
2025		$100,000	$698,703		**$798,703**
2026		$100,000	$700,000		**$800,000**
Total	**$0**	**$600,000**	**$4,193,515**	**$0**	**$4,793,515**

Total Project Cost:

$4,793,515

Estimated Annual Operating Impact:

This project was previously Watershed Implementation Plan, now with a Federal Permit the new name is for Federal reporting.



Communications System Tower

Public Safety

Emergency Communications

Detention Center

Fire-Rescue-EMS

800 MHz Digital Communication System

Department/Division:
Calvert Emergency Communications

Project Category:
Public Safety: Emergency Communications

Project Location:
Countywide

Contact Information:

Point of Contact:
Jacqueline Vaughan

Telephone Number:
410-535-1600 ext. 2303

Email:
jacqueline.vaughan@calvertcountymd.gov

Project Details:
Number: 4039
Department Priority: 1
Duration: 2020
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-26
CP-27

About the Project

Completion of the upgrade to the current analog system to a Digital compliant communications system. The current analog system is outdated and equipment is becoming obsolete. The new digital system will allow for more interoperability with additional counties.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021		$600,000			**$600,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$600,000**	**$0**	**$0**	**$600,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$400,000		$200,000	**$600,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$400,000**	**$0**	**$200,000**	**$600,000**

Total Project Cost:

$600,000

Estimated Annual Operating Impact:

The County expects maintenance and licensing costs.

Detention Center Inmate Program Space

Department/Division:
Detention Center

Project Category:
Public Safety: Detention Center

Project Location:
325 Stafford Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Capt. Kevin Cross

Telephone Number:
410-535-1600 x8918

Email:
crosskb@co.cal.md.us

Project Details:
Number: 4103
Department Priority: 2
Duration: 2019-2020
Non-recurring
District: 2

ra
CP-27

About the Project

The scope includes the design and construction of an inmate program space area, which is currently so limited that GED, Mental Health, re-entry and adult education classes are competing with religious programs for instructional areas. Support staff who instruct inmate programs and design re-entry plans will occupy limited office space in this area as well.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021		$250,000		$250,000	**$500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$250,000**	**$0**	**$250,000**	**$500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021			$500,000		**$500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$500,000**	**$0**	**$500,000**

Total Project Cost:

$500,000

Estimated Annual Operating Impact:

The County expects a 6% or $60,000 increase in operating costs once all detention center projects are constructed and in use.

Detention Center Generator Replacement

Department/Division:
Detention Center

Project Category:
Public Safety: Detention Center

Project Location:
325 Stafford Road
Prince Frederick, MD 20678

Contact Information:
Project Manager:
Capt. Kevin Cross

Telephone Number:
410-535-1600 x8918

Email:
Kevin.Cross@calvertcountymd.gov

Project Details:
Number: 4103
Department Priority: 2
Duration: 2020
Non-recurring
District: 2

Strategic Plan Reference:
CP-27

About the Project

The current generator has been in service since 1997. The facility operations depend on an immediate switch from interrupted line current to generator power. The huge demand placed on this unit requires, at a minimum, the current rated output of 6 kw of electric current. The current generator has cost the County over $85,000 in non-preventive maintenance (emergency) repairs since 2007.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022		$220,000		$220,000	**$440,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$220,000**	**$0**	**$220,000**	**$440,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022		$220,000		$220,000	**$440,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$220,000**	**$0**	**$220,000**	**$440,000**

Total Project Cost:

$440,000

Estimated Annual Operating Impact:

The County expects a significant cost savings in running and maintaining a new, efficient and energy efficient generator.

Detention Center Booking Area Improvements

Department/Division:
Detention Center

Project Category:
Public Safety: Detention Center

Project Location:
325 Stafford Road
Prince Frederick, MD 20678

Contact Information:
Project Manager:
Capt. Kevin Cross

Telephone Number:
410-535-1600 x8918

Email:
crosskb@co.cal.md.us

Project Details:
Number: 4103
Department Priority: 2
Duration: Prior-2022
Non-recurring
District: 2

Strategic Plan Reference:
CP-27

About the Project

In 2010, the Detention Center became the Central Booking Unit for Calvert County. This expanded role placed more inmates in an already cramped area and decreased the amount of space allotted for storage, mental health, medical and new prisoner intake procedures. The booking area needs intense observation cells and a prisoner processing area which is away from the normally loud and distracting housing cells. Space that was once open for prisoner escorts to and from the unit is now cluttered with printers, fingerprint equipment and file cabinets. HVAC, plumbing and lighting upgrades will be vital to this renovation which will require engineering to ensure that space is designed with utmost efficiency. A sound-proof cell and a larger, better equipped medical unit are included in the equipment cost estimate.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$2,750,000		$2,750,000	**$5,500,000**
2026		$2,750,000		$2,750,000	**$5,500,000**
Total	**$0**	**$5,500,000**	**$0**	**$5,500,000**	**$11,000,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$5,500,000		**$5,500,000**
2026			$5,500,000		**$5,500,000**
Total	**$0**	**$0**	**$11,000,000**	**$0**	**$11,000,000**

Total Project Cost:

$11,000,000

Estimated Annual Operating Impact:

The County expects a $60,000 increase in salaries associated with new officer post, $40,000 increase in annual operating costs.

Detention Center Door Access Controls & Fire Alarm Upgrade

Department/Division:
Detention Center

Project Category:
Public Safety: Detention Center

Project Location:
325 Stafford Road
Prince Frederick MD 20678

Contact Information:

Project Manager:
Capt. Kevin B. Cross

Telephone Number:
410-535-4300 x8918

Email:
kevin.cross@calvertcountymd.gov

Project Details:
Number: 1
Department Priority
Duration: 2021-2022
Type
District

Strategic Plan Reference:

About the Project

The Detention Center employs three separate electronic information systems designed to monitor security, allow access through security doors and warn occupants of fire and smoke emergencies. The Fire Alarm system is an involved network of sensors, pull-stations and detectors. The Door Access Control System enables staff to securely enter/exit and move through the facility using cameras to confirm staff identity. It is critical that both systems are integrated for optimum operating efficiently. The current fire alarm system is nearly 40 years old both replacement parts and technical support is becoming increasingly limiting. The current Access Door Control System, has similar issues. Should either of these systems fail, staff would be forced to manually operate doors and institute extensive measures to ensure fire safety.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022		$600,000		$600,000	**$1,200,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$600,000**	**$0**	**$600,000**	**$1,200,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022		$600,000		$600,000	**$1,200,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$600,000**	**$0**	**$600,000**	**$1,200,000**

Total Project Cost:

$1,200,000

Estimated Annual Operating Impact:

Annual costs will not be impacted by this important staff safety upgrade.

Career EMS Division

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Career EMS

Project Location:
315 Stafford Road%
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Barry Contee

Telephone Number:
410-535-1600 x2605

Email:
barry.contee@calvertcountymd.gov

Project Details:
Number: 1750
Department Priority: 1
Career
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of emergency medical service by providing essential equipment for emergency personnel.
Provide advanced life support equipped emergency medical services (EMS) apparatus for the Career EMS Division. The budget request includ initial durable medical equipment and supplies FY-21 request for the procurement of 1 ALS transport unit (paramedic ambulance) and all associated equipment.

APPARATUS
2021- (1) ALS Transport Ambulance w/equipment $500,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$500,000				**$500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$500,000**	**$0**	**$0**	**$0**	**$500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$500,000	**$500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$500,000**	**$500,000**

Total Project Cost:

$500,000

Estimated Annual Operating Impact:

The career EMS team costs will be determined in late FY20.

North Beach Volunteer Fire Department & Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
8536 Bayside Road
North Beach, MD
20714

Contact Information:

Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 1610
Department Priority: 1
Duration: 2020-2025
Recurring
District: 3

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2021 - Replace Engine 12 - $698,000
2024 - Replace Command 1 - $73,000
2026 - Replace Ambulance 19 (Medium Duty) - $471,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021		$698,000			**$698,000**
2022					**$0**
2023					**$0**
2024	$73,000				**$73,000**
2025					**$0**
2026	$471,000				**$471,000**
Total	**$544,000**	**$698,000**	**$0**	**$0**	**$1,242,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$698,000	**$698,000**
2022					**$0**
2023					**$0**
2024				$73,000	**$73,000**
2025					**$0**
2026				$471,000	**$471,000**
Total	**$0**	**$0**	**$0**	**$1,242,000**	**$1,242,000**

Total Project Cost:

$1,242,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Prince Frederick Volunteer Fire Department

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
450 Solomons Island Road
Prince Frederick, MD
20678

Contact Information:

Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 1620
Department Priority: 1
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26
CP-27

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2024 – Replace Command 2 - $73,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$73,000				**$73,000**
2025					**$0**
2026					**$0**
Total	**$73,000**	**$0**	**$0**	**$0**	**$73,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024				$73,000	**$73,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$73,000**	**$73,000**

Total Project Cost:

$73,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Solomons Volunteer Rescue Squad & Fire Department

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
13150 H.G. Truman Road
Solomons, MD
20688

Contact Information:

Project Manager:
James Richardson

Telephone Number:
410-535-1600 x2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 1630
Department Priority: 1
Duration: 2020-2025
Recurring
District: 1

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2023 - Replace Boat 3 - $570,000
2024 - Replace Command 3 - $73,000
2025 - Replace Ambulance 37 - $444,000
2025 - Replace Ambulance 39 - $444,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023	$570,000				**$570,000**
2024	$73,000				**$73,000**
2025	$888,000				**$888,000**
2026					**$0**
Total	**$1,531,000**	**$0**	**$0**	**$0**	**$1,531,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023				$570,000	**$570,000**
2024				$73,000	**$73,000**
2025				$888,000	**$888,000**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$1,531,000**	**$1,531,000**

Total Project Cost:

$1,531,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Prince Frederick Volunteer Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
755 Solomons Island Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 1640
Department Priority: 1
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2022 - Replace Ambulance 48 (Medium Duty) - $373,000
2022 - Replace Boat 4 - $538,000 (+/- 28 feet)
2024 - Replace Ambulance 47 (Medium Duty) - $419,000
2024 - Replace Ambulance 49 (Medium Duty) - $419,000
2026 - Replace Command 4 - $77,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022	$373,000	$538,000			**$911,000**
2023					**$0**
2024	$838,000				**$838,000**
2025					**$0**
2026	$77,000				**$77,000**
Total	**$1,288,000**	**$538,000**	**$0**	**$0**	**$1,826,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022				$911,000	**$911,000**
2023					**$0**
2024				$838,000	**$838,000**
2025					**$0**
2026				$77,000	**$77,000**
Total	**$0**	**$0**	**$0**	**$1,826,000**	**$1,826,000**

Total Project Cost:

$1,826,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Dunkirk Volunteer Fire Department & Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
3170 West Ward Road
Dunkirk, MD
20754

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 1650
Department Priority: 1
Duration: 2020-2025
Recurring
District: 3

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.
APPARATUS
2021 – Replace Engine 52 - $698,000
2022 – Replace Ambulance 58 (Type 1) - $249,000
2024 – Replace Command 5 - $75,000
2026 – Replace Engine 51 - $810,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021		$698,000			**$698,000**
2022	$249,000				**$249,000**
2023					**$0**
2024	$75,000				**$75,000**
2025					**$0**
2026	$810,000				**$810,000**
Total	**$1,134,000**	**$698,000**	**$0**	**$0**	**$1,832,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$698,000	**$698,000**
2022				$249,000	**$249,000**
2023					**$0**
2024				$75,000	**$75,000**
2025					**$0**
2026				$810,000	**$810,000**
Total	**$0**	**$0**	**$0**	**$1,832,000**	**$1,832,000**

Total Project Cost:

$1,832,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Huntingtown Volunteer Fire Department & Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
4030 Old Town Road
Huntingtown, MD
20639

Contact Information:

Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 1660
Department Priority: 1
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2022 - Replace Brush 6 - $98,000
2023 - Replace Ambulance 68 (Medium Duty) - $395,000
2024 - Replace Ambulance 69 (Medium Duty) - $419,000
2024 - Replace Command 6 - $73,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022	$98,000				**$98,000**
2023	$395,000				**$395,000**
2024	$492,000				**$492,000**
2025					**$0**
2026					**$0**
Total	**$985,000**	**$0**	**$0**	**$0**	**$985,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022				$98,000	**$98,000**
2023				$395,000	**$395,000**
2024				$492,000	**$492,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$985,000**	**$985,000**

Total Project Cost:

$985,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

St. Leonard Volunteer Fire Department & Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
200 Calvert Beach Road
St. Leonard, MD

20685

Contact Information:

Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 1670
Department Priority: 1
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2021 - Replace Ambulance 79 (Medium Duty) - $352,000
2022 - Replace Ambulance 78 (Medium Duty) - $373,000
2022 - Replace Engine 71 - $719,000
2025 - Replace Ambulance 77 - $444,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$352,000				**$352,000**
2022	$373,000	$719,000			**$1,092,000**
2023					**$0**
2024					**$0**
2025	$444,000				**$444,000**
2026					**$0**
Total	**$1,169,000**	**$719,000**	**$0**	**$0**	**$1,888,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$352,000	**$352,000**
2022				$1,092,000	**$1,092,000**
2023					**$0**
2024					**$0**
2025				$444,000	**$444,000**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$1,888,000**	**$1,888,000**

Total Project Cost:

$1,888,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Calvert Advanced Life Support

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
55 Security Blvd
Prince Frederick, MD
20678

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 1700
Department Priority: 1
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS
2021 - Replace Medic 105 - $103,000
2022 - Replace Medic 101 - $106,000
2022 - Replace Medic 102 - $106,000
2023 - Replace Medic 104 - $109,000
2024 - Replace Medic 103 - $112,000
2026 - Replace Medic 101 - $119,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021	$103,000				**$103,000**
2022	$212,000				**$212,000**
2023	$109,000				**$109,000**
2024	$112,000				**$112,000**
2025					**$0**
2026	$119,000				**$119,000**
Total	**$655,000**	**$0**	**$0**	**$0**	**$655,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021				$103,000	**$103,000**
2022				$212,000	**$212,000**
2023				$109,000	**$109,000**
2024				$112,000	**$112,000**
2025				$0	**$0**
2026				$119,000	**$119,000**
Total	**$0**	**$0**	**$0**	**$655,000**	**$655,000**

Total Project Cost:

$655,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Calvert County Rescue Dive Team

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
755 Solomons Island Road
Prince Frederick, MD 20678

Contact Information:

Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 1710
Department Priority: 2
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS
2022 - New Boat 12 - $265,000
2023 - Replace Dive Rescue 12 - $71,000
2024 - New Utility 12 - $73,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022	$265,000				**$265,000**
2023	$71,000				**$71,000**
2024	$73,000				**$73,000**
2025					**$0**
2026					**$0**
Total	**$409,000**	**$0**	**$0**	**$0**	**$409,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022				$265,000	**$265,000**
2023				$71,000	**$71,000**
2024				$73,000	**$73,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$409,000**	**$409,000**

Total Project Cost:

$409,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Solomons Volunteer Rescue Squad & Fire Department

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
13150 H.G. Truman Road
Solomons, MD
20688

Contact Information:

Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 163001
Department Priority: 1
Duration: 2019-2023
Recurring
District: 1

Strategic Plan Reference:
CP-26

About the Project

NEW FACILITY
Solomons VRSFD is requesting funds to replace their (main) facility at 13150 HG Truman Road.
2025/2026 - Construction - $13,000,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$1,050,000				**$1,050,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$6,500,000			**$6,500,000**
2026		$6,500,000			**$6,500,000**
Total	**$1,050,000**	**$13,000,000**	**$0**	**$0**	**$14,050,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior	$1,000,000	$50,000			**$1,050,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$6,500,000		**$6,500,000**
2026			$6,500,000		**$6,500,000**
Total	**$1,000,000**	**$50,000**	**$13,000,000**	**$0**	**$14,050,000**

Total Project Cost:

$14,050,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

St. Leonard Volunteer Fire Department & Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
200 Calvert Beach Road
St. Leonard, MD

20685

Contact Information:

Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
James.Richardson@calvertcountymd.gov

Project Details:
Number: 167001
Department Priority: 1
Duration: 2019-2022
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

NEW FACILITY
Plan and construct replacement facility at 200 Calvert Beach Road
2021 - Planning - $400,000
2023/2024 - Construction - $12,000,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$200,000				**$200,000**
2021		$400,000			**$400,000**
2022		$850,000			**$850,000**
2023		$5,150,000			**$5,150,000**
2024		$6,000,000			**$6,000,000**
2025					**$0**
2026					**$0**
Total	**$200,000**	**$12,400,000**	**$0**	**$0**	**$12,600,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$200,000			**$200,000**
2021		$400,000			**$400,000**
2022		$850,000			**$850,000**
2023			$5,150,000		**$5,150,000**
2024			$6,000,000		**$6,000,000**
2025					**$0**
2026					**$0**
Total	**$0**	**$1,450,000**	**$11,150,000**	**$0**	**$12,600,000**

Total Project Cost:

$12,600,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.



Appeal Land Fill

Enterprise Funds

Solid Waste

Water

Sewerage & Wastewater

Appeal Transfer Station Construction

Department/Division:
Solid Waste

Project Category:
Utilities - Solid Waste

Project Location:
401 Sweetwater Road
Lusby, MD
20657

Contact Information:

Point of Contact:
Emily Matthews, Project Engineer II

Telephone Number:
410-535-1600 x2328

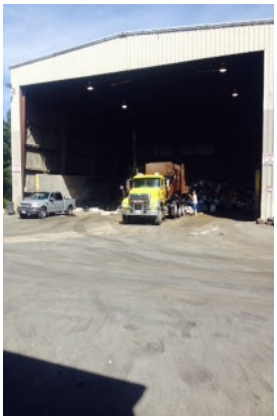
Email:
Emily.Matthews@calvertcountymd.gov

Project Details:
Number: 490001
Department Priority: 1
Duration: Prior-2022
Non-recurring
District: 1

Strategic Plan Reference:
CP-33
CP-34

About the Project

The County's refuse hauling contract with Waste Management expires in FY2022. The contractor built and owns the current transfer station building, located at the Appeal Landfill. This project scope includes constructing a county-owned facility, which will create a covered area large enough to collect the solid waste from residential and commercial haulers. However, the County is exploring the option of contracting the design, construction and operation to a 3rd party vendor. This new facility will have separate service areas for residential and commercial customers. Staff completed a feasibility study in FY2019.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$622,000				**$622,000**
2021		$1,642,000			**$1,642,000**
2022		$4,000,000			**$4,000,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$622,000**	**$5,642,000**	**$0**	**$0**	**$6,264,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$211,000	$403,000	$8,000	**$622,000**
2021			$1,642,000		**$1,642,000**
2022			$4,000,000		**$4,000,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$211,000**	**$6,045,000**	**$8,000**	**$6,264,000**

Total Project Cost:

$6,264,000

Estimated Annual Operating Impact:

Solid Waste operating costs are funded by the Solid Waste Fund, which is supported by users of the service.

Barstow Convenience Center - Upgrade

Department/Division:
Solid Waste
Solid Waste

Project Category:
Utilities - Solid Waste

Project Location:
350 Stafford Road
Prince Frederick, MD
20678

Contact Information:
Point of Contact:
Emily Matthews, Project Engineer II
Telephone Number:
410-535-1600 x2328

Email:
Emily.Matthews@calvertcountymd.gov

Project Details:
Number: 4906
Department Priority: 2
Duration: Prior-2022
Non-recurring
District: 2

Strategic Plan Reference:
CP-33
CP-34

About the Project

The scope of this project changed from retrofitting to a redesign of the facility. The cost includes a change in the ingress and egress of the facility, storm water management improvements, and construction of a retaining wall. This facility will be the County's third largest convience center. It will be two levels and similiar to the Appeal Convenience Center. The new equipment will include replacing the existing single compactor with two new below grade compactors and installing two new compactors for recycling.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$400,000				**$400,000**
2021					**$0**
2022		$3,000,000			**$3,000,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$400,000**	**$3,000,000**	**$0**	**$0**	**$3,400,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$220,000	$180,000		**$400,000**
2021					**$0**
2022			$2,800,000	$200,000	**$3,000,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$220,000**	**$2,980,000**	**$200,000**	**$3,400,000**

Total Project Cost:

$3,400,000

Estimated Annual Operating Impact:

Solid Waste operating costs are funded by the Solid Waste Fund, which is supported by users of the service.

Ball Road Convenience Center

Department/Division:
Solid Waste

Project Category:
Utilities - Solid Waste

Project Location:
1045 Ball Road
Port Republic, MD 20676

Contact Information:

Point of Contact:
Emily Matthews, Project Engineer II

Telephone Number:
410-535-1600 x2328

Email:
Emily.Matthews@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 2
Duration: 2021
Non-recurring
District: 2

Strategic Plan Reference:
CP-33
CP-34

About the Project

The Ball Road Convenience Center will be expanded to include two compactors onsite to alleviate congestion when the boxes are changed out. This project will also provide 4 lanes of traffic for trash offload, which will increase efficiency for customers. Two new recycling compactors will be added.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2021	$460,000				**$460,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$460,000**	**$0**	**$0**	**$0**	**$460,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$60,000	$290,000	$110,000	**$460,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$60,000**	**$290,000**	**$110,000**	**$460,000**

Total Project Cost:

$460,000

Estimated Annual Operating Impact:

Solid Waste operating costs are funded by the Solid Waste Fund, which is supported by users of the service.

Cavalier Country Water Distribution System Replacement

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
Cavalier Country
Dunkirk, MD
20574

Contact Information:

Point of Contact:
Emily Matthews, Project Engineer II

Telephone Number:
410-535-1600 x2328

Email:
Emily.Matthews@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 2
Duration: 2024-2025
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-28

About the Project

Replace water distribution lines and service connections throughout Cavalier Country water system, along with installing new valves. The current distribution pipe is over 40 years old. New, additional valves will be installed to help for future maintenance and isolating parts of the system when needed.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$50,000		**$50,000**
2025		$500,000			**$500,000**
2026					**$0**
Total	**$0**	**$500,000**	**$50,000**	**$0**	**$550,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$50,000			**$50,000**
2025			$500,000		**$500,000**
2026					**$0**
Total	**$0**	**$50,000**	**$500,000**	**$0**	**$550,000**

Total Project Cost:

$550,000

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Chesapeake Heights Water Distribution System Replacement

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
Chesapeake Heights
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Emily Matthews, Project Engineer II

Telephone Number:
410-535-1600 x2328

Email:
Emily.Matthews@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 2
Duration: 2021-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-28

About the Project

Replace water distribution lines through Chesapeake Heights water system, along with installing new valves and fire hydrants. The current system is a combination of lined ductile iron and small galvanized pipe. The County has experienced multiple main line breaks and multiple leaks in the 2" galvanized pipe. New, additional valves will be installed to help for future maintenance and isolating parts of the system when needed. This will be constructed in two phases. Phase one will replace the distribution system on the east side of the system, while phase two will replace the west side of the system.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2021			$100,000		**$100,000**
2022		$500,000			**$500,000**
2023		$500,000			**$500,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$1,000,000**	**$100,000**	**$0**	**$1,100,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$100,000			**$100,000**
2022			$500,000		**$500,000**
2023			$500,000		**$500,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$100,000**	**$1,000,000**	**$0**	**$1,100,000**

Total Project Cost:

$1,100,000

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Mason Road Loop

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
Mason Road
Prince Frederick, MD 20678

Contact Information:

Point of Contact:
Emily Matthews, Project Engineer II

Telephone Number:
410-535-1600 x2328

Email:
Emily.Matthews@calvertcountymd.gov

Project Details:
Number: 481101
Department Priority: 2
Duration: Prior-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-30

About the Project

Connect 1,950 LF of 8" waterline to loop existing water line and to improve water quality and service reliability.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior			$23,145		**$23,145**
2021					**$0**
2022			$416,855		**$416,855**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$440,000**	**$0**	**$440,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$23,145			**$23,145**
2021					**$0**
2022		$16,855	$400,000		**$416,855**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$40,000**	**$400,000**	**$0**	**$440,000**

Total Project Cost:

$440,000

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Small Water Main Replacements

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
County-wide

Contact Information:
Point of Contact:
Karl Holzberger, Infrastructure Supt
Telephone Number:
410-535-1600 x8503

Email:
Karl.Holzberger@calvertcountymd.gov

Project Details:
Number: 4822
Department Priority: 1
Duration: Prior-2026
Recurring
District: 2

Strategic Plan Reference:
CP-28

About the Project

Several of the smaller water systems have water mains 4" and less in diameter that are in various stages of disrepair. Due to the difficulty of prioritizing individual systems for study and replacement of waterlines, this project will provide funding to initiate replacement of water lines in problem areas as they are identified through routine maintenance procedures. There is currently $183,482 available in this project as of August 2019.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$100,000		$190,000		**$290,000**
2021	$100,000				**$100,000**
2022	$50,000				**$50,000**
2023	$50,000				**$50,000**
2024	$50,000				**$50,000**
2025	$50,000				**$50,000**
2026	$50,000				**$50,000**
Total	**$450,000**	**$0**	**$190,000**	**$0**	**$640,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$290,000		**$290,000**
2021			$100,000		**$100,000**
2022			$50,000		**$50,000**
2023			$50,000		**$50,000**
2024			$50,000		**$50,000**
2025			$50,000		**$50,000**
2026			$50,000		**$50,000**
Total	**$0**	**$0**	**$640,000**	**$0**	**$640,000**

Total Project Cost:

$640,000

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Water Meter Replacement / Upgrades

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
County-wide

Contact Information:

Point of Contact:
Karl Holzberger, Infrastructure Supt

Telephone Number:
410-535-1600 x8503

Email:
Karl.Holzberger@calvertcountymd.gov

Project Details:
Number: 4812
Department Priority: 1
Duration: Prior-2026
Recurring
District: 2

Strategic Plan Reference:
CP-28

About the Project

The age of many water meters throughout the County are approaching 10 years or more. As the meters age, the accuracy diminishes, causing the consumption to be under-reported. This project will allow replacement of meters which have reached the end of their useful life as they are identified during routine maintenance procedures. The meter replacements will be funded from prior years' utility fees. There is currently $288,799 available in this project as of August 2019.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$1,285,089	$64,885	$1,755,539	$6,669	**$3,112,182**
2021	$250,000				**$250,000**
2022	$100,000				**$100,000**
2023	$100,000				**$100,000**
2024	$100,000				**$100,000**
2025	$100,000				**$100,000**
2026	$100,000				**$100,000**
Total	**$2,035,089**	**$64,885**	**$1,755,539**	**$6,669**	**$3,862,182**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$1,054,234	$2,057,948	**$3,112,182**
2021				$250,000	**$250,000**
2022				$100,000	**$100,000**
2023				$100,000	**$100,000**
2024				$100,000	**$100,000**
2025				$100,000	**$100,000**
2026				$100,000	**$100,000**
Total	**$0**	**$0**	**$1,054,234**	**$2,807,948**	**$3,862,182**

Total Project Cost:

$3,862,182

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Water Station Improvements

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
County-wide

Contact Information:

Point of Contact:
James Ritter, Operations Superintendent

Telephone Number:
410-535-1600 x8501

Email:
James.Ritter@calvertcountymd.gov

Project Details:
Number: 4824
Department Priority: 1
Duration: Prior-2026
Recurring
District: 3

Strategic Plan Reference:
CP-28

About the Project

The project will incorporate general repairs and upgrades to water stations throughout Calvert County, such as instrumentation and controls, well work and facility rehabilitation. The project will address most urgent operational needs, code compliance, regulatory compliance and safety measures. There is currently $47,950 available in this project as of August 2019.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$200,000		$17,314		**$217,314**
2021	$340,000				**$340,000**
2022	$340,000				**$340,000**
2023	$100,000				**$100,000**
2024	$100,000				**$100,000**
2025	$100,000				**$100,000**
2026	$100,000				**$100,000**
Total	**$1,280,000**	**$0**	**$17,314**	**$0**	**$1,297,314**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$217,314		**$217,314**
2021			$340,000		**$340,000**
2022			$340,000		**$340,000**
2023			$100,000		**$100,000**
2024			$100,000		**$100,000**
2025			$100,000		**$100,000**
2026			$100,000		**$100,000**
Total	**$0**	**$0**	**$1,297,314**	**$0**	**$1,297,314**

Total Project Cost:

$1,297,314

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

West Prince Frederick Storage Tank

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
Stafford Road
Prince Frederick, MD 20678

Contact Information:

Point of Contact:
Emily Matthews, Project Engineer II

Telephone Number:
410-535-1600 x2328

Email:
Emily.Matthews@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 2
Duration: 2022-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-29
CP-30
CP-31

About the Project

Results from the hydraulic analysis of the water system indicate the available flow in West Prince Frederick is below the recommended amount. To remedy the situation, a new 100,000 gallon elevated water storage tank is recommended for West Prince Frederick.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022			$140,000		**$140,000**
2023		$1,400,000			**$1,400,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$1,400,000**	**$140,000**	**$0**	**$1,540,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021					**$0**
2022		$140,000			**$140,000**
2023			$1,400,000		**$1,400,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$140,000**	**$1,400,000**	**$0**	**$1,540,000**

Total Project Cost:

$1,540,000

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

WastewasteTreatment Plant - Biosolid Handling

Department/Division:
Sewerage / Wastewater

Project Category:
Sewerage / Wastewater

Project Location:
Various

Contact Information:

Project Manager:
Andy Hipski,
Project Engineer II

Telephone Number:
410-535-1600 x2342

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 488500
Department Priority: 1
Duration: Prior - 2027
Non-Recurring
District: 1

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

About the Project

This project will consist of two phases. The first phase consists of replacing the existing dewatering equipment (sludge presses) at two wastewater treatment plants. The second phase consists of design and construction of a biosolids facility to handle all county wastewater plant sludge. The design will begin in FY2025 with the construction to follow in FY2027. The County will be seeking Energy Efficiency Grants once designed to partially fund this project.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$1,600,000	$150,000		**$1,750,000**
2021				$1,000,000	**$1,000,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$200,000		**$200,000**
2026					**$0**
Total	**$0**	**$1,600,000**	**$350,000**	**$1,000,000**	**$2,950,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$150,000	$600,000	$1,000,000	**$1,750,000**
2021				$1,000,000	**$1,000,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$200,000			**$200,000**
2026					**$0**
Total	**$0**	**$350,000**	**$600,000**	**$2,000,000**	**$2,950,000**

Total Project Cost:

$2,950,000

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

WWTP - Holding Ponds

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
PF WWTP #2, Prince Frederick, MD 20678
Marley Run WWTP
Huntingtown, MD 20639

Co Andy Hipski,
Project Engineer II
James Ritter, Operations Superintendent
Telephone Number:
410-535-1600 x8501

Email:
James.Ritter@calvertcountymd.gov

Project Details:
Number: 488501
Department Priority: 1
Duration: Prior-2021
Recurring
District: 2

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

Total Project Cost:

$1,600,000

About the Project

Inspect, dredge and clean, and repair or replace holding pond liners at Prince Frederick WWTP #2 and Marley Run WWTP. The scope also includes adding aluminum walkway to inlet structure for Prince Frederick WWTP #2.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$500,000	$100,000		**$600,000**
2021		$1,000,000			**$1,000,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$1,500,000**	**$100,000**	**$0**	**$1,600,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$63,500	$336,500	$200,000	**$600,000**
2021			$700,000	$300,000	**$1,000,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$63,500**	**$1,036,500**	**$500,000**	**$1,600,000**

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Prince Frederick WWTP #2 - Plant Improvements

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
1000 Tobacco Ridge Road
Prince Frederick, MD 20678

Contact Information:

Project Manager:
Andy Hipski,
Project Engineer II

Telephone Number:
410-535-1600 x2342

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4852
Department Priority: 1
Duration: Prior-2021
Non-Recurring
District: 2

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

Total Project Cost:

$674,000

About the Project

Improvements to Prince Frederick WWTP #2 including but not limited to: grit removal, screening, washing & compacting, blower replacement, and air header replacement. The County will be seeking Energy Efficiency Grants to partially fund this project. This project may not occur depending on final design of PFWWTP#1



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior			$50,000		**$50,000**
2021		$624,000			**$624,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$624,000**	**$50,000**	**$0**	**$674,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$50,000			**$50,000**
2021			$200,000	$424,000	**$624,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$50,000**	**$200,000**	**$424,000**	**$674,000**

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Solomons WWTP - Septage Receiving Upgrade

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
500 Sweetwater Road
Lusby, MD 20657

Contact Information:
Andy Hipski,
Project Engineer II

Telephone Number:
410-535-1600 x2342

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4863
Department Priority: 1
Duration: Prior - 2021
Non-Recurring
District: 1

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

Total Project Cost:

$2,500,532

About the Project

Major improvements to the Solomons WWTP septage receiving station. The improved station will be capable of increased receiving capacity with the ability to unload two trucks concurrently. The new facility will allow customers to pay onsite with credit cards.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$762,532	$50,000		**$812,532**
2021		$1,688,000			**$1,688,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$2,450,532**	**$50,000**	**$0**	**$2,500,532**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$50,000	$762,532		**$812,532**
2021		$203,000	$1,485,000		**$1,688,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$253,000**	**$2,247,532**	**$0**	**$2,500,532**

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Prince Frederick WWTP #1 Plant Upgrade

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
Town Center
Prince Frederick, MD 20678

Co Andy Hipski,
Project Engineer II
James Ritter, Operations Superintendent
Telephone Number:
410-535-1600 x8501

Email:
James.Ritter@calvertcountymd.gov

Project Details:
Number: 4873 (merged with 4870)
Department Priority: 1
Duration: Prior-2026
Recurring
District: 2

Strategic Plan Reference:
CP-30

About the Project

Phase 1 (High Priorities) - The project will incorporate general repairs and upgrades to wastewater pump stations throughout the Prince Frederick service area under one contract. The project will address most urgent operational needs, code compliance and safety measures.
Phase 2 (CMH Wastewater PS Upgrade) - Upgrade of the Prince Frederick Calvert Memorial Hospital Wastewater Pump Station #4. This upgrade is necessary to meet the increased demands on the system, as well as replacing aged equipment.
Phase 3 (Upgrade Pump Station #6) - This project will replace the existing Pump Station #6 and provide needed additional capacity. The County will be seeking Energy Efficiency Grants to partially fund this project.
There is currently $1,171,564.06 available in this project as of August 2019.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$1,302,700	$498,350	$90,300	**$1,891,350**
2021		$200,000			**$200,000**
2022		$200,000			**$200,000**
2023		$200,000			**$200,000**
2024		$200,000			**$200,000**
2025		$200,000			**$200,000**
2026		$200,000			**$200,000**
Total	**$0**	**$2,502,700**	**$498,350**	**$90,300**	**$3,091,350**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$188,650	$1,702,700		**$1,891,350**
2021			$200,000		**$200,000**
2022			$200,000		**$200,000**
2023			$200,000		**$200,000**
2024			$200,000		**$200,000**
2025			$200,000		**$200,000**
2026			$200,000		**$200,000**
Total	**$0**	**$188,650**	**$2,902,700**	**$0**	**$3,091,350**

Total Project Cost:

$3,091,350

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Prince Frederick WWTP #1 Plant Upgrade

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
455 Sugar Notch Road
Prince Frederick, MD 20678

Co Andy Hipski,
Project Engineer II
Andy Hipski, Project Engineer II

Telephone Number:
410-535-1600 x2328

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4857
Department Priority: 1
Duration: Prior-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

Total Project Cost:

$30,257,430

About the Project

The Prince Frederick Wastewater Treatment Plant #1 will be upgraded to increase capacity and to meet more stringent discharge limit requirements. The County is considering upgrading this plant to Enhanced Nutrient Removal (ENR) capabilities, which would allow the County to apply for grant funding.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$2,520,000	$990,430		**$3,510,430**
2021		$1,100,000			**$1,100,000**
2022		$5,200,000		$4,300,000	**$9,500,000**
2023		$3,847,500		$4,226,000	**$8,073,500**
2024		$3,847,500		$4,226,000	**$8,073,500**
2025					**$0**
2026					**$0**
Total	**$0**	**$16,515,000**	**$990,430**	**$12,752,000**	**$30,257,430**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$290,150	$3,220,280		**$3,510,430**
2021		$1,100,000			**$1,100,000**
2022		$1,000,000	$8,500,000		**$9,500,000**
2023			$8,073,500		**$8,073,500**
2024			$8,073,500		**$8,073,500**
2025					**$0**
2026					**$0**
Total	**$0**	**$2,390,150**	**$27,867,280**	**$0**	**$30,257,430**

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Prince Frederick - Sewer Replacement Phase 3 (CLOSED)

Department/Division:
Sewerage / Wastewater

Project Category:
Sewerage / Wastewater

Project Location:
Various

Co

Project Manager:
Ryan Bowen, Maintenance Supervisor

Telephone Number:
410-535-1600 x8500

Email:
Ryan.Bowen@calvertcountymd.gov

Project Details:
Number: 4862
Department Priority: 1
Duration: 2020 - 2021
Non-Recurring
District: 2

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

About the Project

Phase 3 (Dares Beach to PS#3) - Reline the existing gravity sewer line between the intersection of Dares Beach Road and Solomons Island Road through to the Prince Frederick Wastewater Pump Station #3 on Prince Frederick Blvd. **This CIP project is being removed and budget transferred to Sewer Collection System Rehabilitation, new project #488101 because a County wide project for sewer rehab is being created.**



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$892,350			**$892,350**
2021		($892,350)			**($892,350)**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$132,000	$760,350		**$892,350**
2021		($132,000)	($760,350)		**($892,350)**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**

Total Project Cost:

$0

Estimated Annual Operating Impact:

This project will be closed and funds transferred

Solomons Pump Station Improvements

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
Town Center
Prince Frederick, MD 20678

Co Andy Hipski,
Project Engineer II
James Ritter, Operations Superintendent
Telephone Number:
410-535-1600 x8501

Email:
James.Ritter@calvertcountymd.gov

Project Details:
Number: 4872
Department Priority: 1
Duration: Prior-2026
Recurring
District: 2

Strategic Plan Reference:
CP-30

About the Project



The project will incorporate general repairs and upgrades to wastewater pump stations throughout the Solomons service area under one contract. The project will address most urgent operational needs, code compliance and safety measures. There is currently $504,703.72 available in this project as of August 2019.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$212,005		$446,495		**$658,500**
2021			$100,000		**$100,000**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024			$100,000		**$100,000**
2025			$100,000		**$100,000**
2026			$100,000		**$100,000**
Total	**$212,005**	**$0**	**$1,046,495**	**$0**	**$1,258,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$658,500		**$658,500**
2021			$100,000		**$100,000**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024			$100,000		**$100,000**
2025			$100,000		**$100,000**
2026			$100,000		**$100,000**
Total	**$0**	**$0**	**$1,258,500**	**$0**	**$1,258,500**

Total Project Cost:

$1,258,500

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Solomons WWTP Enhanced Nutrient Removal Upgrade

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
500 Sweetwater Road
Lusby, MD 20657

Co Andy Hipski,
Project Engineer II
Andy Hipski

Telephone Number:
410-535-1600 x2328

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4860
Department Priority: 3
Duration: Prior-2025
Non-Recurring
District: 1

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

Total Project Cost:

$28,400,000

About the Project

In FY2010, a study was undertaken to determine the scope, probable construction cost and schedule for completing an upgrade to the existing Solomons Wastewater Treatment Plant. The upgrade will provide for increasing treatment capacity, replacing process components that are failing or undersized, a new laboratory and will satisfy Maryland Department of the Environment (MDE) requirements for plant discharge limits.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$2,061,250	$620,000	$333,250	**$3,014,500**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$6,321,679		$7,333,375	**$13,655,054**
2026		$4,397,072		$7,333,375	**$11,730,447**
Total	**$0**	**$8,382,929**	**$620,000**	**$7,666,625**	**$28,400,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$1,675,393	$733,107	$606,000	**$3,014,500**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$1,924,607	$11,730,447		**$13,655,054**
2026			$11,730,447		**$11,730,447**
Total	**$0**	**$3,600,000**	**$12,463,554**	**$606,000**	**$28,400,000**

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Highland Low-Pressure Sewer System

Department/Division:
Sewerage / Wastewater

Project Category:
Sewerage / Wastewater

Project Location:
Chesapeake Beach

Contact Information:
Project Manager:
Andy Hipski,
Project Engineer II
Telephone Number:
410-535-1600 x2342

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:

Number: TBD
Department Priority: 2
Duration: 2021-2022
Non-Recurring
District: 3

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

About the Project

Due to increasing failing septic systems within subdivision, this issue will be addressed by installation of a low-pressure sewer system. Once developed, each lot will discharge into a separate sump which will deliver effluent to a common force main. The force main will discharge to the Chesapeake Beach Wastewater Reclamation Plant (operated by the Town of Chesapeake Beach). **This project includes both Town of Chesapeake Beach and Calvert County Water & Sewer customers.**



Funding Sources

Year	User Fees	Debt*	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2021			$172,500		**$172,500**
2022		$2,250,000		$3,250,000	**$5,500,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$2,250,000**	**$172,500**	**$3,250,000**	**$5,672,500**

* The WSD would initially debt fund the project; customers would repay through the Front Foot Benefit Assessment over determined number of years.

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$172,500			**$172,500**
2022			$2,250,000	$3,250,000	**$5,500,000**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$172,500**	**$2,250,000**	**$3,250,000**	**$5,672,500**

Total Project Cost:

$5,672,500

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

North Beach Sewer Extension

Department/Division:
Sewerage / Wastewater

Project Category:
Sewerage / Wastewater

Project Location:
North Beach

Contact Information:
Project Manager:
Andy Hipski,
Project Engineer II
Telephone Number:
410-535-1600 x2342

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 2
Duration: 2022-2023
Non-Recurring
District: 3

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

About the Project

A combination of gravity sewer extensions and low-pressure force mains will be installed to provide public sewer to underserved areas in the County section of North Beach.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2021					**$0**
2022			$34,000		**$34,000**
2023		$340,000			**$340,000**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$340,000**	**$34,000**	**$0**	**$374,000**

Project Cost Estimates

#	Year	Property	Planning	Construction	Equipment	Total
	Prior					**$0**
	2021					**$0**
	2022		$34,000			**$34,000**
	2023			$340,000		**$340,000**
	2024					**$0**
	2025					**$0**
	2026					**$0**
	Total	**$0**	**$34,000**	**$340,000**	**$0**	**$374,000**

Total Project Cost:

$374,000

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Sewer Collection System Rehabilitation (NEW)

Department/Division:
Sewerage / Wastewater

Project Category:
Sewerage / Wastewater

Project Location:
Various

Project Manager:
Ryan Bowen, Maintenance Supervisor

Telephone Number:
410-535-1600 x8500

Email:
Ryan.Bowen@calvertcountymd.gov

Project Details:
Number: 488101
Department Priority: 1
Duration: 2021
Recurring
District: 2

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

About the Project

Inspect, evaluate and repair or line sewer collection systems throughout the County in order to eliminate infiltration and inflow.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2021		$892,350	$200,000		**$1,092,350**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$892,350**	**$200,000**	**$0**	**$1,092,350**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2021		$152,000	$940,350		**$1,092,350**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$152,000**	**$940,350**	**$0**	**$1,092,350**

Total Project Cost:

$1,092,350

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Sewer Collection System Rehabilitation (CLOSED)

Department/Division:
Sewerage / Wastewater

Project Category:
Sewerage / Wastewater

Project Location:
Various

Co

Project Manager:
Ryan Bowen, Maintenance Supervisor

Telephone Number:
410-535-1600 x8500

Email:
Ryan.Bowen@calvertcountymd.gov

Project Details:
Number: 488700
Department Priority: 1
Duration: 2020 - 2021
Non-Recurring
District: 2

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

About the Project

Inspect, evaluate and repair or line sewer collection systems throughout the County in order to eliminate infiltration and inflow. **This CIP project is being removed and budget transferred to Sewer Collection System Rehabilitiation, new project #488101 because a County wide project for sewer rehab is being created.**



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior			$100,000		**$100,000**
2021			($100,000)		**($100,000)**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$20,000	$80,000		**$100,000**
2021		($20,000)	($80,000)		**($100,000)**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
2026					**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**

Total Project Cost:

$0

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Staffing



Wm. B. Tennison

Staffing Chart Key
General Fund
General Fund Staffing Summary
Staffing Summaries & Graphs
Enterprise Funds
Grants Fund
Special Revenue Funds

Staffing Chart Key

Level	Explanation/Pay Scale
A	Appointed
C	Contract
E	Elected
711 to 731	Grade on the 70 hour pay scale (1)
801 to 815	Grade on the 80 hour pay scale (2)
CC01 to CC17	Grade on Circuit Court pay scale (1)
CO1 to CO5	Grade on Correctional Officer pay scale (2)
SDS01 to SMPS08	Grade on Deputy Sheriff pay scale (2)
H01 to H19	Grade on Hourly/Seasonal pay scale

Level, as used in all Staffing sections, represents the type of employment, and for all employees who are not elected, contract or appointed, a pay scale reference is given in the Level column.

Full Time Equivalent (FTE) is a method of measuring the equivalent full time personnel by comparing hours worked to an annualized equivalency. For personnel on a 70 hour pay scale the FTE is based 1,820 hours annually and for personnel on an 80 hour pay scale the FTE is based on 2,080 hours annually.

70 hours per pay period multiplied by 26 pay periods equals 1,820 hours annually
80 hours per pay period multiplied by 26 pay periods equals 2,080 hours annually

FTEs include full time, part time, seasonal, substitute, interns, hourly and co-op positions.

All County, Circuit Court, Detention Center and Sheriff's Office employees are paid every other week, for a total of 26 paydays per year (FY2021 will have 27 paydays). The county acts as a pay agent only for the Library, Housing Authority, and Calvert Museum Society, and these employees are paid on the same schedules as county employees.

The staffing charts on the following pages are in alphabetical order by organization and are also shown on the individual organization summary pages.

Class Specifications for position titles may be found on the County website: http://www.calvertcountymd.gov -- select the Employment button and then choose Class Specifications in the box on the left side of the screen.

On the following staffing charts: the FY 2021 Adopted Budget column represents all approved staffing as of July 1, 2020. The FY 2021 requested budget includes all approved positions as of July 1, 2020 plus new positions requested by departments. The Staff Recommended Budget includes all approved positions as of July 1, 2019 plus any position changes that have been approved either expressly by the BOCC or their designees between July 1, 2019 and and March 1, 2020.

(1) 1 FTE = 1,820 annual hours on a 70 hour pay scale
(2) 1 FTE = 2,080 annual hours on an 80 hour pay scale

GENERAL FUND STAFFING Animal Control	Level	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Commissioners Budget
Animal Control Chief	724	1.0	1.0	1.0	1.0	1.0
Animal Control Officer	719	5.0	5.0	5.0	5.0	5.0
Office Assistant II	716	1.0	1.0	1.0	1.0	1.0
TOTAL		**7.0**	**7.0**	**7.0**	**7.0**	**7.0**
Animal Shelter						
Animal Shelter Division Chief	C	1.0	0.0	0.0	0.0	0.0
Deputy Director Animal Services	C	0.0	1.0	1.0	1.0	1.0
Veterinarian	730	0.0	0.0	1.0	0.0	0.0
Animal Shelter Care Supervisor	723	1.0	1.0	1.0	1.0	1.0
Executive Administrative Aide	721	1.0	1.0	1.0	1.0	1.0
Volunteer Rescue Coordinator	720	1.0	1.0	1.0	1.0	1.0
Behavior & Enrichment Coordinator	720	1.0	1.0	0.0	1.0	1.0
Animal Health Technician	719	0.0	2.0	2.0	2.0	2.0
Animal Care Attendant	717	0.0	6.0	6.0	6.0	6.0
Customer Service & Adoption Specialist	716	0.0	2.0	2.0	2.0	2.0
Office Assistant II	716	2.0	0.0	0.0	0.0	0.0
Kennel Technicians	713	8.0	0.0	0.0	0.0	0.0
TOTAL		**15.0**	**15.0**	**15.0**	**15.0**	**15.0**
Board of County Commissioners						
Commissioner	E	5.0	5.0	5.0	5.0	5.0
Executive Administrative Aide	721	1.0	1.0	1.0	1.0	1.0
TOTAL		**6.0**	**6.0**	**6.0**	**6.0**	**6.0**
Building Maintenance						
Building & Grounds Division Chief	C	1.0	1.0	1.0	1.0	0.0
Building Maintenance Supervisor	725	1.0	1.0	1.0	1.0	1.0
HVAC Master Mechanic	722	3.0	2.0	2.0	2.0	2.0
Locksmith Mechanic	722	1.0	1.0	1.0	1.0	1.0
Master Electrician	722	1.0	1.0	1.0	1.0	1.0
Journeyman HVAC Mechanic	721	0.0	1.0	1.0	1.0	1.0
Building Maintenance Mechanic	720	3.0	3.0	3.0	3.0	3.0
TOTAL		**10.0**	**10.0**	**10.0**	**10.0**	**9.0**

GENERAL FUND STAFFING *(continued)*			**FY 2020**	**FY 2021**	**FY 2021**	**FY 2021**
		FY 2019	**Adopted**	**Requested**	**Recommended**	**Adopted**
Calvert Marine Museum (County Employees)	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Marine Museum Director	C	1.0	1.0	1.0	1.0	1.0
Deputy Director Education & Special Programs	C	1.0	1.0	1.0	1.0	1.0
Curator Estuarine Biology	726	1.0	1.0	1.0	1.0	1.0
Business Manager	725	1.0	1.0	1.0	1.0	1.0
Curator Exhibitions	725	0.8	0.8	1.0	1.0	1.0
Curator Maritime History	725	1.0	1.0	1.0	1.0	1.0
Curator Paleontology	725	1.0	1.0	1.0	1.0	1.0
Physical Plant Supervisor	725	1.0	1.0	1.0	1.0	1.0
Aquarist	722	3.0	3.0	3.0	3.0	3.0
Group & Visitor Services Coordinator	722	1.0	1.0	1.0	1.0	1.0
Museum Carpenter Preparator	722	1.0	1.0	1.0	1.0	1.0
Exhibit & Special Programs Interpreter	721	1.0	1.0	1.0	1.0	1.0
Museum Registrar	721	1.0	1.0	1.0	1.0	1.0
Paleontology Collections Manager	721	0.5	0.5	0.5	0.5	0.5
Exhibit Interpreter II	720	2.0	2.0	2.0	2.0	2.0
Exhibit Technician I	719	1.0	1.0	1.0	1.0	1.0
Buildings & Grounds Lead Worker	718	1.0	1.0	1.0	1.0	1.0
Exhibit Interpreter I (Part Time)	718	1.2	1.2	1.2	1.2	1.2
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Office Assistant III	717	1.0	1.0	1.0	1.0	1.0
Buildings & Grounds Worker I	713	1.0	1.0	1.0	1.0	1.0
Model Shop Attendant/Weekend Curator	713	0.6	0.6	0.6	0.6	0.6
Custodian	711	1.4	1.4	1.4	1.4	1.4
Exhibit Graphics Technician (Hourly)	H24	0.5	0.5	0.5	0.5	0.5
Customer Service Attendant II (Hrly-Visitors Ctr)	H07	0.0	0.0	0.5	0.5	0.5
Captain, Tennison (Seasonal)	n/a	0.5	0.5	0.5	0.5	0.5
Mate, Tennison (Seasonal)	n/a	0.5	0.5	0.5	0.5	0.5
COUNTY EMPLOYEES TOTAL:		27.0	27.0	27.7	27.7	27.7
BOARD OF GOVERNORS EMPLOYEES TOTAL:		7.3	7.3	7.3	7.3	7.3
SOCIETY EMPLOYEES TOTAL:		8.3	8.3	8.3	8.3	8.3
TOTAL		**42.6**	**42.6**	**43.3**	**43.3**	**43.3**
Capital Projects						
Capital Projects Supervisor	C	1.0	1.0	1.0	1.0	1.0
Project Engineer II	727	2.0	2.0	2.0	2.0	2.0
TOTAL		**3.0**	**3.0**	**3.0**	**3.0**	**3.0**
Career EMS						
Career EMS Division Chief	C	1.0	1.0	1.0	1.0	1.0
Paramedic Supervisor (Lieutenant)	811	0.0	5.0	5.0	5.0	5.0
Paramedic	810	0.0	9.0	13.0	9.0	9.0
Emergency Medical Technician	807	0.0	9.0	13.0	9.0	9.0
Office Specialist II	719	**0.0**	**1.0**	1.0	**1.0**	**1.0**
TOTAL		**1.0**	**25.0**	**33.0**	**25.0**	**25.0**
Circuit Court (All Appointed Positions)						
Court Administrator	CC17	1.0	1.0	1.0	1.0	1.0
Deputy Court Administrator	CC11	1.0	1.0	1.0	1.0	1.0
Senior Case Manager	CC07	1.0	1.0	1.0	1.0	1.0
Court Reporter (Coordinator)	CC06	1.0	1.0	1.0	1.0	1.0
Judicial Sec./Sr. Judge ADR Mediation Coord.	CC04	1.0	0.0	0.0	0.0	0.0
Judicial Secretary	CC04	2.4	3.4	3.4	3.4	3.4
Assignment Clerk	CC03	3.0	3.0	3.0	3.0	3.0
Legal Secretary	CC02	0.4	0.4	0.4	0.4	0.4
Bailiff	A	3.8	3.8	3.8	3.8	3.8
Bailiff (Temp)	n/a	0.7	0.7	0.7	0.7	0.7
TOTAL		**15.3**	**15.3**	**15.3**	**15.3**	**15.3**

GENERAL FUND STAFFING *(continued)*			**FY 2020**	**FY 2021**	**FY 2021**	**FY 2021**
Clerk to County Commissioners	**Level**	**FY 2019 Actual**	**Adopted Budget**	**Requested Budget**	**Recommended Budget**	**Adopted Budget**
Clerk to County Commissioners	A	1.0	1.0	1.0	1.0	1.0
TOTAL		**1.0**	**1.0**	**1.0**	**1.0**	**1.0**
Communications & Media Relations	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Director of Communications & Media Relations	C	1.0	1.0	1.0	1.0	1.0
Communications & Media Rel. Deputy Director	C	1.0	1.0	1.0	1.0	1.0
Public Broadcast Manager	C	0.0	0.0	1.0	1.0	1.0
Public Information Program Manager	725	1.0	1.0	1.0	1.0	1.0
Communications Program Specialist	724	2.0	2.0	2.0	2.0	2.0
Public Broadcast Producer	724	0.0	0.0	1.0	1.0	1.0
Webmaster	724	1.0	1.0	1.0	1.0	1.0
Public Broadcast Production Specialist	723	0.0	0.0	1.0	1.0	1.0
Research Specialist	723	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Public Broadcast Specialist	722	0.0	0.0	1.0	1.0	1.0
Media Specialist	721	2.0	2.0	2.0	2.0	2.0
Public Information Program Assistant II	720	1.0	1.0	1.0	1.0	1.0
Public Information Program Assistant I	717	1.0	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**12.3**	**12.3**	**16.3**	**16.3**	**16.3**
County Administrator						
County Administrator	C	1.0	1.0	1.0	1.0	1.0
Deputy County Administrator	C	1.0	1.0	1.0	1.0	1.0
Exec Admin Asst to the County Administrator	724	1.0	1.0	1.0	1.0	1.0
TOTAL		**3.0**	**3.0**	**3.0**	**3.0**	**3.0**
County Attorney						
County Attorney	C	1.0	1.0	1.0	1.0	1.0
Associate County Attorney	C	1.0	1.0	1.0	1.0	1.0
Attorney I	C	1.0	1.0	1.0	1.0	1.0
Senior Paralegal	725	1.0	1.0	1.0	1.0	1.0
Paralegal	723	1.0	1.0	1.0	1.0	1.0
Executive Administrative Aide	721	0.0	0.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	0.0	0.0	0.0
TOTAL		**6.0**	**6.0**	**6.0**	**6.0**	**6.0**
County Treasurer						
Treasurer	E	1.0	1.0	1.0	1.0	1.0
Deputy Treasurer	A	1.0	1.0	1.0	1.0	1.0
Treasurer Clerk II	719	1.0	1.0	1.0	1.0	1.0
Treasurer Clerk I	718	2.0	3.0	4.0	4.0	4.0
Office Aide	713	2.5	1.5	0.5	0.5	0.5
TOTAL		**7.5**	**7.5**	**7.5**	**7.5**	**7.5**

GENERAL FUND STAFFING *(continued)*			FY 2020	FY 2021	FY 2021	FY 2021
		FY 2019	Adopted	Requested	Recommended	Adopted
Custodial	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Custodial Supervisor	724	1.0	1.0	1.0	1.0	1.0
Buildings and Grounds Maintenance Worker II	718	1.0	1.0	1.0	1.0	1.0
Buildings and Grounds Worker I	713	3.0	3.0	3.0	3.0	3.0
Custodian	711	10.0	10.0	10.0	10.0	10.0
Custodian (Temporary)	n/a	0.4	0.4	0.4	0.4	0.4
TOTAL		**15.4**	**15.4**	**15.4**	**15.4**	**15.4**
Detention Center						
Detention Center Administrator	C	1.0	1.0	1.0	1.0	1.0
Captain Deputy Administrator	C	0.0	0.0	1.0	1.0	1.0
Captain Deputy Administrator	814	1.0	1.0	0.0	0.0	0.0
Correctional Lieutenant	CD7	2.0	2.0	2.0	2.0	2.0
Correctional Sergeant	CD6	7.0	8.0	8.0	8.0	8.0
Correctional Corporal	CD5	11.0	11.0	11.0	11.0	11.0
Correctional Deputy Master First Class	CD4	0.0	5.0	5.0	5.0	6.0
Correctional Deputy Senior First Class	CD3	0.0	7.0	7.0	7.0	6.0
Correctional Deputy/Correctional Deputy First Class	CD1/2	56.0	45.0	46.0	45.0	45.0
Building Maintenance Mechanic	808	2.0	2.0	2.0	2.0	2.0
Cook I	804	1.0	1.0	1.0	1.0	1.0
Custodian II	803	1.0	1.0	1.0	1.0	1.0
Classification Supervisor	724	1.0	1.0	1.0	1.0	1.0
Work Release Supervisor	723	1.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Office Assistant III	717	2.0	2.0	2.0	2.0	2.0
Office Aide	713	1.0	1.0	1.0	1.0	1.0
Custodian	711	0.5	0.5	0.5	0.5	0.5
TOTAL		**90.5**	**92.5**	**93.5**	**92.5**	**92.5**
Director Community Resources						
Director of Community Resources	C	1.0	1.0	1.0	1.0	1.0
Substance Abuse Prevention Coordinator	724	1.0	1.0	1.0	1.0	1.0
Community Resources Specialist	723	1.0	1.0	2.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Office Assistant II (CAASA)	716	0.5	0.5	0.6	0.5	0.5
TOTAL		**4.5**	**4.5**	**5.6**	**4.5**	**4.5**
Director of Public Safety						
Director of Public Safety	C	1.0	1.0	1.0	1.0	1.0
Deputy Director Public Safety (Fire/Rescue/EMS)	C	0.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant II	723	1.0	1.0	1.0	1.0	1.0
Grant Writer	721	1.0	1.0	1.0	1.0	1.0
TOTAL		**3.0**	**4.0**	**4.0**	**4.0**	**4.0**
Economic Development						
Director of Economic Development	C	1.0	1.0	1.0	1.0	1.0
Economic Development Deputy Director	C	1.0	1.0	1.0	1.0	1.0
Business Retention Specialist	725	1.0	1.0	1.0	1.0	1.0
Tourism Program Specialist	724	1.0	1.0	1.0	1.0	1.0
Agricultural Development Specialist	722	1.0	1.0	1.0	1.0	1.0
Economic Development Program Specialist	722	0.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Business Retention Assistant	720	1.0	1.0	1.0	1.0	1.0
Tourism Program Assistant II	720	1.0	1.0	1.0	1.0	1.0
Office Assistant III (Reclass of CSA)	717	0.0	0.0	1.0	0.0	0.0
Customer Service Attendants (Hourly)	H07	1.0	1.0	0.0	0.5	0.5
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**9.3**	**10.3**	**10.3**	**9.8**	**9.8**

GENERAL FUND STAFFING *(continued)*			**FY 2020**	**FY 2021**	**FY 2021**	**FY 2021**
		FY 2019	**Adopted**	**Requested**	**Recommended**	**Adopted**
Election Board	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Elections Administrator	729	1.0	1.0	1.0	1.0	1.0
Election Systems Automation Coordinator	721	1.0	1.0	1.0	1.0	1.0
Executive Administrative Aide	721	1.0	1.0	1.0	1.0	1.0
Elections Registrar	720	2.0	2.0	2.0	2.0	2.0
Election Technician I	720	0.0	0.0	1.0	1.0	1.0
Office Assistant II	716	1.0	1.0	0.0	0.0	0.0
Office Aide	713	0.0	1.0	1.0	1.0	1.0
Election Board Member	A	3.0	5.0	5.0	5.0	5.0
TOTAL		**9.0**	**12.0**	**12.0**	**12.0**	**12.0**
Emergency Communications						
Communications Chief	814	1.0	1.0	1.0	1.0	1.0
Communications Assistant Chief	812	1.0	1.0	1.0	1.0	1.0
Communications Supervisor	810	1.0	1.0	1.0	1.0	1.0
Public Safety Dispatcher II	809	5.0	5.0	5.0	5.0	5.0
Public Safety Dispatcher I/Trainee	807/805	19.0	19.0	20.0	19.0	19.0
Public Safety Call-Taker	804	5.0	8.0	8.0	8.0	8.0
Radio Systems Support Administrator	725	1.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Quality Assurance Coordinator	719	1.0	1.0	1.0	1.0	1.0
Records Clerk	718	1.0	2.0	2.0	2.0	2.0
Audio & Data Entry Clerk	717	1.0	1.0	1.0	1.0	1.0
Intern	n/a	0.5	0.5	0.5	0.5	0.5
TOTAL		**37.5**	**41.5**	**42.5**	**41.5**	**41.5**
Emergency Management						
Emergency Management Division Chief	C	1.0	1.0	1.0	1.0	1.0
Emergency Management Specialist	723	1.0	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
TOTAL		**3.0**	**3.0**	**3.0**	**3.0**	**3.0**
Engineering						
Engineering Division Chief	C	1.0	1.0	1.0	1.0	1.0
Project Engineer II	727	3.0	3.0	3.0	3.0	3.0
Project Engineer I	725	1.0	1.0	1.0	1.0	1.0
Public Works Asset Manager	722	1.0	1.0	1.0	1.0	1.0
TOTAL		**6.0**	**6.0**	**6.0**	**6.0**	**6.0**
Environmental Commission						
Office Assistant II	716	0.1	0.1	0.1	0.0	0.0
TOTAL		**0.1**	**0.1**	**0.1**	**0.0**	**0.0**

GENERAL FUND STAFFING *(continued)*			FY 2020	FY 2021	FY 2021	FY 2021
Finance & Budget	**Level**	**FY 2019 Actual**	**Adopted Budget**	**Requested Budget**	**Recommended Budget**	**Adopted Budget**
Director of Finance & Budget	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Accounting	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Budget	C	1.0	1.0	1.0	1.0	1.0
Capital Projects Analyst	726	1.0	1.0	1.0	1.0	1.0
Procurement Officer	726	1.0	1.0	1.0	1.0	1.0
Accountant III	725	1.5	1.5	1.5	1.5	1.5
Senior Budget Analyst	725	1.0	1.0	1.0	1.0	1.0
Accountant I	723	1.0	1.0	1.0	1.0	1.0
Budget Analyst	723	1.0	1.0	1.0	1.0	1.0
Grants Coordinator	723	1.0	1.0	1.0	1.0	1.0
Procurement Specialist II	723	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Payroll Specialist	722	1.0	1.0	1.0	1.0	1.0
Procurement Specialist I	722	2.0	2.0	2.0	2.0	2.0
Accounts Receivable Technician II	721	1.0	0.0	0.0	0.0	0.0
Accounts Payable Technician	720	2.0	2.0	2.0	2.0	2.0
Accounts Receivable Technician I	720	1.0	1.0	1.0	1.0	1.0
Fixed Asset/Procurement Assistant	720	1.0	1.0	1.0	1.0	1.0
Procurement Assistant	720	1.0	1.0	1.0	1.0	1.0
Procurement Administrative Technician	719	1.0	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**22.8**	**21.8**	**21.8**	**21.8**	**21.8**
Fire-Rescue-EMS Division						
Fire-Rescue-EMS Division Chief	C	1.0	1.0	1.0	1.0	1.0
Fire-Rescue-EMS Coordinator	724	1.0	1.0	1.0	1.0	1.0
Emergency Medical Services Specialist	724	1.0	1.0	1.0	1.0	1.0
Recruitment & Retention Specialist	722	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
Office Assistant II	716	0.0	0.0	1.0	0.0	0.0
EMS Medical Director	C	1.0	1.0	1.0	1.0	1.0
Nurses (Temporary)	n/a	0.5	0.5	0.5	0.5	0.5
TOTAL		**6.5**	**6.5**	**7.5**	**6.5**	**6.5**
Fleet Maintenance						
Fleet Maintenance Division Chief	C	1.0	1.0	1.0	1.0	1.0
Equipment Repair Supervisor	811	1.0	1.0	1.0	1.0	1.0
Equipment Lead Technician	809	1.0	1.0	1.0	1.0	1.0
Equipment Mechanic II	808	1.0	1.0	1.0	1.0	1.0
Equipment Mechanic I	806	3.0	3.0	3.0	3.0	3.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Inventory Control Specialist	719	1.0	1.0	1.0	1.0	1.0
TOTAL		**9.0**	**9.0**	**9.0**	**9.0**	**9.0**
General Services						
Director of General Services	C	1.0	1.0	1.0	1.0	0.0
Deputy Director of General Services	C	0.0	0.0	0.0	0.0	1.0
Project Engineer	725	0.0	0.0	1.0	0.0	0.0
Executive Administrative Assistant II	723	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
Office Assistant II	716	1.0	1.0	1.0	1.0	1.0
Mailroom Clerk	714	1.0	1.0	1.0	1.0	1.0
Assistant Mailroom Clerk	713	0.0	1.0	1.0	1.0	1.0
TOTAL		**5.0**	**6.0**	**7.0**	**6.0**	**6.0**

GENERAL FUND STAFFING *(continued)*			**FY 2020**	**FY 2021**	**FY 2021**	**FY 2021**
		FY 2019	**Adopted**	**Requested**	**Recommended**	**Adopted**
Grounds	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Grounds Maintenance Supervisor	722	1.0	1.0	1.0	1.0	1.0
Buildings and Grounds Lead Worker	718	1.0	1.0	1.0	1.0	1.0
Fixed Asset Transfer Worker	714	1.0	1.0	1.0	1.0	1.0
Grounds Maintenance Worker (Hourly)	H05	0.6	0.6	0.6	0.6	0.6
TOTAL		**3.6**	**3.6**	**3.6**	**3.6**	**3.6**
Highway Maintenance						
Highway Maintenance Division Chief	813	1.0	1.0	1.0	1.0	1.0
Highway Maintenance Supervisor	810	2.0	2.0	2.0	2.0	2.0
Sign Shop Supervisor	807	1.0	1.0	1.0	1.0	1.0
Highway Maintenance Crew Leader I	806	4.0	4.0	5.0	4.0	4.0
Highway Equipment Operator III	804	5.0	5.0	6.0	5.0	5.0
Litter Control Coordinator	804	1.0	1.0	1.0	1.0	1.0
Highway Equipment Operator II	803	12.0	12.0	15.0	12.0	12.0
Highway Equipment Operator I	802	7.0	7.0	9.0	7.0	7.0
Traffic Engineering Technician	722	1.0	1.0	1.0	1.0	1.0
Highway Maintenance Service Coordinator	719	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
TOTAL		**36.0**	**36.0**	**43.0**	**36.0**	**36.0**
Human Resources						
Director of Human Resources	C	1.0	1.0	1.0	1.0	1.0
Human Resources Deputy Director	C	2.0	2.0	2.0	2.0	2.0
Senior Human Resources Analyst	726	1.0	1.0	1.0	1.0	1.0
Benefits Specialist II	724	1.0	1.0	1.0	1.0	1.0
Human Resources Analyst II	724	2.0	2.0	2.0	2.0	2.0
Risk Manager	724	1.0	1.0	1.0	1.0	1.0
Safety Officer	724	1.0	1.0	1.0	1.0	1.0
Benefits Specialist I	721	1.0	1.0	1.0	1.0	0.0
Executive Administrative Aide	721	1.0	1.0	1.0	1.0	1.0
Risk Management Specialist	721	0.0	0.0	1.0	0.0	0.0
Benefits Assistant	720	0.0	0.0	0.0	0.0	1.0
Risk Management Assistant	720	1.0	1.0	1.0	1.0	1.0
Human Resources Assistant	719	2.0	2.0	2.0	2.0	2.0
Human Resources Aide	717	1.0	1.0	1.0	1.0	1.0
Office Assistant I	715	2.0	2.0	2.0	2.0	2.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**17.3**	**17.3**	**18.3**	**17.3**	**17.3**
Inspections & Permits						
Inspections & Permits Division Chief	727	1.0	1.0	1.0	1.0	1.0
Land Management Systems Coordinator	725	1.0	1.0	1.0	1.0	1.0
Permit Coordinator	725	1.0	1.0	1.0	1.0	1.0
Plans Examiner	723	1.0	1.0	1.0	1.0	1.0
Building Inspector	723	2.0	2.0	2.0	2.0	2.0
Electrical Inspector	723	2.0	2.0	2.0	2.0	2.0
Permit Supervisor	723	1.0	1.0	1.0	1.0	1.0
Plumbing Inspector	723	2.0	2.0	2.0	2.0	2.0
Permit Technician I	720	4.0	4.0	4.0	4.0	4.0
Office Assistant III	717	0.0	0.0	1.0	1.0	1.0
Office Aide	713	1.0	1.0	0.0	0.0	0.0
Inspectors (Temporary)	n/a	0.7	0.7	0.7	0.7	0.7
TOTAL		**16.7**	**16.7**	**16.7**	**16.7**	**16.7**

GENERAL FUND STAFFING *(continued)*			**FY 2020**	**FY 2021**	**FY 2021**	**FY 2021**
		FY 2019	**Adopted**	**Requested**	**Recommended**	**Adopted**
Liquor Board	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Liquor Board Member	A	3.0	3.0	3.0	3.0	3.0
Clerk	A	0.2	0.2	0.2	0.2	0.2
TOTAL		**3.2**	**3.2**	**3.2**	**3.2**	**3.2**
Mosquito Control						
Supervisor of Mosquito Control	721	1.0	1.0	1.0	1.0	1.0
Office Assistant III	717	1.0	1.0	1.0	1.0	1.0
Pest Management Specialist	717	0.0	1.0	1.0	1.0	1.0
Lead Truck Driver (Seasonal)	H10	0.4	0.4	0.4	0.4	0.4
Pest Management Technician (Seasonal)	H07	0.9	0.3	0.3	0.3	0.3
Truck Driver Operator II/I (Seasonal)	H07/05	1.5	1.5	1.5	1.5	1.5
Field Inspector	H04	0.7	0.0	0.0	0.0	0.0
TOTAL		**5.5**	**5.2**	**5.2**	**5.2**	**5.2**
Natural Resources						
Natural Resources Division Chief	727	1.0	1.0	1.0	1.0	1.0
Naturalist II	724	1.0	1.0	1.0	1.0	1.0
Naturalist I	722	3.0	3.0	3.0	3.0	3.0
Park Manager	722	2.0	2.0	3.0	2.0	2.0
Building & Grounds Lead Worker	718	1.0	0.0	0.0	0.0	0.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Park Supervisor	718	0.0	1.0	1.0	1.0	1.0
Volunteer Coordinator	716	0.0	0.0	1.0	0.0	0.0
Naturalist (Hourly)	H15	0.0	0.8	0.8	0.8	0.8
Naturalist (Hourly)	H13	0.8	0.0	0.0	0.0	0.0
Nature Center Aide	H12	0.0	0.8	0.8	0.8	0.8
Park Ranger (Hourly)	H12	0.8	1.2	1.2	1.2	1.2
Nature Center Aide	H11	0.8	0.0	0.0	0.0	0.0
Park Ranger (Hourly)	H11	0.4	0.0	0.0	0.0	0.0
Grounds Maintenance Worker (Hourly)	H05	0.8	0.8	0.8	0.8	0.8
Park Technician (Hourly)	H05	1.8	1.8	1.8	1.8	1.8
Summer Co-Op Students	n/a	0.5	0.5	0.5	0.5	0.5
TOTAL		**14.9**	**14.9**	**16.9**	**14.9**	**14.9**

GENERAL FUND STAFFING *(continued)*			**FY 2020**	**FY 2021**	**FY 2021**	**FY 2021**
		2019	**Adopted**	**Requested**	**Recommeded**	**Adopted**
Office on Aging	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Aging Services Division Chief	727	1.0	1.0	1.0	1.0	1.0
Aging Client Services Manager	726	1.0	1.0	1.0	1.0	1.0
Aging Services Fiscal Manager	726	1.0	1.0	1.0	1.0	1.0
Aging Services Long Term Care Manager	726	0.0	1.0	1.0	1.0	1.0
Aging Services Program Manager	726	1.0	1.0	1.0	1.0	1.0
Aging Social Services Map Coordinator	722	3.0	3.0	3.0	3.0	3.0
Long Term Care Coordinator	722	1.0	1.0	1.0	1.0	1.0
Aging Services Case Manager	721	1.0	1.0	1.0	1.0	1.0
Program Specialist II	721	1.0	1.0	1.0	1.0	1.0
Account Technician II	720	1.0	1.0	1.0	1.0	1.0
Program Specialist I	720	2.0	2.0	2.0	2.0	2.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
Food Services Coordinator	718	2.0	2.0	2.0	2.0	2.0
Office Assistant II	716	3.0	3.0	3.0	3.0	3.0
Program Assistant (Part-time)	715	1.8	1.8	1.8	1.8	1.8
Buildings & Grounds Maintenance Worker I	713	2.0	2.0	2.0	2.0	2.0
Custodian	711	1.0	1.0	1.0	1.0	1.0
Ceramics Instructor (Temporary)	n/a	0.1	0.1	0.1	0.1	0.1
Custodian (Temporary)	n/a	0.1	0.1	0.1	0.1	0.1
Food Services Coordinator (Temporary)	n/a	0.4	0.4	0.4	0.4	0.4
Nutrition Van Driver (Temporary)	n/a	0.3	0.3	0.3	0.3	0.3
Program Assistant (Temporary)	n/a	0.1	0.1	0.1	0.1	0.1
TOTAL		**24.8**	**25.8**	**25.8**	**25.8**	**25.8**
Orphan's Court						
Chief Judge of Orphan's Court	E	1.0	1.0	1.0	1.0	1.0
Associate Judge of Orphan's Court	E	2.0	2.0	2.0	2.0	2.0
TOTAL		**3.0**	**3.0**	**3.0**	**3.0**	**3.0**

GENERAL FUND STAFFING *(continued)*			**FY 2020**	**FY 2021**	**FY 2021**	**FY 2021**
Parks & Recreation	**Level**	**FY 2019 Actual**	**Adopted Budget**	**Requested Budget**	**Recommended Budget**	**Adopted Budget**
Director of Parks & Recreation	C	1.0	1.0	1.0	1.0	1.0
Parks & Recreation Deputy Director	C	1.0	1.0	1.0	1.0	1.0
Parks & Safety Division Chief	C	1.0	1.0	1.0	1.0	1.0
Recreation Division Chief	C	1.0	1.0	1.0	1.0	1.0
Business Manager	725	0.6	0.6	0.6	0.6	0.6
Aquatics Supervisor	724	1.0	1.0	1.0	1.0	1.0
Event & Marketing Coordinator	724	0.0	0.0	1.0	1.0	1.0
Recreation Coordinator	724	3.0	3.0	3.0	3.0	3.0
Therapeutic Recreation Supervisor	724	1.0	1.0	1.0	1.0	1.0
Park Superintendent	723	1.0	1.0	1.0	1.0	1.0
Sports Coordinator	723	1.0	1.0	1.0	1.0	1.0
Therapeutic Recreation Coordinator	722	1.0	1.0	2.0	1.0	1.0
Park Manager	722	0.0	0.0	1.0	0.0	0.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Recreation Assistant Coordinator	721	3.0	3.0	3.0	3.0	3.0
Recreation Automation Specialist	721	1.0	1.0	1.0	1.0	1.0
Sports Assistant Coordinator	721	1.0	1.0	1.0	1.0	1.0
Account Technician II	720	1.0	1.0	1.0	1.0	1.0
Building Maintenance Mechanic	720	1.0	1.0	1.0	1.0	1.0
Park Supervisor	718	3.0	3.0	3.0	3.0	3.0
Park Maintenance Specialist II	717	3.0	3.0	3.0	3.0	3.0
Office Assistant II	716	3.0	3.0	2.0	2.0	2.0
Recreation Facility Coordinator	716	3.5	3.5	3.5	3.5	3.5
Park Maintenance Specialist I	715	4.0	4.0	6.0	4.0	4.0
Facility Coordinator II	714	1.0	0.0	0.0	0.0	0.0
Front Desk Attendant (Part-time)	714	2.0	1.9	1.9	1.9	1.9
Chemical Technician	713	0.5	0.5	0.5	0.5	0.5
Building Supervisor (Part-time)	712	6.5	6.1	6.1	6.1	6.1
Custodian	711	3.2	3.2	3.2	3.2	3.2
Therapeutic Recreational Aide (Hourly)	H13	1.0	1.0	1.0	1.0	1.0
Building Coordinator (Hourly)	H12	5.8	6.2	6.2	6.2	6.2
Park Ranger (Hourly)	H12	0.0	0.4	1.4	0.4	0.4
Customer Service Attendant III (Hourly)	H09	3.0	3.5	3.5	3.5	3.5
Recreation Aide (Hourly)	H07	2.0	2.4	3.4	2.4	2.4
Facility Coordinator I (Hourly / Seasonal)	H05	5.0	5.0	7.0	5.0	5.0
Grounds Maintenance Worker (Seasonal)	H05	8.6	8.5	10.0	8.5	8.5
TOTAL		**75.5**	**75.7**	**85.2**	**75.7**	**75.7**

GENERAL FUND STAFFING *(continued)*		FY 2019	FY 2020 Adopted	FY 2021 Requested	FY 2021 Recommended	FY 2021 Adopted
Planning & Zoning	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Director of Planning & Zoning	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Planning & Zoning	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Planning & Zoning	C	0.0	1.0	1.0	1.0	1.0
Deputy Director of Planning & Zoning	729	1.0	0.0	0.0	0.0	0.0
Planning Commission Administrator	728	1.0	1.0	1.0	1.0	1.0
Board of Appeals Administrator	727	1.0	1.0	0.0	0.0	0.0
Long Range Planner	727	1.0	1.0	1.0	1.0	1.0
Zoning Code Enforcement Chief	727	1.0	1.0	1.0	1.0	1.0
Zoning Planner	727	1.0	1.0	1.0	1.0	1.0
Environmental Planning Regulator	726	1.0	1.0	1.0	1.0	1.0
Principal Planner	726	2.0	2.0	2.0	2.0	2.0
Planner III	725	6.0	7.0	7.0	7.0	7.0
Manager Administrative Services	724	1.0	1.0	1.0	1.0	1.0
Planner II	724	3.0	3.0	5.0	5.0	5.0
Zoning Code Enforcer	724	1.0	1.0	1.0	1.0	1.0
Development Review Coordinator	722	1.0	1.0	1.0	1.0	1.0
Planner I	722	2.0	2.0	2.0	2.0	2.0
Planning Commission Recording Clerk	721	1.0	1.0	1.0	1.0	1.0
Zoning Enforcement Specialist	721	1.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
GIS Planning Technician	720	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Office Assistant II	716	1.0	1.0	1.0	1.1	1.1
Intern	n/a	0.3	0.3	0.0	0.0	0.0
TOTAL		**32.3**	**33.3**	**34.0**	**34.1**	**34.1**
Project Management						
Project Management Division Chief	C	0.0	0.0	1.0	0.0	0.0
Construction Project Supervisor	725	1.0	1.0	1.0	1.0	1.0
Grading Inspector Supervisor	725	1.0	1.0	1.0	1.0	1.0
Capital Projects Quality Control Coordinator	723	1.0	1.0	1.0	1.0	1.0
Public Works Inspector	723	5.0	6.0	7.0	6.0	6.0
Site Engineering Technician	722	1.0	1.0	1.0	1.0	1.0
TOTAL		**9.0**	**10.0**	**12.0**	**10.0**	**10.0**
Public Works						
Director of Public Works	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Capital Projects	C	0.0	0.0	0.0	0.0	1.0
Deputy Director of Engineering & Highways	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Enterprise Funds	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Transportation	C	1.0	0.0	0.0	0.0	0.0
CIP Division Chief	C	1.0	1.0	1.0	1.0	0.0
Project Engineer III	728	0.0	0.0	1.0	0.0	0.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Road Construction Agree Coordinator	720	1.0	0.0	0.0	0.0	0.0
Accounts Receivable Technician II	721	0.0	0.8	0.5	0.5	0.5
Executive Administrative Aide	721	1.0	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**8.3**	**7.1**	**7.8**	**6.8**	**6.8**
Railway Museum						
Curator of Exhibitions	725	0.3	0.3	0.0	0.0	**0.0**
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Assistant Museum Registrar	719	0.4	0.3	0.6	0.3	0.3
Exhibits Interpreter I	718	0.5	0.5	0.5	0.5	0.5
TOTAL		**2.2**	**2.1**	**2.1**	**1.8**	**1.8**

GENERAL FUND STAFFING *(continued)*			**FY 2020**	**FY 2021**	**FY 2021**	**FY 2021**
		FY 2019	**Adopted**	**Requested**	**Recommended**	**Adopted**
Sheriff's Office	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Sheriff	E	1.0	1.0	1.0	1.0	1.0
Assistant Sheriff	A	1.0	1.0	1.0	1.0	1.0
Deputy Sheriff Captain	SCPS09	4.0	4.0	4.0	4.0	4.0
Deputy Sheriff Lieutenant	SLS08	4.0	4.0	4.0	4.0	4.0
Deputy Sheriff First Sergeant	SSF07	2.0	3.0	3.0	3.0	3.0
Deputy Sheriff Sergeant	SSS06	10.7	11.7	11.7	11.7	11.7
Deputy Sheriff Corporal	SCS05	12.0	12.0	13.0	13.0	13.0
Deputy Sheriff Master First Class	SMFS04	0.0	9.0	9.0	9.0	9.0
Deputy Sheriff Senior First Class	SSFS03	0.0	12.0	12.0	12.0	12.0
Deputy Sheriff /Deputy Sheriff First Class	SDS01/SFS02	80.0	58.0	67.0	57.0	57.0
Master Canine Trainer	813	1.0	1.0	1.0	1.0	1.0
Crime Scene Technician	809	2.0	2.0	2.0	2.0	2.0
Crime Analyst	807	1.0	1.0	1.0	1.0	1.0
Fleet Technician	807	1.0	1.0	1.0	1.0	1.0
Automated Enforcement Program Administrator	C	1.0	1.0	1.0	1.0	1.0
Child Support Deputy (Contract)	C	0.2	0.2	0.2	0.2	0.2
Civil Criminal Process Deputy (FO-Contract)	C	2.0	2.0	2.0	2.0	2.0
Civilian Academy Director	C	1.0	0.3	0.0	0.0	0.0
Civilian Public Information Officer	C	0.6	0.6	0.6	0.6	0.0
Court Security Deputy (Contract)	C	8.8	8.8	15.0	11.0	15.0
Criminal Intelligence Analyst	C	0.2	0.2	0.2	0.2	0.2
Domestic Violence Deputy (Contract)	C	0.0	0.0	1.0	1.0	1.0
Evidence Property Manager	C	1.0	1.0	1.0	1.0	1.0
Liquor Board Inspector	C	0.5	0.5	0.5	0.5	0.5
Public Information Program Assistant (Officer)	C	0.5	0.5	0.5	0.5	0.5
Property Room Assistant	C	0.4	0.4	0.4	0.4	0.4
Budget Analyst	723	0.0	0.0	1.0	0.0	0.0
Executive Administrative Assistant II	723	1.0	1.0	1.0	1.0	1.0
Communication Operator Supervisor	722	1.0	1.0	1.0	1.0	1.0
Administrative & Judicial Svcs Project Manager	721	0.7	0.7	0.7	0.7	0.7
Executive Administrative Aide	721	1.0	1.0	1.0	1.0	1.0
Special Projects Coordinator	721	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	2.0	2.0	2.0	2.0	2.0
Office Specialist I	718	2.5	2.5	2.5	2.5	2.5
Communication Operator	717	6.0	6.0	6.0	6.0	6.0
Office Assistant III	717	2.4	2.4	2.4	2.4	2.4
Office Assistant II	716	5.0	5.0	5.0	5.0	5.0
TOTAL		**158.4**	**158.7**	**176.6**	**161.6**	**165.0**
Sheriff's Office-Dominion Security						
Deputy Sheriff Major	C	0.0	0.0	1.0	1.0	1.0
Deputy Sheriff Captain	SCPS09	1.0	1.0	0.0	0.0	0.0
Deputy Sheriff First Sergeant	SSF07	1.0	1.0	1.0	1.0	1.0
Deputy Sheriff Sergeant	SSS06	2.0	2.0	2.0	2.0	2.0
Deputy Sheriff Corporal	SCS05	1.0	1.0	2.0	2.0	2.0
Deputy Sheriff Senior First Class	SSFs03	0.0	4.0	3.0	3.0	3.0
Deputy Sheriff First Class	SFS02	6.0	2.0	2.0	2.0	2.0
TOTAL		**11.0**	**11.0**	**11.0**	**11.0**	**11.0**
Sheriff's Office- Town Patrols						
Deputy Sheriff Lieutenant	SLS08	1.0	1.0	1.0	1.0	1.0
Deputy Sheriff Sergeant	SSS06	1.0	1.0	1.0	1.0	1.0
Deputy Sheriff Corporal	SCS05	1.0	1.0	1.0	1.0	1.0
Deputy Sheriff Master First Class	SMFS04	0.0	2.0	2.0	2.0	2.0
Deputy Sheriff First Class	SFS02	7.0	5.0	5.0	5.0	5.0
TOTAL		**10.0**	**10.0**	**10.0**	**10.0**	**10.0**

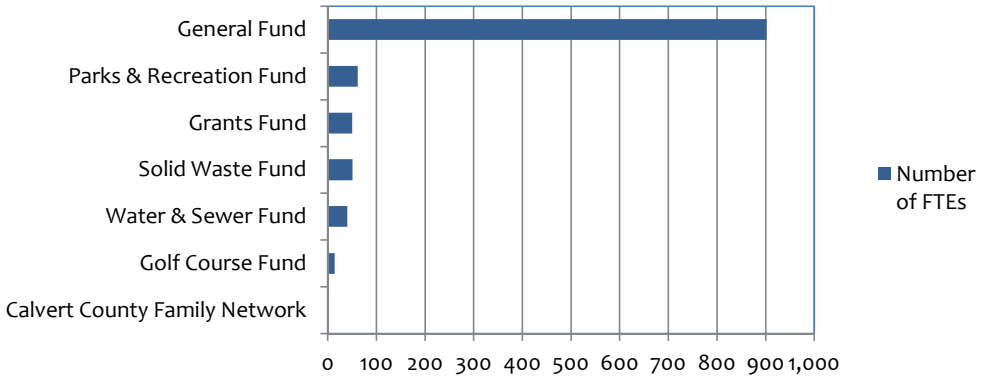
GENERAL FUND STAFFING *(continued)*			FY 2020	FY 2021	FY 2021	FY 2021
Soil Conservation District	**Level**	**FY 2019 Actual**	**Adopted Budget**	**Requested Budget**	**Recommended Budget**	**Adopted Budget**
Soil Conservation - District Manager	728	1.0	1.0	1.0	1.0	1.0
Erosion and Sediment Control Specialist	723	2.0	2.0	3.0	3.0	3.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
TOTAL		**5.0**	**5.0**	**6.0**	**6.0**	**6.0**
State's Attorney						
State's Attorney	E	1.0	1.0	1.0	1.0	1.0
Deputy State's Attorney	A	1.0	1.0	1.0	1.0	1.0
Senior Assistant State's Attorney	A	5.0	5.0	3.0	3.0	3.0
Assistant State's Attorney	A	5.0	6.0	8.0	8.0	8.0
Investigator	A	2.0	3.0	3.0	3.0	3.0
Legal Office Specialist	723	1.0	1.0	1.0	1.0	1.0
Community Service Coordinator	722	1.0	1.0	1.0	1.0	1.0
Executive Administrative Aide	721	0.0	0.0	1.0	0.0	0.0
Media Specialist	721	0.0	0.0	1.0	0.0	0.0
Digital Evidence Coordinator	720	0.0	1.0	1.0	1.0	1.0
Victim Witness Advocate	720	5.0	5.0	6.0	6.0	6.0
Legal Secretary III	720	1.0	1.0	1.0	1.0	1.0
Legal Secretary II	719	1.0	1.0	1.0	1.0	1.0
Legal Secretary I	718	3.0	3.0	3.0	3.0	3.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Office Assistant III	717	1.6	1.6	2.6	1.6	1.6
TOTAL		**28.6**	**31.6**	**35.6**	**32.6**	**32.6**
Technology Services						
Director of Technology Services	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Technology Services	C	1.0	1.0	1.0	1.0	1.0
Enterprise Services Manager	728	0.0	0.0	1.0	0.0	0.0
Technology Services Infrastructure Manager	728	1.0	1.0	1.0	1.0	1.0
Applications Supervisor	727	0.0	0.0	1.0	0.0	0.0
GIS Supervisor	727	0.0	0.0	1.0	1.0	1.0
Network Supervisor	727	1.0	1.0	1.0	1.0	1.0
Records Management Systems Administrator	726	1.0	1.0	1.0	1.0	1.0
Computer Services Supervisor	725	1.0	1.0	1.0	1.0	1.0
GIS Administrator	725	1.0	1.0	0.0	0.0	0.0
Printer Manager	725	0.0	0.0	1.0	0.0	0.0
Network Administrator II / I	725/724	4.0	5.0	6.0	5.0	5.0
Systems Analyst II / I	725/724	6.0	6.0	7.0	6.0	6.0
GIS Analyst	724	2.0	2.0	3.0	2.0	2.0
Executive Administrative Assistant II	723	1.0	1.0	1.0	1.0	1.0
GIS Mapping Technician	722	1.0	1.0	1.0	1.0	1.0
Computer Services Technician II/I	722/720	4.0	5.0	6.0	5.0	5.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
Office Assistant II	716	1.0	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**27.3**	**29.3**	**36.3**	**29.3**	**29.3**
Transportation						
Transportation Division Chief	727	1.0	1.0	1.0	1.0	1.0
Transportation Driver Supervisor	722	1.0	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Equipment Mechanic II (paid by Grant)	808	1.0	1.0	1.0	1.0	1.0
Office Aide	713	0.0	0.0	0.6	0.0	0.0
TOTAL		**4.0**	**4.0**	**4.6**	**4.0**	**4.0**

GENERAL FUND STAFFING SUMMARY	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Board of County Commissioners	6.0	6.0	6.0	6.0	6.0
Clerk To County Commissioners	1.0	1.0	1.0	1.0	1.0
County Attorney	6.0	6.0	6.0	6.0	6.0
County Administrator	3.0	3.0	3.0	3.0	3.0
Communications & Media Relations	12.3	12.3	16.3	16.3	16.3
Technology Services	27.3	29.3	36.3	29.3	29.3
Circuit Court	15.3	15.3	15.3	15.3	15.3
Orphan's Court	3.0	3.0	3.0	3.0	3.0
State's Attorney	28.6	31.6	35.6	32.6	32.6
County Treasurer	7.5	7.5	7.5	7.5	7.5
Finance & Budget	22.8	21.8	21.8	21.8	21.8
Human Resources	17.3	17.3	18.3	17.3	17.3
Planning & Zoning	32.3	33.3	34.0	34.1	34.1
Inspections & Permits	16.7	16.7	16.7	16.7	16.7
TOTAL GENERAL GOVERNMENT	**199.0**	**204.1**	**220.7**	**209.8**	**209.8**
Director of Public Safety	3.0	4.0	4.0	4.0	4.0
Animal Control	7.0	7.0	7.0	7.0	7.0
Animal Shelter	15.0	15.0	15.0	15.0	15.0
Emergency Communications	37.5	41.5	42.5	41.5	41.5
Emergency Management	3.0	3.0	3.0	3.0	3.0
Fire-Rescue-EMS	6.5	6.5	7.5	6.5	6.5
Career EMS	1.0	25.0	33.0	25.0	25.0
Sheriff's Office	158.4	158.7	176.6	161.6	165.0
Sheriff's Office- Dominion Security	11.0	11.0	11.0	11.0	11.0
Sheriff's Office-Chesapeake/North Beach Town Patrols	10.0	10.0	10.0	10.0	10.0
Detention Center	90.5	92.5	93.5	92.5	92.5
TOTAL PUBLIC SAFETY	**342.9**	**374.2**	**403.1**	**377.1**	**380.5**
Parks & Recreation	75.5	75.7	85.2	75.7	75.7
Natural Resources	14.9	14.9	16.9	14.9	14.9
TOTAL PARKS & RECREATION	**90.4**	**90.6**	**102.0**	**90.5**	**90.5**
Calvert Marine Museum	42.6	42.6	43.3	43.3	43.3
Railway Museum	2.2	2.1	2.1	1.8	1.8
TOTAL MUSEUMS	**44.8**	**44.7**	**45.4**	**45.1**	**45.1**
Building Maintenance	10.0	10.0	10.0	10.0	9.0
Capital Projects	3.0	3.0	3.0	3.0	3.0
Custodial	15.4	15.4	15.4	15.4	15.4
Engineering	6.0	6.0	6.0	6.0	6.0
Fleet Maintenance	9.0	9.0	9.0	9.0	9.0
General Services	5.0	6.0	7.0	6.0	6.0
Grounds	3.6	3.6	3.6	3.6	3.6
Highway Maintenance	36.0	36.0	43.0	36.0	36.0
Mosquito Control	5.5	5.2	5.2	5.2	5.2
Public Works	8.3	7.1	7.8	6.8	6.8
Project Management	9.0	10.0	12.0	10.0	10.0
TOTAL PUBLIC WORKS	**110.8**	**111.3**	**122.0**	**111.0**	**110.0**
Economic Development	9.3	10.3	10.3	9.8	9.8
TOTAL ECONOMIC DEVELOPMENT	**9.3**	**10.3**	**10.3**	**9.8**	**9.8**
Director of Community Resources	4.5	4.5	5.6	4.5	4.5
Office on Aging	24.8	25.8	25.8	25.8	25.8
Transportation	4.0	4.0	4.6	4.0	4.0
TOTAL COMMUNITY RESOURCES	**33.3**	**34.3**	**36.0**	**34.3**	**34.3**

GENERAL FUND STAFFING SUMMARY	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Soil Conservation	5.0	5.0	6.0	6.0	6.0
Election Board	9.0	12.0	12.0	12.0	12.0
Liquor Board	3.2	3.2	3.2	3.2	3.2
University of Maryland Extension Service	0.5	0.5	0.5	0.5	0.5
TOTAL INDEPENDENT BOARDS	**17.7**	**20.7**	**21.7**	**21.7**	**21.7**
Environmental Commission	0.1	0.1	0.1	0.0	0.0
TOTAL COMMISSIONS	**0.1**	**0.1**	**0.1**	**0.0**	**0.0**
TOTAL POSITIONS BUDGETED	**848.3**	**890.3**	**961.3**	**899.3**	**901.7**

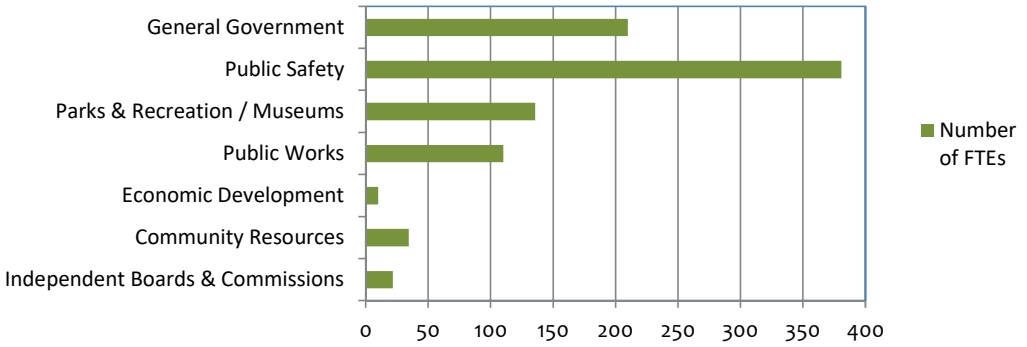
STAFFING SUMMARIES AND GRAPHS

County Government Staffing by Fund



COUNTY GOVERNMENT STAFFING SUMMARY expressed in Full Time Equivalents (FTEs)	FY 2021 Adopted Budget	Percentage of Total County Staff
General Fund	901.7	80.5%
Water & Sewer Fund	40.0	3.6%
Solid Waste Fund	50.8	4.5%
Grants Fund	50.1	4.5%
Calvert County Family Network Fund	2.0	0.2%
Golf Course Fund	14.1	1.2%
Parks & Recreation Fund	61.7	5.5%
TOTAL COUNTY POSITIONS BUDGETED	**1120.2**	**100.0%**

General Fund Staffing by Function



GENERAL FUND STAFFING SUMMARY expressed in Full Time Equivalents (FTEs)	FY 2021 Adopted Budget	Percentage of General Fund Staff
General Government	209.8	23.3%
Public Safety	380.5	42.2%
Parks & Recreation / Museums	135.6	15.0%
Public Works	110.0	12.2%
Economic Development	9.8	1.1%
Community Resources	34.3	3.8%
Independent Boards & Commissions	21.7	2.4%
TOTAL GENERAL FUND POSITIONS BUDGETED	**901.7**	**100.0%**

GENERAL FUND STAFFING SUMMARY (FTE) RECONCILIATION	FY 2020 Adopted Budget	FY 2020 Actual Budget	FY 2020 Increase/ (Decrease)	FY 2021 Adopted Budget	FY 2021 Increase / (Decrease)	Reason
Board of County Commissioners	6.0	6.0	0.0	6.0	0.0	
Clerk To County Commissioners	1.0	1.0	0.0	1.0	0.0	
County Attorney	6.0	6.0	0.0	6.0	0.0	
County Administrator	3.0	3.0	0.0	3.0	0.0	
Communications & Media Relations	12.3	16.3	4.0	16.3	0.0	#1
Technology Services	29.3	29.3	0.0	29.3	0.0	
Circuit Court	15.3	15.3	0.0	15.3	0.0	
Orphans Court	3.0	3.0	0.0	3.0	0.0	
State's Attorney	31.6	32.6	1.0	32.6	0.0	#2
County Treasurer	7.5	7.5	0.0	7.5	0.0	
Finance & Budget	21.8	21.8	0.0	21.8	0.0	
Human Resources	17.3	17.3	0.0	17.3	0.0	
Planning & Zoning	33.3	34.1	0.8	34.1	0.0	#3
Inspections & Permits	16.7	16.7	0.0	16.7	0.0	
TOTAL GENERAL GOVERNMENT	**204.1**	**209.8**	**5.8**	**209.8**	**0.0**	
Director of Public Safety	4.0	4.0	0.0	4.0	0.0	
Animal Control	7.0	7.0	0.0	7.0	0.0	
Animal Shelter	15.0	15.0	0.0	15.0	0.0	
Emergency Communications	41.5	41.5	0.0	41.5	0.0	
Emergency Management	3.0	3.0	0.0	3.0	0.0	
Fire - Rescue - EMS	6.5	6.5	0.0	6.5	0.0	
Career EMS	25.0	25.0	0.0	25.0	0.0	
Sheriff's Office	158.7	161.0	2.3	165.0	4.0	#4/A
Sheriff's Office- Dominion Security	11.0	11.0	0.0	11.0	0.0	
Sheriff's Office-Chesapeake/North Beach Town P	10.0	10.0	0.0	10.0	0.0	
Detention Center	92.5	92.5	0.0	92.5	0.0	
TOTAL PUBLIC SAFETY	**374.2**	**376.5**	**2.3**	**380.5**	**4.0**	
Parks & Recreation	75.7	75.7	0.0	75.7	0.0	
Natural Resources	14.9	14.9	0.0	14.9	0.0	
TOTAL PARKS & RECREATION	**90.6**	**90.6**	**0.0**	**90.6**	**0.0**	
Calvert Marine Museum	42.6	43.3	0.7	43.3	0.0	#5
Railway Museum	2.1	1.8	(0.3)	1.8	0.0	#6
TOTAL MUSEUMS	**44.7**	**45.1**	**0.4**	**45.1**	**0.0**	
Public Works (Prev Public Works/Engineering)	17.1	6.8	(10.3)	6.8	0.0	#7/#11
Project Management	8.0	10.0	2.0	10.0	0.0	#8
Capital Projects	0.0	3.0	3.0	3.0	0.0	#9
Engineering	0.0	6.0	6.0	6.0	0.0	#10
Highway Maintenance	35.0	36.0	1.0	36.0	0.0	#12
General Services	6.0	6.0	0.0	6.0	0.0	
Buildings & Grounds	31.0	0.0	(31.0)	0.0	0.0	#13
Building Maintenance	0.0	10.0	10.0	9.0	(1.0)	#14/B
Grounds	0.0	3.6	3.6	3.6	0.0	#15
Custodial	0.0	15.4	15.4	15.4	0.0	#16
Facilities	0.0	0.0	0.0	0.0	0.0	#17
Mosquito Control	5.2	5.2	0.0	5.2	0.0	
Fleet Maintenance	9.0	9.0	0.0	9.0	0.0	
TOTAL PUBLIC WORKS	**111.3**	**111.0**	**-0.3**	**110.0**	**-1.0**	
Economic Development	10.3	9.8	(0.5)	9.8	0.0	#18
TOTAL ECONOMIC DEVELOPMENT	**10.3**	**9.8**	**(0.5)**	**9.8**	**0.0**	
Director of Community Resources	4.5	4.5	0.0	4.5	0.0	
Office on Aging	25.8	25.8	0.0	25.8	0.0	
Transportation	4.0	4.0	0.0	4.0	0.0	
TOTAL COMMUNITY RESOURCES	**34.3**	**34.3**	**0.0**	**34.3**	**0.0**	
Soil Conservation	5.0	6.0	1.0	6.0	0.0	#19
Election Board	12.0	12.0	0.0	12.0	0.0	
Liquor Board	3.2	3.2	0.0	3.2	0.0	
University of Maryland Extension Service	0.5	0.5	0.0	0.5	0.0	
TOTAL INDEPENDENT BOARDS	**20.7**	**21.7**	**1.0**	**21.7**	**0.0**	
Environmental Commission	0.1	0.0	0.0	0.0	0.0	#20
TOTAL COMMISSIONS	**0.1**	**0.0**	**0.0**	**0.0**	**0.0**	
TOTAL POSITIONS BUDGETED	**890.3**	**898.7**	**8.7**	**901.7**	**3.0**	

Note: FY20 Actual FTE counts as of June 24, 2020 Final Staffing Schedule after all corrections.

REASON/EXPLANATIONS

FY2020 Adjustments- 8.7 FTE Increase overall

#1 ***Communications & Media Relations :*** Increased 1.0 FTE Public Broadcast Manager, Increased 1.0 FTE Public Broadcast Producer, Increased 1.0 FTE Public Broadcast Production Specialist, Increased 1.0 Public Broadcast Specialist (PEG Channel Positions) Total FTE Increase= 4.0

#2 ***State's Attorney's Office:*** Increased 1.00 FTE Victim Witness Advocate Total FTE Increase= 1.0

#3 ***Planning & Zoning:*** Decreased .30 FTE Intern, Decreased 1.0 FTE Board of Appeals Administrator, Increased 2.0 FTE Planner II, Increased 0.1 FTE Office Assistant II (moved from Environmental Commission to Planning & Zoning) Total FTE Increase= 0.8 FTE

#4 ***Sheriff's Office:*** Increased 2.2 FTE's Contract Court Security Deputies (convert all to 80 hour pp), Increased 1.0 FTE Domestic Violence Deputy Sheriff (Grant ended), Decreased .3 FTE Civilian Academy Director, Decreased .6 FTE Civilian Public Information Officer Total FTE Increase=2.3

#5 ***Calvert Marine Museum:*** Increased .5 FTE Customer Service Attendant II (Visitor's Center moved to CMM from Economic Development), Increased .25 FTE Curator of Exhibitions (Moved from Railway Museum) Total FTE Increase=.75

#6 ***Railway Museum:*** Decreased .25 FTE Curator of Exhibitions (Moved to CMM)Total FTE Decrease= .25

#7 ***Public Works:*** Decreased 1.0 FTE Deputy Director of Transportation, Decreased 1.0 FTE Engineering Division Chief, Decreased 5.0 FTE's Project Engineer II, Decreased 1.0 FTE Project Engineer I, Decreased 1.0 FTE Inspector, Decreased 1.0 FTE Public Works Asset Manager, Decreased 1.0 FTE Site Engineering Technician, Decreased 1.0 FTE Traffic Engineering Technician, Increased 1.0 FTE Deputy Director Capital Projects, (Part of Reorganization of Public Works) Increase .3 FTE Accounts Receivable Technician II (Percentange increase each year) Total FTE Decrease= 10.3

#8 ***Project Management:*** Increased 1.0 FTE Capital Projects Quality Control Coordinator, Increased 1.0 FTE Site Engineering Technician (Public Works Reorganization) Total FTE Increase= 2.0

#9 ***Capital Projects:*** Increased 1.0 FTE Capital Projects Supervisor, Increased 2.0 FTE Project Engineer II (Part of Reorganization of Public Works) Total FTE Increase= 3.0

#10 ***Engineering/Public Works:*** Increase .8 FTE Accounts Receivable Technician II (Added from Finance and Budget), decrease 1.0 FTE Inspector (Converted to Project Management), decrease 1.0 FTE Road Construction Agree Coordinator Total FTE Decrease= 1.2 FTE

#11 ***Engineering:*** Increase 1.0 FTE Engineering Division Chief, Increase 3.0 FTE Project Engineer II, Increase 1.0 FTE Project Engineer I, Increase 1.0 FTE Public Works Asset Manager (Part of Reorganization of Public Works) Total FTE Increase = 6.0

#12 ***Highway Maintenance:*** Increased 1.0 FTE Traffic Engineering Technician (Part of Reorganization of Public Works) Total FTE Increase= 1.0

#13 ***Buildings & Grounds:*** Decreased 1.0 FTE Buildings & Grounds Division Chief, Decreased 1.0 FTE Building Maintenance Supervisor, Decreased 1.0 FTE Custodial Supervisor, Decreased 1.0 FTE Grounds Maintenance Supervisor, Decreased 2.0 HVAC Master Mechanic, Decreased 1.0 FTE Locksmith Mechanic, Decreased 1.0 FTE Master Electrician, Decreased 1.0 FTE Journeyman HVAC Mechanic, Decreased 3.0 FTE Building Maintenance Mechanic, Decreased 1.0 FTE Office Specialist II, Decreased 1.0 FTE Buildings & Grounds Lead Worker, Decreased 1.0 FTE Buildings & Grounds Maintenance Worker II, Decreased 1.0 FTE Office Assistant II, Decreased 1.0 FTE Fixed Asset Transfer Worker, Decreased 3.0 Buildings & Grounds Worker, Decreased 10.0 FTE's Custodian, Decreased 0.6 FTE Grounds Maintenance Worker (Hourly) and Decreased 0.4 FTE Custodian (Temporary)Total FTE Decrease= 31.0

#14 ***Building Maintenance:*** Increased 1.0 FTE Building Maintenance Supervisor, Increased 2.0 FTE HVAC Master Mechanic, Increased 1.0 FTE Locksmith Mechanic, Increased 1.0 FTE Master Electrician, Increased 1.0 FTE Journeyman HVAC Mechanic, Increased 3.0 FTE Building Maintenance Mechanic Total FTE Increase= 9.0 FTE's

#15 ***Grounds:*** Increased 1.0 FTE Grounds Maintenance Supervisor, Increased 1.0 FTE Buildings and Grounds Lead Worker, Increased 1.0 Fixed Asset Transfer Worker, Increased 0.6 Grounds Maintenance Worker (Hourly) (Part of Reorganization for Public Works)Total FTE Increase= 3.6

#16 ***Custodial:*** Increased 1.0 FTE Custodial Supervisor, Increased 1.0 FTE Buildings and Grounds Maintenance Worker II, Increased 3.0 FTE Buildings and Grounds Maintenance Worker I, Increased 10.0 FTE Custodian, Increased .4 FTE Custodian (Temporary) (Part of Reorganization for Pubic Works)Total FTE Increase= 15.4

#17 ***Facilities:*** (Part of Reorganization for Public Works) No Staffing/Adjustments

#18 ***Economic Development:*** Decreased .50 FTE Customer Service Attendant II (Moved to CMM Visitor's Center) Total FTE Decrease= .50

#19 ***Soil Conservation:*** Increased 1.0 FTE Soil Conservation Specialist Total FTE Increase= 1.0

#20 ***Environmental Commission*** - Decrease 0.1 FTE Office Assistant II Total FTE Decrease= 0.1

FY2021 Board Approved Additions/Adjustments - 3.0 FTE increase overall

A: ***Sheriff's Office:*** Increased 4.0 FTE Contract Court Security Deputies (BOCC Approved with Adopted Budget)Total FTE Increase= 4.0

B: ***Building Maintenance:*** Decreased 1.0 FTE Buildings and Grounds Division Chief (Part of Reorganization for Public Works) Total FTE Decrease= 1.0

ENTERPRISE FUNDS			FY 2020	FY 2021	FY 2021	FY 2021
		FY 2019	Adopted	Requested	Recommended	Adopted
Water & Sewer	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
W&S Division Chief	728	1.0	1.0	1.0	1.0	1.0
Project Engineer II	727	1.4	1.4	1.4	1.4	1.4
Accountant III	725	0.3	0.3	0.4	0.4	0.4
Business Manager	725	0.7	0.7	0.7	0.7	0.7
W&S Infrastructure Superintendent	725	1.0	1.0	1.0	1.0	1.0
W&S Operations Superintendent	725	1.0	1.0	1.0	1.0	1.0
Manager of Admin Services	724	0.0	0.0	0.5	0.5	0.5
W&S Infrastructure Supervisor	724	1.0	1.0	1.0	1.0	1.0
W&S Maintenance Supervisor	724	1.0	1.0	1.0	1.0	1.0
W&S Plant Supervisor	723	4.0	4.0	4.0	4.0	4.0
W&S Lab Tech II	723	1.0	1.0	1.0	1.0	1.0
Asset Manager	722	1.0	1.0	1.0	1.0	1.0
Master Electrician	722	1.0	1.0	1.0	1.0	1.0
Accounts Receivable Technician II	721	0.3	0.3	0.5	0.5	0.5
Executive Administrative Aide	721	1.0	1.0	0.0	0.0	0.0
W&S Maintenance Crew Leader	721	1.0	1.0	1.0	1.0	1.0
W&S Plant Laboratory Technician	720	1.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Accounts Receivable Technician	719	0.5	0.5	0.5	0.5	0.5
W&S Mechanical Maintenance Technician	719	3.0	3.0	3.0	3.0	3.0
W&S Plant Operator	719	5.0	5.0	6.0	6.0	6.0
W&S Technician	719	1.0	1.0	1.0	1.0	1.0
W&S Maintenance Worker	715	2.0	2.0	2.0	2.0	2.0
W&S Technician Trainee	715	9.0	9.0	3.0	3.0	3.0
W&S Operator Trainee	715	0.0	0.0	6.0	6.0	6.0
TOTAL		**39.2**	**39.2**	**40.0**	**40.0**	**40.0**
Solid Waste						
Solid Waste Division Chief	727	1.0	1.0	1.0	1.0	1.0
Project Engineer II	727	0.6	0.6	0.6	0.6	0.6
Accountant III	725	0.2	0.2	0.2	0.2	0.2
Business Manager	725	0.3	0.3	0.3	0.3	0.3
Recycling Coordinator	725	1.0	1.0	1.0	1.0	1.0
Manager of Admin Services	724	0.0	0.0	0.5	0.5	0.5
Operations Supervisor	723	1.0	1.0	1.0	1.0	1.0
Compactor Operator Supervisor	722	1.0	1.0	1.0	1.0	1.0
Recycling Program Specialist	721	1.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Landfill Equipment Operator II	718	1.0	1.0	1.0	1.0	1.0
Landfill Maintenance Worker III	718	1.0	1.0	1.0	1.0	1.0
Recycling Operations Technician	718	1.0	1.0	1.0	1.0	1.0
Landfill Maintenance Worker II	717	2.0	2.0	2.0	2.0	2.0
Solid Waste Truck Driver	716	7.0	7.0	7.0	7.0	7.0
Weigh Clerk	716	3.5	3.5	3.5	3.5	3.5
Landfill Maintenance Worker I	715	3.0	3.0	3.0	3.0	3.0
Solid Waste Compactor Operator	713	22.7	22.7	22.7	22.7	22.7
Landfill Attendant	711	0.5	0.5	0.5	0.5	0.5
Grounds Maintenance (Seasonal)	H05	0.5	0.5	0.5	0.5	0.5
TOTAL		**50.3**	**50.3**	**50.8**	**50.8**	**50.8**
ENTERPRISE FUNDS TOTAL		**89.4**	**89.5**	**90.7**	**90.7**	**90.7**

GRANTS FUND Circuit Court	Level	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Requested Budget	FY 2021 Recommended Budget	FY 2021 Adopted Budget
Drug Court Coordinator	CC10	1.0	1.0	1.0	1.0	1.0
Family Services Coordinator	CC10	1.0	1.0	1.0	1.0	1.0
Case Manager	CC4	2.0	2.0	2.0	2.0	2.0
Judicial Secretary	CC4	0.6	0.6	0.6	0.6	0.6
Legal Secretary	CC2	0.6	0.6	0.6	0.6	0.6
Administrative Aide	CC1	1.0	1.0	1.0	1.0	1.0
TOTAL		**6.2**	**6.2**	**6.2**	**6.2**	**6.2**
Planning & Zoning						
Intern	724	0.4	0.4	0.4	0.4	0.4
TOTAL		**0.4**	**0.4**	**0.4**	**0.4**	**0.4**
Emergency Management						
Emergency Planning Specialist	723	1.0	1.0	1.0	1.0	1.0
TOTAL		**1.0**	**1.0**	**1.0**	**1.0**	**1.0**
Office on Aging						
Developmental Disabilities Program Specialist	721	1.0	1.0	1.0	1.0	1.0
Aging Services Case Manager	721	1.0	1.0	1.0	1.0	1.0
Long Term Care Advocate	720	0.6	0.6	0.6	0.6	0.6
Food Services Coordinator	718	1.0	1.0	1.0	1.0	1.0
Developmental Disabilities Aide	716	0.6	1.0	1.0	1.0	1.0
Food Service Worker	714	1.0	1.0	1.0	1.0	1.0
Community First Choice Supports Planner	H24	2.0	2.0	2.0	2.0	2.0
Office Clerk (Temporary)	n/a	0.0	0.0	0.0	0.0	0.1
TOTAL		**7.2**	**7.6**	**7.6**	**7.6**	**7.7**
Parks & Recreation						
Counselor II TRS (Seasonal)	H07	0.8	0.8	0.8	0.8	0.8
Counselor I TRS (Seasonal)	H06	0.5	0.5	0.6	0.6	0.5
Personal Care Attendant TRS (Seasonal)	H06	0.3	0.3	0.2	0.2	0.3
One-to-One Counselor TRS (Seasonal)	H04	1.0	1.0	1.0	1.0	1.0
TOTAL		**2.6**	**2.6**	**2.6**	**2.6**	**2.6**
Sheriff's Office						
Sergeant	DS06	0.3	0.3	0.5	0.5	0.5
Corporal	DS05	0.0	0.0	1.0	1.0	1.0
Master Deputy First Class	DS04	0.0	0.0	1.0	1.0	1.0
Deputy First Class	DS02	2.0	2.0	0.0	0.0	0.0
Child Support Contract Deputy	C	1.8	1.8	1.8	1.8	1.8
Special Deputy	C	1.0	1.0	0.0	0.0	0.0
Drug Intelligence Program Coordinator	C	1.0	1.0	1.0	1.0	1.0
Administrative & Judicial Services Project Mgr.	721	0.0	0.4	0.4	0.4	0.4
Office Specialist (Civil Process)	720	0.4	0.0	0.0	0.0	0.0
Office Specialist I	718	0.5	0.5	1.5	0.5	0.5
Office Assistant III	717	0.4	0.4	0.4	0.4	0.4
TOTAL		**7.4**	**7.4**	**7.6**	**6.6**	**6.6**
State's Attorney						
Senior Assistant State's Attorney	A	1.0	1.0	1.0	1.0	1.0
Paralegal	723	1.0	1.0	1.0	1.0	1.0
Legal Secretary II	719	1.0	1.0	1.0	1.0	1.0
Legal Secretary I	718	1.0	1.0	1.0	1.0	1.0
TOTAL		**4.0**	**4.0**	**4.0**	**4.0**	**4.0**

GRANTS FUND *(continued)*			FY 2020	FY 2021	FY 2021	FY 2021
		FY 2019	Adopted	Requested	Recommended	Adopted
Substance Abuse	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Substance Abuse Clinical Coordinator	726	2.0	2.0	2.0	2.0	2.0
Custodian	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**2.3**	**2.3**	**2.3**	**2.3**	**2.3**
Transportation						
Bus/Van Driver	714	18.0	0.0	0.0	0.0	0.0
Bus/Van Driver	716	0.0	18.0	19.6	18.0	18.0
Bus/Van Driver (Temporary)	n/a	1.3	1.3	1.3	1.3	1.3
TOTAL		**19.3**	**19.3**	**20.9**	**19.3**	**19.3**
GRANTS FUND TOTAL		**50.4**	**50.8**	**52.6**	**50.0**	**50.1**

SPECIAL REVENUE FUNDS			FY 2020	FY 2021	FY 2021	FY 2021
		FY 2019	Adopted	Requested	Recommended	Adopted
Calvert Family Network	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Family Network Coordinator	725	0.8	0.8	1.0	1.0	1.0
Local Care Team Coordinator	724	0.7	0.7	0.7	0.7	1.0
TOTAL		**1.5**	**1.5**	**1.7**	**1.7**	**2.0**

Golf Course						
Special Facilities Division Chief	Contract	0.3	0.3	0.3	0.3	0.3
Golf Course General Manager	725	1.0	1.0	1.0	1.0	1.0
Business Manager	725	0.1	0.1	0.1	0.1	0.1
Golf Course Superintendent	723	1.0	1.0	1.0	1.0	1.0
Golf Course Assistant General Manager	723	0.0	1.0	1.0	1.0	1.0
Golf Course Club House Manager	723	1.0	0.0	0.0	0.0	0.0
Concessions Manager	721	0.0	0.6	0.6	0.6	0.6
Golf Course Concession Manager	720	0.6	0.0	0.0	0.0	0.0
Chemical Technician	716	0.5	0.5	0.5	0.5	0.5
Golf Course Maintenance Mechanic (Hourly)	H14	1.0	1.0	1.0	1.0	1.0
Golf Course Maintenance Foreman (Hourly)	H10	0.8	0.8	0.8	0.8	0.8
Golf Course Kitchen/Bar Manager (Hourly)	H10	0.5	0.0	0.0	0.0	0.0
Golf Course Food and Beverage Coord. (Hourly)	H10	0.0	0.5	0.5	0.5	0.5
Golf Shop Attendant I (Hourly)	H06	0.8	0.8	0.8	0.8	0.8
Golf Course Maintenance Worker (Seasonal)	H05	3.2	3.0	3.0	3.0	3.0
Golf Course Starter/Ranger (Hourly)	H02	0.8	0.8	0.8	0.8	0.8
Outside Golf Services Attendant (Seasonal)	H02	0.3	0.3	0.3	0.3	0.3
Outside Golf Services Attendant (Hourly)	H02	0.8	0.8	0.8	0.8	0.8
Bartender (Hourly)	H02	0.8	0.8	0.8	0.8	0.8
Beverage Cart Attendant (Seasonal)	H01	0.8	0.8	0.8	0.8	0.8
TOTAL		**14.3**	**14.1**	**14.1**	**14.1**	**14.1**

SPECIAL REVENUE FUNDS *(continued)*			**FY 2020**	**FY 2021**	**FY 2021**	**FY 2021**
Parks & Recreation		**FY 2019**	**Adopted**	**Requested**	**Recommended**	**Adopted**
Self-Sustaining Fund	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Special Facilities Division Chief	Contract	0.8	0.8	0.8	0.8	0.8
Business Manager	725	0.3	0.3	0.3	0.3	0.3
Aquatics Facility Manager	722	1.0	1.0	1.0	1.0	1.0
Beach and Campground Manager	722	1.0	1.0	1.0	1.0	1.0
Concessions Manager	721	0.0	0.4	0.4	0.4	0.4
Aquatics Coordinator	720	1.0	1.0	1.0	1.0	1.0
Concessions Manager	720	0.4	0.0	0.0	0.0	0.0
Office Specialist I	718	2.0	2.0	2.0	2.0	2.0
Park Maint Specialist II	718	0.0	1.0	1.0	1.0	1.0
B&G Maintenance Worker II	716	1.0	0.0	0.0	0.0	0.0
Custodian	711	1.5	2.1	2.1	2.1	2.1
Beach & Campground Assist. Mgr. (Seasonal)	H18	0.0	0.6	0.6	0.6	0.6
Summer League Swim Coach (Seasonal)	H13	0.3	0.3	0.3	0.3	0.3
Lifeguard Instructor (Hourly)	H12	0.3	0.3	0.3	0.3	0.3
Swimming Lesson Supervisor (Hourly)	H12	0.6	0.6	0.6	0.6	0.6
Swimming Lesson Supervisor (Seasonal)	H12	0.1	0.1	0.1	0.1	0.1
Water Park Manager (Seasonal)	H12	0.3	0.3	0.3	0.3	0.3
Assistant Swim Coach I (Seasonal)	H10	0.3	0.3	0.3	0.3	0.3
Concession Stand Manager (Seasonal)	H10	0.0	0.4	0.4	0.4	0.4
Pool Manager (Hourly)	H10	2.7	2.7	2.7	2.7	2.7
Pool Manager (Seasonal)	H10	0.5	0.5	0.5	0.5	0.5
Water Park Assistant Manager (Seasonal)	H10	0.9	0.9	0.9	0.9	0.9
Water Safety Instructor (Hourly)	H10	3.2	3.3	3.3	3.3	3.3
Water Safety Instructor (Seasonal)	H10	1.2	1.0	1.0	1.0	1.0
Customer Service Attendant III (Hourly)	H09	1.0	1.0	1.0	1.0	1.0
Assistant Pool Manager (Hourly)	H07	2.1	1.5	1.5	1.5	1.5
Assistant Pool Manager (Seasonal)	H07	0.2	0.2	0.2	0.2	0.2
Counselor II TRS (Seasonal)	H07	0.1	0.2	0.2	0.2	0.2
Customer Service Attendants II (Hourly/Seasonal)	H07	3.5	3.5	3.5	3.5	3.5
Park Ranger (Seasonal)	H07	2.0	2.0	2.0	2.0	2.0
Assistant Concession Stand Manager (Seasonal)	H06	0.1	0.3	0.3	0.3	0.3
Camp Director (Seasonal)	H06	1.0	1.0	1.0	1.0	1.0
Counselor I	H06	0.0	0.3	0.3	0.3	0.3
Teen Camp Director (Seasonal)	H06	0.3	0.0	0.0	0.0	0.0
Facility Coordinator (Seasonal)	H05	2.1	2.1	2.1	2.1	2.1
Lifeguard I/II (Hourly)	H03/H05	13.2	13.2	13.2	13.2	13.2
Lifeguard I/II (Seasonal)	H03/H05	8.9	8.9	8.9	8.9	8.9
Camp Aide (Seasonal)	H02	1.5	1.5	1.5	1.5	1.5
Concession Stand Attendant (Seasonal)	H02	3.1	3.1	3.1	3.1	3.1
Pool Clerk/Gate Attendant (Hourly/Seasonal)	H02	2.5	2.5	2.5	2.5	2.5
TOTAL		**60.8**	**61.7**	**61.7**	**61.7**	**61.7**
SPECIAL REVENUE FUNDS TOTAL		**76.6**	**77.3**	**77.5**	**77.5**	**77.8**
OTHER FUNDS TOTAL		**216.5**	**217.5**	**220.8**	**218.2**	**218.6**

OTHER FUNDS STAFFING SUMMARY (FTE) RECONCILIATION	FY 2020 Adopted Budget	FY 2020 Actual Budget	FY 2020 Increase/ (Decrease)	FY 2021 Adopted Budget	FY 2021 Increase / (Decrease)	Reason
Water & Sewer	39.2	39.2	0.0	40.0	0.8	A
Solid Waste	50.3	50.3	(0.0)	50.8	0.5	B
TOTAL ENTERPRISE FUNDS	**89.5**	**89.5**	**0.0**	**90.8**	**1.3**	
Circuit Court Grant Funds	6.2	6.2	0.0	6.2	0.0	
Planning & Zoning Grant Funds	0.4	0.4	0.0	0.4	0.0	
Emergency Management Grant Funds	1.0	1.0	0.0	1.0	0.0	
Office on Aging Grant Funds	7.6	7.7	0.1	7.7	0.0	#1
Parks & Recreation Grant Funds	2.6	2.6	0.0	2.6	0.0	
Sheriff's Office Grant Funds	7.4	7.4	0.0	6.6	(0.8)	#2, C
State's Attorney Grant Funds	4.0	4.0	0.0	4.0	0.0	
Substance Abuse Grant Funds	2.3	2.3	0.0	2.3	0.0	
Transportation Grant Funds	19.3	19.3	0.0	19.3	0.0	
TOTAL GRANT FUNDS	**50.8**	**50.9**	**0.1**	**50.1**	**-0.8**	
Calvert Family Network	1.5	1.7	0.2	2.0	0.3	#3, D
Golf Course	14.1	14.1	(0.0)	14.1	0.0	
Parks & Recreation	61.7	61.7	0.0	61.7	0.0	
TOTAL SPECIAL REVENUE FUNDS	**77.3**	**77.5**	**0.2**	**77.8**	**0.3**	
TOTAL OTHER POSITIONS BUDGETED	**217.6**	**217.9**	**0.3**	**218.7**	**0.8**	

NOTE: FY 2020 Actual FTE counts as of June 12, 2020.

OTHER FUNDS STAFFING RECONCILIATION REASONS / EXPLANATIONS:

FY 2020 Adjustments

Enterprise Funds

N/A

Grant Funds

#1 Increase .1 FTE (temp) Office Clerk Map Senior Rides

#2 Increase 1. FTE Deputy Sheriff School Resource Officer Grant, Decrease 1.0 FTE Special Deputy VAWA Grant

Special Revenue Funds

#3 Increase .2 FTE Family Network Coordinator

FY 2021 Adjustments

Enterprise Funds

A. Water & Sewer - Increase .50 FTE for Manager of Admin Services; Increase .25 FTE A/R Technician

B. Solid Waste - Increase .50 FTE for Manager of Admin Services

Grant Funds

C. Decrease 1. FTE Deputy Sheriff School Resource Officer Grant, Increase .2 FTE Sergeant CCSO Child Support

Special Revenue Funds

D. Increase .3 FTE LCT Coordinator

Pay Scales



Solomons Island, Maryland

70 Hour
80 Hour
Circuit Court
Correctional Officer
Deputy Sheriff
Hourly / Seasonal

70 HOUR CALVERT COUNTY PAY SCALE
EFFECTIVE July 6, 2020

(HOURLY SALARY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
	15.15	15.69	16.24	16.84	17.39	18.01	18.46	18.95	19.39	19.88	20.15	20.43	20.73	21.02	21.31	21.57	21.86	22.16	22.47	22.78	23.10	23.42	23.75	24.09	24.42
711	1,060.50	1,098.30	1,136.80	1,178.80	1,217.30	1,260.70	1,292.20	1,326.50	1,357.30	1,391.60	1,410.50	1,430.10	1,451.10	1,471.40	1,491.70	1,509.90	1,530.20	1,551.20	1,572.90	1,594.60	1,617.00	1,639.40	1,662.50	1,686.30	1,709.40
	27,573	28,556	29,557	30,649	31,650	32,778	33,597	34,489	35,290	36,182	36,673	37,183	37,729	38,256	38,784	39,257	39,785	40,331	40,895	41,460	42,042	42,624	43,225	43,844	44,444
	15.75	16.32	16.90	17.48	18.10	18.73	19.18	19.67	20.16	20.68	20.97	21.26	21.55	21.85	22.16	22.45	22.77	23.07	23.38	23.71	24.05	24.37	24.72	25.07	25.42
712	1,102.50	1,142.40	1,183.00	1,223.60	1,267.00	1,311.10	1,342.60	1,376.90	1,411.20	1,447.60	1,467.90	1,488.20	1,508.50	1,529.50	1,551.20	1,571.50	1,593.90	1,614.90	1,636.60	1,659.70	1,683.50	1,705.90	1,730.40	1,754.90	1,779.40
	28,665	29,702	30,758	31,814	32,942	34,089	34,908	35,799	36,691	37,638	38,165	38,693	39,221	39,767	40,331	40,859	41,441	41,987	42,552	43,152	43,771	44,353	44,990	45,627	46,264
	16.42	16.99	17.55	18.17	18.82	19.46	19.96	20.47	20.98	21.50	21.80	22.11	22.40	22.72	23.05	23.36	23.67	24.00	24.30	24.65	24.98	25.33	25.69	26.05	26.41
713	1,149.40	1,189.30	1,228.50	1,271.90	1,317.40	1,362.20	1,397.20	1,432.90	1,468.60	1,505.00	1,526.00	1,547.70	1,568.00	1,590.40	1,613.50	1,635.20	1,656.90	1,680.00	1,701.00	1,725.50	1,748.60	1,773.10	1,798.30	1,823.50	1,848.70
	29,884	30,922	31,941	33,069	34,252	35,417	36,327	37,255	38,184	39,130	39,676	40,240	40,768	41,350	41,951	42,515	43,079	43,680	44,226	44,863	45,464	46,101	46,756	47,411	48,066
	17.05	17.65	18.25	18.92	19.56	20.25	20.78	21.27	21.81	22.35	22.67	23.00	23.32	23.64	23.96	24.29	24.63	24.97	25.30	25.66	26.02	26.38	26.75	27.13	27.51
714	1,193.50	1,235.50	1,277.50	1,324.40	1,369.20	1,417.50	1,454.60	1,488.90	1,526.70	1,564.50	1,586.90	1,610.00	1,632.40	1,654.80	1,677.20	1,700.30	1,724.10	1,747.90	1,771.00	1,796.20	1,821.40	1,846.60	1,872.50	1,899.10	1,925.70
	31,031	32,123	33,215	34,434	35,599	36,855	37,820	38,711	39,694	40,677	41,259	41,860	42,442	43,025	43,607	44,208	44,827	45,445	46,046	46,701	47,356	48,012	48,685	49,377	50,068
	17.75	18.36	19.01	19.66	20.33	21.08	21.57	22.13	22.68	23.27	23.58	23.90	24.24	24.58	24.93	25.27	25.61	25.94	26.30	26.67	27.05	27.41	27.80	28.19	28.59
715	1,242.50	1,285.20	1,330.70	1,376.20	1,423.10	1,475.60	1,509.90	1,549.10	1,587.60	1,628.90	1,650.60	1,673.00	1,696.80	1,720.60	1,745.10	1,768.90	1,792.70	1,815.80	1,841.00	1,866.90	1,893.50	1,918.70	1,946.00	1,973.30	2,001.30
	32,305	33,415	34,598	35,781	37,001	38,366	39,257	40,277	41,278	42,351	42,916	43,498	44,117	44,736	45,373	45,991	46,610	47,211	47,866	48,539	49,231	49,886	50,596	51,306	52,034
	18.45	19.10	19.75	20.44	21.18	21.89	22.44	23.02	23.59	24.18	24.52	24.87	25.21	25.57	25.90	26.26	26.62	26.96	27.35	27.74	28.13	28.52	28.91	29.32	29.74
716	1,291.50	1,337.00	1,382.50	1,430.80	1,482.60	1,532.30	1,570.80	1,611.40	1,651.30	1,692.60	1,716.40	1,740.90	1,764.70	1,789.90	1,813.00	1,838.20	1,863.40	1,887.20	1,914.50	1,941.80	1,969.10	1,996.40	2,023.70	2,052.40	2,081.80
	33,579	34,762	35,945	37,201	38,548	39,840	40,841	41,896	42,934	44,008	44,626	45,263	45,882	46,537	47,138	47,793	48,448	49,067	49,777	50,487	51,197	51,906	52,616	53,362	54,127
	19.17	19.85	20.56	21.26	22.01	22.78	23.35	23.94	24.54	25.15	25.51	25.84	26.22	26.59	26.95	27.33	27.70	28.07	28.43	28.82	29.23	29.65	30.06	30.48	30.90
717	1,341.90	1,389.50	1,439.20	1,488.20	1,540.70	1,594.60	1,634.50	1,675.80	1,717.80	1,760.50	1,785.70	1,808.80	1,835.40	1,861.30	1,886.50	1,913.10	1,939.00	1,964.90	1,990.10	2,017.40	2,046.10	2,075.50	2,104.20	2,133.60	2,163.00
	34,889	36,127	37,419	38,693	40,058	41,460	42,497	43,571	44,663	45,773	46,428	47,029	47,720	48,394	49,049	49,741	50,414	51,087	51,743	52,452	53,199	53,963	54,709	55,474	56,238
	19.95	20.66	21.36	22.12	22.90	23.68	24.28	24.89	25.51	26.15	26.52	26.87	27.29	27.67	28.05	28.42	28.79	29.20	29.58	29.99	30.42	30.84	31.27	31.71	32.16
718	1,396.50	1,446.20	1,495.20	1,548.40	1,603.00	1,657.60	1,699.60	1,742.30	1,785.70	1,830.50	1,856.40	1,880.90	1,910.30	1,936.90	1,963.50	1,989.40	2,015.30	2,044.00	2,070.60	2,099.30	2,129.40	2,158.80	2,188.90	2,219.70	2,251.20
	36,309	37,601	38,875	40,258	41,678	43,098	44,190	45,300	46,428	47,593	48,266	48,903	49,668	50,359	51,051	51,724	52,398	53,144	53,836	54,582	55,364	56,129	56,911	57,712	58,531
	20.76	21.48	22.22	23.01	23.78	24.62	25.27	25.87	26.52	27.21	27.61	27.97	28.36	28.77	29.17	29.56	29.95	30.36	30.76	31.20	31.63	32.08	32.52	32.97	33.44
719	1,453.20	1,503.60	1,555.40	1,610.70	1,664.60	1,723.40	1,768.90	1,810.90	1,856.40	1,904.70	1,932.70	1,957.90	1,985.20	2,013.90	2,041.90	2,069.20	2,096.50	2,125.20	2,153.20	2,184.00	2,214.10	2,245.60	2,276.40	2,307.90	2,340.80
	37,783	39,094	40,440	41,878	43,280	44,808	45,991	47,083	48,266	49,522	50,250	50,905	51,615	52,361	53,089	53,799	54,509	55,255	55,983	56,784	57,567	58,386	59,186	60,005	60,861
	21.56	22.33	23.12	23.92	24.76	25.63	26.26	26.91	27.60	28.29	28.67	29.09	29.49	29.90	30.32	30.73	31.14	31.58	31.99	32.43	32.89	33.36	33.82	34.30	34.78
720	1,509.20	1,563.10	1,618.40	1,674.40	1,733.20	1,794.10	1,838.20	1,883.70	1,932.00	1,980.30	2,006.90	2,036.30	2,064.30	2,093.00	2,122.40	2,151.10	2,179.80	2,210.60	2,239.30	2,270.10	2,302.30	2,335.20	2,367.40	2,401.00	2,434.60
	39,239	40,641	42,078	43,534	45,063	46,647	47,793	48,976	50,232	51,488	52,179	52,944	53,672	54,418	55,182	55,929	56,675	57,476	58,222	59,023	59,860	60,715	61,552	62,426	63,300
	23.31	24.10	24.97	25.81	26.72	27.69	28.35	29.07	29.82	30.54	30.97	31.42	31.87	32.30	32.74	33.19	33.65	34.12	34.54	35.03	35.52	36.01	36.52	37.03	37.55
721	1,631.70	1,687.00	1,747.90	1,806.70	1,870.40	1,938.30	1,984.50	2,034.90	2,087.40	2,137.80	2,167.90	2,199.40	2,230.90	2,261.00	2,291.80	2,323.30	2,355.50	2,388.40	2,417.80	2,452.10	2,486.40	2,520.70	2,556.40	2,592.10	2,628.50
	42,424	43,862	45,445	46,974	48,630	50,396	51,597	52,907	54,272	55,583	56,365	57,184	58,003	58,786	59,587	60,406	61,243	62,098	62,863	63,755	64,646	65,538	66,466	67,395	68,341
	25.16	26.04	26.94	27.88	28.87	29.89	30.64	31.41	32.18	32.97	33.45	33.92	34.39	34.87	35.34	35.84	36.32	36.81	37.31	37.83	38.37	38.90	39.44	40.00	40.56
722	1,761.20	1,822.80	1,885.80	1,951.60	2,020.90	2,092.30	2,144.80	2,198.70	2,252.60	2,307.90	2,341.50	2,374.40	2,407.30	2,440.90	2,473.80	2,508.80	2,542.40	2,576.70	2,611.70	2,648.10	2,685.90	2,723.00	2,760.80	2,800.00	2,839.20
	45,791	47,393	49,031	50,742	52,543	54,400	55,765	57,166	58,568	60,005	60,879	61,734	62,590	63,463	64,319	65,229	66,102	66,994	67,904	68,851	69,833	70,798	71,781	72,800	73,819
	27.43	28.37	29.39	30.41	31.48	32.58	33.38	34.22	35.07	35.96	36.45	36.96	37.48	38.02	38.55	39.05	39.59	40.12	40.68	41.25	41.83	42.40	43.00	43.60	44.22
723	1,920.10	1,985.90	2,057.30	2,128.70	2,203.60	2,280.60	2,336.60	2,395.40	2,454.90	2,517.20	2,551.50	2,587.20	2,623.60	2,661.40	2,698.50	2,733.50	2,771.30	2,808.40	2,847.60	2,887.50	2,928.10	2,968.00	3,010.00	3,052.00	3,095.40
	49,923	51,633	53,490	55,346	57,294	59,296	60,752	62,280	63,827	65,447	66,339	67,267	68,214	69,196	70,161	71,071	72,054	73,018	74,038	75,075	76,131	77,168	78,260	79,352	80,480
	29.89	30.93	32.01	33.15	34.30	35.50	36.38	37.29	38.25	39.18	39.74	40.31	40.87	41.43	42.02	42.58	43.14	43.74	44.34	44.96	45.59	46.23	46.88	47.53	48.19
724	2,092.30	2,165.10	2,240.70	2,320.50	2,401.00	2,485.00	2,546.60	2,610.30	2,677.50	2,742.60	2,781.80	2,821.70	2,860.90	2,900.10	2,941.40	2,980.60	3,019.80	3,061.80	3,103.80	3,147.20	3,191.30	3,236.10	3,281.60	3,327.10	3,373.30
	54,400	56,293	58,258	60,333	62,426	64,610	66,212	67,868	69,615	71,308	72,327	73,364	74,383	75,403	76,476	77,496	78,515	79,607	80,699	81,827	82,974	84,139	85,322	86,505	87,706

70 HOUR CALVERT COUNTY PAY SCALE
EFFECTIVE July 6, 2020

(HOURLY SALARY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
	32.58	33.73	34.89	36.14	37.39	38.70	39.67	40.67	41.67	42.73	43.30	43.93	44.53	45.16	45.79	46.40	47.04	47.65	48.33	49.00	49.69	50.39	51.09	51.81	52.53
725	2,280.60	2,361.10	2,442.30	2,529.80	2,617.30	2,709.00	2,776.90	2,846.90	2,916.90	2,991.10	3,031.00	3,075.10	3,117.10	3,161.20	3,205.30	3,248.00	3,292.80	3,335.50	3,383.10	3,430.00	3,478.30	3,527.30	3,576.30	3,626.70	3,677.10
	59,296	61,389	63,500	65,775	68,050	70,434	72,199	74,019	75,839	77,769	78,806	79,953	81,045	82,191	83,338	84,448	85,613	86,723	87,961	89,180	90,436	91,710	92,984	94,294	95,605
	35.53	36.77	38.05	39.38	40.75	42.19	43.24	44.32	45.42	46.54	47.21	47.88	48.54	49.22	49.89	50.57	51.28	51.94	52.67	53.41	54.15	54.92	55.68	56.46	57.25
726	2,487.10	2,573.90	2,663.50	2,756.60	2,852.50	2,953.30	3,026.80	3,102.40	3,179.40	3,257.80	3,304.70	3,351.60	3,397.80	3,445.40	3,492.30	3,539.90	3,589.60	3,635.80	3,686.90	3,738.70	3,790.50	3,844.40	3,897.60	3,952.20	4,007.50
	64,665	66,921	69,251	71,672	74,165	76,786	78,697	80,662	82,664	84,703	85,922	87,142	88,343	89,580	90,800	92,037	93,330	94,531	95,859	97,206	98,553	99,954	101,338	102,757	104,195
	38.71	40.07	41.47	42.92	44.42	45.97	47.14	48.31	49.52	50.75	51.46	52.18	52.91	53.65	54.40	55.12	55.88	56.63	57.41	58.22	59.03	59.86	60.69	61.54	62.41
727	2,709.70	2,804.90	2,902.90	3,004.40	3,109.40	3,217.90	3,299.80	3,381.70	3,466.40	3,552.50	3,602.20	3,652.60	3,703.70	3,755.50	3,808.00	3,858.40	3,911.60	3,964.10	4,018.70	4,075.40	4,132.10	4,190.20	4,248.30	4,307.80	4,368.70
	70,452	72,927	75,475	78,114	80,844	83,665	85,795	87,924	90,126	92,365	93,657	94,968	96,296	97,643	99,008	100,318	101,702	103,067	104,486	105,960	107,435	108,945	110,456	112,003	113,586
	42.20	43.66	45.22	46.82	48.41	50.11	51.39	52.65	53.97	55.31	56.09	56.88	57.69	58.47	59.28	60.09	60.92	61.72	62.58	63.46	64.33	65.24	66.16	67.08	68.02
728	2,954.00	3,056.20	3,165.40	3,277.40	3,388.70	3,507.70	3,597.30	3,685.50	3,777.90	3,871.70	3,926.30	3,981.60	4,038.30	4,092.90	4,149.60	4,206.30	4,264.40	4,320.40	4,380.60	4,442.20	4,503.10	4,566.80	4,631.20	4,695.60	4,761.40
	76,804	79,461	82,300	85,212	88,106	91,200	93,530	95,823	98,225	100,664	102,084	103,522	104,996	106,415	107,890	109,364	110,874	112,330	113,896	115,497	117,081	118,737	120,411	122,086	123,796
	45.99	47.59	49.28	51.01	52.78	54.63	55.98	57.39	58.84	60.27	61.13	62.00	62.84	63.72	64.61	65.49	66.38	67.27	68.22	69.17	70.14	71.13	72.12	73.12	74.15
729	3,219.30	3,331.30	3,449.60	3,570.70	3,694.60	3,824.10	3,918.60	4,017.30	4,118.80	4,218.90	4,279.10	4,340.00	4,398.80	4,460.40	4,522.70	4,584.30	4,646.60	4,708.90	4,775.40	4,841.90	4,909.80	4,979.10	5,048.40	5,118.40	5,190.50
	83,702	86,614	89,690	92,838	96,060	99,427	101,884	104,450	107,089	109,691	111,257	112,840	114,369	115,970	117,590	119,192	120,812	122,431	124,160	125,889	127,655	129,457	131,258	133,078	134,953
	50.12	51.88	53.71	55.60	57.54	59.53	61.02	62.56	64.12	65.71	66.63	67.57	68.53	69.48	70.46	71.38	72.34	73.32	74.34	75.39	76.44	77.52	78.60	79.70	80.81
730	3,508.40	3,631.60	3,759.70	3,892.00	4,027.80	4,167.10	4,271.40	4,379.20	4,488.40	4,599.70	4,664.10	4,729.90	4,797.10	4,863.60	4,932.20	4,996.60	5,063.80	5,132.40	5,203.80	5,277.30	5,350.80	5,426.40	5,502.00	5,579.00	5,656.70
	91,218	94,422	97,752	101,192	104,723	108,345	111,056	113,859	116,698	119,592	121,267	122,977	124,725	126,454	128,237	129,912	131,659	133,442	135,299	137,210	139,121	141,086	143,052	145,054	147,074
	54.67	56.55	58.54	60.58	62.69	64.90	66.51	68.17	69.87	71.64	72.65	73.68	74.70	75.74	76.81	77.84	78.87	79.95	81.05	82.19	83.34	84.50	85.69	86.89	88.09
731	3,826.90	3,958.50	4,097.80	4,240.60	4,388.30	4,543.00	4,655.70	4,771.90	4,890.90	5,014.80	5,085.50	5,157.60	5,229.00	5,301.80	5,376.70	5,448.80	5,520.90	5,596.50	5,673.50	5,753.30	5,833.80	5,915.00	5,998.30	6,082.30	6,166.30
	99,499	102,921	106,543	110,256	114,096	118,118	121,048	124,069	127,163	130,385	132,223	134,098	135,954	137,847	139,794	141,669	143,543	145,509	147,511	149,586	151,679	153,790	155,956	158,140	160,324
	59.58	61.64	63.80	66.03	68.33	70.73	72.50	74.31	76.17	78.09	79.19	80.31	81.42	82.57	83.72	84.85	85.97	87.15	88.35	89.57	90.83	92.10	93.40	94.71	96.02
732	4,170.60	4,314.80	4,466.00	4,622.10	4,783.10	4,951.10	5,075.00	5,201.70	5,331.90	5,466.30	5,543.30	5,621.70	5,699.40	5,779.90	5,860.40	5,939.50	6,017.90	6,100.50	6,184.50	6,269.90	6,358.10	6,447.00	6,538.00	6,629.70	6,721.40
	108,436	112,185	116,116	120,175	124,361	128,729	131,950	135,244	138,629	142,124	144,126	146,164	148,184	150,277	152,370	154,427	156,465	158,613	160,797	163,017	165,311	167,622	169,988	172,372	174,756
	64.96	67.19	69.55	71.98	74.48	77.10	79.03	80.99	83.01	85.12	86.31	87.54	88.75	89.99	91.26	92.48	93.72	94.99	96.30	97.64	99.01	100.40	101.81	103.23	104.67
733	4,547.20	4,703.30	4,868.50	5,038.60	5,213.60	5,397.00	5,532.10	5,669.30	5,810.70	5,958.40	6,041.70	6,127.80	6,212.50	6,299.30	6,388.20	6,473.60	6,560.40	6,649.30	6,741.00	6,834.80	6,930.70	7,028.00	7,126.70	7,226.10	7,326.90
	118,227	122,286	126,581	131,004	135,554	140,322	143,835	147,402	151,078	154,918	157,084	159,323	161,525	163,782	166,093	168,314	170,570	172,882	175,266	177,705	180,198	182,728	185,294	187,879	190,499

Bi-weekly salary is calculated by multiplying 70 hours X hourly rate.

Annual salary is calculated by multiplying bi-weekly salary X 26 payrolls - annual salary will be rounded to the nearest dollar. Effective 10/3/16, the shift differential is $1.50 per hour for straight time and $2.25 per hour for overtime.

Subject to the availability of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

80 HOUR CALVERT COUNTY PAY SCALE
EFFECTIVE July 6, 2020

(HOURLY SALARY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
	14.63	15.12	15.67	16.22	16.79	17.34	17.80	18.23	18.72	19.16	19.42	19.71	19.98	20.26	20.55	20.83	21.13	21.39	21.66	21.97	22.27	22.59	22.90	23.23	23.55
801	1,170.40	1,209.60	1,253.60	1,297.60	1,343.20	1,387.20	1,424.00	1,458.40	1,497.60	1,532.80	1,553.60	1,576.80	1,598.40	1,620.80	1,644.00	1,666.40	1,690.40	1,711.20	1,732.80	1,757.60	1,781.60	1,807.20	1,832.00	1,858.40	1,884.00
	30,430	31,450	32,594	33,738	34,923	36,067	37,024	37,918	38,938	39,853	40,394	40,997	41,558	42,141	42,744	43,326	43,950	44,491	45,053	45,698	46,322	46,987	47,632	48,318	48,984
	16.08	16.66	17.21	17.83	18.46	19.11	19.58	20.05	20.58	21.12	21.38	21.66	21.98	22.27	22.59	22.93	23.23	23.54	23.85	24.19	24.53	24.87	25.22	25.58	25.93
802	1,286.40	1,332.80	1,376.80	1,426.40	1,476.80	1,528.80	1,566.40	1,604.00	1,646.40	1,689.60	1,710.40	1,732.80	1,758.40	1,781.60	1,807.20	1,834.40	1,858.40	1,883.20	1,908.00	1,935.20	1,962.40	1,989.60	2,017.60	2,046.40	2,074.40
	33,446	34,653	35,797	37,086	38,397	39,749	40,726	41,704	42,806	43,930	44,470	45,053	45,718	46,322	46,987	47,694	48,318	48,963	49,608	50,315	51,022	51,730	52,458	53,206	53,934
	16.90	17.47	18.10	18.73	19.38	20.04	20.57	21.11	21.58	22.13	22.42	22.75	23.07	23.39	23.71	24.04	24.35	24.69	25.05	25.40	25.75	26.12	26.47	26.85	27.23
803	1,352.00	1,397.60	1,448.00	1,498.40	1,550.40	1,603.20	1,645.60	1,688.80	1,726.40	1,770.40	1,793.60	1,820.00	1,845.60	1,871.20	1,896.80	1,923.20	1,948.00	1,975.20	2,004.00	2,032.00	2,060.00	2,089.60	2,117.60	2,148.00	2,178.40
	35,152	36,338	37,648	38,958	40,310	41,683	42,786	43,909	44,886	46,030	46,634	47,320	47,986	48,651	49,317	50,003	50,648	51,355	52,104	52,832	53,560	54,330	55,058	55,848	56,638
	17.75	18.36	19.01	19.66	20.33	21.08	21.57	22.13	22.68	23.26	23.57	23.89	24.23	24.57	24.92	25.26	25.60	25.93	26.30	26.67	27.05	27.41	27.80	28.19	28.59
804	1,420.00	1,468.80	1,520.80	1,572.80	1,626.40	1,686.40	1,725.60	1,770.40	1,814.40	1,860.80	1,885.60	1,911.20	1,938.40	1,965.60	1,993.60	2,020.80	2,048.00	2,074.40	2,104.00	2,133.60	2,164.00	2,192.80	2,224.00	2,255.20	2,287.20
	36,920	38,189	39,541	40,893	42,286	43,846	44,866	46,030	47,174	48,381	49,026	49,691	50,398	51,106	51,834	52,541	53,248	53,934	54,704	55,474	56,264	57,013	57,824	58,635	59,467
	18.64	19.26	19.93	20.66	21.35	22.12	22.67	23.25	23.79	24.39	24.74	25.11	25.46	25.80	26.16	26.51	26.86	27.26	27.63	28.00	28.40	28.80	29.21	29.61	30.02
805	1,491.20	1,540.80	1,594.40	1,652.80	1,708.00	1,769.60	1,813.60	1,860.00	1,903.20	1,951.20	1,979.20	2,008.80	2,036.80	2,064.00	2,092.80	2,120.80	2,148.80	2,180.80	2,210.40	2,240.00	2,272.00	2,304.00	2,336.80	2,368.80	2,401.60
	38,771	40,061	41,454	42,973	44,408	46,010	47,154	48,360	49,483	50,731	51,459	52,229	52,957	53,664	54,413	55,141	55,869	56,701	57,470	58,240	59,072	59,904	60,757	61,589	62,442
	19.55	20.24	20.92	21.65	22.41	23.23	23.78	24.38	25.02	25.64	25.99	26.36	26.72	27.11	27.48	27.84	28.23	28.61	28.99	29.39	29.81	30.22	30.65	31.09	31.51
806	1,564.00	1,619.20	1,673.60	1,732.00	1,792.80	1,858.40	1,902.40	1,950.40	2,001.60	2,051.20	2,079.20	2,108.80	2,137.60	2,168.80	2,198.40	2,227.20	2,258.40	2,288.80	2,319.20	2,351.20	2,384.80	2,417.60	2,452.00	2,487.20	2,520.80
	40,664	42,099	43,514	45,032	46,613	48,318	49,462	50,710	52,042	53,331	54,059	54,829	55,578	56,389	57,158	57,907	58,718	59,509	60,299	61,131	62,005	62,858	63,752	64,667	65,541
	20.53	21.25	22.00	22.75	23.56	24.36	25.00	25.63	26.25	26.91	27.30	27.68	28.07	28.43	28.85	29.24	29.65	30.05	30.43	30.85	31.29	31.72	32.17	32.63	33.08
807	1,642.40	1,700.00	1,760.00	1,820.00	1,884.80	1,948.80	2,000.00	2,050.40	2,100.00	2,152.80	2,184.00	2,214.40	2,245.60	2,274.40	2,308.00	2,339.20	2,372.00	2,404.00	2,434.40	2,468.00	2,503.20	2,537.60	2,573.60	2,610.40	2,646.40
	42,702	44,200	45,760	47,320	49,005	50,669	52,000	53,310	54,600	55,973	56,784	57,574	58,386	59,134	60,008	60,819	61,672	62,504	63,294	64,168	65,083	65,978	66,914	67,870	68,806
	21.55	22.30	23.10	23.90	24.73	25.61	26.24	26.87	27.57	28.25	28.65	29.05	29.46	29.87	30.27	30.71	31.11	31.54	31.97	32.41	32.87	33.34	33.80	34.27	34.76
808	1,724.00	1,784.00	1,848.00	1,912.00	1,978.40	2,048.80	2,099.20	2,149.60	2,205.60	2,260.00	2,292.00	2,324.00	2,356.80	2,389.60	2,421.60	2,456.80	2,488.80	2,523.20	2,557.60	2,592.80	2,629.60	2,667.20	2,704.00	2,741.60	2,780.80
	44,824	46,384	48,048	49,712	51,438	53,269	54,579	55,890	57,346	58,760	59,592	60,424	61,277	62,130	62,962	63,877	64,709	65,603	66,498	67,413	68,370	69,347	70,304	71,282	72,301
	22.63	23.41	24.23	25.10	25.96	26.86	27.56	28.23	28.94	29.68	30.08	30.49	30.92	31.37	31.81	32.23	32.65	33.11	33.56	34.03	34.50	34.99	35.48	35.97	36.48
809	1,810.40	1,872.80	1,938.40	2,008.00	2,076.80	2,148.80	2,204.80	2,258.40	2,315.20	2,374.40	2,406.40	2,439.20	2,473.60	2,509.60	2,544.80	2,578.40	2,612.00	2,648.80	2,684.80	2,722.40	2,760.00	2,799.20	2,838.40	2,877.60	2,918.40
	47,070	48,693	50,398	52,208	53,997	55,869	57,325	58,718	60,195	61,734	62,566	63,419	64,314	65,250	66,165	67,038	67,912	68,869	69,805	70,782	71,760	72,779	73,798	74,818	75,878
	23.75	24.59	25.46	26.34	27.28	28.22	28.91	29.67	30.39	31.14	31.60	32.02	32.47	32.91	33.39	33.85	34.30	34.75	35.25	35.75	36.25	36.75	37.27	37.79	38.32
810	1,900.00	1,967.20	2,036.80	2,107.20	2,182.40	2,257.60	2,312.80	2,373.60	2,431.20	2,491.20	2,528.00	2,561.60	2,597.60	2,632.80	2,671.20	2,708.00	2,744.00	2,780.00	2,820.00	2,860.00	2,900.00	2,940.00	2,981.60	3,023.20	3,065.60
	49,400	51,147	52,957	54,787	56,742	58,698	60,133	61,714	63,211	64,771	65,728	66,602	67,538	68,453	69,451	70,408	71,344	72,280	73,320	74,360	75,400	76,440	77,522	78,603	79,706
	26.13	27.06	27.99	28.98	29.98	31.03	31.83	32.62	33.44	34.26	34.74	35.23	35.73	36.24	36.73	37.23	37.73	38.26	38.76	39.30	39.86	40.42	40.97	41.55	42.13
811	2,090.40	2,164.80	2,239.20	2,318.40	2,398.40	2,482.40	2,546.40	2,609.60	2,675.20	2,740.80	2,779.20	2,818.40	2,858.40	2,899.20	2,938.40	2,978.40	3,018.40	3,060.80	3,100.80	3,144.00	3,188.80	3,233.60	3,277.60	3,324.00	3,370.40
	54,350	56,285	58,219	60,278	62,358	64,542	66,206	67,850	69,555	71,261	72,259	73,278	74,318	75,379	76,398	77,438	78,478	79,581	80,621	81,744	82,909	84,074	85,218	86,424	87,630
	29.27	30.29	31.38	32.44	33.59	34.75	35.65	36.54	37.43	38.38	38.89	39.44	40.00	40.56	41.12	41.69	42.24	42.82	43.42	44.03	44.63	45.27	45.90	46.54	47.19
812	2,341.60	2,423.20	2,510.40	2,595.20	2,687.20	2,780.00	2,852.00	2,923.20	2,994.40	3,070.40	3,111.20	3,155.20	3,200.00	3,244.80	3,289.60	3,335.20	3,379.20	3,425.60	3,473.60	3,522.40	3,570.40	3,621.60	3,672.00	3,723.20	3,775.20
	60,882	63,003	65,270	67,475	69,867	72,280	74,152	76,003	77,854	79,830	80,891	82,035	83,200	84,365	85,530	86,715	87,859	89,066	90,314	91,582	92,830	94,162	95,472	96,803	98,155
	32.78	33.94	35.13	36.35	37.63	38.94	39.89	40.91	41.93	42.98	43.58	44.19	44.83	45.45	46.08	46.69	47.33	47.97	48.62	49.31	49.99	50.69	51.41	52.12	52.86
813	2,622.40	2,715.20	2,810.40	2,908.00	3,010.40	3,115.20	3,191.20	3,272.80	3,354.40	3,438.40	3,486.40	3,535.20	3,586.40	3,636.00	3,686.40	3,735.20	3,786.40	3,837.60	3,889.60	3,944.80	3,999.20	4,055.20	4,112.80	4,169.60	4,228.80
	68,182	70,595	73,070	75,608	78,270	80,995	82,971	85,093	87,214	89,398	90,646	91,915	93,246	94,536	95,846	97,115	98,446	99,778	101,130	102,565	103,979	105,435	106,933	108,410	109,949
	36.70	38.01	39.33	40.71	42.12	43.61	44.71	45.82	46.97	48.11	48.80	49.49	50.17	50.88	51.60	52.30	53.00	53.72	54.45	55.21	55.98	56.76	57.57	58.38	59.19
814	2,936.00	3,040.80	3,146.40	3,256.80	3,369.60	3,488.80	3,576.80	3,665.60	3,757.60	3,848.80	3,904.00	3,959.20	4,013.60	4,070.40	4,128.00	4,184.00	4,240.00	4,297.60	4,356.00	4,416.80	4,478.40	4,540.80	4,605.60	4,670.40	4,735.20
	76,336	79,061	81,806	84,677	87,610	90,709	92,997	95,306	97,698	100,069	101,504	102,939	104,354	105,830	107,328	108,784	110,240	111,738	113,256	114,837	116,438	118,061	119,746	121,430	123,115
	41.09	42.57	44.04	45.58	47.17	48.84	50.05	51.31	52.57	53.89	54.66	55.44	56.19	56.98	57.78	58.56	59.35	60.15	60.99	61.86	62.71	63.59	64.48	65.38	66.30
815	3,287.20	3,405.60	3,523.20	3,646.40	3,773.60	3,907.20	4,004.00	4,104.80	4,205.60	4,311.20	4,372.80	4,435.20	4,495.20	4,558.40	4,622.40	4,684.80	4,748.00	4,812.00	4,879.20	4,948.80	5,016.80	5,087.20	5,158.40	5,230.40	5,304.00
	85,467	88,546	91,603	94,806	98,114	101,587	104,104	106,725	109,346	112,091	113,693	115,315	116,875	118,518	120,182	121,805	123,448	125,112	126,859	128,669	130,437	132,267	134,118	135,990	137,904

Bi-weekly salary is calculated by multiplying 80 hours X hourly rate.

Effective 10/3/16, the shift differential is $1.50 for straight time and $2.25 hour for overtime.

Subject to the availability of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

CIRCUIT COURT CALVERT COUNTY PAY SCALE
EFFECTIVE July 6, 2020

(HOURLY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
	21.56	22.33	23.12	23.92	24.76	25.63	26.26	26.91	27.60	28.29	28.67	29.09	29.49	29.90	30.32	30.73	31.14	31.58	31.99	32.43	32.89	33.36	33.82	34.30	34.78
CC01	1,509.20	1,563.10	1,618.40	1,674.40	1,733.20	1,794.10	1,838.20	1,883.70	1,932.00	1,980.30	2,006.90	2,036.30	2,064.30	2,093.00	2,122.40	2,151.10	2,179.80	2,210.60	2,239.30	2,270.10	2,302.30	2,335.20	2,367.40	2,401.00	2,434.60
	39,239	40,641	42,078	43,534	45,063	46,647	47,793	48,976	50,232	51,488	52,179	52,944	53,672	54,418	55,182	55,929	56,675	57,476	58,222	59,023	59,860	60,715	61,552	62,426	63,300
	22.33	23.14	23.92	24.81	25.65	26.54	27.21	27.89	28.58	29.31	29.72	30.10	30.54	30.97	31.41	31.80	32.22	32.66	33.12	33.59	34.05	34.52	35.01	35.50	35.99
CC02	1,563.10	1,619.80	1,674.40	1,736.70	1,795.50	1,857.80	1,904.70	1,952.30	2,000.60	2,051.70	2,080.40	2,107.00	2,137.80	2,167.90	2,198.70	2,226.00	2,255.40	2,286.20	2,318.40	2,351.30	2,383.50	2,416.40	2,450.70	2,485.00	2,519.30
	40,641	42,115	43,534	45,154	46,683	48,303	49,522	50,760	52,016	53,344	54,090	54,782	55,583	56,365	57,166	57,876	58,640	59,441	60,278	61,134	61,971	62,826	63,718	64,610	65,502
	23.31	24.10	24.97	25.81	26.72	27.69	28.35	29.07	29.82	30.54	30.97	31.42	31.87	32.30	32.74	33.19	33.65	34.12	34.54	35.03	35.52	36.01	36.52	37.03	37.55
CC03	1,631.70	1,687.00	1,747.90	1,806.70	1,870.40	1,938.30	1,984.50	2,034.90	2,087.40	2,137.80	2,167.90	2,199.40	2,230.90	2,261.00	2,291.80	2,323.30	2,355.50	2,388.40	2,417.80	2,452.10	2,486.40	2,520.70	2,556.40	2,592.10	2,628.50
	42,424	43,862	45,445	46,974	48,630	50,396	51,597	52,907	54,272	55,583	56,365	57,184	58,003	58,786	59,587	60,406	61,243	62,098	62,863	63,755	64,646	65,538	66,466	67,395	68,341
	24.11	24.97	25.82	26.77	27.69	28.65	29.36	30.12	30.86	31.64	32.07	32.49	32.96	33.45	33.89	34.32	34.79	35.25	35.75	36.25	36.75	37.27	37.80	38.33	38.85
CC04	1,687.70	1,747.90	1,807.40	1,873.90	1,938.30	2,005.50	2,055.20	2,108.40	2,160.20	2,214.80	2,244.90	2,274.30	2,307.20	2,341.50	2,372.30	2,402.40	2,435.30	2,467.50	2,502.50	2,537.50	2,572.50	2,608.90	2,646.00	2,683.10	2,719.50
	43,880	45,445	46,992	48,721	50,396	52,143	53,435	54,818	56,165	57,585	58,367	59,132	59,987	60,879	61,680	62,462	63,318	64,155	65,065	65,975	66,885	67,831	68,796	69,761	70,707
	24.95	25.84	26.72	27.72	28.66	29.67	30.39	31.18	31.94	32.75	33.19	33.63	34.13	34.62	35.08	35.53	35.99	36.48	36.99	37.51	38.03	38.56	39.10	39.66	40.21
CC05	1,746.50	1,808.80	1,870.40	1,940.40	2,006.20	2,076.90	2,127.30	2,182.60	2,235.80	2,292.50	2,323.30	2,354.10	2,389.10	2,423.40	2,455.60	2,487.10	2,519.30	2,553.60	2,589.30	2,625.70	2,662.10	2,699.20	2,737.00	2,776.20	2,814.70
	45,409	47,029	48,630	50,450	52,161	53,999	55,310	56,748	58,131	59,605	60,406	61,207	62,117	63,008	63,846	64,665	65,502	66,394	67,322	68,268	69,215	70,179	71,162	72,181	73,182
	25.81	26.74	27.67	28.68	29.67	30.70	31.46	32.28	33.06	33.88	34.35	34.82	35.31	35.83	36.31	36.77	37.25	37.77	38.30	38.83	39.37	39.93	40.49	41.04	41.62
CC06	1,806.70	1,871.80	1,936.90	2,007.60	2,076.90	2,149.00	2,202.20	2,259.60	2,314.20	2,371.60	2,404.50	2,437.40	2,471.70	2,508.10	2,541.70	2,573.90	2,607.50	2,643.90	2,681.00	2,718.10	2,755.90	2,795.10	2,834.30	2,872.80	2,913.40
	46,974	48,667	50,359	52,198	53,999	55,874	57,257	58,750	60,169	61,662	62,517	63,372	64,264	65,211	66,084	66,921	67,795	68,741	69,706	70,671	71,653	72,673	73,692	74,693	75,748
	26.74	27.71	28.66	29.73	30.73	31.80	32.60	33.44	34.25	35.11	35.59	36.05	36.59	37.12	37.64	38.08	38.59	39.14	39.67	40.22	40.78	41.35	41.93	42.52	43.10
CC07	1,871.80	1,939.70	2,006.20	2,081.10	2,151.10	2,226.00	2,282.00	2,340.80	2,397.50	2,457.70	2,491.30	2,523.50	2,561.30	2,598.40	2,634.80	2,665.60	2,701.30	2,739.80	2,776.90	2,815.40	2,854.60	2,894.50	2,935.10	2,976.40	3,017.00
	48,667	50,432	52,161	54,109	55,929	57,876	59,332	60,861	62,335	63,900	64,774	65,611	66,594	67,558	68,505	69,306	70,234	71,235	72,199	73,200	74,220	75,257	76,313	77,386	78,442
	27.71	28.70	29.71	30.79	31.84	32.94	33.76	34.63	35.49	36.37	36.88	37.36	37.91	38.45	38.98	39.46	39.99	40.53	41.10	41.68	42.26	42.85	43.45	44.06	44.67
CC08	1,939.70	2,009.00	2,079.70	2,155.30	2,228.80	2,305.80	2,363.20	2,424.10	2,484.30	2,545.90	2,581.60	2,615.20	2,653.70	2,691.50	2,728.60	2,762.20	2,799.30	2,837.10	2,877.00	2,917.60	2,958.20	2,999.50	3,041.50	3,084.20	3,126.90
	50,432	52,234	54,072	56,038	57,949	59,951	61,443	63,027	64,592	66,193	67,122	67,995	68,996	69,979	70,944	71,817	72,782	73,765	74,802	75,858	76,913	77,987	79,079	80,189	81,299
	28.70	29.75	30.77	31.90	32.97	34.14	34.97	35.88	36.77	37.69	38.19	38.71	39.28	39.84	40.38	40.89	41.42	42.00	42.58	43.18	43.78	44.39	45.01	45.64	46.29
CC09	2,009.00	2,082.50	2,153.90	2,233.00	2,307.90	2,389.80	2,447.90	2,511.60	2,573.90	2,638.30	2,673.30	2,709.70	2,749.60	2,788.80	2,826.60	2,862.30	2,899.40	2,940.00	2,980.60	3,022.60	3,064.60	3,107.30	3,150.70	3,194.80	3,240.30
	52,234	54,145	56,001	58,058	60,005	62,135	63,645	65,302	66,921	68,596	69,506	70,452	71,490	72,509	73,492	74,420	75,384	76,440	77,496	78,588	79,680	80,790	81,918	83,065	84,248
	29.75	30.77	31.86	32.94	34.13	35.30	36.21	37.09	38.03	38.97	39.50	40.06	40.63	41.20	41.77	42.35	42.92	43.48	44.09	44.72	45.33	45.96	46.61	47.27	47.93
CC10	2,082.50	2,153.90	2,230.20	2,305.80	2,389.10	2,471.00	2,534.70	2,596.30	2,662.10	2,727.90	2,765.00	2,804.20	2,844.10	2,884.00	2,923.90	2,964.50	3,004.40	3,043.60	3,086.30	3,130.40	3,173.10	3,217.20	3,262.70	3,308.90	3,355.10
	54,145	56,001	57,985	59,951	62,117	64,246	65,902	67,504	69,215	70,925	71,890	72,909	73,947	74,984	76,021	77,077	78,114	79,134	80,244	81,390	82,501	83,647	84,830	86,031	87,233
	30.92	31.99	33.13	34.27	35.49	36.72	37.67	38.57	39.55	40.52	41.09	41.66	42.27	42.84	43.45	44.05	44.62	45.22	45.85	46.49	47.14	47.81	48.47	49.15	49.84
CC11	2,164.40	2,239.30	2,319.10	2,398.90	2,484.30	2,570.40	2,636.90	2,699.90	2,768.50	2,836.40	2,876.30	2,916.20	2,958.90	2,998.80	3,041.50	3,083.50	3,123.40	3,165.40	3,209.50	3,254.30	3,299.80	3,346.70	3,392.90	3,440.50	3,488.80
	56,274	58,222	60,297	62,371	64,592	66,830	68,559	70,197	71,981	73,746	74,784	75,821	76,931	77,969	79,079	80,171	81,208	82,300	83,447	84,612	85,795	87,014	88,215	89,453	90,709
	32.16	33.28	34.46	35.65	36.91	38.18	39.17	40.12	41.14	42.15	42.74	43.33	43.96	44.55	45.19	45.81	46.42	47.02	47.69	48.37	49.04	49.72	50.43	51.13	51.85
CC12	2,251.20	2,329.60	2,412.20	2,495.50	2,583.70	2,672.60	2,741.90	2,808.40	2,879.80	2,950.50	2,991.80	3,033.10	3,077.20	3,118.50	3,163.30	3,206.70	3,249.40	3,291.40	3,338.30	3,385.90	3,432.80	3,480.40	3,530.10	3,579.10	3,629.50
	58,531	60,570	62,717	64,883	67,176	69,488	71,289	73,018	74,875	76,713	77,787	78,861	80,007	81,081	82,246	83,374	84,484	85,576	86,796	88,033	89,253	90,490	91,783	93,057	94,367
	33.77	34.95	36.19	37.42	38.76	40.10	41.12	42.13	43.20	44.27	44.87	45.50	46.16	46.77	47.44	48.09	48.74	49.39	50.06	50.77	51.47	52.19	52.93	53.66	54.42
CC13	2,363.90	2,446.50	2,533.30	2,619.40	2,713.20	2,807.00	2,878.40	2,949.10	3,024.00	3,098.90	3,140.90	3,185.00	3,231.20	3,273.90	3,320.80	3,366.30	3,411.80	3,457.30	3,504.20	3,553.90	3,602.90	3,653.30	3,705.10	3,756.20	3,809.40
	61,461	63,609	65,866	68,104	70,543	72,982	74,838	76,677	78,624	80,571	81,663	82,810	84,011	85,121	86,341	87,524	88,707	89,890	91,109	92,401	93,675	94,986	96,333	97,661	99,044
	35.47	36.70	37.99	39.29	40.69	42.10	43.18	44.25	45.37	46.47	47.12	47.78	48.46	49.11	49.82	50.51	51.18	51.85	52.58	53.32	54.06	54.82	55.59	56.37	57.15
CC14	2,482.90	2,569.00	2,659.30	2,750.30	2,848.30	2,947.00	3,022.60	3,097.50	3,175.90	3,252.90	3,298.40	3,344.60	3,392.20	3,437.70	3,487.40	3,535.70	3,582.60	3,629.50	3,680.60	3,732.40	3,784.20	3,837.40	3,891.30	3,945.90	4,000.50
	64,555	66,794	69,142	71,508	74,056	76,622	78,588	80,535	82,573	84,575	85,758	86,960	88,197	89,380	90,672	91,928	93,148	94,367	95,696	97,042	98,389	99,772	101,174	102,593	104,013
	37.41	38.71	40.08	41.45	42.93	44.42	45.55	46.66	47.86	49.02	49.71	50.41	51.13	51.83	52.56	53.29	54.00	54.70	55.47	56.24	57.03	57.83	58.63	59.46	60.28
CC15	2,618.70	2,709.70	2,805.60	2,901.50	3,005.10	3,109.40	3,188.50	3,266.20	3,350.20	3,431.40	3,479.70	3,528.70	3,579.10	3,628.10	3,679.20	3,730.30	3,780.00	3,829.00	3,882.90	3,936.80	3,992.10	4,048.10	4,104.10	4,162.20	4,219.60
	68,086	70,452	72,946	75,439	78,133	80,844	82,901	84,921	87,105	89,216	90,472	91,746	93,057	94,331	95,659	96,988	98,280	99,554	100,955	102,357	103,795	105,251	106,707	108,217	109,710
	39.76	41.13	42.59	44.04	45.61	47.19	48.40	49.58	50.84	52.09	52.82	53.55	54.32	55.06	55.84	56.62	57.37	58.11	58.95	59.77	60.61	61.46	62.31	63.18	64.07
CC16	2,783.20	2,879.10	2,981.30	3,082.80	3,192.70	3,303.30	3,388.00	3,470.60	3,558.80	3,646.30	3,697.40	3,748.50	3,802.40	3,854.20	3,908.80	3,963.40	4,015.90	4,067.70	4,126.50	4,183.90	4,242.70	4,302.20	4,361.70	4,422.60	4,484.90
	72,363	74,857	77,514	80,153	83,010	85,886	88,088	90,236	92,529	94,804	96,132	97,461	98,862	100,209	101,629	103,048	104,413	105,760	107,289	108,781	110,310	111,857	113,404	114,988	116,607
	42.32	43.83	45.34	47.01	48.62	50.32	51.55	52.90	54.16	55.53	56.31	57.05	57.88	58.70	59.51	60.24	61.06	61.89	62.75	63.63	64.52	65.43	66.34	67.26	68.20
CC17	2,962.40	3,068.10	3,173.80	3,290.70	3,403.40	3,522.40	3,608.50	3,703.00	3,791.20	3,887.10	3,941.70	3,993.50	4,051.60	4,109.00	4,165.70	4,216.80	4,274.20	4,332.30	4,392.50	4,454.10	4,516.40	4,580.10	4,643.80	4,708.20	4,774.00
	77,022	79,771	82,519	85,558	88,488	91,582	93,821	96,278	98,571	101,065	102,484	103,831	105,342	106,834	108,308	109,637	111,129	112,640	114,205	115,807	117,426	119,083	120,739	122,413	124,124

Bailiffs are not on a pay scale, the daily rate will increase from $77.30 to $78.40 effective 7/6/2020 and from $78.40 to $82.25 effective 12/21/20.
Bi-weekly salary is calculated by multiplying 70 hours X hourly rate.
Subject to the availability of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

CORRECTIONAL DEPUTY CALVERT COUNTY PAY SCALE
EFFECTIVE July 6, 2020

(HOURLY SALARY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
CD1	21.42	22.18	22.94	23.75	24.56	25.43	26.10	26.73	27.39	28.08	28.48	28.88	29.27	29.70	30.11	30.53	30.91	31.34	31.76	32.21	32.66	33.12	33.58	34.06	34.52
CORRECTIONAL	1,713.60	1,774.40	1,835.20	1,900.00	1,964.80	2,034.40	2,088.00	2,138.40	2,191.20	2,246.40	2,278.40	2,310.40	2,341.60	2,376.00	2,408.80	2,442.40	2,472.80	2,507.20	2,540.80	2,576.80	2,612.80	2,649.60	2,686.40	2,724.80	2,761.60
DEPUTY	44,554	46,134	47,715	49,400	51,085	52,894	54,288	55,598	56,971	58,406	59,238	60,070	60,882	61,776	62,629	63,502	64,293	65,187	66,061	66,997	67,933	68,890	69,846	70,845	71,802
CD2	23.85	24.67	25.52	26.44	27.34	28.32	29.04	29.75	30.51	31.23	31.66	32.11	32.58	33.03	33.48	33.94	34.40	34.88	35.34	35.83	36.35	36.85	37.37	37.89	38.43
CDFC	1,908.00	1,973.60	2,041.60	2,115.20	2,187.20	2,265.60	2,323.20	2,380.00	2,440.80	2,498.40	2,532.80	2,568.80	2,606.40	2,642.40	2,678.40	2,715.20	2,752.00	2,790.40	2,827.20	2,866.40	2,908.00	2,948.00	2,989.60	3,031.20	3,074.40
	49,608	51,314	53,082	54,995	56,867	58,906	60,403	61,880	63,461	64,958	65,853	66,789	67,766	68,702	69,638	70,595	71,552	72,550	73,507	74,526	75,608	76,648	77,730	78,811	79,934
CD3	24.33	25.15	26.02	26.97	27.89	28.88	29.61	30.34	31.12	31.86	32.30	32.75	33.23	33.69	34.15	34.61	35.09	35.57	36.05	36.55	37.07	37.59	38.11	38.65	39.19
SENIOR CDFC	1,946.40	2,012.00	2,081.60	2,157.60	2,231.20	2,310.40	2,368.80	2,427.20	2,489.60	2,548.80	2,584.00	2,620.00	2,658.40	2,695.20	2,732.00	2,768.80	2,807.20	2,845.60	2,884.00	2,924.00	2,965.60	3,007.20	3,048.80	3,092.00	3,135.20
	50,606	52,312	54,122	56,098	58,011	60,070	61,589	63,107	64,730	66,269	67,184	68,120	69,118	70,075	71,032	71,989	72,987	73,986	74,984	76,024	77,106	78,187	79,269	80,392	81,515
CD4	24.82	25.65	26.54	27.49	28.44	29.45	30.20	30.93	31.73	32.47	32.93	33.39	33.88	34.36	34.82	35.29	35.78	36.27	36.75	37.27	37.80	38.32	38.86	39.40	39.96
MASTER CDFC	1,985.60	2,052.00	2,123.20	2,199.20	2,275.20	2,356.00	2,416.00	2,474.40	2,538.40	2,597.60	2,634.40	2,671.20	2,710.40	2,748.80	2,785.60	2,823.20	2,862.40	2,901.60	2,940.00	2,981.60	3,024.00	3,065.60	3,108.80	3,152.00	3,196.80
	51,626	53,352	55,203	57,179	59,155	61,256	62,816	64,334	65,998	67,538	68,494	69,451	70,470	71,469	72,426	73,403	74,422	75,442	76,440	77,522	78,624	79,706	80,829	81,952	83,117
CD5	26.21	27.14	28.10	29.07	30.09	31.15	31.91	32.71	33.52	34.36	34.87	35.33	35.82	36.33	36.85	37.33	37.84	38.35	38.87	39.41	39.97	40.38	41.10	41.67	42.24
CORPORAL	2,096.80	2,171.20	2,248.00	2,325.60	2,407.20	2,492.00	2,552.80	2,616.80	2,681.60	2,748.80	2,789.60	2,826.40	2,865.60	2,906.40	2,948.00	2,986.40	3,027.20	3,068.00	3,109.60	3,152.80	3,197.60	3,230.40	3,288.00	3,333.60	3,379.20
	54,517	56,451	58,448	60,466	62,587	64,792	66,373	68,037	69,722	71,469	72,530	73,486	74,506	75,566	76,648	77,646	78,707	79,768	80,850	81,973	83,138	83,990	85,488	86,674	87,859
CD6	28.82	29.83	30.89	31.97	33.07	34.25	35.13	35.98	36.90	37.81	38.34	38.86	39.42	39.97	40.55	41.06	41.64	42.19	42.79	43.39	44.00	44.61	45.24	45.87	46.30
SERGEANT	2,305.60	2,386.40	2,471.20	2,557.60	2,645.60	2,740.00	2,810.40	2,878.40	2,952.00	3,024.80	3,067.20	3,108.80	3,153.60	3,197.60	3,244.00	3,284.80	3,331.20	3,375.20	3,423.20	3,471.20	3,520.00	3,568.80	3,619.20	3,669.60	3,704.00
	59,946	62,046	64,251	66,498	68,786	71,240	73,070	74,838	76,752	78,645	79,747	80,829	81,994	83,138	84,344	85,405	86,611	87,755	89,003	90,251	91,520	92,789	94,099	95,410	96,304
CD7	33.48	34.67	35.88	37.15	38.44	39.80	40.75	41.80	42.84	43.94	44.53	45.15	45.79	46.44	47.09	47.71	48.37	49.00	49.69	50.38	51.08	51.81	52.53	53.26	54.02
LIEUTENANT	2,678.40	2,773.60	2,870.40	2,972.00	3,075.20	3,184.00	3,260.00	3,344.00	3,427.20	3,515.20	3,562.40	3,612.00	3,663.20	3,715.20	3,767.20	3,816.80	3,869.60	3,920.00	3,975.20	4,030.40	4,086.40	4,144.80	4,202.40	4,260.80	4,321.60
	69,638	72,114	74,630	77,272	79,955	82,784	84,760	86,944	89,107	91,395	92,622	93,912	95,243	96,595	97,947	99,237	100,610	101,920	103,355	104,790	106,246	107,765	109,262	110,781	112,362
CD8	35.49	36.74	38.03	39.38	40.74	42.18	43.19	44.30	45.41	46.57	47.20	47.86	48.54	49.23	49.92	50.57	51.27	51.94	52.67	53.40	54.14	54.91	55.68	56.45	57.26
CAPTAIN	2,839.20	2,939.20	3,042.40	3,150.40	3,259.20	3,374.40	3,455.20	3,544.00	3,632.80	3,725.60	3,776.00	3,828.80	3,883.20	3,938.40	3,993.60	4,045.60	4,101.60	4,155.20	4,213.60	4,272.00	4,331.20	4,392.80	4,454.40	4,516.00	4,580.80
	73,819	76,419	79,102	81,910	84,739	87,734	89,835	92,144	94,453	96,866	98,176	99,549	100,963	102,398	103,834	105,186	106,642	108,035	109,554	111,072	112,611	114,213	115,814	117,416	119,101

Bi-weekly salary is calculated by multiplying 80 hours X hourly rate.

Effective 10/3/16, the shift differential is $1.50 per hour for straight time and $2.25 per hour for overtime.

Subject to the availability of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

DEPUTY SHERRIFF CALVERT COUNTY PAY SCALE
EFFECTIVE July 6, 2020

(HOURLY SALARY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
SDS01	23.62	24.86	26.23	27.68	29.23	29.79	30.36	30.95	32.15	32.80	33.42	34.10	34.77	35.44	36.14	36.84	37.59	38.32	39.04	39.79	40.55	41.31	42.10	42.90	43.70
DEPUTY SHERIFF	1,889.60	1,988.80	2,098.40	2,214.40	2,338.40	2,383.20	2,428.80	2,476.00	2,572.00	2,624.00	2,673.60	2,728.00	2,781.60	2,835.20	2,891.20	2,947.20	3,007.20	3,065.60	3,123.20	3,183.20	3,244.00	3,304.80	3,368.00	3,432.00	3,496.00
	49,130	51,709	54,558	57,574	60,798	61,963	63,149	64,376	66,872	68,224	69,514	70,928	72,322	73,715	75,171	76,627	78,187	79,706	81,203	82,763	84,344	85,925	87,568	89,232	90,896
SFS02	25.28	26.68	28.20	29.76	31.43	32.02	32.66	33.29	34.53	35.20	35.88	36.60	37.32	38.04	38.82	39.58	40.34	41.15	41.96	42.75	43.56	44.38	45.23	46.10	46.97
DEPUTY FIRST CLASS	2,022.40	2,134.40	2,256.00	2,380.80	2,514.40	2,561.60	2,612.80	2,663.20	2,762.40	2,816.00	2,870.40	2,928.00	2,985.60	3,043.20	3,105.60	3,166.40	3,227.20	3,292.00	3,356.80	3,420.00	3,484.80	3,550.40	3,618.40	3,688.00	3,757.60
	52,582	55,494	58,656	61,901	65,374	66,602	67,933	69,243	71,822	73,216	74,630	76,128	77,626	79,123	80,746	82,326	83,907	85,592	87,277	88,920	90,605	92,310	94,078	95,888	97,698
SSFS03	25.79	27.22	28.76	30.36	32.06	32.67	33.32	33.96	35.22	35.91	36.60	37.34	38.07	38.81	39.59	40.38	41.16	41.97	42.79	43.60	44.43	45.27	46.14	47.02	47.90
SENIOR DFC	2,063.20	2,177.60	2,300.80	2,428.80	2,564.80	2,613.60	2,665.60	2,716.80	2,817.60	2,872.80	2,928.00	2,987.20	3,045.60	3,104.80	3,167.20	3,230.40	3,292.80	3,357.60	3,423.20	3,488.00	3,554.40	3,621.60	3,691.20	3,761.60	3,832.00
	53,643	56,618	59,821	63,149	66,685	67,954	69,306	70,637	73,258	74,693	76,128	77,667	79,186	80,725	82,347	83,990	85,613	87,298	89,003	90,688	92,414	94,162	95,971	97,802	99,632
SMFS04	26.30	27.76	29.33	30.94	32.69	33.31	33.97	34.61	35.91	36.61	37.32	38.07	38.82	39.57	40.38	41.17	41.96	42.80	43.63	44.45	45.30	46.16	47.04	47.94	48.84
MASTER DFC	2,104.00	2,220.80	2,346.40	2,475.20	2,615.20	2,664.80	2,717.60	2,768.80	2,872.80	2,928.80	2,985.60	3,045.60	3,105.60	3,165.60	3,230.40	3,293.60	3,356.80	3,424.00	3,490.40	3,556.00	3,624.00	3,692.80	3,763.20	3,835.20	3,907.20
	54,704	57,741	61,006	64,355	67,995	69,285	70,658	71,989	74,693	76,149	77,626	79,186	80,746	82,306	83,990	85,634	87,277	89,024	90,750	92,456	94,224	96,013	97,843	99,715	101,587
SCS05	27.16	28.67	30.30	32.00	33.81	34.46	35.12	35.81	37.10	37.83	38.56	39.35	40.10	40.90	41.71	42.53	43.35	44.21	45.07	45.92	46.80	47.70	48.60	49.51	50.47
CORPORAL	2,172.80	2,293.60	2,424.00	2,560.00	2,704.80	2,756.80	2,809.60	2,864.80	2,968.00	3,026.40	3,084.80	3,148.00	3,208.00	3,272.00	3,336.80	3,402.40	3,468.00	3,536.80	3,605.60	3,673.60	3,744.00	3,816.00	3,888.00	3,960.80	4,037.60
	56,493	59,634	63,024	66,560	70,325	71,677	73,050	74,485	77,168	78,686	80,205	81,848	83,408	85,072	86,757	88,462	90,168	91,957	93,746	95,514	97,344	99,216	101,088	102,981	104,978
SSS06	29.18	30.81	32.58	34.42	36.36	37.07	37.77	38.52	39.87	40.65	41.47	42.27	43.11	43.97	44.83	45.71	46.61	47.53	48.46	49.38	50.31	51.28	52.26	53.24	54.25
SERGEANT	2,334.40	2,464.80	2,606.40	2,753.60	2,908.80	2,965.60	3,021.60	3,081.60	3,189.60	3,252.00	3,317.60	3,381.60	3,448.80	3,517.60	3,586.40	3,656.80	3,728.80	3,802.40	3,876.80	3,950.40	4,024.80	4,102.40	4,180.80	4,259.20	4,340.00
	60,694	64,085	67,766	71,594	75,629	77,106	78,562	80,122	82,930	84,552	86,258	87,922	89,669	91,458	93,246	95,077	96,949	98,862	100,797	102,710	104,645	106,662	108,701	110,739	112,840
SSF07	31.10	32.83	34.70	36.66	38.71	39.49	40.21	41.02	42.44	43.30	44.16	45.03	45.93	46.81	47.74	48.69	49.66	50.63	51.61	52.60	53.59	54.60	55.62	56.70	57.78
FIRST SERGEANT	2,488.00	2,626.40	2,776.00	2,932.80	3,096.80	3,159.20	3,216.80	3,281.60	3,395.20	3,464.00	3,532.80	3,602.40	3,674.40	3,744.80	3,819.20	3,895.20	3,972.80	4,050.40	4,128.80	4,208.00	4,287.20	4,368.00	4,449.60	4,536.00	4,622.40
	64,688	68,286	72,176	76,253	80,517	82,139	83,637	85,322	88,275	90,064	91,853	93,662	95,534	97,365	99,299	101,275	103,293	105,310	107,349	109,408	111,467	113,568	115,690	117,936	120,182
SLS08	36.85	38.85	40.96	43.18	45.58	46.43	47.27	48.23	49.75	50.74	51.73	52.78	53.82	54.88	55.96	57.08	58.19	59.34	60.52	61.67	62.85	64.04	65.25	66.49	67.75
LIEUTENANT	2,948.00	3,108.00	3,276.80	3,454.40	3,646.40	3,714.40	3,781.60	3,858.40	3,980.00	4,059.20	4,138.40	4,222.40	4,305.60	4,390.40	4,476.80	4,566.40	4,655.20	4,747.20	4,841.60	4,933.60	5,028.00	5,123.20	5,220.00	5,319.20	5,420.00
	76,648	80,808	85,197	89,814	94,806	96,574	98,322	100,318	103,480	105,539	107,598	109,782	111,946	114,150	116,397	118,726	121,035	123,427	125,882	128,274	130,728	133,203	135,720	138,299	140,920
SCPS09	39.05	41.18	43.42	45.76	48.30	49.22	50.11	51.11	52.72	53.78	54.83	55.94	57.05	58.17	59.32	60.51	61.69	62.91	64.14	65.37	66.60	67.88	69.16	70.48	71.82
CAPTAIN	3,124.00	3,294.40	3,473.60	3,660.80	3,864.00	3,937.60	4,008.80	4,088.80	4,217.60	4,302.40	4,386.40	4,475.20	4,564.00	4,653.60	4,745.60	4,840.80	4,935.20	5,032.80	5,131.20	5,229.60	5,328.00	5,430.40	5,532.80	5,638.40	5,745.60
	81,224	85,654	90,314	95,181	100,464	102,378	104,229	106,309	109,658	111,862	114,046	116,355	118,664	120,994	123,386	125,861	128,315	130,853	133,411	135,970	138,528	141,190	143,853	146,598	149,386
SMPS10	41.40	43.64	46.01	48.51	51.21	52.16	53.11	54.18	55.88	57.01	58.12	59.30	60.47	61.67	62.89	64.14	65.40	66.67	67.98	69.27	70.59	71.93	73.30	74.70	76.11
MAJOR	3,312.00	3,491.20	3,680.80	3,880.80	4,096.80	4,172.80	4,248.80	4,334.40	4,470.40	4,560.80	4,649.60	4,744.00	4,837.60	4,933.60	5,031.20	5,131.20	5,232.00	5,333.60	5,438.40	5,541.60	5,647.20	5,754.40	5,864.00	5,976.00	6,088.80
	86,112	90,771	95,701	100,901	106,517	108,493	110,469	112,694	116,230	118,581	120,890	123,344	125,778	128,274	130,811	133,411	136,032	138,674	141,398	144,082	146,827	149,614	152,464	155,376	158,309

Bi-weekly salary is calculated by multiplying 80 hours X hourly rate.
Annual salary is calculated by multiplying bi-weekly salary X 26 payrolls - annual salary will be rounded to the nearest dollar. Effective 10/3/16, the shift differential is $1.50 for straight time and $2.25 hour for overtime.
Subject to the availability of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees
once per fiscal year as described in Section 86-3-103 of the County Code.

HOURLY/SEASONAL CALVERT COUNTY PAY SCALE
EFFECTIVE July 6, 2020

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
H01	3.86	4.00	4.13	4.26	4.42	4.56	4.73	4.91	5.07	5.25
H02	n/a	n/a	11.20	11.59	12.00	12.42	12.85	13.30	13.76	14.25
H03	n/a	n/a	11.53	11.94	12.35	12.79	13.24	13.70	14.18	14.68
H04	n/a	n/a	11.89	12.29	12.73	13.17	13.63	14.11	14.60	15.11
H05	n/a	n/a	12.23	12.67	13.10	13.57	14.05	14.53	15.04	15.57
H06	n/a	n/a	12.61	13.04	13.50	13.98	14.46	14.97	15.50	16.03
H07	n/a	n/a	12.98	13.44	13.91	14.40	14.89	15.43	15.96	16.52
H08	n/a	n/a	13.37	13.83	14.32	14.82	15.33	15.87	16.44	17.02
H09	n/a	13.50	13.98	14.46	14.97	15.50	16.03	16.59	17.18	17.78
H10	13.63	14.11	14.60	15.11	15.64	16.19	16.75	17.34	17.95	18.58
H11	14.24	14.74	15.25	15.79	16.34	16.93	17.52	18.12	18.75	19.41
H12	14.88	15.42	15.95	16.51	17.08	17.68	18.30	18.95	19.60	20.28
H13	15.56	16.10	16.66	17.24	17.85	18.48	19.12	19.79	20.49	21.20
H14	16.26	16.82	17.40	18.02	18.65	19.30	19.99	20.68	21.40	22.15
H15	17.23	17.83	18.46	19.11	19.77	20.47	21.18	21.92	22.69	23.49
H16	18.27	18.89	19.56	20.24	20.96	21.69	22.44	23.24	24.06	24.89
H17	19.36	20.04	20.74	21.47	22.21	23.00	23.79	24.63	25.49	26.38
H18	20.53	21.24	21.99	22.75	23.55	24.37	25.22	26.12	27.03	27.96
H19	21.75	22.52	23.30	24.12	24.96	25.83	26.74	27.68	28.65	29.65
H20	23.06	23.86	24.70	25.57	26.45	27.38	28.35	29.33	30.37	31.42
H21	24.43	25.29	26.19	27.10	28.05	29.04	30.05	31.10	32.19	33.31
H22	25.90	26.82	27.75	28.72	29.73	30.77	31.85	32.96	34.12	35.31
H23	27.45	28.42	29.41	30.45	31.51	32.62	33.76	34.94	36.17	37.42
H24	29.12	30.13	31.19	32.27	33.40	34.56	35.78	37.03	38.34	39.68

This scale reflects changes to the minimum wage.
Subject to the availibility of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

Ten Year History of Salary Increases for the County Employees & Calvert Education Association Employees					
Program Components:	Fiscal Year				
Calvert County Government	**FY 2011**	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**
Cost of Living Adjustments (COLA)	0.5%	0.0%	0.0%	1.0%	0.5%
Pay Plan Maintenance (step)	No Step	No Step	No Step	1 Step	mid-year Step
Service Awards		$750 FT incentive pymnt (emp<$80k)	$1,000 FT incentive payment		

Calvert Education Association

Cost of Living Adjustments (COLA)	0.5%	0.0%	0.0%	1.0%	0.0%
Pay Plan Maintenance (step)	mid-year Step	No Step	No Step	1 Step on the newly compressed schedule	No Step
Service Awards			Stipend within the range of $150-500		

	Fiscal Year				
Calvert County Government	**FY 2016**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**
Cost of Living Adjustments (COLA)	0.0%	0.0%	1.0%	1.2%	2.05%
Pay Plan Maintenance (step)	No Step	1 Step	1 Step, 1 Longevity Step (if eligible)	1 Step, 1 Longevity Step (if eligible)	1 Step
Service Awards					

Calvert Education Association

Cost of Living Adjustments (COLA)	0.0%	0.0%	0.0%	0.0%	1.0%
Pay Plan Maintenance (step)	No Step	1 Step	1 Step, 1 Restorative Step (if eligible)	1 Step, 1 Restorative Step (if eligible)	1 Step
Service Awards	Stipend: $1,000 FT, $500 PT				



Fees & Tax Rates



Chesapeake Bay

Assessable Property Base
Tax Rates & General Fees
Property Tax Rates
Water & Sewer Fee Schedule
Solid Waste Fee Schedule
planning & zoning fee schedule

Calvert County Assessable Property Base

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Real Property:			
Full Year			
County	$ 10,764,527,819	$ 11,030,284,993	$ 11,300,034,814
North Beach	245,941,741	249,360,825	260,153,320
Chesapeake Beach	779,571,601	791,691,794	811,310,471
Half Year (New Construction)	52,954,570	50,000,000	50,000,000
Business Personal Property	161,977,440	152,500,000	154,000,000
Public Utilities	167,765,910	170,000,000	170,000,000
Total Assessable Base	$ 12,172,739,081	$ 12,443,837,612	$ 12,745,498,605

Calvert County Tax Rates and General Fees

TAX	BASIS	FY 2020 RATES	FY 2021 RATES
Property Tax [1]	Real:		
	Per $100 of assessed value:		
	County	$0.937	$0.932
	Chesapeake Beach	$0.601	$0.596
	North Beach	$0.601	$0.596
	Personal:		
	Per $100 of assessed value:		
	County	$2.23	$2.23
	Chesapeake Beach	$1.39	$1.39
	North Beach	$1.39	$1.39
Local Income Tax [1]	Percentage of taxable income	3.00%	3.00%
Admissions & Amusement Tax [2]	Percentage of receipts	1.00%	1.00%
Hotel Tax [2]	Percentage of receipts	5.00%	5.00%
Recordation Tax [2]	Per each $500 of value when property is sold and title recorded	$5.00	$5.00
Trailer Park Tax [2]	Percentage of space rental receipts	20.00%	20.00%
Cable T.V. Franchise Tax	Percentage of subscriber revenues	5.00%	5.00%
911 Fee (local)	Monthly telephone bill	$0.75	$0.75
Excise Tax	Per residential single family dwelling unit		
	Schools	$7,800	$7,800
	Roads	$3,500	$3,500
	Parks	$1,300	$1,300
	Solid Waste	$350	$350
	Per commercial square feet		
	Solid Waste	$0.11	$0.11
Utility Permit Fee	Per Permit	$240	$240

[1]Taxing resolution in FY 2020 Adopted Budget document

[2]Related resolution in FY 2021 Staff Recommended document

Calvert County Property Tax Rates

FISCAL YEAR	COUNTY APPROVED TAX RATE	CONSTANT YIELD TAX RATE**
2009	0.892	0.803
2010	0.892	0.825
2011	0.892	0.857
2012	0.892	0.911
2013	0.892	0.953
2014	0.892	0.932
2015	0.892	0.902
2016	0.892	0.898
2017	0.952	0.888
2018	0.952	0.945
2019	0.937	0.943
2020	0.937	0.929
2021	0.932	0.9195

	CHESAPEAKE BEACH		NORTH BEACH	
FISCAL YEAR	APPROVED TAX RATE	CONSTANT YIELD TAX RATE**	APPROVED TAX RATE	CONSTANT YIELD TAX RATE**
2009	0.556	0.495	0.556	0.486
2010	0.556	0.502	0.556	0.495
2011	0.556	0.502	0.556	0.499
2012	0.556	0.669	0.556	0.639
2013	0.556	0.555	0.556	0.554
2014	0.556	0.554	0.556	0.562
2015	0.556	0.566	0.556	0.588
2016	0.556	0.554	0.556	0.551
2017	0.616	0.553	0.616	0.555
2018	0.616	0.607	0.616	0.616
2019	0.601	0.606	0.601	0.608
2020	0.601	0.593	0.601	0.598
2021	0.596	0.5860	0.596	0.5859

**The "constant yield tax rate" is certified to the County by the State Department of Assessments and Taxation. It represents the property tax rate for the coming tax year that will generate the same amount of revenue that was generated during the current tax year. As assessments increase, the constant yield tax rate decreases. In other words, if assessments increase and the approved tax rate stays the same, the County will generate more taxes than in the current year, thus a tax increase has occurred. In such cases, the county must advertise the tax increase and hold a public hearing. This is done as part of the annual budget process.

Water & Sewer Fee Schedule

Water & Sewer Fund *Rates shown do not include the Maryland Bay Restoration Fee*	**Jan-Dec 19** **FY 2019/20**	**Jan-Dec 20** **FY 2020/21**	**Jan-Dec 21** **FY 2021/22**
Base plus Variable Rates			
Base water rate charged per EDU	$55.51	$55.51	$59.34
Variable water rate charged per 1,000 gallons	2.74	2.74	2.92
Base sewer rate charged per EDU	111.35	111.35	119.03
Variable sewer rate charged per 1,000 gallons	5.91	5.91	6.32
Fixed Rate-Unmetered Sewer			
Base rate charged per EDU	$176.36	$176.36	$182.21
Base plus Variable Rates-Water & Sewer			
Base rate charged per EDU	$166.86	$166.86	$178.37
Variable Rate charged per 1,000 gallons	8.65	8.65	9.24

Other fees are adjusted at the start of each fiscal year

Other Fees--Charges per 1,000 gallons	**FY2019**	**FY2020**	**FY2021**
Bulk Water	$4.50	$4.50	$4.50
Septage Treatment Plant	65.00	65.00	65.00
Holding Tank	65.00	65.00	65.00
Grease Trap	100.00	100.00	100.00
Other Fees--Charges per occurrence			
RV Discharge	$10.00	$10.00	$10.00
Additional trip/meter reread/final read	35.00	35.00	35.00
Reconnect fee	35.00	35.00	35.00
Additional after-hours reconnect fee	15.00	15.00	15.00
Bad check fee/NSF	25.00	25.00	25.00
Late payment penalty (charge annually)	8.00%	8.00%	8.00%
Other Fees - Charges per quarter			
Grinder Pump Maintenance	$45.00	$45.00	$45.00
Capital Connections Fees - Charges for new connection to system			
Water charges per EDU	$3,000.00	$3,000.00	$3,000.00
Sewer charges per EDU	5,400.00	5,400.00	5,400.00

Solid Waste Fee Schedule

Solid Waste Fund

Proposed Fees would take effect 7/1/2020	FY2019	FY2020	FY2021
Solid Waste Fee	$129.00	$142.00	$145.00
Tipping Fee/Per Ton-residential	72.49	74.16	74.93
Tipping Fee/Per Ton-commercial	80.54	82.39	83.25
Tire Tipping Fee/Per Ton	178.00	228.00	228.00
Impact Fee			
Commercial/Per Sq. Ft.	0.11	0.11	0.11
Residential	350.00	350.00	350.00
Recycling Fees			
Propane tanks/per item	N/A	$5.00	$5.00
Other Gas cylinders/per item	N/A	8.00	8.00
Refirgerant/per item	N/A	10.00	10.00
Lamps/Light bulbs/per pound	N/A	0.75	0.75
Oil filters/ per 55-gallon drum	N/A	45.00	45.00



Mt. Hope Convenience Center

Planning & zoning Fee Schedule

DEPARTMENT OF PLANNING & ZONING FEES - FY2021	
FEE TYPE	**FEE AMOUNT**
Notes*	
***DA = Disturbed acre or portion thereof**	
***See Recording Clerk Office for recording fees.**	

SITE PLAN	
***Includes fee for Architectural Review by ARC in Town Centers**	
Category I	
Category I - Conceptual Site Plan	$400 + $750/DA
Category I - Detailed Site Development Plan	$400 + $1200/DA
Category I - Resubmittals, to address comments (for first two resubmittals)	$200/submittal
Category I - Resubmittals - to address comments (after first two resubmittals)	$400/submittal
Category I- Conceptual Site Plan - Revision after PC Approval – Major Revision (requiring full redistribution & PC Re-approval) for two submittals only/after first two submittals	$750
Category I- Conceptual Site Plan - Revision after PC Approval – Minor Revision (requiring partial redistribution & in-house re-approval only) for two submittals only	$400
Category I - Revisions After Final Site Plan Approval (per submittal, first two reviews)	$400
Category I - Revisions After Final Site Plan Approval (after first two reviews)	$200/submittal
Category II	
Category II - Conceptual Site Plan	$200 + $350/DA
Category II - Detailed Site Development Plan	$200 + $500/DA
Category II - Resubmittals, to address comments (for first two resubmittals)	$100/submittal
Category II - Resubmittals, to address comments (after first two resubmittals)	$200/submittal
Category II- Conceptual Site Plan - Revision after Approval – Major Revision (requiring full redistribution) for two submittals only	$300
Category II- Conceptual Site Plan - Revision after Approval – Minor Revision (requiring partial redistribution) for two submittals only	$200
Category II - Revisions After Final Site Plan Approval "Red-lines" (per submittal, first two reviews)	$200
Category II - Revisions After Final Site Plan Approval (after first two reviews)	$100/submittal
Extensions of All Site Plan Approvals (Conceptual, Detailed and Final)	$200/request
PCA Modification/Variances/Waiver Requests for Subdivisions:	$150/request
Re-Route for re-approval of Final Detailed Site Plans prior to Building Permit	$500
Plot Plan	$500
Inspections of Redline/As-Built Site Plans	$50/inspection

Planning & zoning Fee Schedule (continued)

SUBDIVISION	
Minor Subdivision (7 lots or fewer)	
Minor Conceptual Plan (Residential Only)	$150 + $100/lot
Minor Conceptual Plan Resubmittal	$150 + $100/lot
Minor Preliminary Plan (Residential Only)	$300 + $100/lot
Minor Preliminary Plan Revision, to address comments prior to approval	$100 + $100/lot
Minor Preliminary Plan Revision, after approval	$200 + $100/lot
Minor Final Plats – Single Family Detached Residential Only (includes first two checkprints)	$300 + $100/lot
Minor Final Plat - SFD Residential (after first two checkprint reviews)	$250/checkprint
Subdivision Waiver of Concept Plan – Minor Subdivision Only (subject to DPW approval)	$250
Administrative Revisions to Approved Subdivision Applications – No Redistribution. No Change in Conditions	$75
Major Subdivision **(8 residential lots or greater, or non-residential that requires site plan approval)**	
Major Subdivision Conceptual Plan (SFD Residential)	$300 + $100/lot
Major Subdivision Conceptual Plan - Site Plan Required	$300 + $100/DA
Major Subdivisions Conceptual Plan Revision (SFD Residential), After PC Approval. (Major Revision, requiring full redistribution & PC Re-approval)	$250 + $100/lot
Major Subdivisions Conceptual Plan Revision (SFD Residential), After PC Approval. (Minor Revision, requiring full redistribution & No PC Re-approval)	$250/submittal
Major Subdivisions Conceptual Plan Revision (Site Plan Required), After PC Approval. (Major Revision, requiring full redistribution & PC Re-approval)	$250 + $100/DA
Major Subdivisions Conceptual Plan Revision (Site Plan Required), (Minor Revision, requiring partial redistribution only, No PC Re-approval)	$250/submittal
Major Subdivision/Site Plan Conceptual Combined	See Conceptual Site Plan fees
Major Subdivisions - Preliminary Approval in Growth Tier, Requiring a Prior Public Hearing (replaces initial application fees above)	$1,500 + $200/DA in CA or $100/DA
Major Subdivisions - Preliminary Approval for Creation of a Public R/W in a TC, Requiring a Prior Public Hearing (replaces initial application fees above)	$500
Major Preliminary Plan, SFD Residential Only (includes first two resubmittals)	$500 + $100/lot
Major Preliminary Plan, SFD Residential Only (after first two resubmittals)	$300/submittal
Major Preliminary Plan Revision, SFD Residential Only, after approval	$300 + $100/lot
Major Preliminary Plan, Site Plan Required (includes first two resubmittals)	$500 + $100/DA
Major Preliminary Plan, Site Plan Required (after two resubmittals)	$500/submittal
Major Preliminary Plan Revision, Site Plan Required, after approval	$300/submittal
Major Final Plats, SFD Residential Only (includes first two checkprints)	$300 + $100/lot
Major Final Plats, SFD Residential Only (after first two checkprints)	$300/submittal
Major Final Plats - Site Plan Required (includes first two checkprints)	$300 + $100/DA
Major Final Plats - Site Plan Required (after first two checkprints)	$400/submittal
Review and Processing of Legal Documents	$35/document
Final Plat - Administrative Processing of Recording Plat Package (8 1/2" X 14")	$75
Final Plat - Administrative Processing of Recording Plat Package (18" X 24")	$75 + $50/sheet
Replattings (8 1/2" X 14")	$150/document
Replattings (18" X 24")	$150 + $50/sheet
Replattings Boundary Surveys	$75/document
Replattings - Requiring Critical Area Review (initial application only)	Initial Fee + $25/DA
Replattings - Administrative Processing of Recording Plat Package (8 1/2" X 14")	$50/document
Replattings - Administrative Processing of Recording Plat Package (18" X 24")	$50 + $25/sheet
Supplemental Plans (includes first two resubmittals)	$250
Supplemental Plans (after first two resubmittals)	$150/submittal
Supplemental Plans Revisions to Approved Plans	$250
Supplemental Plans- Site Inspections (each)	$50
Supplemental Plans - Bond Processing & Administration Fee	25% of Bond Estimate

Planning & zoning Fee Schedule (continued)

PLANNING COMMISSION	
Consideration of Architectural Approvals	$150
Conceptual Grading Plan for disturbance of existing or recorded Conservation Areas or for grading prior to site plan approval	$200 + $250/DA
Reconsideration of an Approved Condition (does not include application fee for revised plans required before or after consideration)	$300/condition
Extension of Approvals as required by the Planning Commission	$150
Planning Commission Administrator (PCA) Administrative Variances (Site Plan & Subdivision)	$100
Appeals to PC of PCA Decisions	$150/item
PC Modifications/Variances/Waiver Requests for Site Plan/Subdivisions (prior to approval)	$250/request
Contested Case Application	$1,500/application
Road Names - Request Application Form (in-house review and approval)	$35
Road Names - Application for a Change in Existing Road Name (public and private R/W's)	$250
Request for Meeting Notes/Transcripts/Video	$35 (CD Audio) $55-$75 (Video)
ZONING	
Zoning Text Amendments	$500
Zoning Map Amendments	$500
Administrative Variance	$100
Official Interpretation Requests (requires consultation with CAO)	$150
Zoning Ordinance interpretation requests	$75
Zoning Determination letter – identifying property zoning & permitted uses requiring interpretation	$75
Zoning Certification letter – identifying property zoning and permitted uses	$50
Buildable/Non-buildable Lot Determination letter	$100
Zoning Site Inspection (includes 2 inspections)	$50
Additional Inspection	$50/inspection
CODE ENFORCEMENT	
After-the-fact permits for Enforcement Case	$200
Fine for signs in County right-of-way	$25/sign
Tow Company Inspections & Compliance Letters	$50
Stop Work Order Fee- Illegal removal/Defacing	$500
Citation	$500
Site Inspection	$50/inspection
BOARD OF APPEALS	
Communication Tower Request	$900 (see Tower Permit)
Reconsideration	$150
Decision on Alleged Error	$150
Postponement/Continuance of Case	$150
Variance	$150/variance
Special Exception	$300
Time limit extension	$300
Modification	$300
Expansion of a Non-conforming Use	$300
Staff Referral to BOA	$35/variance

Planning & zoning Fee Schedule (continued)

ENVIRONMENTAL	
Waiver Request – Wetland/Stream Delineation	$50
Agricultural Land Preservation Review -	$200/form
Floodplain Review including Site Inspection	$250
Shore Erosion Control Site Inspection	$50
Lateral Line Review	$25
Floodplain Map Review	$25
Vegetative Removal Permit Review (includes inspection if needed)	$75
Non-critical Area, Non For. Con Buffer Fees-in-Lieu	$2.50/ sq. ft.
Forest Conservation Program	
Preliminary Forest Conservation Plan Review	$250
Final Forest Conservation Plan Review	$150
Standard Forest Stand Delineation (FSD) Plan Review	$200
Simplified Forest Stand Delineation (FSD) Plan Review	$100
Site Inspection	$50 each
Exemption Request	$50
Declaration of Intent (DOI)	$25 each
Forest Conservation Bond Application (includes legal doc review and two planting inspections)	$200
Fees-in-Lieu of Mitigation – within Priority Funding Areas (PFA)	$1.00/sq. ft.
Fees-in-Lieu of Mitigation – outside Priority Funding Areas (PFA)	$1.20/sq. ft.
Non-Compliance Fee (for sq. ft. found to be in non-compliance)	$0.30/sq. ft.
Extension of Approval Request	$100
Critical Area (Chesapeake Bay) Program	
Critical Area Review (Building and Grading Permits)	$125
Buffer Management Plan Review (major/minor - includes inspections)	$150
Buffer Management Plan Review	$75
Critical Area Mitigation Planting Review (includes one inspection)	$50
Critical Area Mitigation Planting Review - Additional inspections (2 or more visits)	$30
Bond Administrative Fee (includes administration plus initial and final inspections)	25% of bond
Critical Area Mitigation Fees-in-Lieu:	
Clearing within the 100 foot Buffer	$2.50/sq. ft.
Clearing Outside of the 100 foot Buffer < 20%	$1.25/sq. ft.
Clearing Outside of the 100 foot Buffer 20-30%	$1.875/sq. ft.
Clearing Outside of the 100 foot Buffer > 30% (3:1)	$3.75/sq. ft. + variance
Clearing within of the 100 foot Buffer > 30% (3:1)	$5.00/sq. ft. + variance
Clearing Outside of the 100 foot Buffer – After the Fact (4:1)	$5.00/sq. ft.
Clearing within the 100 foot Buffer – After the Fact (4:1)	$10.00/sq. ft.
Clearing Outside of Buffer > 30% - After the Fact (7:1)	$8.75/sq. ft. + variance
Clearing within the 100 foot Buffer > 30% - After the Fact (7:1)	$17.50/sq. ft. + variance

TOWER PERMIT	
Tower Permits - Consultant Review (consultant charges the County $170/hour – typical review 2 hours)	$500 Plot Plan Review + $1600 Consultant Fee

Planning & zoning Fee Schedule (continued)

DIVISION OF INSPECTIONS & PERMITS FEES - FY2021	
FEE TYPE	**FEE**
Notes*	
*** See Recording Clerk Office for recording fees.**	
BUILDING	
Building Permit - Residential	$25 application fee/$25 reroute fee
Finished Floor Area/ sq. ft.	$0.12/sq. ft.
Unfinished Floor Area/ sq. ft.	$0.06/sq. ft.
Residential - remodel/pier, etc.	$45
Building Permit – Commercial (price dependent on # of inspections)	$450/$150/$45
Inspection Fee after 10 inspections	$30/inspection
Sign Permit	$45
Stop Work Order Fee	$30
Grading Permit - (combination of I&P Protective Inspection Fees ($75) and Soil Conservation Fees ($125))	$200
PLUMBING	
New Installation	
First Fixture	$90
Each additional fixture	$5
Each rough-in fixture	$5
Each fixture left out in original permit application	$10
Shower Pan Inspection	$30
Additional Inspections	$30
Water service connection to public system	$30
Sewer service connection to public system	$30
Subsoil Drains	$30
Stop Work Order	$60
Gas	
First Fixture	$90
Each additional fixture	$10
Each rough-in fixture	$10
Tank and Trench	$30/inspection
Medical Gas	
First Fixture	$90
Each additional fixture	$10

Planning & zoning Fee Schedule (continued)

ELECTRICAL	
Residential	
Outlets	
1 to 80	$40
Each additional 40 (each)	$20
Switches, lighting fixtures or receptacles are counted as one outlet.	
Low Voltage per type (each different system to be calculated separately)	
1 to 40	$40
Each additional 40 (each)	$20
Equipment & Appliances	
Outlet for single unit of 30 K.W. or less	$20
Each additional unit, 30 K.W. or less	$2
Outlet for single unit greater than 30 K.W.	$20
Each additional unit, greater than 30 K.W.	$2
Service Installations (2 inspections)	
Pole Service (fees generated by other items)	n/a
Temporary Service	$60
Swimming Pools	
Above ground	$60
In-Ground (4 inspections only - PBFS, Trench, PDB, & Final)	$120
Additional inspection fee for encapsulation not done at same time as PDB inspection	$30
Whirlpool/Hot Tubs (2 inspections only)	$60
Additional Inspection	$30/inspection
Generators - Each	$60
Motors - Each	$5
Elevators - (includes 2 inspections only, each additional inspection at $30.00 each)	$60
Photovoltaic & Wind Turbine Systems - Each System - Additional fees for related elements (subpanel, outlets, etc.)	$60
Antennae/transmitters - Each (includes 2 inspections only)	$60
Car Charger - Each - Additional fees for related elements (subpanel, outlets, etc.)	$60
Service Meter Equipment & Feeders	
Up to 350 Amps	$60
351 Amps to 400 Amps	$80
Over 400 Amps	$120
Subpanels	
Up to 200 Amps	$20
Over 200 Amps	$30
Heavy Ups	
Up to 350 Amps	$60
351 Amps to 400 Amps	$80
Over 400 Amps	$120
Work-With - Each - Additional fees for related elements	$40
Replace SEC - Fee will based on service size and if work-with is needed	
Piers - All piers are calculated under the commercial fee schedule.	

Planning & zoning Fee Schedule (continued)

Electrical continued	
Miscellaneous	
Minimum Residential Permit Fee	$60
Additional Inspection Fee	$60
Re-inspection Fee	$60
Progress Inspection Fee (up to 1 hour; $60 for each additional hour)	$60
Additional Equipment	$60
Stop Work Oder	$60
After the Fact Fee *Failure to secure an Electrical permit for either residential or non-residential work will result in an assessment equal to ten (10) times the required fee.	Up to 10x base fee
Commercial	
Outlets	
1 to 40	$60
Each additional	$2
Low Voltage per type (each different system to be calculated separately)	
1 to 40	$60
Each additional	$2
Equipment & Appliances	
Outlet for single unit of 30 K.W. or less	$40
Each additional unit, 30 K.W. or less	$10
Outlet for single unit greater than 30 K.W.	$60
Each additional unit, greater than 30 K.W.	$20
Service Installations (2 inspections)	
Pole Service (fees generated by other items)	n/a
Temporary Service	$60
Swimming Pools	
Above ground (2 inspections only)	$120
In-Ground (4 inspections only - PBFS, Trench, PDB, & Final)	$180
Additional inspection fee for encapsulation not done at same time as PDB inspection	$30
Whirlpool/Hot Tubs (2 inspections only)	$120
Additional Inspection	$30/inspection
Generators - Each - Additional fees for related elements (subpanel, outlets, etc.)	$120
Motors - Each	$20
Elevators - (includes 2 inspections only, each additional inspection at $30.00 each)	$120
Photovoltaic & Wind Turbine Systems - Each System - Additional fees for related elements (subpanel, outlets, etc.)	$120
Antennae/transmitters - Each (includes 2 inspections only)	$60
Car Charger - Each - Additional fees for related elements (subpanel, outlets, etc.)	$120
Service Meter Equipment & Feeders	
Up to 400 Amps	$100
401 Amps to 600 Amps	$150
601 Amps to 1200 Amps	$300
Over 1200 Amps	$400
Transformers	
Up to 75 kVA	$50
76 kVA to 150 kVA	$100
Over 150kVA	$200
Subpanels	
Up to 200 Amps	$30
201 Amps to 400 Amps	$50
Over 400 Amps	$60

Planning & zoning Fee Schedule (continued)

Electrical continued	
Service Equipment	
Meter Bases	$40
CT Cabinets	$50
M.B. Enclosure	$60
Main Switch	$60
Heavy Ups	
Up to 350 Amps	$60
351 Amps to 400 Amps	$80
Over 400 Amps	$120
Work-With - Each - Additional fees for related elements	$40
Replace SEC - Fee will based on service size and if work-with is needed	
Piers - All piers are calculated by device type & count.	
Miscellaneous	
Minimum Commercial Permit Fee	$120
Signs (Includes 2 inspections)	$60
X-ray equipment (Includes 2 inspections)	$60
Fire Pump Inspection Fee	$60
Additional Inspection Fee	$60
Re-inspection Fee	$60
Progress Inspection Fee (up to 1 hour; $60 for each additional hour)	$60
Additional Equipment	$60
Stop Work Oder	$60
After the Fact Fee *Failure to secure an Electrical permit for either residential or non-residential work will result in an assessment equal to ten (10) times the required fee.	Up to 10x base fee

Economic Factors



Dominion Cove Point LNG

Economic Factors

SELECTED DEMOGRAPHIC AND ECONOMIC FACTORS

Population

The population of Calvert County has increased 630% over the last 60 years as set forth below.

2010	88,737
2000	74,563
1990	51,372
1980	34,638
1970	20,682
1960	15,826
1950	12,100

Source: U.S. Department of Commerce, U.S. Census Bureau.

The following table sets forth the population of Calvert County in its two incorporated municipalities for the years 1980, 1990, 2000 and 2010.

Municipality	**1980**	**1990**	**2000**	**2010**
Chesapeake Beach	1,408	2,403	3,180	9,919
North Beach	1,504	1,179	1,880	4,345

Source: U.S. Department of Commerce, U.S. Census Bureau, Official Population Count, 1980, 1990, 2000 and 2010.

The following table sets forth the most recently published age and sex distribution estimates for Calvert County for the Census years 1990, 2000 and 2010.

	1990				**2000**				**2010**			
Age	**Male**	**%**	**Female**	**%**	**Male**	**%**	**Female**	**%**	**Male**	**%**	**Female**	**%**
0-4	2,086	8.2	1,980	7.6	2,528	6.9	2,549	6.7	2,594	5.9	2,394	5.3
5-19	6,098	23.9	5,756	22.2	9,707	26.4	9,016	23.9	10,494	24.0	10,045	22.3
20-44	10,436	40.9	10,880	42.0	12,850	35.0	13,809	36.5	12,790	29.3	13,384	29.7
45-64	4,959	19.4	4,595	17.7	8,910	24.2	8,567	22.7	13,533	31.0	13,820	30.7
65+	1,908	7.6	2,675	10.5	2,772	7.5	3,855	10.2	4,302	9.8	5,381	12.0
Total	***25,487***	***100%***	***25,885***	***100%***	***36,767***	***100%***	***37,796***	***100%***	***43,713***	***100%***	***45,024***	***100%***

Source: U.S. Department of Commerce, U.S. Census Bureau, Official Population Count 1990, 2000 and 2010. The average Calvert County household size was 2.85 persons in the 2010 Census, 2.91 persons in the 2000 Census, 3.01 persons in the 1990 Census and 3.19 persons in the 1980 Census.

Business, Employment and Labor

In the following table, statistics are provided relating to the distribution of employment by employer classification by place of work for calendar years 2014-2018.

Classification	2014	2015	2016	2017	2018
Contract Construction	1,842	2,746	4,708	4,142	2,209
Finance, insurance, real estate	604	590	568	607	609
Transportation, communications and utilities (excluding railroads)	4,642	4,660	4,754	4,723	5,069
Manufacturing	578	559	575	528	536
Service and other	9,903	9,813	9,993	9,988	9,789
Local and State Government	4,094	4,094	4,045	4,151	4,223
Federal Government	133	117	132	134	146
Total	***21,796***	***22,579***	***24,145***	***24,273***	***22,581***

Source: Maryland Department of Labor, Licensing and Regulation, Office of Labor Market; Analysis and Information, "Employment and Payrolls." Annual averages for years 2014-2018.

Listed below are the ten largest employers located in Calvert County:

Employer	Principal Product or Activity	Dec. 2018 Employment	Dec. 2019 Employment
Calvert County Board of Education[1]	Public Education	2,147	2,156
County Government	Government	1,270	1,222
CalvertHealth Medical Center	Medical Services	1,224	1,144
Excelon/Calvert Cliffs Nuclear Power Plant	Nuclear Power	822	720
Giant Food	Grocery Store	381	373
Arc of Southern Maryland	Non-Profit	375	370
Wal-Mart	Retail Chain	340	340
Safeway	Grocery Store	240	263
Calvert Health Department	Government	202	216
Dominion Cove Point LNG	Liquefied Natural Gas	200	210

Source: Calvert County Department of Economic Development.
1. Full Time Equivalent (FTE) positions.

Economic Factors

The number of persons living in Calvert County who were available for work and composed the work force totaled 50,608 in January, 2020 and the total employment for this force was 49,090 resulting in an unemployment rate of 3.0% for this period. Certain comparative unemployment rates are given below for January, 2020.

Calvert County	**3.0%**
Charles County	3.5
Frederick County	3.2
Montgomery County	2.8
Prince George's County	3.6
State of Maryland	3.6
United States	3.6

Source: U.S. Bureau of Labor Statistics, Maryland Department of Labor, Licensing and Regulation, Office of Labor Market Analysis and Information.

Unemployment

The following table indicates Calvert County's annual unemployment rate as compared with the other counties of the Maryland portion of the Washington MSA, the State and the United States for the calendar years for the five most recent calendar years for which information is available.

Average Unemployment Rate by County

County	2015	2016	2017	2018	2019
Anne Arundel	4.4%	3.8%	3.6%	3.3%	3.1%
Calvert County	**4.6**	**3.9**	**3.6**	**3.6**	**3.2**
Carroll County	4.2	3.6	3.4	3.2	2.9
Charles County	5.0	4.2	4.0	3.9	3.6
Frederick County	4.5	3.9	3.6	3.5	3.2
Montgomery County	3.9	3.4	3.3	3.2	2.9
St. Mary's County	4.8	4.2	4.0	3.8	3.3

Source: Maryland Department of Labor, Licensing & Regulation, Division of Workforce Development and Adult Learning, Office of Workforce and Performance, "Local Area Unemployment Statistics (LAUS)", Annual averages for years 2015 - 2019.

Income

Personal income growth in Calvert County, the State and the United States from 2014 to 2018, is shown below.

Calvert County, State of Maryland, and United States
Average Per-Capita Personal Income

Calendar Year	Calvert County	% Change from Previous Year	State of Maryland	% Change from Previous Year	United States	% Change from Previous Year
2014	$54,321	2.7	54,431	2.6	46,486	4.5
2015	56,708	4.1	56,877	4.0	48,429	4.2
2016	58,176	2.6	58,738	3.2	49,204	1.6
2017	60,080	3.3	60,847	3.6	51,640	4.9
2018	62,591	4.0	63,426	4.0	54,526	5.0

Source: U.S. Bureau of Economic Analysis, Table CAINCI, revised statistics 2001-2018.

Calvert County and the State of Maryland
Total Personal Income ($000's)

	Personal Income ($000's)		% Change from Previous Year	
Calendar Year	Calvert County	State of Maryland	Calvert County	State of Maryland
2014	$4,921,499	$324,968,237	3.2%	3.8%
2015	5,131,798	341,295,179	4.3	5.0
2016	5,229,734	353,879,629	1.9	3.7
2017	5,497,413	368,258,212	5.1	4.1
2018	5,758,531	382,828,900	5.0	3.8

Source: Maryland Department of Planning, Planning Data Services, from U.S. Bureau of Economic Analysis, April 2018.

Commuting Patterns

The Census Bureau 2018 American Community Survey determined the work commuting patterns for workers 16 years and older for the labor forces for each of Maryland's counties with populations of 65,000 or more and the City of Baltimore. Comparative figures for workers commuting outside the County of residence for the subdivisions in the Maryland portion of the Washington Metropolitan Statistical Area MSA follows.

Calvert County	38.9
Charles County	29.9
Frederick County	32.1
Montgomery County	10.3
Prince George's County	18.3

Source: U.S. Census Bureau, 2018 American Community Survey, Table S0801.

Education

Survey results of the number of high school students in the Maryland portion of the Washington PMSA and the State as a whole who graduated in 2019, as a percentage of their ninth grade enrollment four grades earlier, are presented below:

Calvert County	94.1%
Charles County	94.6
Frederick County	91.9
Montgomery County	88.6
Prince George's County	78.5
State of Maryland	86.8

Source: MD State Department of Education. Maryland Report Card 2016 Performance Report State and School Systems.

The following table sets forth the years of school completed by persons 25 years of age and older as a percentage of the population, as described in the 2014-2018 American Community Survey for Calvert County and the other counties in the Maryland portion of the Washington PMSA and the State:

		Calvert	Charles	Frederick	Montgomery	Prince George's	State
Elementary (grades K-8)		1.5%	2.2%	3.1%	5.0%	6.9%	4.0%
High School	1-3 Years	4.6	4.7	4.5	3.7	6.5	6.0
	4 Years	30.3	31.4	24.3	13.3	25.7	24.8
College	No degree	23.7	24.3	19.2	13.6	22.2	18.9
	Associate degree	8.7	8.5	8.3	5.4	6.1	6.6
	Bachelor's degree	17.7	17.3	23.1	27.1	18.6	21.3
	Graduate/ Professional degree	13.5	11.6	17.5	31.9	14.1	18.3

Source: Table S1501 – Educational Attainment. U.S. Bureau of the Census, 2014-2018 American Community Survey. American Fact Finder.

Economy

Over the past several decades, Calvert County has transitioned from an agricultural community into a mixed community with both suburban and rural characteristics. This is due to the County's strategic geographic proximity to Washington, D.C., Baltimore, Annapolis and the Patuxent River Naval Air Station.

Calvert County's economy remains stable when compared to other jurisdictions in Maryland and the nation. Several factors have contributed to the economic stability including: 1) a strong and positive local business climate; 2) job market stability; 3) proximity to major employment centers in Washington, D.C. and Virginia; 4) an enhanced focus on business retention and expansion efforts that have served to strengthen and encourage development of the County's existing industries and provided strong support during a national economic downturn; 5) an enhanced focus on economic development activities and 6) a strong median household income. The following table reflects jobs located in the County regardless of place of residence.

Year	Total Private Sector Jobs	Financial	Prof/Bus Services	Other Services	Target Market
2014	17,569	604	2,136	726	3,466
2015	18,368	590	1,988	758	3,336
2016	19,968	568	2,081	815	3,464
2017	19,987	607	2,019	809	4,723
2018	18,212	609	1,833	851	5,069

Source: Maryland Department of Labor, Licensing and Regulation, Division of Workforce Development and Adult Learning. Office of Workforce Information and Performance 2014-2018

Property Tax Data

From the Statistical Section of the FY 2019 Comprehensive Annual Financial Report

County Commissioners of Calvert County, Maryland
Summary of Property Tax Levies and Collections
Last Ten Fiscal Years
(unaudited)
Schedule 9

		Collected within the Fiscal Year of the Levy			Total Collections to Date	
Fiscal Year	Total Tax Levy for Fiscal Year	Amount	Percent of levy	Collections in Subsequent Years	Amount	Percent of Levy
2010	137,446,533	133,596,703	97.20%	2,468,876	136,065,579	99.00%
2011	134,047,010	130,037,865	97.01%	2,578,268	132,616,133	98.93%
2012	128,140,153	125,344,923	97.82%	2,795,230	128,140,153	100.00%
2013	122,271,620	118,376,406	96.81%	2,563,774	120,940,180	98.91%
2014	119,166,157	116,735,560	97.96%	2,430,597	119,166,157	100.00%
2015	120,279,310	117,943,835	98.06%	2,335,475	120,279,310	100.00%
2016	120,625,659	118,229,042	98.01%	2,396,617	120,625,659	100.00%
2017	130,552,865	128,249,125	98.24%	2,303,740	130,552,865	100.00%
2018	118,613,338	116,144,154	97.92%	2,469,184	118,613,338	100.00%
2019	114,628,330	111,425,821	97.21%	3,202,509	114,628,330	100.00%

Major Taxpayers

From the Statistical Section of the FY 2019 Comprehensive Annual Financial Report

County Commissioners of Calvert County, Maryland
Principal Property Taxpayers
Current Year and Nine Years Ago
(unaudited, see related notes below)
Schedule 8

	Fiscal Year 2019			Fiscal Year 2010		
Name of Taxpayer	Taxable Assesed Value (1)	Rank	Percentage of Total Taxable Assessed Value	Taxable Assesed Value (1)	Rank	Percentage of Total Taxable Assessed Value
Dominion (1)	$ 4,000,000,000	1	23.27%	$ 670,823,600	1	5.40%
Exelon (2)	1,200,000,000	2	6.98%	406,728,590	2	3.27%
Southern Maryland Electric Co.	80,701,070	3	0.47%	36,344,600	3	0.29%
Asbury-Solomons	35,466,714	4	0.21%	29,864,851	5	0.24%
Dunkirk Gateway	28,682,634	5	0.17%	26,468,300	7	0.21%
Fox Run Ltd. Partnership	27,005,300	6	0.16%	32,376,833	4	0.26%
Market Square Shopping Center	26,250,600	7	0.15%	15,625,266	9	0.13%
Verizon	15,621,400	8	0.09%	27,532,170	6	0.22%
Pepco	11,880,910	9	0.07%			
Calvert Memorial Hospital	11,177,600	10	0.07%			
Holiday Inn Solomons				25,875,232	8	0.21%
Dunkirk Marketplace				11,342,900	10	0.09%
	$ 5,436,786,228		31.63%	1,282,982,342		6.27%

NOTES:

Source: Maryland State Department of Assessments and Taxation.

(1) Dominion is currently under construction and due to a pilot agreement we do not receive an assessment and this is an estimate.

(2) Due to the change in Maryland property tax law in FY08 a PILOT (payment in lieu of taxes) agreement was entered into with Constellation which changed the taxable assessment. Amount reported here is estimated.

Fiscal Policies & Resolutions



Calvert Marine Museum

Fiscal Policy Summary
Prior Year Adopted Budget Letter
Formal Policies & Resolutions

CALVERT COUNTY FISCAL POLICY SUMMARY

This summary section provides a comprehensive summary of the formal policies and accepted fiscal practices used by Calvert County to manage its financial and budgetary affairs. These policies represent long standing principles that continually have guided the County and sustained its financial stability. The County's formal policies are amended as necessary, often to maintain our compliance with the standards of the Government Accounting Standards Board. The resolutions that support the formal policies have been included in the appendix of this document, and are referenced where applicable.

BUDGET POLICIES

T**itle 5 in the Code of Local Laws, Budget and Finance** (pages 516-520), requires the County budget consist of the budget message, the current expense budget as well as the capital program and capital budget.

The **budget message** summarizes the proposed operating budget and capital program through a written letter from the Board of County Commissioners, and also contains narratives, tables and graphs to lay out the important features of the budget and capital program. Also, the budget summary indicates any significant changes in programs, projects, fiscal policies or expenditures compared to the prior fiscal year.

The **current expense budget** incorporates:

- A detailed statement of all revenues estimated to be received by the County during the next fiscal year with all funds and sources of income shown.
- A statement of the indebtedness of the County and all debt service requirements.
- A statement of the estimated amount of cash surplus available for expenditures.
- Estimates of the amounts needed for the operations of the County for the upcoming year together with a comparative statement of the authorized budget from the prior fiscal year. These items should be classified by department, program, service and project (if applicable).
- Any other materials that the Commissioners require.

The **capital program** is a six year plan for capital improvements. It contains a summary of the proposed capital projects previously authorized, projects to be undertaken in the next fiscal year and projects planned for the next five fiscal years. Additionally, there are schedules showing the proposed means of financing the projects, assigned priorities, and a list of deferred projects.

The **capital budget** includes a statement of all the funding sources by project for the next fiscal year, borrowing included, together with the project amount proposed to be spent in that year.

Budget Requests and Hearings

Staff Recommended Budget: for the next fiscal year each County department, agency, board or commission submits an itemized request. These requests are received and compiled by budget staff as the Requested Budget. The Requested Budget is revised to meet criteria assigned by the Director and Deputy Director of Finance & Budget. This edited version becomes the Staff Recommended Budget. A public hearing, usually in mid-March, is held and staff presents the budget to the Board and to the citizens. At this hearing, County citizens present their views on funding levels and priorities.

Commissioners' Budget: After the Staff Recommended budget, the staff meets with the Board of County Commissioners (BOCC) to determine the changes the BOCC wants to implement. The Commissioners' budget is presented at a second budget public hearing, usually in late May. County residents have another opportunity to comment on the budget for the upcoming fiscal year. After this hearing, the record is held open for at least ten (10) days to allow the BOCC to consider the citizens input from both public hearings.

Adopted Budget: After the ten (10) day waiting period, the record is closed. The Board then votes on the resolution to adopt the budget. If the budget resolution is not adopted at that time, then further action will be needed in order to have an adopted budget for the upcoming fiscal year. The budget resolution is opted formally by a majority vote of the Commissioners.

Adjusting the Budget after Adoption (page 547-548)
The Board of County Commissioners has the power to establish procedures for the administrative transfer of appropriations between specified categories of expenditures in the County's budgets. The hierarchy currently in place is:

- The Director of Finance and Budget make may administrative transfers of up to and including $10,000 for each transfer.
- The County Administrator has the authority to approve administrative transfers in the amount of not more than $25,000 for each transfer.
- The BOCC can approve administrative transfers of more than $25,000 but less than $100,000 without passage of a budget resolution.
- The BOCC can approve administrative transfers of more than $100,000, provided an advertised public hearing is held and the budget transfer is accompanied by the passage of a budget resolution.
- Finally, if there is a public emergency affecting life, health or property the BOCC may make emergency appropriations without meeting publication and public hearing requirements.

OPERATING BUDGET POLICIES

In accordance with Maryland law, Calvert County adopts a balanced budget for each fund type. This means that budgeted expenditures cannot exceed available resources in the budget year. Available resources include projected revenues available for each fund plus use of fund balance. The use of fund balance, or savings, is used generally for one-time only type expenditures.

The County maintains a financial control system that ensures adherence to the budget. Reports that compare actual revenues and expenditures to budgeted amounts are available to management.

Revenue Policies

The County maintains a diversified and stable revenue base to protect it from short-term revenue shortfalls. The main components of the general revenue base are real property and income taxes, although there are other revenue streams from recordation taxes, excise taxes, hotel and trailer taxes and many other small sources. The annual taxing resolution is shown in the adopted budget document, and it states the current income and real property tax rates, plus the current water and sewer rates and solid waste tipping fees. To protect against sudden declines in revenues or other emergency situations or in other words to provide revenue stability, the County has enacted by

resolution a Stabilization Arrangement (page 534) This arrangement requires that a fund balance allocation of the greater of $10 million or 8% of the current operating budget is maintained.

The County collects all legal revenues and generally establishes all discretionary user charges and fees at the full cost (operating, direct, indirect, and capital) to provide the service. The County reviews the charges and fees periodically.

The County considers all revenues as used for general purposes in order to provide the maximum fiscal flexibility. The exceptions are:

- when a revenue source has been established for the sole purpose of providing a specific program or project, as in the case of a Federal or State grant,
- the revenues have been set up as part of a special revenue fund, and
- The County's two enterprise funds, the Water and Sewer Fund and Solid Waste Fund.

(Revenue resolutions are provided on pages 525-533)

Expenditure Budget Policies

Expenditures may not legally exceed the overall appropriations established through the adoption of the budget each year. The appropriations are established by function and activity. Fiscal control is maintained through the County's accounting system at the appropriation level. The following paragraphs reference specific spending areas.

General Capital Outlay Policies

Capital outlay items, not dollars, are approved by the Board of Commissioners during the budget process. Major changes in specifications cannot be made unless a department has sufficient budget dollars elsewhere to pay the added cost. An established level of capital outlay budget dollars does not exist for any county department. Funding levels for computer hardware and software will vary from year to year based on criteria supplied by Technology Services.

Funds remaining after the purchase of capital outlay items are not included in the requesting office or department's budget and are not to be spent at their discretion. Unused capital outlay funds go to fund balance.

The capitalization threshold for financial statement reporting purposes is set at $5,000 for equipment. Items under $5,000 are expensed. Depreciation is shown only in the entity-wide statements for the governmental funds and in separate statements for enterprise fund.

Capital Outlay: Vehicle Replacement

It is County policy to operate a reliable, sustainable, efficient, safe, and cost-effective fleet.

- Vehicle replacement requests must be reviewed and approved by the Fleet Manager, before they will be considered for the budget.
- Fleet maintains a list of the criteria used to evaluate each vehicle for replacement.

Restricted vs General Operating Accounts

Restricted budgets are for the following expense lines: contracted services, benefit costs, training and conferences, wearing apparel when required for safety or legal reasons, law enforcement or other public safety uniforms, animal care, survey & land acquisitions, food, telephone, insurance, equipment that costs between $1,000 to $5,000, rent, and vehicle fuel and repairs.

The general operating budget group includes items such as advertising, printing and office supplies, equipment that costs up to $1,000, postage, copy machine costs, mileage, subscriptions and memberships, and maintenance and janitorial supplies. Budgets within this group can go over budget as long as the total budget grouping is not exceeded.

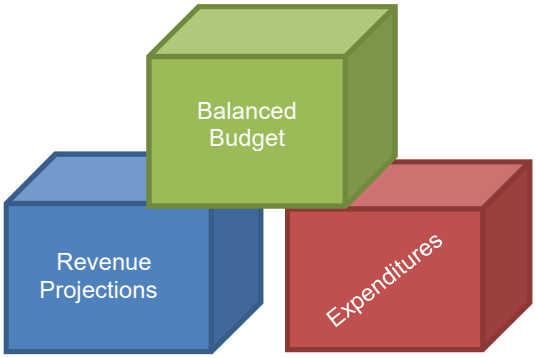
Restricted budgets are controlled at the individual budget line, whereas general operating expenses are controlled as a group. Utilities and some special purpose groupings are also controlled as a budget group. Moving budget between restricted lines, and moving from non-restricted to restricted requires a strong justification.

Project budgets

Capital project budgets are kept at the project level with detail lines for expenditures and for revenue sources. Capital expenditure budgets may be moved between different budget lines without seeking the approval of the BOCC as long as the overall project budget is not changed.

Salary and Staffing Budget Policies

- Department salary budgets are calculated from the approved full-time equivalent (FTE) percentages based on the job class and step level of the incumbent in the position, or if vacant, the expected step level for the anticipated new hire.
- Changes to staffing must be approved by the Board if the change will increase the salary budget, change the grade of a position, or increase the FTE percentage or add FTE to the overall count.
- Annual county-wide position reclassifications are performed at the discretion of the Board.
- Changes in class of employee (for example, temporary to seasonal) require further authorization (County Administrator or BOCC) unless it is part of a reorganization approved by the Board. In that case, departmental reorganization rules apply.
- Departmental reorganizations that meet specified criteria must be reviewed by Human Resources and by Finance & Budget before they can be submitted for Board approval. Reorganizations of less than $25,000 can be approved by the County Administrator and Director of Human Resources.
- Some changes do not have to be approved by the Board: if the change will alter the number of hours worked in a pay period (position FTE) but not change the overall organization's FTE, and won't increase the salary budget, or if a position is downgraded and the cost is lower.
- Salary budget cannot be reallocated to any other expense line.



ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES (per Title 5 in the Code of Local Laws pages 516-520)

The County will pay for an independent audit of all persons, offices, Boards and Commissions that collect, handle, or disburse County funds. This audit will be performed annually by a Certified Public Accounting (CPA) Firm.

The County will provide the auditor all books, vouchers, accounts and any other related records and papers required for the audit.

- The auditors will provide the County with a management letter in addition to the annual financial report.
- One month after the audit is presented to the BOCC, a summary of the annual report will be published in at least one County newspaper.
- The County's accounting system will be maintained in conformance with Generally Accepted Accounting Principles (GAAP) as established by the Governmental Accounting Standards Board and other authoritative sources, and with the goal of obtaining an unqualified opinion from the independent auditor. The modified accrual basis of accounting is used for all governmental fund types, while full accrual accounting is used for the proprietary (enterprise) funds.
- Each Department/Office will conduct a physical inventory of all its fixed assets annually under the supervision of the County's Procurement Department.

DEBT POLICIES (pages 536-546)

- The County will confine long-term borrowing to capital purchases and improvements. The payback period for any loans will not exceed the useful life of the project.
- The County must request authorization for bond issuance from the Maryland General Assembly, which specifies "a not to exceed" principle amount that can be issued for a given project.
- The County may also borrow from one of the Maryland Department of the Environment Revolving Loan Funds or other similar government-supported loan funds, especially where there is a potential link to partial grant funding.
- Debt will not be used to fund current operating expenses.
- The County will adhere to the Debt Affordability Policy which was enacted by resolution. The model states that the ratio of General Fund debt service to General Fund revenues shall not exceed 9.5%, and that the ratio of General Fund debt to the assessed value of taxable real property shall not exceed 1.8%.

FUND BALANCE POLICIES

The County has adopted a fund balance policy that adheres to the reporting requirements of the Government Accounting Standards Board (GASB) Statement 54 titled Fund Balance Reporting and Governmental Fund Type definitions (page 535). The requirements of GASB 54 require a governmental entity to establish the order in which source of funds will be spent to meet the expenditures of the governmental entity.

The County has established the following order in which fund balances will be spent when multiple fund balance types are available for a specific purpose. The definitions of the fund balance types,

and the order of spending priority are as follows:

- Nonspendable- amounts that cannot be spent because they are either in a nonspendable form, or are legally or contractually required to be maintained intact.
- Restricted- amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
- Committed- amounts that can only be used for specific purpose pursuant to constraints imposed by formal action of the County's highest level of decision making authority. The Board of County Commissioners (BOCC) is the highest level of decision-making authority, and committed funds are established by resolution or legislation. Those committed amounts cannot be used for any other purpose unless the BOCC removes or changes the specified used by taking the same type of action it employed previously to commit those amounts. The Stabilization Arrangement detailed in the Revenues section is considered committed fund balance.
- Assigned- amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balance is expressed by the BOCC or their designee as established in the County's Fund Balance Policy.
- Unassigned- amounts that have not been restricted, committed or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

The Director of the Department of Finance and Budget, or his designee, is authorized to identify the fund balance components from which funds are to be drawn to pay a particular expenditure.

INVESTMENT POLICIES (pages 549-554)

Disbursement, collection and deposit of all funds will be managed to insure maximum cash availability for investment purposes, while meeting the County's cash flow requirements. The County has adopted a detailed investment policy and investment guidelines which are provided in the resolution section of this document.

The County will obtain the best possible return on all cash investments within the limits of State law, local policies and prudent investment practices. These investments include, but are not limited to U.S. Treasury securities, U.S. agency securities, deposits in banks and savings and loans, repurchase agreements collateralized by authorized investments; money market mutual funds, and pooled investment trusts.

CONTRACTS AND PURCHASING (from Title 6 in the Code of Local Laws on pages 518-520)

Competitive Bidding

Contracts for the purchase of supplies or services involving $15,000 or more are formally bid. The contract will be awarded at a regularly scheduled meeting of the BOCC. A contract may not be subdivided to avoid the bidding requirements.

The BOCC will publicize all contracts subject to formal bid by publishing a notice in at least two County newspapers for two consecutive weeks. The County will publish notices of all bids on the internet on eMaryland Marketplace.

Contracts will be awarded to the lowest responsible, responsive bidder. In addition to considering price, the BOCC considers the following:

- The ability, capacity and skill of the bidder to perform the contract or provide the service;
- Whether the bidder can perform the contract or provide the service in a timely manner;
- The character, integrity, reputation, judgement, experience, and efficiency of the bidder;
- The quality of performance of previous contracts or services;
- The previous and current legal compliance related to the contract or service;
- Whether a bidder is in arrears to the County on any debt or contract, is in surety default, or is delinquent on any taxes or assessments due the County.
- Any other information that may have a bearing on the decision to award the contract.

Exceptions to competitive bidding

- Purchases or contracts involving less than $15,000
- Purchases of supplies or services available only through one source.
- Contracts for professional services such as those of an attorney, physician, architect, engineer, accountant, consultant, or others possessing a high degree of technical skill and expertise.
- Purchases or contracts made when the County Commissioners determine that an emergency exists, provided that the BOCC publish an explanation of the circumstances deemed to constitute the emergency in at least two County newspapers.
- Purchases based on federal, state, County or municipal contract that are established by a legal competitive process.
- Contracts for less than $250,000 where the County is acting as the general contractor, as long as the County obtains quotes for the purchase or contract from at least three vendors or subcontractors.

Multi-year Contracts

When advantageous, the County may contract to purchase supplies or services for more than one year, if funds for the total cost of the contract are available at the time the contract is executed; or if a contract requiring payments that span more than one budget cycle is approved by resolution of the BOCC and is not for more than three years. During Fiscal Year 2017, The Maryland General Assembly passed a resolution to allow the County to enter into some long-term contracts such as a 20 year agreement for the operation of the County's Waste Transfer station.

Contracts for the Sale of Real Property

The County may grant and convey any interest in real property other than by formal bidding procedures if the Board of County Commissioners determines that is in the best interest of the County, provided the consideration for the transfer is not less than the higher of two independent appraisals and the BOCC put on record the reasons for their determination. Before conveying any property interest, the BOCC will publish a notice for two consecutive weeks in at least two County newspapers.

CALVERT COUNTY
DEPARTMENT OF FINANCE & BUDGET

175 Main Street
Prince Frederick, Maryland 20678
410-535-1600 • 301-855-1243 • Fax: 410-414-3720
www.calvertcountymd.gov

Director: Timothy Hayden, CPA, CMA

Board of Commissioners
Earl F. Hance
Mike Hart
Thomas E. Hutchins
Kelly D. McConkey
Steven R. Weems

TO THE CITIZENS OF CALVERT COUNTY:

We are pleased to present the Fiscal Year (FY) 2020 budget, which begins July 1, 2019. This budget is a balanced budget that totals $312,915,075 for the General Fund. This budget document provides financial information contained in the county's general operating, capital projects, special revenue and enterprise fund budgets, and highlights how we address citizen needs.

This budget includes level tax rates and addresses several new priorities.

In 2016, the 100 percent all-volunteer fire/rescue/Emergency Medical Services (EMS) expressed concerns to the County about their ability to keep up with the growing needs of the community. Following an extensive review by representatives from our volunteer fire/rescue/EMS organizations, they recommended the county begin the process of supplementing our EMS system with paid paramedics. This FY 2020 budget provides for hiring 12 EMS providers in the Department of Public Safety; these individuals will begin to support our current volunteers.

This budget also provides five new Sheriff's Office deputies in response to growing community concerns about school safety and other crime concerns. Public safety and education remain our two highest priorities and they comprise the largest share of the county budget.

This budget also includes:

- A step increase (i.e., salary increase) for county employees plus a 2.05 percent cost of living adjustment (COLA) for a total salary increase of almost $2 million, evenly split over the two components. In addition, there are new salary scales for Sheriff's Office deputies and correctional officers providing a 5 percent total adjustment.
- There are 32.5 new employees in this budget including 12 for the new Career Emergency Medical Services Division.
- Operating funding for Calvert County Public Schools (CCPS) is recommended at $130.6 million, $3.9 million or 3.1 percent over the state-required maintenance of effort amount. The funding represents an increase of $4.2 million or 3.3 percent over the prior year as determined by the recently agreed to funding formula.
- $6.0 million is provided to Calvert County's Highway Maintenance Division to fund the road paving program.
- Funding for paid EMS personnel, intended to supplement our robust volunteer system, is included at $1.4 million for operations with an additional $1.0 million for capital equipment.

FY 2020 is projected to see a slight increase in real property tax revenue, our largest source of revenue. The reassessment of tax district 2 (middle section of the County) reported a 7.0 percent increase which will be phased in over a three-year period. We also anticipate a limited amount of new construction in our estimate of real property tax revenues.

The overall County funding for public education (K-12) is recommended at $147.0 million or 47.0 percent of the General Fund budget. Funding for CCPS includes amounts for operations, teacher pension expenses, debt service and Other Post-Employment Benefits (OPEB). We experienced a 43.5 student increase in student enrollment last year. This is the first increase in enrollment since 2006.

The six-year Capital Improvement Plan (CIP) lays out the County's capital program for FY 2020-2025, totaling $360.8 million. Education (school construction/renovation) accounts for the largest category totaling $107.7 million of the CIP budget, as we focus significant resources on the renovations/additions of Beach Elementary School and Northern Middle School. In the CIP budget, Public Safety is the next largest group budgeted at about $61.3 million. The CIP Plan continues to be reviewed annually to consider the needs and requests from citizens, fluctuations in the economy, the County's financial forecast and cost of commodities.

Calvert County is a safe, beautiful and pleasant place to live with an outstanding school system and sound financial footing. This strong fiscal position is exemplified with AAA bond ratings from all three rating agencies. Citizen tax dollars are entrusted to us to maintain a system of governance that protects a high standard for quality of life. In our role as stewards, and with your help, we will continue our commitment to you, the citizens of Calvert County, and to this special place. Thank you for your trust and your continued support.

Sincerely,

Board of County Commissioners for Calvert County

Thomas "Tim" Hutchins,President
Kelly D. McConkey, Vice President
Earl "Buddy" Hance
Mike Hart
Steve R. Weems

Formal Policies and Resolutions

Resolution	Date Adopted	County Code or Resolution Number	Appendix Page
Calvert County Code:			
Title 5 Budget and Finance	1996/1985/1981	Section 5-101 to Section 5-304	516-520
Title 6 Contracts and Purchasing	2003/2000/ 1998/1997/ 1989/1985	Section 6-101 to Section 6-104	520-522
2015 Senate Bill 360 (amending Title 5)	10/1/2016		523-524
Taxing Resolutions:			
Admission and Amusement Tax	6/13/2006	24-06	525-526
Hotel Rental Tax	5/20/2003	16-03	527-529
Recordation Tax	9/28/1999	36-99	530
Trailer Park Tax	2/16/82	8-82	531-533
Formal Policies:			
Stabilization Arrangement	6/7/2011	16-11	534
Fund Balance Policy	6/7/2011	17-11	535
Debt Policy	9/22/2009 and 11/19/2013	37-09 and 48-13	536-546
Transfer of Budget Appropriations	8/7/2007	27-07	547-548
Investment Policy And Guidelines	8/22/1995	31-95	549-554
Debt Affordability/Long Term Obligations	11/13/2001		555-557
Budget Authority: CIP, fees and taxes	6/9/2020	16-20	558-580

THE PUBLIC LOCAL LAWS OF CALVERT COUNTY
SECTION 5-102
ARTICLE 5 -Public Local Laws of Maryland

TITLE 5 - BUDGET AND FINANCE
TITLE 6 - PURCHASING
(July 2014 Supplement amended October 1, 2015)

TITLE 5
BUDGET AND FINANCE

ANNOTATED CODE OF MARYLAND REFERENCES

Fiscal year — See Art. 24, § 1-102 and Art. 19, § 35.

Annual audit of county accounts, records, etc. — See Art. 19, §§ 40 and 41.

PUBLIC LOCAL LAW REFERENCES

County Treasurer — See Title 3.
Contracts and purchasing — See Title 6.

Agricultural land preservation program — See Title 12.

Subtitle 1
Budget

§ 5-101. Composition; contents. [1985, ch. 715, § 2]

(a) Composition. The county budget shall consist of the current expense budget, the capital program and capital budget, and the budget message.

(b) Contents of current expense budget. The proposed current expense budget shall contain not less than the following information:

(1) A detailed statement of all revenue estimated to be received by the county during the next fiscal year, showing all funds and sources of income;

(2) A statement of the bonded and other indebtedness of the county and all debt service requirements;

(3) A statement of the estimated cash surplus available for expenditures;

(4) Estimates of the amounts necessary for conducting the business of the county in the next fiscal year to be financed from the estimated revenue, classified by department, program, services, and project, together with a comparative statement of authorized expenditures and revenues from the fiscal year then ending; and

(5) Any other material that the Commissioners require.

(c) Contents of capital program. The proposed capital program shall list and describe the proposed capital projects to be undertaken in the next fiscal year (including those previously authorized) and in each of the next five fiscal years, the proposed means of financing them, and the relative priority of each project in each fiscal year.

(d) Contents of capital budget. The proposed capital budget shall include:

(1) A statement of anticipated revenues for the next fiscal year from all borrowing and other sources, and

(2) The amount proposed to be spent on each project in the next fiscal year, including those previously authorized, considering the priorities set out in the capital program.

(e) Contents of budget message. The budget message shall explain through a narrative and summary tables the current budgets and capital program. It shall at least describe all important features of the budgets and capital program and indicate any significant changes in programs, projects, fiscal policies, and expenditures compared to the fiscal year then ending.

§ 5-102. Budget requests; hearings, availability of copies. [Code 1981, §§ 4-201, 4-202; 1985, ch. 715, § 2]

(a) Itemized budget requests. At a public hearing held on the date set by the Commissioners, each county department, agency, or board receiving county funds shall submit to the County Commissioners and to the Director of Administration and Finance, an itemized budget request for all funds requested for the next fiscal year. The Commissioners shall publish notice of the time and place of this hearing in at least two county newspapers for at least two weeks before the hearing is held. At this hearing, county citizens may present their views on budget requests and funding levels.

(b) Public hearing. Before taking final action on a proposed budget, the County Commissioners shall hold a public hearing to permit county residents to comment on it. The Commissioners shall publish notice of the time and place of the hearing in at least two county newspapers for at least two weeks before the hearing is held. The final budget shall be adopted by a resolution approved by the Commissioners.

(c) Availability of copies. By the time of the first notice of public hearing, the proposed county budget shall be filed with the clerk of the County Commissioners and be available for public inspection. One copy shall be supplied to each newspaper of general circulation in

the county and to each branch of the county library and copies shall be made available to the public at or below cost.

§ 5-103. Subsequent budget changes. [1985, ch. 715, § 2; 1996, ch. 49, § 1]

(a) The County Commissioners may change an adopted budget only by resolutions that comply with this section, the Maryland Constitution, state laws or public local laws. Changes may not be subdivided to alter the applicability of the requirements of this section.

(b) The County Commissioners by resolution may establish procedures for the administrative transfer of appropriations between general classifications of expenditures in the current expense budget within the same office or department, transfers between departments, agencies, boards or commissions, interproject transfers of appropriations between capital projects in the capital budget, and the addition, of new budget items.

(c) Any change involving funds totaling more than $100,000 may be made only by resolution approved by the Commissioners after compliance with the publication and hearing requirements applicable to the original proposed budget. [Amended 2001, ch. 237]

(d) To meet a public emergency affecting life, health, or property, the Commissioners by resolution may make emergency appropriations from contingent or surplus funds.

Subtitle 2
Permitted Appropriations

§ 5-201. Compliance with budget provisions. [1985, ch. 715, § 2]

All appropriations made under this subtitle shall comply with the provisions of Subtitle 1 of this title.

§ 5-202. Calvert Memorial Hospital. [Code 1981, § 4-401; 1985, ch. 715, § 2]

The County Commissioners may appropriate a sum in an amount to be determined by them to the Calvert Memorial Hospital.

§ 5-203. Fair Board.[1] [Code 1981, § 4-402; 1985, ch. 715, § 2; 1991, ch. 225.; 1992, ch. 22, § 1]

(a) The County Commissioners shall appropriate annually not less than $5,000 to the Fair Board of Calvert County.

[1] Editor's Note: Section 2, Ch. 225 of 1991, provides, in part, that subsection (b) of this section "shall remain effective until December 31, 1994 and at the end of December 31, 1994, and with no further action required by the General Assembly, [subsection (b) of this section] shall be abrogated and of no further force and effect."

(b) The County Commissioners may loan monetary aid to the Fair Board.

§ 5-204. Preservation of historic sites, museums, etc. [Code 1981, § 4-403; 1985, ch. 715, § 2]

The County Commissioners may appropriate a sum in an amount to be determined by them for the benefit of the hemlock stand on Hellen Creek, the Chesapeake Beach Railway Museum, and the Jefferson Patterson Park and Museum.

Subtitle 3
Audits

§ 5-301. Appointment, duties, removal, etc., of auditor. [Code 1981, § 1-101; 1985, ch. 715, § 2]

The County Commissioners shall appoint and pay an auditor who annually shall audit the books, records, vouchers, and accounts of all persons, offices, boards, and commissions that collect, handle, or disburse funds of the county. The Commissioners may remove the auditor in their discretion, and shall fill all vacancies immediately. All audits shall be conducted by certified public accountants.

§ 5-302. Duties of officials; powers of auditor. [Code 1981, § 1-102; 1985, ch. 715, § 2]

The officials whose finances are being audited shall produce, upon request of the auditor, any and all books, vouchers, accounts, and other records and papers in any way pertaining to the funds or an audit of them. The auditor may summon, with or without directions to produce books and records, and examine under oath or affirmation, which the auditor may administer, officials whose affairs are being audited or any other person deemed necessary on the matters pertaining to the county funds or relating to the matters being audited. For these purposes the auditors shall have the power to issue process compelling the attendance of a witness and the production of the records and papers of a witness. Any person who refuses or neglects to produce any books, vouchers, accounts, or other records and papers, as required, or refuses to respond to the summons or to be sworn or affirmed, or being sworn or affirmed, to answer the questions of the auditor relating to the funds or the matters and finances to be audited, is guilty of a misdemeanor, and on conviction shall be fined not more than $500 for each offense. The auditor, whenever possible, shall require the production or the attendance and testimony at the office or place where the books and records are kept or where the official duties of the official whose finances are being audited are principally carried on.

§ 5-303. Auditor's report. [Code 1981, § 1-103; 1985, ch. 715, § 2]

The auditor shall submit to the County Commissioners each year by the date set by them, a management letter and a report on the revenues and disbursements of county funds for that

fiscal year. The report shall contain the information required by the Commissioners and be executed in a manner that gives the citizens of the county an intelligent understanding of the revenues and expenditures of the county. The management letter and report shall be available for public inspection and copies shall be made available to the public at or below cost. The auditors shall prepare a summary of the report which shall be published in at least 1 county newspaper within a month after the report is received by the Commissioners.

§ 5-304. Accounting system. [Code 1981, § 1-104; 1985, ch. 715, § 2]

Upon recommendation by the auditor, the County Commissioners may require the use of any system of bookkeeping or accounting by the officials subject to an audit under this subtitle.

TITLE 6
CONTRACTS AND PURCHASING

ANNOTATED CODE OF MARYLAND REFERENCES

Written contracts for work to be done for counties — See Art. 25, § 29.
Interest of County Commissioners in contracts — See Art. 25, § 30.
Inapplicability of provisions concerning competitive bidding for county contracts to Calvert County — See Art. 25, § 3(1).

PUBLIC LOCAL LAW REFERENCES

County Treasurer — See Title 3.
Budget and finance — See Title 5.

Subtitle 1
Contracts

§ 6-101. Competitive bidding. [1985, ch. 715, § 2; 1989, ch. 69]

(a) Except as otherwise provided in this title, contracts for the purchase by the county of supplies or services involving $15,000 or more shall be by formal bidding procedures and the contract shall be awarded at a regularly scheduled meeting of the Commissioners or by the official authorized to contract for the county to the lowest responsible bidder meeting specifications. A contract may not be subdivided to avoid the requirements of this section. **[Amended 1998, ch. 84; 2000, ch. 166]**

(b) The Commissioners or the official authorized to contract for the county shall invite proposals for all contracts subject to this section by publishing a notice in at least two county newspapers for two consecutive weeks. The notice shall state that in not less than three weeks the Commissioners or the official authorized to contract for the county will meet in public session to receive bids for the described purchase or contract, state the time and place of the meeting, and reserve the right to reject any and all bids. **[Amended 2000, ch. 166]**

(c) In determining the "lowest responsible bidder," in addition to considering price, the Commissioners or the official authorized to contract for the county shall consider:

(1) The ability, capacity, and skill of the bidder to perform the contract or provide the service required;

(2) Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;

(3) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;

(4) The quality of performance of previous contracts or services;

(5) The previous and current compliance by the bidder with laws and ordinances relating to the contract or service;

(6) Whether the bidder is in arrears to the county on any debt or contract, is in default on any surety to the county, or is delinquent as to any taxes or assessments; and

(7) Any other information that may have a bearing on the decision to award the contract.

(d) If a contract is not awarded to the lowest bidder in price, the reasons for the decision shall be stated in the minutes of the meeting at which the contract is awarded.

§ 6-102. Exceptions to competitive bidding. [1985, ch. 715, § 2; 1989, ch. 69]

(a) The following types of contracts may be awarded without complying with the bidding procedures otherwise required under this subtitle:

(1) Purchases or contracts involving less than $15,000; [Amended 1998, ch. 84]

(2) Purchases of supplies or services that are available only through one source;

(3) Contracts for professional services such as those of attorneys, physicians, architects, engineers, accountants, consultants, and others possessing a similar high degree of technical skill and expertise, provided that to the extent appropriate for the particular service to be provided, an attempt is made to secure competitive proposals for these services;

(4) Purchases or contracts made when the County Commissioners determine that an emergency exists, provided that the Commissioners publish an explanation of the circumstances deemed to constitute the emergency in at least two county newspapers;

(5) Purchases based on federal, state, county, or municipal contracts that are established by a legal competitive process; and **[Amended 1997, ch. 402]**

(6) Purchases or contracts as provided for in Subsection (b) of this section. **[Added 2003, ch. 329]**

(b) For purchases or contracts involving less than $250,000 where the County is acting as the general contractor, the purchase or contract may be awarded after the County obtains quotes for the purchase or contract from at least three vendors or subcontractors. **[Added 2003, ch. 329]**

§ 6-103. Multiyear contracts. [1985, ch. 715, § 2]

When it is advantageous to the county to do so, the county may contract to purchase supplies or services for periods of more than one year if:

(1) Funds for the total cost of the contract are available at the time of the contract is executed; or

(2) A contract requiring the payment of funds from appropriations of more than one fiscal year is approved by resolution of the Commissioners, and is not for more than a three-year term.

§ 6-104. Contracts for sale of real property. [1985, ch. 715, § 2]

(a) Notwithstanding any provisions of law to the contrary, the county may grant and convey any county interest in real property other than by formal bidding procedures if the Commissioners determine that it is in the best interest of the county to do so, provided that:

(1) The consideration for the transfer is not less than the highest of two independent appraisals, and

(2) The Commissioners set out on the record the reasons for their determination.

(b) Before conveying any property interest under this section, the Commissioners shall publish a notice describing the property and the sale for at least two consecutive weeks in at least two county newspapers.

TITLE 7
(RESERVED FOR FUTURE LEGISLATION)

TITLE 8
(RESERVED FOR FUTURE LEGISLATION)

Chapter 162

(Senate Bill 360)

AN ACT concerning

Calvert County – Budget Hearings and Procedures

FOR the purpose of altering the procedures for preparing and adopting a budget for Calvert County; requiring each county department, agency, or board receiving county funds to submit a certain itemized budget request on or before a date set by the County Commissioners of Calvert County; requiring the County Commissioners to conduct a public hearing on a certain staff–recommended budget and a subsequent public hearing on the County Commissioners' budget; requiring that one of the newspapers in which a notice of hearings is published be a newspaper of general circulation in the county; providing that the final county budget be adopted after holding the record open for a certain number of days after the hearing on the County Commissioners' budget; requiring that a copy of a proposed county budget be available in a certain manner for a certain minimum time period before each public hearing; making stylistic changes; and generally relating to the procedures for preparing and adopting a budget for Calvert County.

BY repealing and reenacting, with amendments,
The Public Local Laws of Calvert County
Section 5–102
Article 5 – Public Local Laws of Maryland
(2002 Edition and July 2014 Supplement, as amended)

SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND, That the Laws of Maryland read as follows:

Article 5 – Calvert County

5–102.

(a) **(1)** **[**At a public hearing held on the**]** **ON OR BEFORE A** date set by the **COUNTY** Commissioners, each county department, agency, or board receiving county funds shall submit to the County Commissioners and to the Director of **[**Administration and**]** Finance **AND BUDGET, OR THE DIRECTOR'S DESIGNEE**, an itemized budget request for all funds requested for the next fiscal year **FOR COMPILATION INTO THE STAFF–RECOMMENDED BUDGET**.

(2) (I) The **COUNTY** Commissioners shall **CONDUCT A PUBLIC HEARING ON THE STAFF–RECOMMENDED BUDGET AND** publish notice of the time and place of this hearing in at least two county newspapers for at least two weeks before the hearing is held.

(II) AT LEAST ONE OF THE NEWSPAPERS SHALL BE A NEWSPAPER OF GENERAL CIRCULATION IN THE COUNTY.

(3) At **[**this**]** **THE** hearing **ON THE STAFF–RECOMMENDED BUDGET**, county citizens may present their views on budget requests and funding levels.

(b) **(1)** **[**Before**]** **AFTER THE HEARING ON THE STAFF–RECOMMENDED BUDGET AND BEFORE** taking final action **[**on a proposed**]** **TO ADOPT A** budget, the County Commissioners shall **[**hold a**]** **CONDUCT A SECOND** public hearing to permit county residents to comment on **[**it**]** **THE COUNTY COMMISSIONERS' BUDGET**.

(2) **(I)** The **COUNTY** Commissioners shall publish notice of the time and place of the hearing **ON THE COUNTY COMMISSIONERS' BUDGET** in at least two county newspapers for at least two weeks before the hearing is held.

(II) AT LEAST ONE OF THE NEWSPAPERS SHALL BE A NEWSPAPER OF GENERAL CIRCULATION IN THE COUNTY.

(3) **[**The**]** **AFTER HOLDING THE RECORD OPEN FOR AT LEAST 10 DAYS AFTER THE HEARING ON THE COUNTY COMMISSIONERS' BUDGET, THE** final **COUNTY** budget shall be adopted by a resolution approved by the **COUNTY** Commissioners.

(c) **(1)** **[**By the time of the first notice of**]** **AT LEAST 1 WEEK BEFORE EACH** public hearing **ON A PROPOSED COUNTY BUDGET UNDER THIS SECTION**, the proposed county budget shall be filed with the clerk of the County Commissioners and be available for public inspection **ON THE COUNTY'S WEB SITE**.

(2) One copy **OF EACH PROPOSED COUNTY BUDGET** shall be supplied to each newspaper of general circulation in the county and to each branch of the county library and copies shall be made available to the public at or below cost.

SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect October 1, 2015.

Approved by the Governor, May 12, 2015.

BK00025PG068

RESOLUTION NO. 24-06

PERTAINING TO A CHANGE IN THE ADMISSIONS AND AMUSEMENT TAX

WHEREAS, by Resolution Number 18-03, dated May 20, 2003, the Board of County Commissioners imposed a tax of 10% on gross receipts derived from any admissions and amusements as authorized by Section 4-102 of the Tax-General Volume of the Annotated Code of Maryland; and

WHEREAS, Section 4-102 of the Tax-General Volume of the Annotated Code of Maryland authorizes the County to charge as much as 10% of the gross receipts derived from any admissions and amusements; and

WHEREAS, on May 23, 2006, a duly advertised hearing was conducted concerning the decrease of the admission and amusement tax from 10% to 1%; and

WHEREAS, the Board of County Commissioners voted to decrease the admission and amusements tax from 10% to 1%.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Calvert County, Maryland, that pursuant to the authority of Section 4-102 of the Tax-General Volume of the Annotated Code of Maryland, a tax is imposed on the gross receipts derived from any admissions and amusement charge as defined in Section 4-101(b) of the Tax-General Volume of the Annotated Code of Maryland, at the rate of 1%, except as this imposition of tax is limited by the exemptions set forth in Section 4-102 of the Tax-General Volume of the Annotated Code of Maryland; and

AND BE IT FURTHER RESOLVED, that the rate of 1% shall remain in effect until changed by resolution of this Board; and

BE IT FURTHER RESOLVED, that the new rate of 1% shall become effective on August 1, 2006.

BK00025PG069

BE IT FURTHER RESOLVED, that the passage of this resolution shall immediately be certified to the Comptroller of the Treasury of the State of Maryland

DONE, this 13 day of June, 2006, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

ATTEST:

Corinne J. Cook, Clerk

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND

David F. Hale, President

Wilson H. Parran, Vice President

Approved for legal sufficiency on 6/13/06
by

Emanuel Demedis
County Attorney

Gerald W. Clark

Linda L. Kelley

Susan Shaw

Received for Record 6-14
at 9:10 o'clock A.M. Same day
recorded in Liber MSA No. 25
Folio 68
ORDINANCE COUNTY COMMISSIONERS

Kathy P. Smith

ORDINANCE NO. 16-03

[Pertaining to the enactment of Article IV of Chapter 136 of the Code of Calvert County]

For the purpose of imposing a tax on a transient charge paid to a hotel located in Calvert County.

By enacting a new article to Chapter 136 of the Code of Calvert County, Volume 1 (2000 Edition and March 2003 Supplement, as amended).

Pursuant to authority granted in Article 24, Title 9, Subtitle 3 of the Annotated Code of Maryland, as may be amended from time to time, and following a duly advertised public hearing held on May 20, 2003.

Be it Ordained by the Board of County Commissioners of Calvert County, Maryland, that Chapter 136 of the Code of Calvert County, Volume 1, **Be** and the same hereby **Is** amended to include the following Article IV:

Article IV
Hotel Rental Tax

§ 136-21. Definitions.

As used in this article, the following words have the meanings indicated:

ACCOMODATION TAX – The tax authorized under this article.

BOARD – The Board of County Commissioners of Calvert County, Maryland.

COUNTY – As the context requires, Calvert County.

HOTEL – An establishment, including an apartment, cottage, hostelry, inn, motel, rooming house or tourist home that offers sleeping accommodation for compensation to any transient.

PERSON – A natural person, individual, firm, corporation, partnership, association or other legal entity.

TRANSIENT – Any person who, for any period not exceeding four (4) consecutive months, obtains sleeping accommodation at any hotel, either at his or her own expense or at the expense of another.

TRANSIENT CHARGE – A hotel charge for sleeping accommodations for a period not exceeding four (4) consecutive months, but does not include any hotel charge for services and accommodations other than sleeping accommodations.

§ 136-22. Imposition and rate.

A. The Board hereby imposes an accommodation tax on the amount paid for a transient charge.

B. The accommodation tax shall be five (5) percent of the transient charge and shall be effective July 1, 2003.

§ 136-23. Payment, collection and return.

A. A person shall pay the accommodation tax to the hotel when the person pays the transient charge.

B. The hotel shall:

(1) Give the person who is required to pay a transient charge a bill that identifies the transient charge as a separate item from any other charge; and

(2) Collect the accommodation tax from the person who pays the transient charge.

C. The hotel shall hold in trust the accommodation tax collected for the county until the hotel pays the tax to the county as required by this article.

D. The hotel shall, on the form the county requires, complete, sign and file an accommodation tax return and remit payment in full to the county on or before the 21st day of each month for the preceding month.

E. The hotel is allowed, for administrative costs, a discount of one-half (½) of one (1) percent of the gross amount of the accommodations tax collected, provided that the hotel, on or before the due date:

(1) Files the accommodation tax return; and

(2) Pays the accommodation tax.

§ 136-24. Administration.

A. The Board may adopt regulations consistent with Title 9 of Article 24 of the Annotated Code of Maryland, as amended, and Title 11 of the Tax-General Article of the Maryland

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Code Annotated, as amended, to provide for orderly, systematic and thorough administration of the accommodation tax.

B. The Board may increase the surety bond that the county requires for its Treasurer in order to cover the revenue the Treasurer collects from the accommodation tax. The county may treat any additional premium due to the surety bond increase allowed as an administrative tax administrative cost.

C. From the accommodation tax revenue collected, the Board shall distribute a reasonable sum for accommodation tax administrative costs to the general fund of the county.

And be it Further Ordained by the Board of County Commissioners of Calvert County, Maryland, that this Ordinance shall take effect July 1, 2003, or the date this Ordinance is approved, whichever is later.

Approved and Done this 20th day of May, 2003.

Attest:

Mary S. Watson, Clerk

Board of County Commissioners of Calvert County, Maryland

David F. Hale, President

Linda L. Kelley, Vice-President

Gerald W. Clark

Wilson H. Parran

Susan Shaw

Approved for Legal Sufficiency on 5/20/03

By: Emanuel Demedis
County Attorney

Received for Record 20 May 2003
at 3:30 o'clock P M. Same day
recorded in Liber KPS No. 19
Folio 274 COUNTY COMMISSIONERS
ORDINANCES AND RESOLUTION.

Kathy P. Smith

BK0001 1PG263

RESOLUTION NO. 36-99

PERTAINING TO THE ADOPTION OF A RECORDATION TAX RATE IN CALVERT COUNTY

WHEREAS, the Board of County Commissioners pursuant to Section 12-103, Tax Property Article of The Annotated Code of the Public General Laws of Maryland, is granted the power to set, by law, the recordation tax rate in Calvert County; and

WHEREAS, the Board of County Commissioners at a public meeting held on September 21, 1999 has given consideration to the rate that should be applied effective November 1, 1999.

NOW,THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Calvert County that the recordation tax rate of Five and NO/100THS Dollars ($5.00) for each Five Hundred and NO/100THS Dollars ($500.00) or fraction of Five Hundred and NO/100THS Dollars ($500.00) of consideration payable or of the principal amount of the debt secured of an instrument of writing which are recorded with the Clerk of the Circuit Court for Calvert County, Maryland BE and hereby IS adopted and said rate shall be effective November 1, 1999.

DONE, THIS 28th DAY OF Sept, 1999, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

ATTEST:

Mary S. Watson

Mary S. Watson, Clerk

Approved for legal sufficiency
On 9/28/99
By

Emanuel Demedis
County Attorney

Received for Record Sept. 29, 1999
at 9:45 o'clock A.M. Same day
recorded in Liber K.R.S. No. 11
Folio 263 COUNTY COMMISSIONERS
CRE... [illegible] RESOLUTION.

Kathy P. Smith

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY,
MARYLAND

Linda L. Kelley

Linda L. Kelley, President

David F. Hale, Vice-President

Patrick M. Buehler

John Douglas Parran

John Douglas Parran

Barbara A. Stinnett

RESOLUTION 8-82

A RESOLUTION AMENDING RESOLUTION 70-38 LEVYING A TAX ON MOBILE HOME PARKS: FIXING THE AMOUNT AND PROVIDING FOR THE COLLECTION THEREOF: AND PRESCRIBING FOR VIOLATION OF THE RESOLUTION.

WHEREAS, by Resolution 70-38 the Board of County Commissioners of Calvert County imposed a tax on mobile home parks and provided for the collection thereof, and

WHEREAS, the reorganization of County government has made part of Resolution 70-38 obsolete, and

WHEREAS, it is the desire and intent of the Board of County Commissioners of Calvert County to enact the provisions of Resolution 70-38 as amended and to set out the text in its entirety.

Section 1. BE IT RESOLVED BY the County Commissioners for Calvert County, Maryland, that the following definitions shall apply whenever used in this resolution unless a different meaning appears from the context.

(1) Mobile Home. A detached single family residential dwelling unit, designed for transportation, after fabrication, on streets or highways on its own wheels or on flatbeds or other trailers, and arriving at the site where it is to be occupied as a dwelling complete and ready for occupancy except for minor and incidental unpacking assembling operations, located on wheels, jacks or other temporary or permanent foundations.

(2) Mobile Home Park. Any site, lot, parcel, or tract of land which is improved, used or intended to provide a location for the accommodation of two or more mobile homes or trailers which are used for living purposes, regardless of whether or not a charge is made for such accommodation.

(3) "Gross monthly charges" means the gross charges for rental, leasing or use of any space, facilities, or accommodations within a Mobile Home Park and the gross charges for the providing of any services to Mobile Homes located in the Park.

Section 2. AND BE IT FURTHER RESOLVED BY the County Commissioners for Calvert County, Maryland, pursuant to the power and authority contained in Section 120 of Article 81 of the Annotated Code of Maryland (1980 edition) that every person, firm or corporation operating and conducting a Mobile Home Park in Calvert County shall collect from the Mobile Home owner a monthly tax computed at twenty per centum of the gross monthly charges collected by

the Mobile Home Park with a minimum of at least $10.00 per occupied trailer-space per month.

Section 3. AND BE IT FURTHER RESOLVED that the aforesaid tax shall be accumulated and paid monthly to the Treasurer of Calvert County. On or before the fifteenth day of each month after the effective date of this resolution, every Mobile Home Park operator having two or more spaces in operation, shall file with the Treasurer, with a copy for the Supervisor of Assessments of Calvert County, a report showing the amount of tax due for each month preceding the filing of such report and shall pay to the Treasurer of Calvert County the total tax for the preceding month as shown thereon.

Section 4. AND BE IT FURTHER RESOLVED that if any person, firm or corporation required to collect and remit the tax imposed by this resolution fails to file a statement and a remittance, or if the Treasurer has reasonable cause to believe that an erroneous statement has been filed, the Treasurer may proceed to determine the amount due to the County, and in connection therewith shall make such investigations and take such testimony and other evidence as may be necessary; provided, however, that notice of at least ten days be given and opportunity to be heard be given to any person, firm or corporation that may become liable for an amount determined by the Treasurer.

Section 5. AND BE IT FURTHER RESOLVED that every Mobile Home Park operator shall keep ar in on the premises of the Mobile Home Park a register showing the name, address, license / and/or serial number, date of arrival, date of departure, and amount charged each Mobile Home owner. Said register shall be kept up to date and shall be available at all reasonable times to inspection by the County Commissioners, the Treasurer of Calvert County or their authorized representatives. All Mobile Home owners shall

sign in and sign out personally. Said register shall be retained by the Park operator for at least two years.

Section 6. AND BE IT FURTHER RESOLVED that failure to pay to the Treasurer taxes when due as described in this resolution shall be subject to a penalty of one per centum per month.

Section 7. AND BE IT FURTHER RESOLVED that any person, firm or corporation liable for the collection of the tax imposed by this resolution who or which (1) willfully fails to collect and pay the taxes imposed by this resolution; or (2) willfully fails to file any report required by this resolution; or (3) willfully makes any false statement or misleading omission in any report filed as required by this resolution or (4) willfully fails to maintain a register as required by this resolution is guilty of a misdemeanor and upon conviction thereof, shall be fined not more than $100.00 or imprisoned for not more than thirty (30) days, or both for each offense: such fine or imprisonment at the discretion of the court.

Section 8. AND BE IT FURTHER RESOLVED that the provisions of this resolution shall take effect on the 1st day of March, 1982.

DONE This 16th day of February, 1982.

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY

Mary D. Harrison
Mary D. Harrison, President

Garner T. Grover
Garner T. Grover, Vice-President

C. [illegible] Fowler

John M. Gott, Sr.
John M. Gott, Sr.

Jesse J. Reid
Jesse J. Reid

ATTEST:

Imogene S. Winters
Imogene S. Winters, Clerk

BK00036PG391

RESOLUTION NO. 16-11

[PERTAINING TO THE REPEAL OF RESOLUTION NO. 13-96 AND THE RE-ESTABLISHMENT OF A POLICY ON CALVERT COUNTY'S STABILIZATION ARRANGEMENT]

WHEREAS, upon the advice and recommendation of certain bond rating agencies, the Board of County Commissioners of Calvert County, Maryland, adopted Resolution 13-96 establishing a Stabilization Arrangement Amount within the Committed Fund Balance for contingency and emergency situations as determined by the County Commissioners; and

WHEREAS, the Board of County Commissioners recognizes the fact that the County is dependent upon revenues from its two largest taxpayers, Constellation Energy Group LLC and Dominion, both members of the energy industry; and

WHEREAS, the Board of County Commissioners desire a short-term replacement source, in the event of a catastrophic change in the value of their enterprise assets.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Calvert County, Maryland, that the policy contained in Resolution 13-96 be, and the same hereby is repealed, and be it further

RESOLVED, that the following policies are hereby established with regard to the maintenance of the County's Stabilization Arrangement Amount within the Committed Fund Balance:

1) The Stabilization Arrangement Amount within the Committed Fund Balance shall be maintained at a level of $10 million or eight percent (8%) of the current operating budget, whichever is greater.
2) In the event the Stabilization Arrangement Amount within the Committed Fund Balance is drawn below a level of eight percent (8%) of current budgeted General Fund expenditures, the funds shall be replenished, as indicated in number one, within two years.
3) This Stabilization Arrangement Amount is intended to be used only after all other available fund balances are exhausted and that use shall be at the sole discretion of the Board of County Commissioners of Calvert County.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its adoption.

DONE, this 7 day of June, 2011, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

ATTEST:

Corinne J. Cook, Clerk

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND

Susan Shaw, President

Patrick Nutter, Vice President

Gerald W. Clark

Evan K. Slaughenhoupt Jr.

Steven R. Weems

Approved for legal sufficiency on 6/7/11

By: _____
Emmanuel Domedis
County Attorney

Recorded in Land Records
at 10:15 o'clock A M. Same day
recorded in Liber KPS No. 36
Folio 391 COUNTY COMMISSIONERS
OF CALVERT COUNTY.

BK00036PG392

RESOLUTION NO. 17-11

[PERTAINING TO THE CLASSIFICATION OF FUND BALANCES IN GOVERNMENTAL FUNDS]

WHEREAS, the Board of County Commissioners of Calvert County, Maryland, seeks to adhere to the reporting requirements set forth by Governmental Accounting Standards Board (GASB) Statement No. 54 Fund Reporting and Governmental Fund Type definitions; and

WHEREAS, one of the mandates of GASB No. 54 requires a governmental entity to establish the order in which source of funds will be spent to meet the expenditures of the governmental entity.

NOW THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Calvert County, Maryland, establishes the following order in which fund balances will be spent when multiple fund balance types are available for a specific purpose: nonspendable, restricted, committed, assigned and unassigned; and

BE IT FURTHER RESOLVED, that the Director of the Department of Finance and Budget, or his designee, is hereby authorized to identify the fund balance components from which funds are to be drawn to pay a particular expenditure; and,

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its adoption.

DONE, this 7 day of June, 2011, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

ATTEST:

Corinne J. Cook, Clerk

Approved for legal sufficiency on 6/7/11

By: Emanuel Demedis
Emanuel Demedis
County Attorney

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND

Susan Shaw, President

Pat Nutter, Vice President

Gerald W. Clark

Evan K. Slaughenhoupt Jr.

Steven R. Weems

Received for Record 6 9 20 11
at 1045 o'clock A M. Same day
recorded in Liber KPS No. 36
Folio 392 COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND

Kathy P. Smith

RES. NO. 17-11

BK00031PG136

RESOLUTION NO. 37-09

PERTAINING TO THE ADOPTION OF A DEBT POLICY

WHEREAS, the Board of County Commissioners for Calvert County, Maryland, has general authority to adopt policies for Calvert County, Maryland; and

WHEREAS, 2009, MD Acts, c. 693, requires that each local government unit adopt a local debt policy; and

WHEREAS, the Board of County Commissioners for Calvert County, Maryland, met in public session on September 22, 2009, and determined to adopt the Debt Policy.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED, by the Board of County Commissioners for Calvert County, Maryland, that the Debt Policy, attached hereto as Exhibit A, BE and the same hereby IS adopted as the official Debt Policy for Calvert County, Maryland.

DONE, this 22 day of Sept., 2009, by the Board of County Commissioners for Calvert County, Maryland, sitting in regular session.

ATTEST:

Corinne J. Cook, Clerk

Approved for legal sufficiency on 9/22/09

by

Emanuel Demedis
County Attorney

BOARD OF COUNTY COMMISSIONERS
CALVERT COUNTY, MARYLAND

Wilson H. Parran, President

Gerald W. Clark, Vice President

Linda L. Kelley

Susan Shaw

Barbara A. Stinnett

Received for Record 9/24 20 09
at 9:15 o'clock A M. Same day
recorded in Liber KPS No. 31
Folio 136 COUNTY COMMISSIONERS
ORDINANCES AND RESOLUTION.

Kathy P. Smith

BK00043PG402

Resolution No. 48-13
Re: Amendment of the Debt Policy of Calvert County

PERTAINING TO THE AMENDMENT OF THE DEBT POLICY FOR CALVERT COUNTY, MARYLAND

WHEREAS, Section 17-207 of the *Local Government Article* of the Maryland Annotated Code, requires the Board of County Commissioners of Calvert County, Maryland (hereinafter, the "Board of County Commissioners") to adopt a local debt policy;

WHEREAS, the Board of County Commissioners did adopt such a policy as set forth in Resolution No. 37-09, *Pertaining to the Adoption of a Debt Policy* (hereinafter referred to as the Debt Policy");

WHEREAS, the Office of Finance and Budget has recommended that the Board of County Commissioners adopt certain amendments to Debt Policy, more specifically set forth below;

WHEREAS, a public hearing regarding the certain amendment of the Debt Policy of Calvert County was duly advertised in for two consecutive weeks before the public hearing held on November 19, 2013, at which time the Board of County Commissioners received public comment;

WHEREAS, upon due consideration of the comments of the public and staff and in furtherance of the public health, safety and welfare, the Board of County Commissioners finds that it is in the best interest of the public health, safety and welfare of the citizens of Calvert County, Maryland to adopt certain amendments to the Debt Policy as set forth herein.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Calvert County, Maryland hereby approves and enacts the following amendments to the Debt Policy:

1. Section IV of the Debt Policy shall be amended by repealing section IV of the Debt Policy in its entirety and adopting in its place the following:

§IV. Debt Limits.

A. The County periodically requests authorization from the General Assembly, which specifies a not to exceed principal amount of bonds that can be issued pursuant to that authorization.

B. The County has a Debt Affordability model that it uses to determine the amount of new debt the County can afford to support. The model is driven by revenue and growth assumptions with established standards controlling the amount of new debt to be issued over the life of the CIP. The County uses the following guidelines in deciding how much additional General Obligation Debt may be issued in the six-year CIP period:

- The ratio of General Fund Debt Service to General Fund Revenue; 9.5%;
- The ratio of General Fund Debt to Assessed Value of Taxable Real Property; 1.8%; and

- Other standards as may be appropriate.

2. Section VII, DEBT MANAGEMENT POLICIES, Subpart (E), *Debt Management Policies,* shall be amended by repealing Section VII, Subpart (E) in its entirety and adopting in its place the following:

E. Each year in conjunction with the adoption of the capital budget, the Capital Projects Analyst will file a "Declaration of Official Intent to Reimburse." This provides the County with the right to reimburse itself from future General Obligation Debt issues for capital costs advanced prior to the issuance of the debt. These reimbursement rights are subject to rules promulgated by the Internal Revenue Service.

BE IT FURTHER ORDAINED by the Board of County Commissioners of Calvert County, Maryland that the Debt Policy, as amended hereby, shall remain in full force and effect.

BE IT FURTHER ORDAINED by the Board of County Commissioners of Calvert County, Maryland that, in the event any portion of this Policy is found to be unconstitutional, illegal, null or void, by a court of competent jurisdiction, it is the intent of the Board of County Commissioners to sever only the invalid portion or provision, and that the remainder of the Policy shall be enforceable and valid, unless deletion of the invalid portion would defeat the clear purpose of the Policy, or unless deletion of the valid portion would produce a result inconsistent with the purpose and intent of the Board of County Commissioners in enacting this Policy.

BE IT FURTHER ORDAINED by the Board of County Commissioners of Calvert County, Maryland that the foregoing recitals are hereby incorporated and adopted as if fully set forth.

BE IT FURTHER ORDAINED by the Board of County Commissioners of Calvert County, Maryland that this Policy shall be adopted and effective upon recordation, which shall be no sooner than ten (10) days from the date of adoption.

DONE, this 19th day of November, 2013, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

Aye: 5
Nay: Ø
Absent/Abstain: Ø

(Signatures on following page)

BK00043PG404

Resolution No. 48-13
Re: Amendment of the Debt Policy of Calvert County

ATTEST:

Maureen L. Frederick
Maureen Frederick, Clerk

BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, MARYLAND

Pat Nutter
Pat Nutter, President

Steven R. Weems, Vice President

Gerald W. Clark
Gerald W. Clark

Susan Shaw
Susan Shaw

Evan K. Slaughenhoupt, Jr.
Evan K. Slaughenhoupt, Jr.

Approved for legal sufficiency on November 14, 2013 by:

John B. Norris, County Attorney

Received for Record December 2 2013
at 10:45 o'clock A M. Same day
recorded in Liber MCS No. 43
Folio 402 COUNTY COMMISSIONERS
OF PROCEEDINGS AND RESOLUTION.

Judy A. Gilbert

DEBT POLICY FOR CALVERT COUNTY MARYLAND

This debt policy is intended to provide Calvert County management with written guidelines and restrictions affecting the amount, issuance process and type of debt issued. The County uses debt to spread the costs of public facilities/amenities (Capital Projects) over a longer period of time. The citizens using the facilities in the future will be the same tax payers supporting the general fund's payment of debt service.

I. INTRODUCTION

A. This Debt policy reflects the combined practices of Calvert County (also referred to as the "County") with respect to long-term debt management. Debt policies are written guidelines and restrictions that affect the amount and type of debt issued by Calvert County.
B. This debt policy is to be used in conjunction with the operating and capital budgets, the Capital Improvement Program (CIP) and other fiscal policies.
C. Adherence to debt policies signals to the rating agencies and the capital markets that Calvert County is well managed and will meet its obligations in a timely manner. Following this debt policy will enhance the quality of debt related decisions by imposing order and discipline and by promoting consistency and continuity in decision making. Adherence to this debt policy will help to ensure that Calvert County maintains a sound financial position and credit quality is protected. This debt policy demonstrates the County's commitment to long-term financial planning and will be positively regarded by the municipal market when reviewing Calvert County's credit quality.
D. Calvert County's debt policy is intended to apply to most forms of long-term obligations including General Obligation Debt, capital leases, State revolving loan funds, conduit debt, and inter-fund borrowings. Vested leave and health care benefits, while they fit the definition of long term debt, are not intended to be covered by this policy.

II. QUALIFYING USES OF DEBT/PROHIBITIONS ON THE USE OF DEBT

Much of the CIP is expected to be funded with debt. Capital assets usually have a long useful life and will serve future, as well as current, taxpayers. It would be inequitable and an unreasonable fiscal burden to make current taxpayers pay for capital projects out of current tax revenues. Accordingly, debt issues are advisable, necessary and equitable.

A. Debt issued for projects should have a term equal to or less than the useful life of the asset financed.
B. Prior to considering debt as a source of funding capital projects, the County shall determine if other potential revenue sources, such as pay-as-you-go (Paygo), intergovernmental aid or private contributions are available.
C. Projects costing less than $500,000 will not be funded from borrowings unless as a part of a group of projects.

D. The County may share funding with municipalities in their projects if it is clear that the County will receive the benefit of these projects.
E. The County will consider issuing debt to improve leased property only if the County has a non-cancellable lease on the property that exceeds the economic life of the asset and the maturity of the debt.
F. The County will only issue debt to construct or acquire public facilities for which it expects to sustain future annual operational and maintenance costs. By providing a yearly budget to the Buildings and Grounds division and consistent with the philosophy of keeping the capital facilities and infrastructure systems in good repair and to maximize the capital stock's useful life, the County will set aside sufficient revenue from operations to fund ongoing normal maintenance needs.
G. The County has no intent to issue long-term debt to reduce the unfunded liability of the Pension Trust.
H. The County has no intent to issue long-term debt to reduce the unfunded liability of the Other Post Employment Benefits Trust.
I. Long-term debt may not be used to finance ongoing and recurring operational expenditures and expenses.

III. TYPES OF DEBT INSTRUMENTS

A. General Obligation Debt
   1. General Obligation Bonds – General Obligation ("G.O.") Bonds are the most common form of debt instrument for Calvert County. These are generally tax-exempt and are backed by the full faith and credit of Calvert County. General Obligation Bonds are issued to finance the purchase, construction and equipment of infrastructure and facilities for a wide variety of functions such as transportation, public schools, community college, public safety, roads and highways, bridges and other programs. Calvert County issues General Obligation Bonds pursuant to authorization granted from time to time by the Maryland General Assembly at the request of the County.
   2. Bond Anticipation Notes (BANs) - These are generally short term in nature and are issued as interim financing for a variety of financial reasons. On occasion BANs may be issued in one or more smaller amounts before a single larger size G.O. issue is executed. Proceeds of future G.O. Bond issues would be used to pay off the BANs. State law permits the issuance of BANs by Calvert County.
   3. Agricultural Land Preservation Installment Purchase Agreements (IPAs) – These are general obligation debt instruments to fund purchases of property development rights and are backed by the full faith and credit of Calvert County. When these agreements are entered into, a treasury security is purchased to pay the principal when due. Because of this source for payment, this debt is not part of Debt Affordability calculations.

4. State of Maryland Revolving Loan Programs – The loan programs the County regularly participates in are those offered by the Maryland Department of the Environment. Interest rates are generally lower than those for which the County qualifies on its own merit in the open market. On occasion, loans may be for no interest. On some loans, the State assesses fees to supplement the low interest rates.
5. The recently enacted American Recovery and Reinvestment Act ("ARRA") provides a number of taxable and tax-exempt financing options, some with a limited duration. Calvert County will review appropriate ARRA options and utilize them where such an issuance would benefit the County.

B. Other Forms of Debt
   1. Revenue Bonds
      a. Revenue Bonds are secured by the pledge of particular revenues to their repayment. The revenues pledged may be those of a Special Revenue or Enterprise fund, or they may be derived from revenues received from or in connection with a particular project, all or part of which is financed from the proceeds of revenue bonds.
      b. Revenue Bonds are generally tax-exempt and structured to be self-supporting. Because they are self-supporting they are excluded from Debt Affordability calculations.
      c. Revenue-based debt generally carries a higher interest rate but allows a direct relationship between the cost of a project and the users who benefit from it.
   2. Interfund Loans – Loans may be extended between funds of the County. In such an event, interest rates will be determined by the Board of County Commissioners. No inter-fund loans will be executed without a plan of repayment to the affected fund.

C. Other Financing Mechanisms
   1. Capital Leases – this form of financing is used regularly for the purchase of substantial equipment that may not qualify to be financed with General Obligation Bonds. The term of this form of financing is typically five to ten years. The equipment being purchased is sometimes the collateral for the leases. Capital Lease agreements are subject to annual appropriation.

IV. DEBT LIMITS

A. The County periodically requests authorization from the General Assembly, which specifies a not to exceed principal amount of bonds that can be issued pursuant to that authorization.

B. The County has a Debt Affordability model that it uses to determine the amount of new debt the County can afford to support. The model is driven by revenue and growth assumptions with established standards controlling the amount of new debt to be issued over the life of the CIP. The County uses the following guidelines in deciding how much additional General Obligation Debt may be issued in the six-year CIP period:

Attachment A

BK0003 | PG | 40

- There are guidelines relative to:
  1. The ratio of General Fund Debt Service to General Fund Revenue
     - Set at 9.5%;
  2. The ratio of General Fund Debt to Assessed Value of Taxable Real Property.
     - Set at 4.5%;
  3. The ratio of Debt Per Capita
     - Set at $1,500;
  4. Other standards as may be appropriate.

V. DEBT STRUCTURE: TERM

A. Bonds are typically issued for 15 years. The Agricultural Land Preservation Installment Purchase Agreements (IPA) program typically limits terms to between ten (10) and twenty (20) years. When bond market conditions warrant, or when a specific project would have a shorter useful life, then different repayment terms may be used.
B. Capital Leases generally have a term of five to ten years.
C. County debt issues may be structured for repayment with near level debt service payments or level principal payments. Current County practice has been to utilize the near-level debt service payment method to facilitate the budget process.
D. The size of the debt issue should be such that economies of scale are reached with regard to issuance costs, including but not limited to Bond Counsel, Financial Advisor, and rating fees.

VI. METHOD OF SALE

A. Competitive sales should generally be used for General Obligation Debt issues. Negotiated sales may be used if the Board of County Commissioners (BOCC), in conjunction with the Director of Finance and Budget and the County's Financial Advisor, determines that such a sale method is in the best interests of the County.
B. Electronic bidding systems should be encouraged in order to enhance participation.

VII. DEBT MANAGEMENT POLICIES

A. The County will at all times manage its debt and sustain its strong financial position, including healthy reserves, to seek and maintain the highest credit rating possible. As established in Resolution No. 13-96, based on recommendations by certain bond rating agencies, an Undesignated Unreserved Fund Balance of $10 million or eight percent (8%) of the current operating budget whichever is greater shall be maintained as detailed in the resolution.
B. The County may seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes or cost effectiveness.
C. The County will consider utilizing debt service reserve funds for certain debt issuances if advantageous to the County for marketing or cost mitigation purposes.
D. The County will monitor compliance with bond covenants as applicable. Bond covenants are generally related to Revenue Bonds or special obligation debt.
E. Each year in conjunction with the adoption of the capital budget, the Capital Projects Coordinator will file a "Declaration of Official Intent to Reimburse." This provides

the County with the right to reimburse itself from future General Obligation Debt issues for capital costs advanced prior to the issuance of the debt. These reimbursement rights are subject to rules promulgated by the Internal Revenue Service.

VIII. FINANCING MECHANISMS

A. The County pledges its full faith and credit to repayment of all General Obligation Debt. Accordingly, paying principal and interest on General Obligation Debt is the absolute first claim on County resources.
B. In addition to its general income and property tax resources the County may allocate portions of certain revenue sources to the repayment of its General Obligation Debt
C. The County will consider various financing techniques, including fixed or variable interest rate debt, to minimize the interest costs over the life of the issue. These techniques will be evaluated based on market conditions and risk.
D. Use of Derivatives/Swaps
    1. A derivative is an instrument that receives its value from or gets its value from another instrument, asset, index or event. County policy is to not use derivatives. Any use of derivatives would require a revision to the County's current policy. This policy is not intended to preclude the investment by the County in U.S. Treasury STRIPS (Separate Trading in Registered Interest and Principal Securities) and, in particular, the County may invest in STRIPS in connection with its agricultural land preservation program.
    2. A swap is an interest rate exchange transaction. County policy is to not enter into swap agreements. Again, any use of Swaps would require a revision to the County's current policy.

IX. REFUNDING

A. The County, in conjunction with its Financial Advisor, will monitor its outstanding debt in light of current debt market conditions and will refund any qualifying debt when sufficient savings can be realized.

X. POST-ISSUANCE ADMINISTRATION/ARBITRAGE

A. In connection with each issuance of debt the interest on which will qualify for exemption from federal income tax, the County will execute such certificate(s) and file such information returns as Bond Counsel advises are necessary and appropriate to establish qualification for such exemption.
B. Subsequent to the issuance of any issue of tax-exempt debt the County will comply with such requirements for the maintenance of the tax-exempt status of the interest payable on the debt (including without limitation restrictions related to arbitrage yield restrictions, rebate of arbitrage profits, and private business use) as are contained in the certificate(s) referenced in paragraph X.A or as may otherwise become applicable to the debt subsequent to its issuance.
C. The County intends that its tax-exempt debt be issued in such amounts and at such times relative to the expected expenditure of proceeds as to reasonably expect, as of

the time of issuance, that the expenditure of proceeds will qualify for an exception to the arbitrage rebate and yield restriction rules of federal income tax law.

D. The investment of unspent bond proceeds shall be in accordance with the County's Investment Policy, the tax certificate executed by the County in connection with the issuance of such debt, and the trust indenture or other documents, if any, entered into by the County in connection with the issuance of the debt and imposing restrictions on such investment.
E. All trust accounts will be closed timely when no longer needed.

XI. CONTINUING DISCLOSURE

A. The County will comply with all disclosure requirements established by the Securities and Exchange Commission.
B. The Continuing Disclosure Agreements can be found as an appendix to every Official Statement.

XII. SERVICE PROVIDERS

A. The BOCC is responsible for establishing a selection and contracting process for professional services relative to the issuance of debt. The criteria used in selecting service providers include quality of services, cost of services, experience in their respective expertise, and ability and willingness to comply with the County's terms and conditions. The main service providers include:
    1. Financial Advisor
        a. The Financial Advisor's primary role is assisting in the issuance of General Obligation Debt.
        b. The Director of Finance and Budget shall advise the BOCC relative to the solicitation for, selection of and contract duration of the Financial Advisor.
        c. The County shall not limit itself to having a single Financial Advisor or firm under contract at any one time if desired.
    2. Bond Counsel
        a. As part of its responsibility to manage outside attorney contracts, the County Attorney will work closely with the Director of Finance and Budget and advise the BOCC relative to the duties and responsibilities and the solicitation and selection of and duration of employment for Bond Counsel.
        b. Bond Counsel's primary role is assisting in the issuance of General Obligation Debt.
        c. In addition to debt related issues, Bond Counsel may be employed to handle issues related to tax matters and Internal Revenue Service procedural issues.
        d. The County shall not limit itself to having a single Bond Counsel firm under contract at any one time if desired.

XIII. CREDIT RATINGS

A. The County's ability to borrow at the lowest cost of funds depends upon its credit standing as assessed by major credit rating agencies.
B. In order to enhance the County's position in the debt market, the Director of Finance and Budget will be responsible for determining whether ratings will be requested.
C. The Director of Finance and Budget is responsible for maintaining relationships with these agencies and keeping them informed relative to material economic events that occur in the County between debt issuances (between official rating events). The BOCC, Bond Counsel and the County's Financial Advisor may be consulted when determining whether an economic event is of significant proportion to qualify for such a notification.
D. The County shall maintain adequate systems of internal control, comply with applicable laws and regulations, and conduct its financial affairs in such a way as to sustain a strong financial position in order to maintain the highest credit rating level possible.

XIV. ADMINISTRATION/RESPONSIBILITIES

A. The BOCC is responsible for implementing and revising these policies as appropriate.
B. The Director of Finance and Budget is responsible for:
    1. The administration of these policies.
    2. Analyzing debt issuances or other debt related proposals, responding to such proposals and recommending to the President of the Board of County Commissioners if in the opinion of the Director of Finance and Budget, or their designee the proposed financing agreement is beneficial to the County and complies with the County's long term financial strategy.
C. The Director of Finance and Budget, based upon advice and counsel from the Financial Advisor and Bond Counsel, may deviate from the guidelines established in this Debt Policy on a case by case basis, as may be warranted in particular circumstances, with the advance approval of the BOCC.

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RESOLUTION NO. 2707

A RESOLUTION CONCERNING THE ADMINISTRATIVE TRANSFER OF BUDGET APPROPRIATIONS

WHEREAS, pursuant to the authority granted in Article 5, of the Code of Public Local Laws for Calvert County, Maryland, the Board of County Commissioners of Calvert County, Maryland, has the power to establish procedures for the administrative transfer of appropriations between specified categories of expenditures in the County's expenditures listed in the current budget; and

WHEREAS, the Board of County Commissioners has via previous resolution 8-97 empowered the Director of Finance and Budget to make administrative transfers of appropriations, in the amount of not more than five thousand dollars ($5,000.00) each.

WHEREAS, the Board of County Commissioners finds that it is in the County's best interests to increase the Director of Finance and Budget's authority to conduct administrative transfers of appropriations from an upper limit of five thousand dollars ($5,000.00) to ten thousand dollars ($10,000.00) and to establish the County Administrator's authority to conduct administrative transfers of appropriations in the amount of not more than twenty-five thousand dollars ($25,000.00) each.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the Board of County Commissioners of Calvert County, Maryland, that the Director of Finance and Budget is empowered to make administrative transfers of expenditures within the current expense budget, within the same office or department, between departments, agencies, boards or commissions, inter-project transfers of appropriations between capital projects in the capital budget, and, the addition of new budget items, in the amount of not more than ten thousand dollars ($10,000.00) each, and be it further

RESOLVED, that by the Board of County Commissioners of Calvert County Maryland, that the County Administrator is empowered to make administrative transfers of appropriations in the amount of not more than twenty-five thousand dollars ($25,000.00) each, and be it further

RESOLVED, that any change involving funds totaling more than twenty-five thousand dollars ($25,000.00) but less than one hundred thousand dollars ($100,000.00) be approved by the Board of County Commissioners without passage of a resolution, and be it further

RESOLVED, that any change involving funds totaling more than one hundred thousand dollars ($100,000.00) may be made only by resolution approved by the Board of Commissioners after compliance with the publication and hearing requirements applicable to the original proposed budget; and be it further

RESOLVED, that in order to meet a public emergency affecting life, health or property, the Board of Commissioners by resolution may make emergency appropriation without meeting publication and public hearing requirements.

AND BE IT FURTHER RESOLVED, that these provisions shall be effective immediately.

DONE, this 7 day of Aug., 2007, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

ATTEST:

Corinne J. Cook

Corinne J. Cook, Clerk

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND

Wilson H. Parran, President

Susan Shaw, Vice President

Approved for legal sufficiency on 8/7/07
by

Gerald W. Clark

Emanuel Demedis
County Attorney

Linda L. Kelley

Barbara A. Stinnett

Received for Record 8/14 20 07
at 1:55 o'clock P M. Same day
recorded in Liber KPS No. 26
Folio 716 COMMISSIONERS
ORDINANCES ON.

Kathy P. Smith

CALVERT COUNTY GOVERNMENT

INVESTMENT POLICY AND GUIDELINES

**AUTHORITY: Article 95, § 22,
Annotated Code of Maryland and
State Finance & Procurement Article § 6-222**

Introduction

At such time as the County shall have on deposit funds not needed for immediate expenditure, the Director of Finance and Budget or his/her designee is authorized to invest such funds until the time they will be needed in such securities as are indicated in these guidelines.

Policy

It is the policy of the Board of County Commissioners of Calvert County to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

Scope

This investment policy applies to all financial assets of the Board of County Commissioners of Calvert County. These assets are included in the following funds:

General Fund
Capital Project Funds
Enterprise Funds
Trust and Agency Funds
Special Revenue Funds

This investment policy also applies to those agencies whose investments are managed by County staff.

This policy does not cover the financial assets of the Calvert County Sheriff's and Correctional Officers Pension Plan or the Calvert County Volunteer Fire Department and Rescue Squad Pension Plan. There is a separate investment policy which governs these assets.

Investment Objectives

I. Safety of principal;

A. Gains through price appreciation may be taken at the discretion of the Investment Manager.

B. No principal loss will be realized without approval from the Director of Finance and Budget.

II. Long-run preservation of principal; low volatility of market value;

III. Liquidity to meet short term working capital needs;

IV. Best available yield consistent with safety and liquidity objectives.

Investment Guidelines

I. The standard of prudence to be applied by the investment officer shall be the **"**prudent person" rule**,** which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." The prudent person rule shall be applied in the context of managing the overall portfolio.

II. Investments are limited to:

1. Any obligation for which the United States has pledged its full faith and credit for the payment of principal and interest:

a. There shall be no dollar limitation on investments in any U.S. Government obligation.

2. Any obligation that a federal agency issues in accordance with an act of Congress:

a. There is no dollar limitation on federal agency obligations guaranteed by or backed by the full faith and credit of the U.S. Government.

b. Investment in the debt of other federal agencies, instrumentalities, and/or government sponsored corporations shall not exceed 10% of the portfolio at the time of purchase.

3. Bankers' Acceptances (BA's) of domestic and foreign banks that maintain the highest short term deposit rating from Standard & Poor's (A-1) and/or Moody's (P-1) or a long term deposit rating no lower than AA from either Standard & Poor's or Moody's:

a. The maximum investments in individual domestic or foreign banking institutions shall be limited to the greater of $1,000,000 or 10% of the total investment portfolio at the time of purchase.

b. The total investment in Bankers' Acceptances shall not exceed 25% of the entire investment portfolio.

4. Repurchase Agreements (repo's) with dealers on the Approved List of Securities Dealers (attached) and/or with banking institutions that maintain the highest short term deposit rating from Standard & Poor's (A-1) and/or Moody's (P-1) or a long term deposit rating no lower than AA from Standard and Poor's and/or AA from Moody's:

a. Repo's must be collateralized by one of the following types of obligations:

- U.S. Government obligations backed by the full faith and credit of the U.S. Government;
or
- federal agency obligations that are backed by the full faith and credit of the U.S. Government.

b. Value of the underlying repurchase collateral must be equal to or exceed 102% of the principal and interest amount of the investment.

c. The maximum repo investments with authorized banking institutions or securities dealers may not exceed the greater of $5,000,000 or 10% of the total investment portfolio at the time of purchase.

d. Prior to negotiating repo trades with any financial institution, a repurchase agreement contract mutually acceptable to both the County and financial institution must be executed.

5. Certificates of deposit of financial institutions that are nationally chartered or chartered in the State of Maryland:

a. The deposit must be interest bearing; and

b. the financial institution provides collateral, equal to the investment criteria outlined in these guidelines, with a market value that equals or exceeds 102% of the amount by which the deposit exceeds the deposit insurance, and custodian holds the collateral.

c. The maximum investments in nationally or Maryland chartered banking institutions shall not exceed the greater of $5,000,000 or 10% of the total portfolio at the time of purchase.

6. Securities of, or other interests in, any open-end or closed-end management type of investment company or investment trust registered under the provisions of the federal Investment Company Act of 1940.

a. The portfolio of the investment company fund or trust is limited to direct obligations of the U.S. Government and to repurchase agreements fully collateralized by U.S. Government obligations and;

b. the investment company fund or trust takes delivery of that collateral, either directly or through an authorized custodian.

c. The investment company fund or trust must maintain a net asset value of $1.00 at all times and the fund or trust must provide investors with daily liquidity.

d. The maximum investments in an investment company or trust of any one company shall not exceed the greater of $5,000,000 or 25% of the total portfolio at the time of purchase.

7. Other investment instruments and guidelines which receive the express written approval of the Director of Finance and Budget.

8. Relative to sovereign risk, at any time, no more than $1,000,000 or 10% of the total investment portfolio is to be invested with financial institutions residing in a single foreign country.

9. Investment maturities in any permitted investment shall not exceed 24 months in duration unless prior approval is received from the Director of Finance and Budget or his/her designee. Investment in securities exceeding 24 months in duration shall not exceed 20% of the total investment portfolio at the time of purchase.

10. No principal loss will be realized without the express approval of the Director of Finance and Budget.

11. Principal and interest income will be reinvested immediately upon receipt.

12. The borrowing of money for the sole purpose of investment is prohibited.

Ethics and Conflicts of Interest

Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Director of Finance and Budget any material (15% or more ownership) financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the County's portfolio. Employees and officers having material ownership as defined above shall subordinate their personal investment transactions to those of the County, particularly with regard to the time of purchases and sales.

Authorized Dealers/Brokers

All of the County's investments with the exception of certificates of deposit, money market accounts, and investments in the Maryland Local Government Investment Pool are required to be third party held, thereby eliminating the risk of using an dealer/broker who is in financial hardship. Therefore, the dealer/broker used in an investment transaction is at the discretion of the authorized individual making the trade.

It is the County's policy to limit the purchase of certificates of deposit to $100,000 per financial institution covered under FDIC insurance. All money market accounts are to be maintained at the financial institution where the County has contracted its banking services.

Custodial/Investment Manager Guidelines

1. The investment manager is not permitted to invest public funds of Calvert County in a manner inconsistent with this adopted policy.

2. All investments, with the exception of directly purchased C.D.'s, must be third party held.

3. All securities purchased by the County or agencies shall be delivered versus payment to the applicable primary safekeeping bank or correspondent bank, on the settlement day.

4. The custodian will provide a monthly report of each portfolio's transactions to the Director of Finance and Budget.

5. The Investment Manager will issue quarterly reports and will be available for meetings with the Director of Finance and Budget.

6. The investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the Board of Commissioners of Calvert County investment risk constraints and cash flow needs.

7. Performance Measurement Standards - Results will be reviewed on a quarterly basis using time weighted, dollar weighted, balanced index, and consumer prices. The manager is expected to outperform the appropriate measures over a full market cycle. The benchmarks are as follows:

Calvert County Government's portfolio return will be measured against:

Merrill Lynch 1-3 year government securities,
and,
91-day Treasury Bill Index.

Due to liquidity demands, the Board of Education's portfolio return will be measured against:

30-day Treasury Bill Index.

Reporting Requirements

The County shall file an investment report with the State Treasurer every January 15 and July 15, beginning January 15, 1996. The report shall be:

a. prepared and certified by the investment manager for accuracy and compliance with the approved policy;

b. certified by the County Administrator as to the date on which the form was received, and a statement that he/she has checked the report and has verified that the information contained in the report complies with the approved policy.

[This reporting requirement ended in October of 1999 and last required report was filed on July 15, 1999]

Long Term Obligations

Over the years, Calvert County has issued debt to pay for capital projects and school construction. Our debt issues have been for fifteen-year terms with a recent extension to twenty-five years for public infrastructure (Enterprise Funds). The County has received the following ratings from the three major rating agencies:

Fitch Ratings AAA
Moody's Investors Service, Inc. Aaa
Standard & Poor's AAA

The Board of County Commissioners of Calvert County approved the debt affordability guidelines proposed by the County's Financial Advisor, Davenport and Co. LLC, on November 13, 2001 and modified on November 19, 2013. The approved guidelines are as follows:

* General fund debt to assessed value 4.5%
* Debt service as a percent of current General Fund Revenues 9.5%

This means the County should only issue debt up to the point that the debt service, principal and interest payments do not exceed 9.5% of County revenues. The County's projected Fiscal Year 2016 level of debt service is 7.3% of General Fund revenue. There is a debt affordability chart which shows the level of County debt, actual and projected, to the debt affordability guideline for the Fiscal Years 2016 through 2025 on page 228.

The minimum annual requirements to amortize all outstanding debt, except accumulated unpaid vacation, personal and sick leave for the General Fund as of June 30, 2019 are as follows:

	Governmental Activites		
Years Ending June 30,	**Principal**	**Interest**	**Total**
2019	$ 13,690,754	$ 5,468,583	$ 19,159,337
2020	16,965,592	5,188,821	22,154,413
2021	14,197,680	4,388,515	18,586,195
2022	13,626,723	3,722,391	17,349,114
2023	10,632,337	3,195,384	13,827,721
2024-2028	41,924,063	9,814,212	51,738,275
2029-2033	33,137,449	2,687,859	35,825,308
Premium	15,199,362	-	15,199,362
	$ 159,373,960	$ 34,465,765	$ 193,839,725

Long-Term Obligations - All Funds

The minimum annual requirements to amortize all outstanding debt, except accumulated unpaid vacation, personal and sick leave, estimated landfill closure and postclosure costs for the Enterprise Funds as of June 30, 2019 are as follows:

	Business-Type Activities		
Years Ending June 30,	**Principal**	**Interest**	**Total**
2019	$ 1,801,223	$ 670,850	$ 2,472,073
2020	1,821,252	618,809	2,440,061
2021	1,820,252	568,156	2,388,408
2022	1,424,570	500,936	1,925,506
2023	1,445,993	462,191	1,908,184
2024-2028	6,353,893	1,724,416	8,078,309
2029-2033	5,657,729	1,014,058	6,671,787
2034 - thereafter	7,291,362	446,874	7,738,236
Premium	832,230	-	832,230
	$ 28,448,504	$ 6,006,290	$ 34,454,794

A summary of the changes in long-term obligations of the County for the year ended June 30, 2019 is shown on the next page. This schedule is found in Note 7 of the Comprehensive Annual Final Report.

	Balance June 30, 2018	Additions	Deductions	Balance June 30, 2019	Due Within One Year
Governmental activities:					
Bonds and Notes Payable					
General Obligation Debt (1)	$ 123,086,114	$ 48,748,954	$ (16,731,702)	$ 155,103,366	$ 14,501,827
Notes Payable (2)	52,368	-	(4,684)	47,684	4,685
The Land Preservation Program	4,450,340	-	(227,430)	4,222,910	917,654
Other Liabilities:					
Landfill Closure Costs	270,000	-	(30,000)	240,000	30,000
Net Pension Liability	13,119,731	7,156,143	-	20,275,874	-
Net OPEB Liability	45,859,174	-	(5,765,616)	40,093,558	-
Compensated Absences	12,896,057	538,165	(1,772,157)	11,662,065	1,646,221
Total	$ 199,733,784	$ 56,443,262	$ (24,531,589)	$ 231,645,457	$ 17,100,387
Business-type activities:					
Bonds and Notes Payable					
General Obligation Debt (1)	$ 16,316,502	$ 1,073,166	$ (908,476)	$ 16,481,192	$ 908,929
Notes Payable (1)	12,732,464	135,808	(900,960)	11,967,312	726,081
Other Liabilities:					
Landfill Closure Costs	3,175,644	54,053	-	3,229,697	54,053
Compensated Absences	583,789	76,573	-	660,362	66,586
Total	$ 32,808,399	$ 1,339,600	$ (1,809,436)	$ 32,338,563	$ 1,755,649

(1) Indicates debt issued for the purpose of acquiring capital assets.
(2) Represents debt used for other governmental purposes.

A RESOLUTION FOR THE PURPOSE OF ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR FISCAL YEAR 2021, SETTING CERTAIN FEES, AND LEVYING TAXES

Budget Authority

WHEREAS, the 1985 Laws of Maryland, Chapter 725, the 1991 Laws of Maryland, Chapter 225, the 1992 Laws of Maryland, Chapter 22, the 1996 Laws of Maryland, Chapter 49, the 2001 Laws of Maryland, Chapter 237, 2015 Laws of Maryland Chapter 162, together codified as the Code of Public Local Laws of Maryland, *Article 5*, (Calvert County), Title 5, authorizes and empowers the Board of County Commissioners of Calvert County to adopt a Budget and Appropriations each fiscal year;

Compliance with Budget Procedures

WHEREAS, the Staff Recommended Budget was received in the office of the Board of County Commissioners and in accordance with the Code of Public Local Laws of Maryland, Article 5, (Calvert County), Section 5-102(a), a public hearing on the Staff Recommended Budget was duly advertised and conducted on March 24, 2020;

WHEREAS, in accordance with the Code of Public Local Laws of Maryland, *Article 5*, (Calvert County), Section 5-102(b), a public hearing on the County Commissioners' Proposed Budget was duly advertised and conducted on May 19, 2020;

WHEREAS, the Board of County Commissioners of Calvert County received and has considered a County Budget for Fiscal Year 2021 consisting of the current expense (operating) budget, the capital program and capital improvement budget, and the budget message;

Property Tax Authority

WHEREAS, *Tax-Property Article* of the Maryland Annotated Code, Sections 6-202, 6-204, 6-302, 6-306, and 6-308 authorizes and empowers the Board of County Commissioners of Calvert County to levy a property tax and set the property tax rate for each fiscal year;

WHEREAS, *Tax-Property Article* of the Maryland Annotated Code, Sections 2-205 and 6-308 contain the provisions that must be followed by taxing authorities to advertise a constant yield property tax rate and that ad was duly published on May 8, 2020;

Authority for a Service Charge for the Semi-Annual Payment of Property Taxes

WHEREAS, the Maryland Department of Assessments and Taxation has approved a service charge of Zero Percent, (0%), of the amount of tax due at the second installment to cover lost interest income and administrative expenses associated with the semiannual payment for a property owner electing to pay real property taxes under a semiannual payment schedule pursuant to Section 10-204.3 of the *Tax-Property Article* of the Maryland Annotated Code. As a result, the service charge shall be effective at the rate of Zero Percent, (0%), of the amount of tax due at the second installment;

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Income Tax Levy Authority

WHEREAS, pursuant to Section 10-106(a)(iii) of the *Tax-General Article* of the Maryland Annotated Code the Board of County Commissioners of Calvert County shall set, by ordinance or resolution, a County Income Tax equal to at least One Percent, (1%), but not more than Three and Two-Tenth Percent (3.20%) of an individual's Maryland taxable income for the taxable year beginning after December 31, 2001;

Water & Sewer Rate Authority

WHEREAS, the Board of County Commissioners is authorized by Section 9-722(a)(1) of the *Environment Article* of the Maryland Annotated Code to establish a reasonable charge that is not less than the actual cost for connection with a water or sewerage system;

WHEREAS, the Board of County Commissioners is authorized by Section 9-723(a) of the *Environment Article* of the Maryland Annotated Code to establish reasonable rates for water service, and reasonable charges for sewer upkeep and sewer service;

Permit Fee & Rate Authority

WHEREAS, the Board of County Commissioners is authorized by the Code of Public Local Laws of Maryland, Sections 9-105(b), 9-116, 9-208, and Section 4-2.02 of the Calvert County Zoning Ordinance to establish fees for Planning and Zoning and Inspection and Permits;

Findings

WHEREAS, the revenue required for the implementation of the operating and capital improvements budgets for Fiscal Year 2021 necessitates a County Income Tax Rate at Three Percent (3.0%) of an individual's Maryland taxable income;

WHEREAS, the revenue required for the implementation of the operating and capital improvements budgets for Fiscal Year 2021 necessitates a real property tax rate of Nine Hundred Thirty-Two Thousandths Dollars ($0.932) per One Hundred Dollars ($100.00) on the full cash assessed valuation of real property (with the exception of operating real property of a public utility) located outside the municipal limits of North Beach and Chesapeake Beach;

WHEREAS, the required revenue for the implementation of the said operating and capital improvements budgets for Fiscal Year 2021 necessitates an operating real and operating personal property of a public utility and a personal property tax rate of Two and 23/100 Dollars ($2.23) per One Hundred Dollars ($100.00) of the assessed valuation of property located outside the municipal limits of North Beach and Chesapeake Beach;

WHEREAS, the Board of County Commissioners has considered a tax rate differential for the Towns of Chesapeake Beach and North Beach, pursuant to *Tax-Property Article*, Section 6-306 of the Maryland Annotated Code;

WHEREAS, the revenue required for the implementation of the said operating and capital improvements budgets necessitates a real property tax rate of Five Hundred Ninety-Six Thousandths Dollars ($0.596) per One Hundred Dollars ($100.00) of the full cash assessed valuation of real

property (with the exception of operating real property of a public utility) located inside the municipal limits of North Beach and Chesapeake Beach;

WHEREAS, the required revenue of the implementation of the said operating and capital improvements budgets necessitates an operating real and operating personal property of a public utility and a personal property tax rate of One and 39/100 Dollars ($1.39) per One Hundred Dollars ($100.00) of the assessed valuation of property located inside the municipal limits of North Beach and Chesapeake Beach;

WHEREAS, the Board of County Commissioners of Calvert County believes it to be in the best economic interest of the County and its citizens to set certain rates and fees, and fix for Fiscal Year 2021 the County Income and Property Tax rates as set forth herein.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Calvert County, Maryland that there is hereby levied a County Income Tax Rate at Three Percent, (3.0%), of an individual's Maryland taxable income;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that there is hereby levied a real property tax rate of Nine Hundred Thirty-Two Thousandths Dollars ($0.932) per One Hundred Dollars ($100.00) on the full cash assessed valuation of real property (with the exception of operating real property of a public utility) located outside the municipal limits of both North Beach and Chesapeake Beach in the estimated amount of Eleven Billion Three Hundred Million Thirty-Four Thousand Eight Hundred Fourteen Dollars ($11,300,034,814);

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that there is hereby levied a real property tax of Five Hundred Ninety-Six Thousandths Dollars ($0.596) per One Hundred Dollars ($100.00) of the full cash assessed valuation of real property (with the exception of operating real property of a public utility) within the municipal limits of North Beach and Chesapeake Beach, in the estimated amount of Two Hundred Sixty Million, One Hundred Fifty-Three Thousand Three Hundred Twenty Dollars ($260,153,320) in the Town of North Beach and Eight Hundred Eleven Million Three Hundred Ten Thousand Four Hundred Seventy-One Dollars ($811,310,471) in the Town of Chesapeake Beach;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that a personal property rate of Two and 23/100 Dollars ($2.23) per One Hundred Dollars ($100.00) of the assessed valuation is hereby levied on operating real and operating personal property of a public utility and personal property located outside the municipal limits of both North Beach and Chesapeake Beach in the estimated amount of Three Hundred Twelve Million Dollars ($312,000,000);

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that a personal property tax rate of One and 39/100 Dollars ($1.39) per One Hundred Dollars ($100.00) is hereby levied on the assessed valuation of operating real and operating personal property of a public utility and personal property located within the municipal limits of North Beach and Chesapeake Beach, in the estimated amount of Two Million Dollars ($2,000,000) in the Town of North Beach and Ten Million Dollars ($10,000,000) in the Town of Chesapeake Beach;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that, notwithstanding the foregoing, every valid Tax Credit agreement and agreement for the Payment In Lieu of Taxes executed by the Board of County Commissioners of Calvert County, Maryland heretofore, shall supersede the tax rates set forth herein and taxes levied hereby for so long as that agreement shall remain valid and effective;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that an interest rate of Zero Percent (0%) annual percentage rate (APR) be established for the semi-annual real property tax payment option. This APR plus an administrative fee (Zero Percent (0%) of the APR) equates to a total semi-annual payment service charge rate of Zero Percent (0%); Therefore, for the three-month period, October 2020 to December 2020, this fee is Zero Percent, (0%) of the unpaid balance;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that General Fund appropriations for FY 2021 in the amount of Three Hundred Eighteen Million Four Hundred Ninety-Four Thousand One Hundred Ninety Dollars ($318,494,190), allocated as set forth in Exhibit 1 and incorporated herein by reference, is adopted and enacted for the County Fiscal Year 2021 beginning July 1, 2020;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that the Capital Improvement appropriations for FY 2021 in the amount of Thirty-Nine Million Five Hundred Fifty Eight Thousand Twenty-Four Dollars ($39,558,024), allocated as set forth in Exhibit 1 attached hereto, which is printed in two volumes and incorporated herein by reference, is adopted and enacted for the County Fiscal Year 2021 beginning July 1, 2020; funding indicated as "Prior Years" within Exhibit 1 is for information purposes only and may not reflect all budget adjustments approved prior to the effective date of this Capital Improvement Program;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that the capital program for the fiscal years ending June 30, 2022, June 30, 2023, June 30, 2024, June 30, 2025, and June 30, 2026 is hereby approved as a plan for the continuation of existing and a prospectus of future capital projects as set forth in the Calvert County Capital Improvement Plan, a copy of which is attached hereto as Exhibit 1, which is printed in two volumes and incorporated herein by reference;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that the following rates shall be effective beginning January 1, 2021 the quarterly water base rate (charged per equivalent dwelling unit) shall be Fifty-Nine and 34/100 Dollars ($59.34). The quarterly sewer base rate (charged per equivalent dwelling unit) beginning January 1, 2021 shall be One Hundred Nineteen and 03/100 Dollars ($119.03). The variable rates (charged quarterly per 1,000 gallons) beginning January 1, 2021 shall be Two and 92/100 Dollars ($2.92) for water and Six and 32/100 Dollars ($6.32) for sewer. The quarterly base rate for both water and sewer beginning January 1, 2021 shall be One Hundred Seventy-Eight and 37/100 Dollars ($178.37). The flat quarterly sewer rate beginning January 1, 2021 shall be One Hundred Eighty-Two and 21/100 Dollars ($182.21);

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert that the following rates shall be effective for the County Fiscal Year 2021 beginning July 1, 2020: bulk water shall be Four and 50/100 Dollars ($4.50) per thousand gallons; holding tank treatment shall be Sixty-Five Dollars ($65) per One Thousand (1,000) gallons, or fraction thereof; septage and portable toilet waste treatment shall be Sixty-Five Dollars ($65) per One Thousand (1,000) gallons or fraction thereof; and grease trap waste treatment One Hundred Dollars ($100) per One Thousand (1,000) gallons or fraction thereof. The following fees, charged per occurrence, shall be effective for the County Fiscal Year 2021 beginning July 1, 2020: Recreational Vehicle (RV) discharge at Ten Dollars ($10) and the reconnect water service at Thirty-Five Dollars ($35). The rate for an additional trip, final or meter reread fee shall be Thirty-Five Dollars ($35) per occurrence effective for the County Fiscal Year 2021 beginning July 1, 2020 and there shall be between the hours of 4:30pm to 8:30am, holidays and Saturdays and Sundays, an additional reconnect water service fee effective July 1, 2020 of Fifteen Dollars ($15). The flat quarterly grinder pump rate beginning July 1, 2020 shall be Forty-Five Dollars ($45), which shall only apply to those 182 customers identified by Ordinance 32-18;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that the following rates shall be effective for the County Fiscal Year 2021 beginning July 1, 2020, the solid waste user fee shall be One Hundred Forty-Five Dollars ($145) per dwelling, commercial or industrial unit as set forth, shall be billed to each owner of improved real property: (a) the fee will be levied upon each dwelling, commercial or industrial unit; (b) where more than one unit exists or is constructed upon a lot or parcel is under common ownership, the assessed fee will be based on the number of commercial, industrial or residential units, including, but not limited to individual stores, or multi-family units, including, without limitations, condominiums and apartments, provided that there shall not be overlapping fees;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that, effective beginning July 1, 2020, the solid waste tipping fee shall be Seventy-Four and 93/100 Dollars ($74.93) per ton for residents, and Eighty-Three and 25/100 Dollars ($83.25) per ton for commercial and out of county customers;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert that the following rates shall be effective for the County Fiscal Year 2021 beginning July 1, 2020: tire recycling shall be Two Hundred Twenty-Eight Dollars ($228) per ton; tree debris/brush shall be Seventy-Four Dollars and 93/100 ($74.93) per ton for residents and Eighty-Three and 25/100

BK0061PG0032

RESOLUTION NO. 16-20
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Dollars ($83.25) per ton for commercial; propane tank (greater than 1 pound and up to 20 pounds) shall be Five Dollars ($5) per item; other gas cylinders shall be Eight Dollars ($8) per item; refrigerant shall be Ten Dollars ($10) per item; lamps/lightbulbs shall be Seventy-Five cents ($.75) per pound, commercial only; and oil filters shall be Forty-Five Dollars ($45) per 55 gallon drum, commercial only;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert that the following rates shall be effective for the County Fiscal Year 2021 beginning July 1, 2020:

DEPARTMENT OF PLANNING & ZONING FEES		
	FEE TYPE	**FEE**
	Notes*	
	***DA = Disturbed acre or portion thereof**	
	***See Recording Clerk Office for recording fees.**	
SITE PLAN		
	***Includes fee for Architectural Review by ARC in Town Centers**	
Category I		
1	Category I - Conceptual Site Plan	$400 + $750/DA
2	Category I - Detailed Site Development Plan	$400 + $1200/DA
3	Category I - Resubmittals, to address comments (for first two resubmittals)	$200/submittal
4	Category I - Resubmittals - to address comments (after first two resubmittals)	$400/submittal
5	Category I- Conceptual Site Plan - Revision after PC Approval – Major Revision (requiring full redistribution & PC Re-approval) for two submittals only/after first two submittals	$750
6	Category I- Conceptual Site Plan - Revision after PC Approval – Minor Revision	$400

	(requiring partial redistribution & in-house re-approval only) for two submittals only	
7	Category I - Revisions After Final Site Plan Approval (per submittal, first two reviews)	$400
8	Category I - Revisions After Final Site Plan Approval (after first two reviews)	$200/submittal
Category II		
9	Category II - Conceptual Site Plan	$200 + $350/DA
10	Category II - Detailed Site Development Plan	$200 + $500/DA
11	Category II - Resubmittals, to address comments (for first two resubmittals)	$100/submittal
12	Category II - Resubmittals, to address comments (after first two resubmittals)	$200/submittal
13	Category II- Conceptual Site Plan - Revision after Approval – Major Revision (requiring full redistribution) for two submittals only	$300
14	Category II- Conceptual Site Plan - Revision after Approval – Minor Revision (requiring partial redistribution) for two submittals only	$200
15	Category II - Revisions After Final Site Plan Approval "Red-lines" (per submittal, first two reviews)	$200
16	Category II - Revisions After Final Site Plan Approval (after first two reviews)	$100/submittal
17	Extensions of All Site Plan Approvals (Conceptual, Detailed and Final)	$200/request
18	PCA Modification/Variances/Waiver Requests for Subdivisions:	$150/request
19	Re-Route for re-approval of Final Detailed Site Plans prior to Building Permit	$500
20	Plot Plan	$500
21	Inspections of Redline/As-Built Site Plans	$50/inspection
SUBDIVISION		

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SUBJECT: FY2021 Calvert County Budget – Tax Levy, Fees, Revenues and Appropriations

	Minor Subdivision (7 lots or fewer)	
22	Minor Conceptual Plan (Residential Only)	$150 + $100/lot
23	Minor Conceptual Plan Resubmittal	$150 + $100/lot
24	Minor Preliminary Plan (Residential Only)	$300 + $100/lot
25	Minor Preliminary Plan Revision, to address comments prior to approval	$100 + $100/lot
26	Minor Preliminary Plan Revision, after approval	$200 + $100/lot
27	Minor Final Plats – Single Family Detached Residential Only (includes first two checkprints)	$300 + $100/lot
28	Minor Final Plat - SFD Residential (after first two checkprint reviews)	$250 checkprint
29	Subdivision Waiver of Concept Plan – Minor Subdivision Only (subject to DPW approval)	$250
30	Administrative Revisions to Approved Subdivision Applications – No Redistribution. No Change in Conditions	$75
Major Subdivision (8 residential lots or greater, or non-residential that requires site plan approval)		
31	Major Subdivision Conceptual Plan (SFD Residential)	$300 + $100/lot
32	Major Subdivision Conceptual Plan - Site Plan Required	$300 + $100/DA
33	Major Subdivisions Conceptual Plan Revision (SFD Residential), After PC Approval. (Major Revision, requiring full redistribution & PC Re-approval)	$250 + $100/lot
34	Major Subdivisions Conceptual Plan Revision (SFD Residential), After PC Approval. (Minor Revision, requiring full redistribution & No PC Re-approval)	$250/submittal

35	Major Subdivisions Conceptual Plan Revision (Site Plan Required), After PC Approval. (Major Revision, requiring full redistribution & PC Re-approval)	$250 + $100/DA
36	Major Subdivisions Conceptual Plan Revision (Site Plan Required), (Minor Revision, requiring partial redistribution only, No PC Re-approval)	$250/submittal
37	Major Subdivision/Site Plan Conceptual Combined	See Conceptual Site Plan fees
38	Major Subdivisions - Preliminary Approval in Growth Tier, Requiring a Prior Public Hearing (replaces initial application fees above)	$1,500 + $200/DA in CA or $100/DA
39	Major Subdivisions - Preliminary Approval for Creation of a Public R/W in a TC, Requiring a Prior Public Hearing (replaces initial application fees above)	$500
40	Major Preliminary Plan, SFD Residential Only (includes first two resubmittals)	$500 + $100/lot
41	Major Preliminary Plan, SFD Residential Only (after first two resubmittals)	$300/submittal
42	Major Preliminary Plan Revision, SFD Residential Only, after approval	$300 + $100/lot
43	Major Preliminary Plan, Site Plan Required (includes first two resubmittals)	$500 + $100/DA
44	Major Preliminary Plan, Site Plan Required (after two resubmittals)	$500/submittal
45	Major Preliminary Plan Revision, Site Plan Required, after approval	$300/submittal
46	Major Final Plats, SFD Residential Only (includes first two checkprints)	$300 + $100/lot
47	Major Final Plats, SFD Residential Only (after first two checkprints)	$300/submittal
48	Major Final Plats - Site Plan Required (includes first two checkprints)	$300 + $100/DA
49	Major Final Plats - Site Plan Required (after first two checkprints)	$400/submittal

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SUBJECT: FY2021 Calvert County Budget – Tax Levy, Fees, Revenues and Appropriations
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50	Review and Processing of Legal Documents	$35/document
51	Final Plat - Administrative Processing of Recording Plat Package (8 1/2" X 14")	$75
52	Final Plat - Administrative Processing of Recording Plat Package (18" X 24")	$75 + $50/sheet
53	Replattings (8 1/2" X 14")	$150/document
54	Replattings (18" X 24")	$150 + $50/sheet
55	Replattings Boundary Surveys	$75/document
56	Replattings - Requiring Critical Area Review (initial application only)	Initial Fee + $25/DA
57	Replattings - Administrative Processing of Recording Plat Package (8 1/2" X 14")	$50/document
58	Replattings - Administrative Processing of Recording Plat Package (18" X 24")	$50 + $25/sheet
59	Supplemental Plans (includes first two resubmittals)	$250
60	Supplemental Plans (after first two resubmittals)	$150/submittal
61	Supplemental Plans Revisions to Approved Plans	$250
62	Supplemental Plans- Site Inspections (each)	$50
63	Supplemental Plans - Bond Processing & Administration Fee	25% of Bond Estimate
PLANNING COMMISSION		
64	Consideration of Architectural Approvals	$150
65	Conceptual Grading Plan for disturbance of existing or recorded Conservation Areas or for grading prior to site plan approval	$200 + $250/DA
66	Reconsideration of an Approved Condition (does not include application fee for revised plans required before or after consideration)	$300/condition
67	Extension of Approvals as required by the Planning Commission	$150

68	Planning Commission Administrator (PCA) Administrative Variances (Site Plan & Subdivision)	$100
69	Appeals to PC of PCA Decisions	$150/item
70	PC Modifications/Variances/Waiver Requests for Site Plan/Subdivisions (prior to approval)	$250/request
71	Contested Case Application	$1,500/ application
72	Road Names - Request Application Form (in-house review and approval)	$35
73	Road Names - Application for a Change in Existing Road Name (public and private R/W's)	$250
74	Request for Meeting Notes/Transcripts/Video	$35 (CD Audio) $55-$75 (Video)
ZONING		
75	Zoning Text Amendments	$500
76	Zoning Map Amendments	$500
77	Administrative Variance	$100
78	Official Interpretation Requests (requires consultation with CAO)	$150
79	Zoning Ordinance interpretation requests	$75
80	Zoning Determination letter – identifying property zoning & permitted uses requiring interpretation	$75
81	Zoning Certification letter – identifying property zoning and permitted uses	$50
82	Buildable/Non-buildable Lot Determination letter	$100
83	Zoning Site Inspection (includes 2 inspections)	$50
84	Additional Inspection	$50/inspection
CODE ENFORCEMENT		

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85	After-the-fact permits for Enforcement Case	$200
86	Fine for signs in County right-of-way	$25/sign
87	Tow Company Inspections & Compliance Letters	$50
88	Stop Work Order Fee- Illegal removal/Defacing	$500
89	Citation	$500
90	Site Inspection	$50/inspection
BOARD OF APPEALS		
91	Communication Tower Request	$900
92	Reconsideration	$150
93	Decision on Alleged Error	$150
94	Postponement/Continuance of Case	$150
95	Variance	$150/variance
96	Special Exception	$300
97	Time limit extension	$300
98	Modification	$300
99	Expansion of a Non-conforming Use	$300
100	Staff Referral to BOA	$35/variance
ENVIRONMENTAL		
101	Waiver Request – Wetland/Stream Delineation	$50
102	Agricultural Land Preservation Review - TDR Certification, TDR Allocation, TDR Transactions, APD and/or TDR Revisions	$200/form
103	Floodplain Review including Site Inspection	$250
104	Shore Erosion Control Site Inspection	$50
105	Lateral Line Review	$25

106	Floodplain Map Review	$25
107	Vegetative Removal Permit Review (includes inspection if needed)	$75
108	Non-critical Area, Non For. Con Buffer Fees-in-Lieu	$2.50/ sq. ft.
Forest Conservation Program		
109	Preliminary Forest Conservation Plan Review	$250
110	Final Forest Conservation Plan Review	$150
111	Standard Forest Stand Delineation (FSD) Plan Review	$200
112	Simplified Forest Stand Delineation (FSD) Plan Review	$100
113	Site Inspection	$50 each
114	Exemption Request	$50
115	Declaration of Intent (DOI)	$25 each
116	Forest Conservation Bond Application (includes legal doc review and two planting inspections)	$200
117	Fees-in-Lieu of Mitigation – within Priority Funding Areas (PFA)	$1.00/sq. ft.
118	Fees-in-Lieu of Mitigation – outside Priority Funding Areas (PFA)	$1.20/sq. ft.
119	Non-Compliance Fee (for sq. ft. found to be in non-compliance)	$0.30/sq. ft.
120	Extension of Approval Request	$100
Critical Area (Chesapeake Bay) Program		
120	Critical Area Review (Building and Grading Permits)	$125
121	Buffer Management Plan Review (major/minor - includes inspections)	$150
122	Buffer Management Plan Review (simplified - for building and grading permits and violations, includes inspections)	$75
123	Critical Area Mitigation Planting Review (includes one inspection)	$50
124	Critical Area Mitigation Planting Review - Additional inspections (2 or more visits)	$30

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125	Bond Administrative Fee (includes administration plus initial and final inspections)	25% of bond
126	**Critical Area Mitigation Fees-in-Lieu:**	
127	Fees-in-Lieu for Clearing within the 100 foot Buffer	$2.50/sq. ft.
128	Fees-in-Lieu for Clearing Outside of the 100 foot Buffer < 20%	$1.25/sq. ft.
129	Fees-in-Lieu for Clearing Outside of the 100 foot Buffer 20-30%	$1.875/sq. ft.
130	Fees-in-Lieu for Clearing Outside of the 100 foot Buffer > 30% (3:1)	$3.75/sq. ft. + variance required
131	Fees-in-Lieu for Clearing within of the 100 foot Buffer > 30% (3:1)	$5.00/sq. ft. + variance required
132	Fees-in-Lieu for Clearing Outside of the 100 foot Buffer – After the Fact (4:1)	$5.00/sq. ft.
133	Fees-in-Lieu for Clearing within the 100 foot Buffer – After the Fact (4:1)	$10.00/sq. ft.
134	Fees-in-Lieu for Clearing Outside of Buffer > 30% - After the Fact (7:1)	$8.75/sq. ft. + variance required + $500 fee
135	Fees-in-Lieu for Clearing within the 100 foot Buffer > 30% - After the Fact (7:1)	$17.50/sq. ft. + variance required + $500 fee
TOWER PERMIT		
136	Tower Permits - Consultant Review (consultant charges the County $170/hour – typical review 2 hours)	$500 Plot Plan Review + $1600 Consultant Fee
DIVISION OF INSPECTIONS & PERMITS FEES 2020		
	FEE TYPE	**FEE**
	Notes*	

	*** See Recording Clerk Office for recording fees.**	
BUILDING		
	Building Permit - Residential	$25 application fee/$25 reroute fee
137	Finished Floor Area/ sq. ft.	$0.12/sq. ft.
138	Unfinished Floor Area/ sq. ft.	$0.06/sq. ft.
139	Residential - remodel/pier, etc.	$45
	Building Permit – Commercial	
140	**Use Permit (1 inspection)**	$45
141	**Renovation/remodel (up to 3 inspections)**	$150
142	**New Construction (up to 10 inspections)**	$450
143	Inspection Fee after 10 inspections	$30/inspection
144	Sign Permit	$45
145	Stop Work Order Fee	$30
146	Grading Permit - (combination of I&P Protective Inspection Fees ($75) and Soil Conservation Fees ($125))	$200
PLUMBING		
New Installation		
147	First Fixture	$90
148	Each additional fixture	$5
149	Each rough-in fixture	$5
150	Each fixture left out in original permit application	$10
151	Shower Pan Inspection	$30
152	Additional Inspections	$30
153	Water service connection to public system	$30

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154	Sewer service connection to public system	$30
155	Subsoil Drains	$30
156	Stop Work Order	$60
Gas		
157	First Fixture	$90
158	Each additional fixture	$10
159	Each rough-in fixture	$10
160	Tank and Trench	$30/inspection
Medical Gas		
161	First Fixture	$90
162	Each additional fixture	$10
ELECTRICAL		
Residential		
Outlets		
163	1 to 80	$40
164	Each additional 40 (each)	$20
165	Switches, lighting fixtures or receptacles are counted as one outlet.	
Low Voltage per type (each different system to be calculated separately)		
166	1 to 40	$40
167	Each additional 40 (each)	$20
Equipment & Appliances		
168	Outlet for single unit of 30 K.W. or less	$20
169	Each additional unit, 30 K.W. or less	$2
170	Outlet for single unit greater than 30 K.W.	$20
171	Each additional unit, greater than 30 K.W.	$2

Service Installations (2 inspections)		
172	Pole Service (fees generated by other items)	n/a
173	Temporary Service	$60
Swimming Pools		
174	Above ground	$60
175	In-Ground (4 inspections only - PBFS, Trench, PDB, & Final)	$120
176	Additional inspection fee for encapsulation not done at same time as PDB inspection	$30
177	Whirlpool/Hot Tubs (2 inspections only)	$60
178	Additional Inspection	$30/inspection
179	**Generators** - Each	$60
180	**Motors** - Each	$5
181	**Elevators** - (includes 2 inspections only, each additional inspection at $30.00 each)	$60
182	**Photovoltaic & Wind Turbine Systems** - Each System - Additional fees for related elements (subpanel, outlets, etc.)	$60
183	**Antennae/transmitters** - Each (includes 2 inspections only)	$60
184	**Car Charger** - Each - Additional fees for related elements (subpanel, outlets, etc.)	$60
Service Meter Equipment & Feeders		
185	Up to 350 Amps	$60
186	351 Amps to 400 Amps	$80
187	Over 400 Amps	$120
Subpanels		
188	Up to 200 Amps	$20
189	Over 200 Amps	$30
Heavy Ups		

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190	Up to 350 Amps	$60
191	351 Amps to 400 Amps	$80
192	Over 400 Amps	$120
193	**Work-With** - Each - Additional fees for related elements	$40
Miscellaneous		
194	Minimum Residential Permit Fee	$60
195	Additional Inspection Fee	$60
196	Re-inspection Fee	$60
197	Progress Inspection Fee (up to 1 hour; $60 for each additional hour)	$60
198	Additional Equipment	$60
199	Stop Work Oder	$60
200	After the Fact Fee *Failure to secure an Electrical permit for either residential or non-residential work will result in an assessment equal to ten (10) times the required fee.	Up to 10x base fee
Commercial		
Outlets		
201	1 to 40	$60
202	Each additional	$2
Low Voltage per type (each different system to be calculated separately)		
203	1 to 40	$60
204	Each additional	$2
Equipment & Appliances		
205	Outlet for single unit of 30 K.W. or less	$40

206	Each additional unit, 30 K.W. or less	$10
207	Outlet for single unit greater than 30 K.W.	$60
208	Each additional unit, greater than 30 K.W.	$20
Service Installations (2 inspections)		
209	Pole Service (fees generated by other items)	n/a
210	Temporary Service	$60
Swimming Pools		
211	Above ground (2 inspections only)	$120
212	In-Ground (4 inspections only - PBFS, Trench, PDB, & Final)	$180
213	Additional inspection fee for encapsulation not done at same time as PDB inspection	$30
214	Whirlpool/Hot Tubs (2 inspections only)	$120
215	Additional Inspection	$30/inspection
216	**Generators** - Each - Additional fees for related elements (subpanel, outlets, etc.)	$120
217	**Motors** - Each	$20
218	**Elevators** - (includes 2 inspections only, each additional inspection at $30.00 each)	$120
219	**Photovoltaic & Wind Turbine Systems** - Each System - Additional fees for related elements (subpanel, outlets, etc.)	$120
220	**Antennae/transmitters** - Each (includes 2 inspections only)	$60
221	**Car Charger** - Each - Additional fees for related elements (subpanel, outlets, etc.)	$120
Service Meter Equipment & Feeders		
222	Up to 400 Amps	$100
223	401 Amps to 600 Amps	$150
224	601 Amps to 1200 Amps	$300

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225	Over 1200 Amps	$400
	Transformers	
226	Up to 75 kVA	$50
227	76 kVA to 150 kVA	$100
228	Over 150kVA	$200
Subpanels		
229	Up to 200 Amps	$30
230	201 Amps to 400 Amps	$50
231	Over 400 Amps	$60
Service Equipment		
232	Meter Bases	$40
233	CT Cabinets	$50
234	M.B. Enclosure	$60
235	Main Switch	$60

Heavy Ups		
236	Up to 350 Amps	$60
237	351 Amps to 400 Amps	$80
238	Over 400 Amps	$120
239	**Work-With** - Each - Additional fees for related elements	$40
Miscellaneous		
240	Minimum Commercial Permit Fee	$120
241	Signs (Includes 2 inspections)	$60
242	X-ray equipment (Includes 2 inspections)	$60
243	Fire Pump Inspection Fee	$60
244	Additional Inspection Fee	$60
245	Re-inspection Fee	$60
246	Progress Inspection Fee (up to 1 hour; $60 for each additional hour)	$60
247	Additional Equipment	$60
248	Stop Work Oder	$60
249	After the Fact Fee *Failure to secure an Electrical permit for either residential or non-residential work will result in an assessment equal to ten (10) times the required fee.	Up to 10x base fee

BK0061PG0048

RESOLUTION NO. 16-20
SUBJECT: FY2021 Calvert County Budget – Tax Levy, Fees, Revenues and Appropriations

BE IT FURTHER RESOLVED, by the Board of County Commissioners of Calvert County, Maryland that: this Resolution shall be effective July 1, 2020; that the Clerk shall cause a Fair Summary to be published; and the Director of Finance & Budget shall give the Comptroller notice of any rate change and the effective date of any rate change on or before July 1, 2020, as prescribed by Section10-106(b)(2) of the *Tax-General Article* of the Maryland Annotated Code.

DONE, this 9th day of June, 2020, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

Aye: 5
Nay: Ø
Absent/Abstain: Ø

Effective Date of Ordinance:	July 1, 2020
Effective Date of Property Tax & Service Charge:	July 1, 2020
Effective Date of Income Tax Rate:	January 1, 2021
Effective Date of Water and Sewer Base plus Variable Usage Rates:	January 1, 2021
Effective Date of new Water and Sewer Fees:	July 1, 2020
Effective Date of new Planning & Zoning Fees	July 1, 2020

ATTEST:

Maureen Frederick, Acting Clerk

BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, MARYLAND

Kelly McConkey, President

Mike Hart, Vice-President

Approved for form and legal sufficiency by:

Earl F. "Buddy" Hance

John B. Norris, County Attorney

Thomas "Tim" Hutchins

Steven R. Weems

Received for Record June 9th, 20 20
at 3:30 o'clock P M. Same day
recorded in Liber KPS No. 61
Folio 27 COUNTY COMMISSIONERS
ORDINANCES AND RESOLUTION.

Kathy P. Smith

Exhibit 1 may be reviewed during regular business hours within the Calvert County Department of Finance & Budget, and the Office of the County Commissioners of Calvert County

Glossary & Acronyms



Otter Exhibit at Calvert Marine Museum
Solomons, Maryland

Glossary
acronyms

Accounting System	The total structure of records and procedures which are used to record, classify, and report information on the financial position and operations of a governmental unit.
Accrual Basis of Accounting	The recognition of a financial transaction at the time of occurrence, rather than at the time of the actual receipt or payment.
Appropriation	An authorization granted by a legislative body to incur obligations and make expenditures for specific purposes within a specific time frame.
Arbitrage	Arbitrage is the difference which occurs when tax-exempt bonds bear interest at a lower rate than comparable taxable securities. This difference happens when a local government unit (in normal market conditions) issues tax-exempt bonds and invests the bond proceeds in higher-yielding taxable securities. Since local governments do not pay income taxes, the spread between the interest payments on the bonds and the interest earnings on the investments is profit, or arbitrage, for the local government. In some cases the local government must "rebate" the arbitrage to the Federal government.
Assessable Tax Base	The total valuation placed upon real and personal property, less certain exemptions, by the State Department of Assessments and Taxation for the purposes of levying property taxes. The Board of County Commissioners determines the tax rate to be applied against the tax base to generate tax revenues to support the annual budget. The Northern, Southern and Central areas are assessed on a three-year revolving cycle.
Assessed Valuation	The valuation established for individual real estate or other property by the State for purposes of taxation. The assessment for real property is currently established at 100% of market value.
Audit	An official inspection of an organization's accounts by an independent body.
Authorized Position	Employee positions authorized in the annual budget by the Board of County Commissioners.
Balanced Budget	A budget in which all expenditures are equaled by all revenues. The County's General Fund budget must be balanced by State Law.
Base plus Variable Rate	The current county-wide rate structure for the Water and Sewer (W&S) Fund, which charges users of the systems based on two factors. The first factor is the base rate, which is based on the fixed costs for operating W&S, and is charged per equivelant dwelling unit. The variable part of the rate is based on operating costs that vary with consumption, such as electricity and chemicals, and is charged per 1,000 gallons used. Customers are only charged for the services they use, which may be water only, sewer only or both water and sewer.

Basis of Accounting	The cash basis of accounting records revenue when cash is received, and expenses when they are paid in cash. This contrasts with the accrual basis, which records income items when they are earned and records deductions when expenses are incurred regardless of the flow of cash. Calvert County uses cash, modified accrual and full accrual accounting. On page 22 of this document there is a description of the way the County uses each basis for budget and annual reporting purposes.
Bay Restoration Fee (BRF)	The Bay Restoration Fee is charged on water and sewer utility bills on behalf of the Maryland Bay Restoration Fund. This fund is used to upgrade Maryland's wastewater treatment plants with enhanced nutrient removal (ENR) technology so they are capable of achieving wastewater effluent quality of 3 mg/l total nitrogen and 0.3 mg/l total phosphorus. A similar fee billed on real property tax bills to septic system users goes to the Maryland Bay Restoration Fund to be used for upgrading onsite systems and implement cover crops to reduce nitrogen loading to the Bay. This fee was initiated in 2004 and increased in 2012.
Bond	A written promise to pay a specified sum of money, called the face value of principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate. Bonds are primarily used to finance capital projects.
Bond Rating	An evaluation of the credit quality of bonds usually made by independent rating services. Ratings generally measure the probability of the timely repayment of principal of and interest on municipal bonds. Before a bond issuance, rating agencies may require information on demographics, debt burden, economic base, finances and management structure. The information is evaluated and the bond issue is assigned a letter rating which reflect the creditworthiness of the bonds. For example, Moody's Investors Service has 19 different gradations of bond ratings in 9 bond categories ranging from highest quality (Aaa) to default status (C). The higher the credit rating, the move favorable the effect on the marketability of the bond. Calvert County's bond ratings are shown in the performance measures for the County Commissioners.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing those expenses.
Budget Calendar	The schedule of key dates which Calvert County follows in the preparation and adoption of the budget.

Budget Document	The document prepared by the Department of Finance & Budget to present the comprehensive financial program of the Board of County Commissioners. Included in the document are the Commissioners' budget message, performance and workload information. The County's long-term capital improvements program is also incorporated in the document.
Budget Message	A general discussion of the budget by the Board of County Commissioners which contains an overview of the approved budget, explains some of the principal budget issues and major items funded, and describes how the budget is financed.
Capital Budget	A plan of capital expenditures and the means of financing usually based on the first year of the capital improvement program; represents the appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.
Capital Connection Fee	A fee (sometimes called a tap fee) which is implemented to cover the cost of providing service for new users to a water or sewerage system. The fees are used to construct treatment plants, major pumping stations and conveyance facilities that provide capacity for the users of the system.
Capital Improvement Plan (CIP)	A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth in each capital project, identifying the beginning and ending date for each project, the amount to be expended in each year, and the method for financing those expenditures. Annually, the Board of County Commissioners adopts the first year of the capital budget and approves the future years for planning purposes.
Capital Outlay	An expenditure expected to have a useful life greater than five years or an estimated total cost of $5,000 or more.
Capital Project	Major construction, acquisition or renovation activities which add value to a government's physical assets or significantly increases useful life.
Capital Project Fund	This fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlay including the acquisition or construction of capital facilities and other capital assets.
Class Specification	A description of a class of work which summarizes the job, its essential functions and other duties, the required knowledge, abilities and skills, minimum qualifications and other pertinent requirements. A class specification is generally descriptive of all positions assigned to the class of work, but not restrictive.
Component Unit	A legally separate organization for which the elected officials of the primary government are financially accountable.
Cost-of-Living Adjustment (COLA)	An increase in salaries to offset the impact of inflation on compensation.

Code of Maryland Regulations (COMAR)	The Code of Maryland Regulations, often referred to as COMAR, is the official compilation of all administrative regulations issued by agencies of the state of Maryland.
Debt Service	The required principal and interest payments due on debt issued by the County for financing long-term capital improvements according to a predetermined payment schedule.
Department/Division	A basic organizational unit of a government which is functionally unique it its delivery of services.
Depreciation	The accounting process of expensing capital assets over its estimated useful life.
Encumbrances	A commitment of funds against an appropriation which may be in the form of a purchase order or contract. The encumbrance reserves the appropriated funds for a future expenditure. The total of expenditures and encumbrances for a department in a given fiscal year may not exceed its total appropriation.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to business enterprises and where operations are entirely or predominately self-supporting by user charges. Examples in Calvert County are the Water and Sewer Fund and the Solid Waste Fund.
Enterprise Resource Planning (ERP)	Enterprise resource planning (ERP) is business management software—usually a suite of integrated applications—that an entity can use to collect, store, manage and interpret data from many business activities. ERP provides an integrated view of core business processes using common databases maintained by a database management system. The applications that make up the system share data across the various departments that provide the data. In Calvert County, the following ERP systems are used: MUNIS for tax billing, Hansen for land management, Sunguard for fund accounting and utility billing, Wasteworks for solid waste accounting, and RecTrac for parks and recreation billing and reporting
Equivalent Dwelling Unit (EDU)	An "Equivalent Dwelling Unit", or EDU is defined as the amount of water or sewerage used daily by one single-family residential household. The EDU is the unit of measure by which the user is charged for capital connection fees, and for the base rate on water or sewer service. For Calvert County, 200 gallons per day is the basis for one EDU. Commerical users are assigned EDUs based their consumption or estimated consumption using the 200 gallon per day benchmark.
Excise Tax Fees	One-time charges assessed against new development that attempt to recover from the developer the capital cost of the additional public facilities needed to serve that development. The current impact fee in Calvert County is $12,950, and is utilized for parks and recreation facilities, school facilities, and landfills.

Expenditures	The payment for goods delivered or services rendered and which decreases net financial resources. It is not linked to a specific measurement period.
Expenses	A consumption of net assets, or an outflow of resources that is applicable to a specific reporting period. An expense is not necessarily a cash outflow (i.e., depreciation expense).
Fiduciary Funds	A fund established for assets held in a trustee or agent capacity for outside parties, including individuals, private organizations, and other governments.
Fiscal Year (FY)	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. Calvert County's fiscal year begins on July 1 and end on June 30 of the following year. **Fiscal year 2021 begins on July 1, 2020 and will end on June 30, 2021.**
Fixed Assets	Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
Full-time Equivalent (FTE)	A method of measuring the equivalent full time personnel by comparing hours worked to an annualized equivalency.
Fund	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
Fund Balance	The excess of the assets of a fund over its liabilities and reserves. Fund balance is also sometimes called net assets. A negative fund balance is sometimes called a deficit. Since the adoption of GASB 54, there are five types of governmental fund balance. They are:
	* **Nonspendable**--Amounts that cannot be spent because they are either in a nonspendable form, or are legally or contractually required to be maintained intact.
	* **Restricted**--Amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
	* **Committed**--Amounts that can only be used for specific purpose pursuant to constraints imposed by formal action of the County's highest level of decision making authority. The Board of County Commissioners (BOCC) is the highest level of decision-making authority, and committed funds are established by resolution or legislation. Those committed amounts cannot be used for any other purpose unless the BOCC removes or changes the specified used by taking the same type of action it employed previously to commit those amounts.

Fund Balance (continued)	*** Assigned**--Amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balance is expressed by the BOCC or their designee as established in the County's Fund Balance Policy.
	*** Unassigned**--Amounts that have not been restricted, committed or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.
GAAP	Generally Accepted Accounting Principles are called GAAP. This term refers to the common set of accounting principles, standards and procedures that entities use to compile their financial statements. GAAP are a combination of authoritative standards set by policy boards that reflect the commonly accepted ways of recording and reporting accounting information.
GASB	The Goverment Accounting Standards Board, or GASB, is the independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local government.
Gate Fee	See Tipping Fee
General Fund Transfer	In Calvert County this refers to the transfer of general fund current revenues from the operating budget to the capital budget to finance certain capital projects in lieu of borrowing funds. Utilizing current revenues instead of long-term financing is often referred to as "pay-as-you-go" or "pay-go". It also refers to transfers to any enterprise or special revenue fund.
General Obligation Bonds (GO Bonds)	Bonds that are secured by the full faith and credit of the issuing body and generally are considered to be payable from taxes, user fees, and other general revenues.
Governmental Funds	Governmental funds are the operating funds for local government. They do not include proprietary (business) funds, or fiduciary funds held in trust. Governmental funds are where the bread-and-butter services can be found—police, fire, social services, inspections and permits, and so on. There are five types of governmental funds:
	*** The General Operating fund** is used to account for all transactions of a governmental unit which are not accounted for in another fund. Generally, this is the governmental accounting fund that accounts for the ordinary operations of a governmental unit which are financed from taxes and other general revenues.

	*** Special revenue funds** are used to account for the proceeds of specific revenue sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes, such as the Land Preservation Fund.
Governmental Funds, continued	*** Debt service funds** account for the repayment of debt. Calvert County does not use a debt service fund.
	*** The Capital Projects Fund** is used to account for financial resources to be used for the acquisition or construction of major capital facilities of the County. The Capital Projects Fund is a major fund.
	*** Permanent funds** account for resources that cannot be expended, but must be held in perpetuity. Calvert County does not have any permanent funds.
Grade/Step	Refers to the placement on the Calvert County salary schedules and depends on the position classification and the individual employee status and longevity.
Grant	A contribution of assets by one entity to another entity to support a program or effort. Typically, these contributions are made to local governments from the state and federal governments and are usually made to aid in the support of a specified function, but may also be for general purposes.
Homestead Tax Credit	A state property tax credit program that limits the increase in residential taxable assessments each year to a fixed percentage. Each county is required to limit taxable assessment increases to 10% or less.
Impact Fee	An impact fee is a fee that is imposed by a local government on a new or proposed development project to pay for all or a portion of the costs of providing public services to the new development.
Income Tax	Income tax is a government levy imposed on individuals or entities (taxpayers) that varies with the income or profits (taxable income) of the entity. This levy may be charged at various levels of government. Income tax is the second largest revenue source for Calvert County.
Investment	Securities purchased and held for the production of income in the form of interest and dividends. An investment instrument is the specific type of security which a government purchases and holds.
Maintenance of Effort (MOE)	This is a state law that sets a funding "floor" for public schools from county governments. It requires them to spend at least the same amount per student as the previous fiscal year.

Major/Non-Major Fund	Major funds are funds whose revenues, expenditures/expenses, assets, or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds. Any other fund may be reported as a major fund if the government's officials believe that fund is particularly important to financial statement users. Non-major funds are governmental funds that do not meet the criteria for a major fund and are reported in the aggregate in the combining financial statements.
Modified Accrual	The basis of accounting under which expenditures are recorded when the related fund liability is incurred and revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). In Calvert, the modified accrual basis of accounting is used by all governmental fund types which includes the general fund.
Non-major Fund	See major/non-major fund
Non-recurring Capital Project Type	Non-recurring capital projects are one-time projects to construct, renovate or rebuild a capital asset. These projects are typically schools, puclic facilities, or roads.
Operating Budget	The annual budget which supports the day-to-day operations of the County government. Most of the expenditures occur in the general fund, but there are also some operational costs funded through enterprise and special revenue funds.
Operating Expenditures	The costs of day-to-day operations such as personnel, materials, and equipment required for a department to function.
Other Post Employment Benefits (OPEB)	Government Accounting Standards Board (GASB) Statement 43 requires that a post employment benefit plan be set up and that disclosure of the funding status of the plan be shown in the county's financial statements. The post employment benefit required to be disclosed under this Statement is healthcare insurance costs. GASB Statement 45 requires that the county account for the actuarially determined liability of the post employment benefit and annual contribution to the plan.
Pay-Go	Pay-Go funding is the application of operating revenues for projects. The County typically used this type of financing for projects that are relatively small in nature, have short life spans, or as a supplement to long-term financing.
Pay Scale	A matrix of grades and corresponding salary ranges that define the compensation of employees who occupy positions with established classes of work.

Performance/Workload Indicator	Specific quantitative measures of work performed or to be accomplished within an activity or program (e.g., total circulation of library books and materials). Also, a specific quantitative measure of results obtained through an activity or program (e.g., percentage of library materials available within seven days of the request at a specific branch library.
Proprietary Funds	See Enterprise funds.
Property Tax	Tax on the value of real and personal property is levied almost exclusively by local governments. In Maryland, the State Department of Assessments and Taxation is responsible for the valuation and assessment of all property in the State. The local government is responsible for setting the tax rate to be applied to the property assessments to general revenues in support of the local budget. The property tax is the major revenue source in Maryland county governments. The current local real property and personal tax rates are shown on page 485.
Public-Private Partnership	A public–private partnership (PPP) is a government service or private business venture which is funded and operated through a partnership of government and one or more private sector companies. Sometimes referred to as PPP, P3 or P^3.
Recurring Capital Project Type	Recurring capital projects are periodic, repetitive expenses such as roof replacements, non-specific road improvements and mechanical system replacements.
Revenue	Funds that a government receives as income and represents an increase in net financial resources. These receipts may include tax payments, interest earnings, service charges, fees, grants, intergovernmental payments, and other miscellaneous sources.
Special Revenue Funds	These funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. These funds must receive most of their revenues from dedicated sources such as user fees, rather than transfers from other governmental funds.
Step Increase	An adjustment to an employee salary rate in accordance with the applicable pay scale.
Tap Fee	See Capital Connection Fee
Tipping Fee	The charge levied upon a given quantity of waste received at a waste processing facility. it is generally levied to offset the cost of operating a landfill or a transfer station which accepts solid waste. Also called a gate fee.
Transferable Development Right (TDR)	A land use program that seeks to steer development away from those areas a community wants to preserve toward those areas it wants to develop. It works by separating the right to develop land from the right to own it and converting the former into a marketable credit.

ACRONYMS

…… A ……

ACA	Affordable Health Care Act
ADA	Americans with Disabilities Act
A&E	Architecture & Engineering
AED	Automated External Defibrillator
ALS	Advanced Life Support

…… B ……

BOCC	Board of County Commissioners
BOE	Board of Education
BRF	Bay Restoration Fee

…… C ……

CAFR	Comprehensive Annual Financial Report
CALEA	Commission on Accreditation for Law Enforcement Agencies
CALS	Calvert Advanced Life Support
CB	Chesapeake Beach
CC	Capital Connection
CCFN	Calvert County Family Network
CCG	Calvert County Government
CCM	Calvert Country Market
CCPS	Calvert County Public Schools
CCSA	Calvert County State's Attorney
CCSO	Calvert County Sheriff's Office
CDBG	Community Development Block Grant
CHESPAX	Chesapeake/Patuxent
CIP	Capital Improvement Plan
CIT	Criminal Investigative Team
CJIS	Criminal Justice Information System

CLG	Certified Local Government
CMH	Calvert Memorial Hospital
CMM	Calvert Marine Museum
COLA	Cost-of-Living Adjustment
COMAR	The Code of Maryland Regulations
CP&B	Community Planning & Building
CPI	Consumer Price Index
CSM	College of Southern Maryland

D

DCSAP	Detention Center Substance Abuse Program
DDA	Developmental Disabilities Administration
DPW	Department of Public Works

E

EDU	Equivalent Dwelling Unit
EEOP	Equal Employment Opportunity Plan
EMD	Emergency Medical Dispatcher
EMS	Emergency Medical Service
ENR	Enhanced Nutrient Removal
ERP	Enterprise Resource Program
ESG	Emergency Shelter Grant
ETHS	Emergency Transitional Housing Service

F

FLSA	Fair Labor Standards Act
FREMS	Fire-Rescue-Emergency Management System
FTE	Full-Time Equivalent

G

GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board

GFOA	Government Finance Officers Association
GIS	Geographical Information System
G.O.	General Obligation (Bonds)
GOC	Governor's Office for Children

H

HIDTA	High Intensity Drug Trafficking Area
HUD	Housing and Urban Development
HVAC	Heating Ventilation & Air Conditioning

I

IPA	Industrial Park Authority
IVR	Interactive Voice Response System
IWIF	Injured Workers Insurance Fund

J

JSAP	Jail Substance Abuse Program

L

LAR	Leveraging Program
LGIT	Local Governments Insurance Trust
LMB	Local Management Board

M

MALPF	Maryland Agricultural Land Preservation Foundation
MAP	Maryland Access Point
MARBIDCO	Maryland Agricultural & Resource-Based Industry Development Corporation
MDE	Maryland Department of the Environment
MHT	Maryland Historical Trust
MIEMSS	Maryland Institute for Emergency Medical Services System
MIPPA	Medicare Improvements of Patients and Providors Act
MOE	Maintenance of Effort
MPFOA	Maryland Government Finance Officers Association

MTA	Maryland Transit Authority
MTDB	Maryland Tourism Development Board
MUNIS	Municipal Information System

N

NB	Town of North Beach

O

OOA	Office on Aging
OPEB	Other Post Employment Benefits

P

PAR	Purchase and Retire Program
PEAR	Public Education and Awareness
PF	Prince Frederick
PILG	Preservation Incentives for Local Governments
PIT	Precision Immobilization Technique
PMSA	Primary Metropolitan Statistical Area
PPP, P3, P^3	Public-Private Partnership
PRAD	Patuxent River Appreciation Day
PWA	Public Works Agreement
P&Z	Planning & Zoning

R

RFP	Request for Proposals
RS	Rescue Squad

S

SBDC	Small Business Development Center
SCOF	Senior Center Operating Fund
SHA	State Highway Administration
SHIP	State Health Insurance Program

SMADC	Southern Maryland Agricultural Development Commission
SMP	Senior Medicare Patrol
So MD	Southern Maryland
STEM	Science, Technology, Engineering, Math

T

TBD	To Be Determined
TC	Town Center
TDR	Transferable Development Right
TRS	Therapeutic Recreation Services

V

VAWA	Violence Against Women Act
VFD	Volunteer Fire Department
VRS	Volunteer Rescue Squad
VRSFD	Volunteer Rescue Squad Fire Department

W

W&S	Water and Sewer
WMD	Weapons of Mass Destruction
WTP	Water Treatment Plant
WWPS	Wastewater Pump Station
WWTP	Wastewater Treatment Plant



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Fishing Pier at Solomons

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Sketch of Linden
Courtesy of Calvert County Historical Society